

Personnel Committee  
January 7, 2016

Members Present

Chairman Heberling  
Alderman Burtle  
Alderman Jones  
Alderman Moore

Also Present

Alderman Budd  
Alderman Walters  
Alderman Vota  
Greg Brotherton  
Rick Bryan  
Cindy Brown  
Owen Lasswell

Chairman Heberling called the meeting to order at 6:00 p.m.

**Policemen's Benevolent Labor Committee Grievance Step 2**

The grievance had previously been settled but Chairman Heberling wanted to use the backdrop of the grievance to clarify a past precedent. A proposal was distributed to clarify future action. Police Union President, Rick Bryan, requested on behalf of the PBLC to issue a separate check for the Firearm Training Stipend to each member due in July and to issue a separate check to PBLC members receiving any reimbursements/sell backs each year.

After discussion and with agreement on the two (2) points listed on the proposal, a motion was made by Alderman Burtle and seconded by Alderman Jones to recommend to the City Council that 1) the City agrees to issue separate checks for the Firearm Training Stipend which is due at the end of the first non-payroll week in July, and 2) the union agrees that the request for separate reimbursement/buy backs will be addressed during the upcoming negotiations for the Contract expiring in July 2016. The Mayor and the PBLC Police Union President signed the proposal. Motion carried 4-0.

**Bid and/or Advertise Full Time Police Dispatcher**

Police Chief Herpstreith is requesting to Bid and/or Advertise the Full Time Police Dispatcher position at the Police Department due to a recent resignation.

Motion by Alderman Moore and seconded by Alderman Burtle to recommend to the City Council to Bid and/or Advertise the Full Time Police Dispatcher position in the Police Department. Motion carried 4-0.

**Hire Part Time Police Dispatcher**

Police Chief Herpstreith explained that his Part Time Dispatcher recently was awarded a bid in the Water Collection Department. Due to the move, it has left a vacancy in the Police Dispatching position. Chief Herpstreith would like to hire a Part Time Dispatcher to fill this vacancy.

Motion by Alderman Jones and seconded by Alderman Burtle to recommend to the City Council to allow Police Chief Herpstreith to fill the Part Time Dispatcher vacancy. Motion carried 4-0.

**Bid and/or Advertise Full Time Heavy Equipment Operator**

The Cemetery Department would like permission to bid and/or advertise a Heavy Equipment Operator position if a current opening is filled due to a retirement in February.

Motion by Alderman Burtle and seconded by Alderman Jones to recommend to the City Council to allow Superintendent Newberry to bid and/or advertise for a Heavy Equipment Operator in the Cemetery Department if the need arises. Motion carried 4-0.

**Non-Bargaining Salary and Review**

Mayor Brotherton discussed with the Committee the need to evaluate each Superintendent and to allow each Alderman to meet with the individual to evaluate and be ready to review at the next Personnel Committee Meeting in February.

**Adjournment**

Motion by Alderman Moore and seconded by Alderman Burtle to adjourn. Motion carried 4-0. The meeting adjourned at 6:28 p.m.

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Rob Heberling, Personnel Committee Chairman