

FINANCE COMMITTEE

March 17, 2022

MEMBERS

Chairman Dorchinecz
Alderman Budd
Alderman Bryant
Alderman Skultety

ALSO PRESENT

Mayor Barry
Alderman Olive
Alderman Brown
Alderman Wilson

Clerk Lilly
Treasurer Miles
Alderman Driskell
Chief Wheeler

Superintendent Mann
Chief Adermann
HBO Goodall
Superintendent Ortman
See Attached List

Chairman Dorchinecz called the meeting to order at 6:00 P.M.

SMALLTOWN TAYLORVILLE BUDGET PRESENTATION

Steve Craggs was present to represent SmallTown Taylorville and provide FY 2022/2023 budget requests for the City, along with a synopsis of the program over the past year. There has been exponential return on investment to the local business and restaurants who are represented in this advertising campaign.

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to approve the budget of \$75,620.00 for Downtown Taylorville, to be paid out of the Business Development Tax Fund. The motion carried (4-0).

AZAVAR LOCAL GOVERNMENT INSIGHTS AND ANALYTICS

Azavar Government Services has developed a new tool for tax administration, allowing Azavar to act as the City of Taylorville's third-party administrator for the City's tax collection. The program will allow Azavar to manage distribution, onboarding, deployment, production management, technology and customer service functions to maximize revenues, reduce costs, and strengthen community relationships for the City and its third-party tax administrator. Professional services include managing taxpayer filing and remittance compliance, taxpayer discovery and tax recovery and maximization of tax and fee revenues. All data is analyzed and reported monthly. There is a one-time Onboarding fee of \$500.00, with a yearly fee of either \$2,100.00 or \$3,000.00 depending on the level of service, for a total of three years. The Premium Subscription of \$3,000.00 will provide the most robust service to the City. It was noted that Azavar has provided revenues to the City during the review of Electric and Gas Utility, as well as Hotel Motel/Air BNB, audits.

Motion by Alderman Skultety and seconded by Alderman Bryant to recommend to the City Council to authorize and direct the City Clerk to sign the three-year agreement with Azavar Local Government Insights and Analytics at a cost of \$3,000.00 per year, along with a one-time onboarding fee of \$500.00. The motion carried (4 - 0).

REVIEW FRONT END LOADER BIDS

Bids were opened on March 9, 2022 for the purchase of a new Front End Loader for the Street Department. A total of three companies submitted bids based on specifications provided by Superintendent Mann to include Roland Machinery, Altofer/ Cat, and Martin Equipment/John Deere. The delivery time, as well as interest rates and trade-in value varied between the three companies. Roland was the only company able to provide immediate delivery; Roland also had the highest final cost and interest rate. Martin Equipment/John Deere offered the most competitive interest rate, as well as the highest trade-in value. The warranty and Komatsu Care service agreement is valued at approximately \$18,000.00 in savings to the City over the life of the equipment. It is imperative to purchase soon as the City is currently renting this same piece of equipment at a rate of \$6,000.00 per month. Chairman Dorchinecz indicated that he would like the City to use ARPA funds to pay for this equipment and not finance.

Motion by Alderman Skultety and seconded by Alderman Bryant to recommend to the City Council to approve the bid and authorize purchase of a new 2022 Komatsu WA320-8 Front End Loader for the Street Department

from Roland Machinery in the amount of \$247,447.00, less trade-in of \$38,000.00, for a final cost of \$209,445.00 for a five-year term loan with an interest rate of 4.444%. The motion carried (3-1).

DEPARTMENT BUDGET UPDATES

Fiscal Year 2022/2023 Budget process was briefly discussed. No departments have been finalized at this time.

BDD APPLICATIONS

Two Business Development District applications from were presented to the Committee, after receiving approval from the BDD Committee.

Motion by Alderman Dorchinecz and seconded by Alderman Bryant to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Florinda Guerriero, dba Florinda's, located at 114 South Main in the amount of \$6,154.83. The motion carried (4-0).

Motion by Alderman Dorchinecz and seconded by Alderman Budd to table the Business District No. 1 Redevelopment Agreement for Seth Molen dba Brick City LLC for the property located at 111 North Walnut in the amount of up to \$50,000.00 and return to the BDD Committee for further review based on the projected use of the building for rental apartments. The motion carried (3-1).

ARPA FUNDS

Discussion was held regarding the use of ARPA Funds and the need to develop a plan for utilizing these funds. Updates by the Federal government stipulate that the funds must be obligated by December 31, 2024 and spent by December 31, 2026. Fire Chief Adermann is responsible for all documentation for these funds and prepared suggested options for obligation of funds based on the Capital Plan for each department and retention pay/bonus for all employees. Alderman Budd expressed the need for equipment to be a priority given the aging equipment currently on hand, increasing prices, and difficulty in procuring equipment in a timely manner. Further discussion was held regarding timelines for the COVID crisis, employment guidelines and the amount of bonus to be given as a lump sum versus a per hour rate over time.

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to obligate ARPA Funds up to \$995,000.00 for equipment purchases and to provide a \$3,000.00 bonus to each employee who was employed during the COVID crisis from March-December 2020 and is also presently employed at the time of distribution of bonuses. The motion carried (3-1).

TREASURER'S REPORT

Treasurer Miles presented a synopsis of the bank balances and noted that most of the accounts are balanced, but there are outstanding debits and credits of millions of dollars yet to be fully reconciled in the General Fund and the BDD Fund. She thanked Terri France for providing instruction and direction in this process.

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (4-0).

ANY OTHER MATTERS

Motion by Alderman Budd and seconded by Alderman Bryant to adjourn. The motion carried (4-0).

Meeting adjourned at 7:32 P.M.

Steve Dorchinecz, Chairman
Finance Committee