

EMERGENCY SERVICES

April 5, 2012

MEMBERS PRESENT

Chairman Burtle
Alderman Koonce
Alderman Heberling
Alderman Jones

ALSO PRESENT

Mayor Brotherton	Andy Goodall
Fire Chief Hackney	Kyle Renfrow
Deputy Police Chief Hile	Laura Wolf
Marlin Brune	Josh Reid
Alderman Vota	Aaron Sutton
Alderman Walters	Sandy Sullivan
Assistant Fire Chief Crews	Shirley Sams

Chairman Burtle called the meeting to order at 6:06 P.M.

INTERGOVERNMENTAL AGREEMENT WITH CHARLESTON

The Committee reviewed the draft of the Intergovernmental Agreement between the City of Taylorville and the City of Charleston. Fire Chief Hackney advised the City of Charleston will take care of all the billing and collections, if necessary, as well as making sure all of the HIPAA (Health Insurance Portability & Accountability Act) requirements are met.

Chairman Burtle addressed #2 which reads that the City of Taylorville shall provide to the City of Charleston copies of each run sheet, hospital information sheets, copies of payments received and explanation of benefits received. Chief Hackney advised the Fire Department will be responsible for submitting all paperwork to the City of Charleston.

Fire Chief Hackney was asked if there was going to be a separate line item for the revenues; he advised that Treasurer France has already set up a line item for the revenues and expenditures.

Motion by Alderman Koonce and seconded by Alderman Jones to recommend to the City Council to approve the Intergovernmental Agreement with Charleston with the following changes being made to amend the agreement:

- **#7 currently reads:** The determination to “write off” accounts shall be solely within the ambient of the Mayor of the City of Taylorville.

Amend to read: The determination to “write off” accounts shall be solely within the ambient of the **Emergency Services Committee** of the City of Taylorville.

- **#9 which currently reads:** All notices and contacts shall be via regular United States mail and shall be addressed as follows:

City of Charleston

City Manager

520 Jackson Ave.

Charleston, IL 61920

City of Taylorville

Fire Chief

202 N. Main Street

Taylorville, IL 62568

**Amend to include: City of Taylorville
Mayor
115 N. Main Street
Taylorville, IL 62568**

Motion carried 4-0.

AMBULANCE ORDINANCE AND POLICIES

The Committee reviewed a Draft Ordinance regarding establishing a Municipal Ambulance Service to be incorporated within the Taylorville Fire Department. Fire Chief Hackney advised he took the language from Charleston and Mattoon.

Alderman Heberling stated that the Draft Ordinance doesn't stipulate that this service is to be used as a backup service only when the local ambulance providers are not available. After discussion the Committee agreed that item #1 and #4 needs to be amended to stipulate that these services are to be utilized as a backup service only when the local ambulance providers are not available. Chief Hackney advised this will also apply to the 9-1-1 calls.

Mayor Brotherton stated he wanted the other ambulance providers to be sent a copy of the completed Ordinance. Chairman Burtle asked how the Fire Department's rates compare with the other ambulance providers. Chief Hackney advised he was unable to obtain that information at this time.

After much discussion the Committee made the following amendments to the Draft Ordinance:

Title 1: Established; Authority

- **Amend to add (E) References to Standard Operations Guidelines: 211**

Title 2: Ambulance Rates:

- (G) and (H) are the same
Amend by eliminating one or the other
- **I- Currently reads:** Ambulance fees shall be evaluated on an annual basis and adjusted if deemed necessary by the City of Taylorville.
Amend to read: Ambulance fees shall be evaluated on an annual basis and adjusted if deemed necessary by the **Emergency Services Committee** of Taylorville.

Chief Hackney was advised by the Committee to make the noted amendments to the Draft Ordinance and present the corrected copy to the City Attorney for review prior to the April 16th City Council Meeting.

Motion by Alderman Koonce and seconded by Alderman Heberling to recommend to the City Council to approve the amended Ambulance Service Draft Ordinance upon the approval of the City Attorney. Motion carried 4-0.

FY 2012/2013 FIRE DEPARTMENT BUDGET

Motion by Alderman Heberling and seconded by Alderman Jones to forward the FY 2012/2013 Fire Department Budget to the Finance Committee. Motion carried 4-0.

FIRE CHIEF'S REPORT

- ISO will be here on April 23, 24, & 25 to evaluate a new fire protection rating. They will study the water supply and distribution system-including actual hydrant flow tests, fire department staffing, equipment and apparatus, training records, code enforcement/pre plan records, and the receiving and handling of fire alarms. We are expected to go from a class 5/9 to a class 6/9 because of lack of a ladder truck.

- Firefighter Adermann is working on an AFG Fire Prevention & Safety Grant which will be used for Code Enforcement and Preplan Software, a fire extinguisher training props and all extinguisher training materials needed to continue the fire extinguisher training program.
- The narrow banding project is almost complete. Should be 100% compliant by end of the week.
- The Department has received an offer from several business owners to help fund and construct a training burn building behind the fire station on donated property. They are in the process of putting together a plan to submit for Council approval; their goal is to do this with no cost to the City.
- Assistant Fire Chief Crews has conducted classes with the Department on Fire Dynamics, Hazardous Materials Awareness Refresher, and Tornado Tabletop Disaster Drill.
- Assistant Fire Chief Crews has conducted Severe Weather Preparedness presentations at several locations.
- Overtime was up a little due a few sick days and two Firefighters are attending Paramedic classes, they will be graduating in August; and one Firefighter is attending a Bridge Class (8 months of classes to advance from Intermediate care to Paramedic), he will be graduating in September.
- There have been 34 fires year to date and 372 calls year to date.
- Reviewed a Maintenance Report prepared by Firefighter Wamsley to keep everyone informed of the maintenance and repair needs of the Fire Department's truck and equipment fleet.

ANY OTHER MATTERS

Assistant Fire Chief Crews spoke about Severe Weather Preparedness; he has given several presentations throughout the county; he shows the cloud formations to watch for, stating the spotters keep the weather service informed of any activity. The Local Emergency Planning Committee meets on a quarterly basis and there is going to be a county wide disaster drill in June.

He had attended a meeting in which a speaker from Joplin, Mo. was a speaker, and he told stories of the devastation when the tornado hit. The City lost two Fire Stations and at one of the Fire Stations a car full of people hit the building. He also advised that the City was totally destroyed to the point that they couldn't even tell where the roads were located.

Assistant Fire Chief Crews keeps it touch with the National Weather Service during the storms and if a storm is coming our way the Fire Engines would be taken out of the path of the storm in order to be able to respond when needed. He stated Christian County has had 19 tornadoes since 1986.

Chairman Burtle thanked Chief Hackney and the department for assisting the Tree Board with watering the trees the Tree Board members planted as part of the Streetscape Project located at Rt. 29 and McAdam Drive.

FY 2012/2013 POLICE DEPARTMENT BUDGET

Motion by Alderman Jones and seconded by Alderman Koonce to forward the FY 2012/2013 Police Department Budget to the Finance Committee. Motion carried 4-0.

POLICE CHIEF'S REPORT

- Deputy Chief Hile advised the Committee to disregard the information they received in their packets as the reports are incorrect due to a problem with the computer hardware; he gave a brief summary of last month's calls.
- Reported the trainer for the Firearms Training classes commended the Officers stating they have trained in cities all over the State and our Officers are way ahead of the curve.
- Walgreens Pharmacy contacted Deputy Chief Hile on partnering up with the Department for a drug take back and installing child safety seats program. This will take place at Walgreen's Pharmacy from 10:00 A.M.-2:00 P.M, on April 18th. This event will be advertised in the Breeze Courier.
- The first session of Bassett Training is scheduled for Wednesday, April 11th.
- Advised Officer Amanda Olsta was interested in law enforcement at an early age and attended an Explorer Program. She will be overseeing a new Explorer Program for the Department. The Explorer Post is affiliated with the Boy Scouts of America and an Open House will be held at the Municipal Building on Monday, April 9th for youth and their parents.
- National Telecommunications Week is Sunday, April 8, and on Friday, April 13th the Department will be hosting a luncheon for the dispatchers at 11:30 A.M. and extended an invitation to the Committee to attend.

ANY OTHER MATTERS

Chairman Burtle discussed the Police Department overtime report which was submitted this month and asked that this report be presented each month; stating the Fire Department has already been asked to supply their overtime reports.

There was discussion regarding grass clippings and enforcement. Deputy Chief Hile advised there has been a notice put in the paper regarding the Ordinance on grass clippings and the Officers have been advised to follow up if they see clippings in the street. Alderman Heberling advised he thought there should be zero tolerance; Deputy Chief Hile advised if the Committee wants a zero tolerance they will be receiving a lot of complaints. Alderman Walters advised he has been overseeing all the work on the storm sewer projects and that the City has spent 10 million dollars for storm sewer separation, and he wants the Officers to enforce the Ordinance as he doesn't mind the phone calls.

Motion by Alderman Heberling and seconded by Alderman Koonce to adjourn. Motion carried 4-0.

The meeting adjourned at 7:25 P.M.

Shawn Burtle, Chairman
Emergency Services Committee