

Personnel Committee
November 7, 2013

Members Present

Rob Heberling
Bruce Jones
Shawn Burtle
Ray Koonce

Also Present

Greg Brotherton
Alderman Walters
Alderman Budd
Chief Herpstreith
Asst. Fire Chief Goodall
Alderman Dorchinecz
Alderman Vota
Superintendent Speagle
AFSCME Rep. Frank Prochaska
Todd Ralph
Mark Durham
Cindy Brown

Chairman Heberling called the meeting to order at 6:00 p.m.

Non-Bargaining Salaries

Mayor Brotherton discussed the financial condition with the City Treasurer and she feels that a 2% wage increase for these employees would not result in a negative impact on the City's budget. Mayor Brotherton would like to recommend a 2% salary increase effective January 1, 2014.

Motion by Alderman Burtle and seconded by Alderman Koonce to recommend to the City Council to approve a 2% salary increase for the Non-Bargaining personnel effective January 1, 2014. Motion carried 4-0.

Bid and/or Advertise Heavy Equipment Operator-Street Department

The Committee discussed the need for a Heavy Equipment Operator in the Street Department. With that said; the City Treasurer requests that whether a bid is awarded or a potential applicant is hired, that we review the financial budget to make sure the funds are still available before the time of hire.

Motion by Alderman Koonce and seconded by Alderman Burtle to recommend to the City Council to begin the process to Bid and/or Advertise a Heavy Equipment Operator for the Street Department. Motion carried 4-0.

Bid and/or Advertise Full Time Police Dispatcher

Chief Herpstreith explained that Debbie Smith's last work day will be December 6, 2013. He would like to Bid and/or Advertise to fill the Full Time Dispatcher position in the Police Department immediately.

Motion by Alderman Burtle and seconded by Alderman Koonce to recommend to the City Council to Bid and/or Advertise a Full Time Dispatcher position in the Police Department. Motion carried 4-0.

Part-Time Dispatcher Position

Chief Herpstreith requested permission to hire a Part Time Dispatcher for the Police Department if needed.

Motion by Alderman Jones and seconded by Alderman Burtle to recommend to the City Council to hire a Part Time Dispatcher for the Police Department if needed. Motion carried 4-0.

Any Other Matters

Assistant Fire Chief Goodall presented a request for the Personnel Committee to research the possibility of a monetary return for his Sick Bank 2 hours. The Committee will put the request on the December Agenda.

Closed Session

Motion by Alderman Koonce and seconded by Alderman Jones to go into closed session pursuant to 5 ILCS 120/2 (c) (2) to discuss Step III AFSCME Local 3349 Grievance 2013-2 and to include during all or/any part of such closed session Mayor Brotherton, All Aldermen present, Superintendent Speagle and Human Resource Manager Cindy Brown and such other person or persons as the Committee requests during the Personnel Committee Meeting and/or during such closed session. Roll Call- Aldermen Burtle, Jones, Koonce and Heberling voting YEA. Chairman Heberling announced the motion carried.

The Personnel Committee went into closed session at 6:20 PM.

The Personnel Committee returned to open session at 7:20 PM. Roll call was taken with Aldermen Heberling, Burtle, Jones and Koonce present.

Motion by Alderman Koonce and seconded by Alderman Jones to deny AFSCME Grievance 2013-2. Motion carried 4-0.

Adjournment

Motion by Alderman Jones and seconded by Alderman Burtle to adjourn. Motion carried 4-0. The meeting adjourned at 7:23 PM.

Rob Heberling, Chairman
Personnel Committee