

## EMERGENCY SERVICES

December 4, 2013

### MEMBERS

Chairman Burtle  
Alderman Jones  
Alderman Heberling  
Alderman Koonce  
Mayor Brotherton

### ALSO PRESENT

Police Chief Herpstreith  
Assistant Fire Chief Goodall  
Alderman Walters  
Alderman Budd  
Shirley Sams

Chairman Burtle called the meeting to order at 7:13 P.M.

### FIRE STATION WEIGHT ROOM POLICY

The Committee reviewed Guidelines for the “Use of Upstairs Weight Room” as presented by Assistant Fire Chief Goodall. There were a few recommended changes which are as follows:

- I. Change wording to read: Developed to oversee proper use of the Fire Station weight room equipment while supporting the health and well-being of the participating departments; preventative policy to lessen the risk of injuries while exercising.
- II. Weight Room Guidelines-change wording from Firefighters to Participating Employees where applicable. (Fire Department and Police Department)

There was discussion regarding which departments were allowed to use the equipment, due to insurance liability issues the weight room can only be used by Fire Department Personnel and Off-Duty Police Department Personnel.

### SPILLER PAY ORDINANCE

Assistant Fire Chief Goodall advised there have been some problems with collecting the fees associated with the Spiller Pay Ordinance. He recommends having the wording under Section 4-1-12 B-5 amended to include the following language: “instances in which two non-residents are involved in an accident the driver that is determined to be the majority at fault is responsible for the charges”.

The billing process is being handled in Charleston; they are in the process of making arrangements for outstanding fees to be forwarded to a collection agency. The Charleston office will send notices notifying them if payments are not made by a designated time they will be sent to the Professional Collection Agency in Taylorville. There was discussion regarding the paperwork that will have to be done by the City to keep track of payments. Alderman Heberling advised he thought the City Clerk’s Office should handle the billing rather than the Fire Department.

Motion by Alderman Heberling and seconded by Alderman Jones to recommend to the City Council to refer to the Ordinance Committee the recommended amendment to the Spiller Pay Ordinance, Section 4-1-12 B-5 to include the following language: “an instance in which two non-residents are involved in an accident the driver that is determined to be the majority at fault is the one responsible for paying the charges.” Motion carried 4-0.

### **PURCHASE A 4-GAS DETECTOR**

Assistant Fire Chief Goodall advised the Department has an eight year old gas detector that was sent in to A.E.C. Fire Safety & Security Inc. for calibration; it also needed a new battery as it is eight years old which would cost \$355.00. AEC advised their cost for a new detector is \$1,650.00, they would give \$355.00 as a trade in which would leave a balance of \$1,295.00. He stated the Department needs a second gas detector as they respond to several calls this time of year as the furnaces are turned on. He was asked if there was money in the budget, there is.

He collected four quotes and recommends purchasing a detector from the lowest quote which was Municipal Emergency Supply. This machine includes its own calibration software and kit. There was a question as to whether or not the firefighters would have to be certified for liability purposes. Assistant Fire Chief Goodall advised he would check with the representative from Municipal Emergency Supply.

Motion by Alderman Koonce seconded by Alderman Jones to recommend to the City Council to allow the Fire Department to purchase a 4-Gas Detector with calibrating software and kit from Municipal Emergency Supply at a cost of \$995.00. Motion carried 4-0.

### **FIRE CHIEF'S REPORT**

- TFD had a successful month with fire prevention, their fire safety messages reached over 550 people in the community, reaching residents from the age of four months old to eighty years old! The Committee received a list of the 2013 Fire Prevention Activities, prepared by Capt. Matthew Adermann. The annual pre-school visits were a success with 315 children attending. Ronald McDonald was in attendance, and has already been scheduled for 2014. In September there was a Christian County Safety Day held at the Fairgrounds which taught fire safety to all 5<sup>th</sup> grade students (274) in the County.
- The Open House was set the same day as Chilifest; there was over fifty people that toured the Fire Station that day.
- Reviewed a list of the Fire Department's Maintenance Report which shows an estimated savings of \$600.00 for repairs for October-November. Firefighter Wamsley has been doing the maintenance on the Fire Department equipment. Last month he attended a 4-day seminar through the Illinois Fire Apparatus Mechanics Association which is through the Illinois Fire Chief's Conference.
- Advised the Department will be hitting 1400 calls for service for the year
- Overtime was up a little because of fire prevention activities
- They have received 240 names for the Angel Tree
- Regional Training was conducted by TFD Instructors for each county fire department. Course topic for the month was a confidence course
- Have applied for several grants for: Paramedic tuition and books, regional instructor fees and hand tools for the instructor trailer

### **ANY OTHER MATTERS**

Alderman Walters, Chairman of the Street & Sewer Committee, and Alderman Koonce, Chairman of the Public Facilities Committee, advised their Committees would not be having a meeting in December.

Assistant Fire Chief Goodall stated they received parts for the tornado sirens located at the lake area; they are waiting on one more part that should be in on Friday, then they will be repaired.

Motion by Alderman Jones and seconded by Alderman Heberling to adjourn. Motion carried 4-0.

Meeting adjourned at 8:12 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee