

EMERGENCY SERVICES

April 7, 2016

MEMBERS

Alderman Burtle
Alderman Moore
Alderman Heberling
Mayor Brotherton

ABSENT

Alderman Jones

ALSO PRESENT

Police Chief Herpstreith
Assistant Fire Chief Goodall
Alderman Budd
Alderman Walters
Alderman Vota
Shirley Sams

Chairman Burtle called the meeting to order at 6:00 P.M.

SHARED COST OF EQUIPMENT WITH FIRE PROTECTION DISTRICT

Assistant Fire Chief Goodall informed the Committee the Fire Protection District is purchasing a new ambulance for the Fire Department and asked if the City could cover approximately 25%. The cost for a new ambulance is approximately \$90,000.00-\$120,000.00. The current ambulance will be traded in on the purchase of a new one at a value of approximately \$3,000.00. The Committee asked why they are purchasing a new one as opposed to a used one; the new one will have a warranty and would meet new standards. They would like to make this purchase in the near future to avoid any costly repairs on the one now in use as it needs new tires at a cost of \$1,200.00. Alderman Heberling advised it is the Superintendents decision on where to spend the money in their budget. Assistant Chief Goodall advised this would be additional funds added to the budget. Mayor Brotherton advised he was hesitant about this purchase but since the Fire Protection District is paying 75% of the cost he is in favor of contributing towards the cost as the City has the liability of transporting if something would break down in route. Some of the members of the Committee were against cost sharing, they don't want this to become the norm, they don't want it to set precedence. During discussion it was brought to the Committee's attention the Fire Protection District asked the City to contribute because the City collects revenue for the ambulance service.

Motion by Alderman Heberling and seconded by Alderman Moore to recommend to the City Council to allow Fire Chief Crews to budget an amount not to exceed \$25,000.00 towards the purchase of a new ambulance which the Fire Protection District is purchasing for the Fire Department. Motion carried 3-0.

TRAINING ROOM-AUDIO VISUAL REPAIR

Assistant Fire Chief Goodall advised they have had problems with the current audio visual system which is seven years old. They have had issues with the projectors and keyboard during training classes. He received a quote from CTI for the training room upgrade which was \$1,368.00; he only received one quote due to CTI already servicing the phone system.

Motion by Alderman Moore and seconded by Alderman Heberling to recommend to the City Council to allow Fire Chief Crews to purchase equipment for Training Room Upgrades from Computer Techniques Inc. (CTI) at a cost of \$1,368.00 (does not include labor). Motion carried 3-0.

SEAL PARKING LOT

Assistant Fire Chief Goodall advised they received two quotes to sealcoat, crack fill and stripe the parking lot at the Fire Station.

Motion by Alderman Moore and seconded by Alderman Heberling to recommend to the City Council to accept the quote of \$1,567.00 from Lowe's Paving and Sealcoating, Inc. to sealcoat, crack fill and stripe the parking lot at the Fire Station upon verification that they are paying prevailing wage. Motion carried 3-0.

FY 2016/2017 FIRE DEPARTMENT BUDGET

Assistant Fire Chief Goodall presented the Committee with a detailed budget; he presented everyone with a handout from Chief Crews outlining the Department's Radio System Review. The Department has been using a borrowed/rented repeater since March 15, 2015; on February 12, 2015 the Department's repeater located on top of Hershey Towers failed. All new equipment will be purchased at State bid pricing. He updated the Committee on the budget line item explaining that the SAFER Grant has been awarded to the Department twice. The first time in 2009 for three Firefighters for two years, the total amount \$354,790.00. The second time was in 2012 for two firefighters for three years, for \$ 336,940.00 for a grand total of \$691,730.00. The Safer Grant has expired as of February 18, 2015; they have filed all of the necessary paperwork but have not received all of the monies for FY 2014-2015, and FY 2015-2016; they anticipate receiving the money in the next few months. He also explained the increase in overtime; two Firefighters left to seek other employment which had an impact on the budget.

Motion by Alderman Heberling and seconded by Alderman Moore to recommend to the City Council to forward the FY2016/2017 Fire Department Budget to the Finance Committee. Motion carried 3-0.

MEDIA DAY TO OBSERVE TRAINING SESSION

Assistant Fire Chief Goodall informed the Committee the Fire Department is planning a training session at the nunnery at 560 N. Walnut. The hospital is going to have the building demolished, and has allowed the Fire Department to use the building for training. Assistant Fire Chief Goodall stated the Police Department as well as other entities have been advised they were welcome to use the building for training as well.

They plan to invite members of the press as well as anyone that would be interested in observing how the Firefighters handle different situations; they will be using simulated smoke which is not harmful to participants. Mayor Brotherton voiced concerns regarding possible injuries such as individuals tripping etc. Assistant Fire Chief Goodall advised the participants would be escorted through the smoke.

FIRE CHIEF'S REPORT

- Total Calls for Service-144
- Bathroom project is progressing, should be completed by the end of this month
- Training Hours-120 – Training provided by Cardinal Glennon Children's Hospital on March 7 in Pediatric Airway Presentation with Hands-on Skills and Autism Training for First Responders
- March Training Topics- Mayday, Truck Familiarization, Building Search and Rescue, Ladders
- Had a Weather Spotters Class by the National Weather Service March 8th
- Police Department received First Aid Training
- Two new recruits started April 4th, they will work three weeks of day shift orientation prior to shift assignment. Probationary Firefighter Cole Judy will complete Paramedic School at the end of April, he has already completed the Fire Academy. Probationary Firefighter Jake Kileen will complete Paramedic School at the end of July, and will attend the Fire Academy this fall.
- Engine 1 has been repaired and back in service, a leaf-spring failure was detected during a routine PM inspection.
- Livewire Training being planned for the near future explaining that about six weeks ago one of the firefighters came in contact with a live wire, thankfully no injuries.
- Joint cooperation and investigative efforts between the Fire and Police Departments on solving two Arson fires. Sgt. Alan Mills and Capt. Bob Dunn with a Crimestoppers tip investigated and information gathered to clear the case.

INTERGOVERNMENTAL AGREEMENT CITY OF PANAMA/PANA PD

Police Chief Herpstreith advised the Committee Police Chief Bland of Panama contacted him regarding an Intergovernmental Agreement between the City and Panama regulating the use of the Police Shooting Range Facility.

Motion by Alderman Heberling and seconded by Alderman Moore to recommend to the City Council to allow Police Chief Herpstreith to sign the Intergovernmental Agreement with the City of Pana regulating the use of the Police Shooting Range Facility of the City of Pana and to forward the Agreement to City Attorney Romano to prepare a Resolution. Motion carried 3-0.

2016 COPS GRANT

The upcoming COPS Office Grant Program for the FY2016-COPS Hiring Program will open in late April. Chief Herpstreith advised in the past if the City has twenty sworn personnel they are only allowed one Officer; the City has been passed over the last three years but he thinks they might have a chance this year and would like to submit an application.

Motion by Alderman Moore and seconded by Alderman Heberling to recommend to the City Council to allow Police Chief Herpstreith to pursue applying for the 2016 COPS Grant. Motion carried 3-0.

FY2016/2017 POLICE DEPARTMENT BUDGET

Police Chief Herpstreith presented his budget outlining projects and equipment for this fiscal period. There is an increase in the equipment for replacing and upgrading of equipment. The update includes costs to update the dispatch area which will include radio/work stations. There are plans to do remodeling to allow the dispatchers direct entry to the Police Department by opening a doorway to the back, which was closed during the remodeling of the Police Department. Mayor Brotherton asked Police Chief Herpstreith if there was any way to direct the traffic in the Police Department to the back; he advised he would research.

He also informed the Committee the Department's radio supplier informed him there is a Municipal Lease Option that only charges 3% interest. He was asked why new equipment is needed as it has already been upgraded. He advised the government is always passing on new mandates that they have to be in compliance; Mayor Brotherton advised this has always been an ongoing process.

Motion by Alderman Moore and seconded by Alderman Heberling to recommend to the City Council to forward the FY2016/2017 Police Department Budget to the Finance Committee. Motion carried 3-0.

POLICE CHIEF'S REPORT

- Calls for Service-1604
- Total Cases Filed-121
- Total Arrestees-72
- Traffic Citations-188 traffic stops, with 68 traffic citations issued
- Numerous Drug Cases
- School Traffic Patrols Continuing

ANY OTHER MATTERS

Alderman Budd informed the Committee of an incident that occurred over the weekend, he recommends having cameras installed in the front of the Municipal Building.

Motion by Alderman Heberling and seconded by Alderman Moore to adjourn. Motion carried 3-0.

Meeting adjourned at 8:15 P.M.

Shawn Burtle, Chairman
Emergency Services Committee