

OAK HILL CEMETERY BOARD OF MANAGERS

Members present

Chairman Jim Dennis
Ralph Beamer
Alderman Shawn Burtle
Judy Rodden

Also Present

Superintendent Bill Newberry

(Al Showalter arrived at 6:25 p.m.)

Chairman Dennis called the meeting to order on Tuesday, March 20, 2012 at 6:00 p.m. and led the Pledge of Allegiance.

PERPETUAL CARE FUND REPORT

Superintendent Newberry presented and discussed several financial reports as provided by City Treasurer Terri France:

- A breakdown of interest earned on the Perpetual Care Fund
- Annual totals for Perpetual Care Fund Interest Earned from 1999 through 2011, expenses for cemetery paid from Perpetual Care Fund from 5/2004 through 5/2011, and money transferred to Perpetual Care Fund (15% from Lot Sales) from 1999 through 2011
- Monthly balances of Perpetual Care Fund investments from 7/31/2010 through 2/18/11.

He also provided a column chart of Cemetery Revenue, Expenses, and the Difference.

PURCHASE NEW TRUCK

Superintendent Newberry presented the specifications and bid from Bob Ridings for a 2012 Ford truck for the Board's review and discussion. The total purchase price is \$20,284.00, and this truck will replace a 1991 truck which will probably be put in the City auction.

Motion was made by Board Member Beamer and seconded by Board Member Rodden to purchase the truck in the amount of \$20,284.00 from Bob Ridings with the money coming from the Perpetual Care Fund.

Motion approved 4-0.

PURCHASE NEW MOWER

Superintendent Newberry presented the bid from Sloan Implement for a 2012 740 Garden Tractor for the Board's review and discussion. The total purchase price of the tractor is \$9,283.10 with a trade-in amount for a 2006 740 Garden Tractor of \$2,000; making the trade difference \$7,283.10. The Water Department is interested in the 2006 tractor; so instead of trading it in on a new mower, they will take it and transfer \$2,000 to the Cemetery.

Motion was made by Board Member Rodden and seconded by Board Member Beamer to purchase the tractor from Sloan Implement in the amount of \$9,283.10 with the money coming from the Perpetual Care Fund; and the Water Department will transfer \$2,000 to the Cemetery for the 2006 mower.

Motion approved 4-0.

Board Member Showalter arrived.

REVIEW OF CEMETERY PRICES

Superintendent Newberry presented a listing of prices for Opening, Grave, and Cremation for several area cemeteries and a listing of suggested price increases for review and discussion.

Motion was made by Alderman Burtle and seconded by Board Member Beamer to make the increases as follows effective 5/1/2012, and a review of rates will be made on an annual basis each spring.

	<u>Current Rate</u>	<u>Rate Effective 5/1/12</u>
Grave	\$500	Resident Grave \$625 Non-Resident Grave \$825
Baby Grave	\$150	Resident Baby Grave \$250 Non-Resident Baby Grave \$450
Interment	\$550 - \$650	Resident Interment \$675 - \$775 Non-Resident Interment \$875 - \$975
Baby Interment	\$150 - \$200	Resident Baby Interment \$250 - \$350 Non-Resident Interment \$350 - \$450
Cremation Burial	\$250 - \$300	Resident Cremation Burial \$450 - \$550 Non-Resident Cremation Burial \$650 - \$750
Foundation for Monument (Base) Length X Width	\$0.60	\$0.75

Perpetual Care Fund

Resident – With these price increases, 15% of grave sales = \$ 93.75

Non-Resident – With these increases, 15% of grave sales = \$123.75

Motion approved 5-0.

APPRAISE HOUSE FOR PURCHASE – 606 E. GANDY

The possibility of purchasing the aforementioned property was discussed and a map of the property was presented by Superintendent Newberry.

Motion was made by Board Member Showalter and seconded by Board Member Rodden to have the property appraised.

Motion approved 5-0.

FY 2012/13 CEMETERY BUDGET

Superintendent Newberry presented and explained the proposed budget for the coming year.

Motion was made by Board Member Rodden and seconded by Alderman Burtle to refer the presented budget to the Finance Committee.

Motion approved 5-0.

OTHER MATTERS

Superintendent Newberry reported on the Clean-Up activities and stated they are removing the “out of control” bushes which are covering up stones. He also reported that the water is shut off over the entire cemetery because of rusty pipes (not deep enough in ground); however, water can be obtained from a spigot outside the office building.

Motion to adjourn was made by Board Member Beamer and seconded by Board Member Showalter.

Motion approved 5-0.

Meeting adjourned at 7:13 p.m.

Judy Rodden