

OAK HILL CEMETERY BOARD OF MANAGERS

March 14, 2023

MEMBERS PRESENT

Greg Hager  
Kerry Ward  
Judy Rodden (via phone)  
Alderman Brown

ALSO PRESENT

Superintendent Tennant  
Kaylee Jones  
Mayor Barry

ABSENT

Julio Monge

Chairman Hager called the meeting to order at 5:30 P.M.

SURVEY OF BLOCK 41

Motion by Board Member Ward and seconded by Alderman Brown to recommend to the City Council to approve the survey of Block 41 by Brent Windell at a cost not to exceed \$5,650.00, to be paid from the Perpetual Care Interest Fund in the FY 2023/2024 budget. Motion carried 4-0.

APPROVE FISCAL YEAR 2023/2024 BUDGET

Superintendent Tennant presented the FY 2023/2024 budget to the Board.

Motion by Board Member Ward and seconded by Alderman Brown to accept and refer the proposed Fiscal Year 2023/2024 Oak Hill Cemetery Budget to the Finance Committee. Motion carried 4-0.

SUPERINTENDENT'S REPORT

- They have begun preparations on the mowing equipment for the upcoming season
- They are going to begin to make repairs to the shop roof, ceiling, and replacing a garage door that is no longer in use
- There will be three Staff Quick employees at the Cemetery this year instead of two
- The Cemetery Clean Up Day was a success

ANY OTHER MATTERS

No other matters.

Motion to adjourn by Board Member Ward and seconded by Alderman Brown. Motion carried 4-0. Meeting adjourned at 6:24 P.M.

  
Superintendent Mike Tennant

OAK HILL CEMETERY BOARD OF MANAGERS  
Tuesday, September 12, 2023

Members present

Chairman Greg Hager  
Julio Monge (via phone)  
Judy Rodden  
Kerry Ward

Also Present

Superintendent Mike Tennant

Absent

Alderman Doug Brown

Chairman Greg Hager called the meeting to order at 5:35 p.m. and led the Pledge of Allegiance.

A moment of silence was held in memory of former Board member, Al Showalter, who served the Board diligently for many years.

**APPROVE COST INCREASE TO SURVEY BLOCK 41**

Superintendent Tennant explained that he has worked with the Sewer Department and discovered that the sewers under Block 41 aren't connected to anything. Therefore, no further work is needed to continue with the expansion. This expansion will provide an additional 140 plots.

Motion was made by Board Member Ward and seconded by Board Member Rodden to recommend to the City Council to amend the originally approved quote for the Survey of Block 41 of \$5,650.00 from Windell Surveying to an increased cost of \$7,550.00.

Motion approved 4-0.

**PURCHASE OF NEW TRUCK**

Superintendent Tennant presented and discussed prices of quotes on new trucks from Bob Ridings Fleet Sales to replace a 2008 truck. The 2008 truck will be sold, with the proceeds being returned to the Perpetual Care Fund Interest account.

Motion was made by Board Member Monge and seconded by Board Member Ward to recommend to the City Council to approve the purchase of a 2024 ¾ ton F250 truck from Bob Ridings Fleet Sales at the price not to exceed \$47,048.00 to be paid from Perpetual Care Fund Interest account.

Motion approved 4-0.

**SUPERINTENDENT'S REPORT**

Superintendent Tennant provided a summary of the last six months burials (regular and cremations), number of graves sold, and the number of grave plots remaining in each block. Additionally, he announced:

- He had not received any complaints from the last cemetery cleanup.
- The backhoe is going to be delivered Thursday or Friday this week.
- The financial report from Brett Mason highlighted that the portfolio has doubled in the last 17 years.

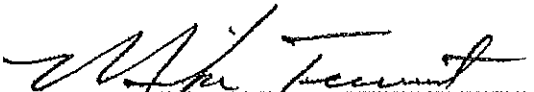
**OTHER MATTERS**

There were none presented.

Motion to adjourn was made by Board Member Ward and seconded by Board Member Rodden.

Motion approved 4-0.

Meeting adjourned at 6:15 p.m.

  
Mike Tennant, Cemetery Superintendent

OAK HILL CEMETERY BOARD OF MANAGERS  
November 14, 2023

MEMBERS PRESENT

Greg Hager  
Julio Monge  
Judy Rodden, via phone call  
Kerry Ward, via phone call  
Alderman Brown

ALSO PRESENT

Superintendent Tennant  
Kaylee Jones

Chairman Hager called the meeting to order at 5:30 P.M. and led the Pledge of Allegiance.

PURCHASE OF A 2024 JOHN DEERE X-750 RIDING MOWER

Motion by Board Member Rodden and seconded by Board Member Monge to recommend to the City Council to approve the purchase of a 2024 John Deere X-750 Riding Lawn Mower from Sloan Implement in Taylorville at a cost not to exceed \$11,000.00 to be paid from the Perpetual Care Interest Fund in the FY 2023/2024 budget. Motion carried 5-0.

SUPERINTENDENT'S REPORT

- The new backhoe arrived on September 26, 2023.
- The current Working Foreman at the Cemetery is bidding on a job at the Street Department. The job will be up for bid again soon.
- Twenty-six footings have been installed.
- The new Dump Truck arrived on November 1, 2023
- They are still waiting on Block 41 to be pinned.
- They are still waiting on the shop to be painted.
- Since August 12, 2023, there have been twelve cremations, five graves sold, and twenty-three burials.

ANY OTHER MATTERS

No other matters were brought before the Board.

Motion to adjourn by Board Member Monge and seconded by Alderman Brown. Motion carried 5-0. Meeting adjourned at 5:48 P.M.

  
Superintendent Mike Tennant