

## OAK HILL CEMETERY BOARD OF MANAGERS

### Members present

Chairman Jim Dennis  
Alderman Shawn Burtle  
Greg Hager

### Also Present

Superintendent Bill Newberry  
Mayor Barry  
Wand News 17

### Not Present

Judy Rodden  
Julio Monge

Chairman Jim Dennis called the meeting to order on Tuesday, March 19, 2019 at 5:11 p.m. and led the Pledge of Allegiance.

### DAMAGED FLAGPOLE

The tornado damage done to the flagpole on December 1, 2018 was discussed. The discussion was whether to leave the bent flagpole in its present location, move it to another location or discard it. After the discussion it was determined to leave the damaged flagpole in its present location.

**Motion:** was made by Board Member Hager and seconded by Chairman Dennis to recommend to the City Council to leave the old flagpole in its present location and install a plaque with an inscription to remember the day of the tornado.

**Motion Approved: 3-0**

### NEW FLAGPOLE

The Cemetery Board discussed buying and installing a 60 foot flagpole. The location was deliberated and it was decided to place the new flagpole to the west of the old flagpole. The city has received an insurance check of \$31,000 for damages at the cemetery.

**Motion:** was made by Alderman Burtle and seconded by Board Member Hager to recommend to the City Council to purchase a new flagpole from FlagWorld at a cost of \$13,526 and have RD Lawrence Construction Co. Ltd to install the new flagpole at a cost of \$3,750 using the money received from the insurance for a total of \$17,276.

**Motion Approved: 3-0**

### FY 2019-2020 BUDGET

Superintendent Newberry presented and explained the proposed budget for the coming year. The budget is almost the same as last year's budget.

**Motion:** was made by Alderman Burtle and seconded by Board Member Hager to accept and refer the proposed Oak Hill Cemetery budget to the Finance Committee.

**Motion approved 3-0.**

### PURCHASE OF NEW MOWER

Superintendent Newberry presented a quote from Sloan Implement for a new 2019 X750 lawn tractor for the Board's review and discussion. The total purchase price of the mower is \$10,000.00 including a new mowing deck with a trade-in amount of \$2,000.00 for a 2013 X750 lawn tractor, making the trade difference \$8,000.00. This is the same price as last year.

**Motion** was made by Board Member Hager and seconded by Alderman Burtle to recommend to the City Council purchase the lawn tractor from Sloan Implement in the amount of \$8,000.00 with the money coming from the Perpetual Care Fund interest.

**Motion: approved 3-0.**

### **CEMETERY OFFICE ROOF REPLACEMENT**

The cemetery office roof has been leaking, several shingles were blown off during the tornado. Superintendent Newberry has called five different roofing companies and only one responded.

**Motion:** was made by Alderman Burtle and seconded by Board Member Hager to recommend to the City Council to have Myers Construction, Inc. to replace the cemetery office roof at the cost of \$17,800 to be paid by insurance money received and Perpetual Care Fund interest.

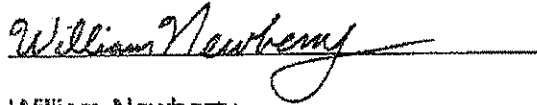
### **OTHER MATTERS**

Superintendent Newberry provided information on the number of grave plots remaining; as well as the number of burials and cremations, the number of graves sold, number of footings and Vet markers installed May 1, 2018 – March 15, 2019. Cleanup was held March 18, 2019. The Board discussed the Perpetual Care Fund.

Motion to adjourn was made by Board Member Hager and seconded by Alderman Burtle.

Motion approved 3-0.

Meeting adjourned at 5:51 p.m.

A handwritten signature in cursive script that reads "William Newberry". The signature is written in black ink and is positioned above a horizontal line.

William Newberry

## OAK HILL CEMETERY BOARD OF MANAGERS

### Members present

Alderman Shawn Burtle  
Greg Hager  
Julio Monge  
Kerry Ward

### Also Present

Superintendent Bill Newberry  
Mayor Barry  
Wand News 17- Eric Harrold  
Mark Passoni  
Shirley Sams

### Not Present

Judy Rodden

Superintendent Newberry called the meeting to order on Tuesday, June 18, 2019 at 5:00 P.M.

### ELECT CHAIRMAN OF CEMETERY BOARD

Superintendent Newberry advised that Mr. Jim Dennis has been the Chairman for years and now that he has retired, the Board needs to elect a new Chairman. The Board recommended Judy Rodden to be elected as Chairman as she has been on the Board the longest amount of time. Mayor Barry recommended this issue be tabled until the next meeting to discuss with Mrs. Rodden if she would be interested in being the Chairman.

Motion was made by Alderman Burtle and seconded by Board Member Monge to table the issue of the election of Chairman of Cemetery Board.

Motion carried 4-0.

### MEMORIAL STONE FOR FLAG POLE

Superintendent Newberry had provided everyone with numbered pictures of three different colored stones to choose from for the memorial stone for the flag pole. Pyramid Marble and Granite has donated the stone and the engraving, the City Employees will pour the footings.

There was discussion regarding what wording to have on the stone Superintendent Newberry recommended the date-Dec. 1, 2018 F-3 Tornado and the slogan "We Bend but We Don't Break". Superintendent Newberry would like to get the stone put in place as soon as possible. Mayor Barry recommended that he contact Pyramid Marble and Granite to get a picture showing the layout of the wording on the stone before he proceeded with getting it engraved and bring to his office. Mayor Barry will then contact the Members of the Board to view the picture to ensure all are in agreement with the layout. There was discussion on where to place the stone. The Board suggested right in front of the flag pole, but Superintendent Newberry advised there is already a diamond shaped plaque in front of the flag pole which is for AmVets. He recommends placing the memorial stone on the right hand of the street of the main entrance, then it could be read without having to get out of the vehicle which would be convenient for the elderly.

Motion was made by Board Member Ward and seconded by Board Member Monge to approve of the selection of stone marked #1 which is a gray granite.

Motion carried 4-0.

### STATUE DONATION

Superintendent Newberry informed the Board that Mr. Mark Passoni would like to donate a 4 ½ foot concrete angel statue to the Cemetery. He provided pictures of the statue to the Board to view. Superintendent Newberry advised the best place for the statue would be in Block 40 West of Gandy Street. There is a 15'- 20' sewer line located in this area that cannot be used for burials. Mr. Passoni stated he is donating the statue, but he would like the City to have it sit on a base and have a plaque placed in honor of his parents. Alderman Burtle asked Mr. Passoni if he was in a hurry to have the statue moved as it is now in his yard; he is not. The Board directed Superintendent Newberry to figure what the total cost to the City would be for a plaque, materials, concrete for the base including labor, to present at the next Cemetery Board Meeting.

Board Member Ward asked if Block 40 was going to be fenced in like the rest of the Cemetery. Superintendent Newberry advised no. There are two other locations blocks 32 and 39 that are not fenced, as there would not be enough room between the rows of graves and a fence to allow movement needed for equipment to dig or mow.

Motion by Alderman Burtle and seconded by Board Member Hager to table the issue of the statue donation.

Motion carried 4-0.

### SUPERINTENDENT'S REPORT

Superintendent Newberry provided information on the number of grave plots remaining; as well as the number of burials and cremations, the number of graves sold, number of footings and Vet markers installed from May 1, 2019 to June 17, 2019. He advised the new roof was put on the office building, fence repaired around the fuel tanks, and the new flagpole is installed; these items were all covered by insurance. The building also had new gutters installed.

### OTHER MATTERS

Superintendent Newberry advised the sales of graves have dropped. There were about 110 full burials a year and now the average is around 40-50 due to more people being cremated than before. Several cremations can be placed

on one plot. There are 15 acres in the back of the cemetery behind the shed that would cover approximately 5,000-7,000 burials, but is not ready for burials. A road has been built and a pipe put in for drainage, but more work is needed which the City is not ready to invest in at this time.

---

Motion to adjourn was made by Board Member Ward and seconded by Board Member Hager.

Motion approved 4-0.

Meeting adjourned at 5:34 p.m.

---

Superintendent William Newberry