

FINANCE COMMITTEE

January 18, 2024

MEMBERS

Chairman Mitchelson(via zoom)
Alderman Dorchinecz
Alderman Skultety

ALSO PRESENT

Mayor Barry
Alderman Brown
Alderman Olive
Alderman Wilson
Treasurer Miles
HBO Goodall

Superintendent Mann
Crystal Nichols
J.I. McDowell
Linda Allen
Michelle Sklenka
Krystal Baker

Andrew Lahey
Jennifer Franklin
Brandon Bible
April Wolfe
Keith Boston
Harold Gist

ABSENT

Alderman Bryant

Chairman Mitchelson called the meeting to order at 6:00 P.M.

GREAT TAYLORVILLE CHAMBER OF COMMERCE 2024 EVENTS

Several members of the Greater Taylorville Chamber of Commerce (GTCC) were present with J.I. McDowell speaking on their behalf. The Committee, Mayor, and other attending Aldermen were given a summary of the major events and initiatives that GTCC intends to focus on in 2024. Within the summary, the GTCC requested \$100,000.00 be granted to the GTCC through the Business Development District funds. The breakdown for the allocation of funds is \$40,000.00 for Marketing and Branding, \$20,000.00 for Downtown Revitalization, and \$40,000.00 for Community Engagement. Mr. McDowell stated the GTCC will give equal representation to all businesses in and around the Taylorville area with a comprehensive marketing and branding strategy to showcase Taylorville's unique assets. The Downtown Revitalization includes events such as Journey in July and the Annual Chillifest, drawing in visitors and potential new businesses. Regarding Community Engagement, Mr. McDowell explained one new event for the GTCC this year will be the Fourth of July Fireworks Display. He explained the Optimist Club will be handing over this event to the GTCC. The GTCC plans to increase the activities at the Marina area to draw larger crowds and to make this a true family event. The estimate cost for the fireworks display itself is over \$20,000.00 with a deposit of \$10,700.00 due by February 20, 2024. After lengthy discussion, Alderman Skultety requested a more thorough breakdown of cost allocation be presented at February's Finance Committee Meeting. The Committee agreed to contribute funds to meet the deposit requirement for the Fourth of July Fireworks.

Motion by Alderman Skultety and seconded by Alderman Dorchinecz to recommend to the City Council to approve a contribution to the Greater Taylorville Chamber of Commerce in the amount of \$10,700.00 to cover the deposit requirement for the 2024 Fourth of July Fireworks. This will be paid out of the BDD Fund.
Motion carried 3-0

EXPENDITURES FOR SUPERINTENDENTS

Chairman Mitchelson discussed the current spending allotments for Superintendents. He explained the spending limits are for one-off items such as computers, software, or additional tools and equipment that were not part of a department's annual budget. This does not include routine maintenance or repair for equipment which is already budgeted for in the Maintenance Line Item for each department. No action was taken to change the spending limitations.

MEAL REIMBURSEMENT ALLOTMENT

Chairman Mitchelson advised the Meal Reimbursement Allotment has been changed in the Union Contracts and therefore needs to be updated in the Employee Handbook. The daily allotment has increased from \$35.00 per day to \$60.00 for day.

Motion by Alderman Skultety and seconded by Alderman Dorchinecz to recommend to the City Council to approve the update to the Employee Handbook regarding the Meal Reimbursement Allotment, increasing the daily meal reimbursement allotment to \$60.00 per day. Motion carries 3-0

CITY AUDITOR

Mayor Barry stated the City received a letter from LMHN, Ltd. advising the company will no longer handle the Annual City Audit. A replacement has not been retained at this time.

DISCUSS BDD DISBURSEMENT FOR ROOF REPAIR

Chairman Mitchelson stated no action is needed at this time and the topic will be discussed at a future meeting.

BDD APPLICATIONS

A total of 8 applications were reviewed by the BDD Committee and recommended to the Finance Committee. Chairman Mitchelson advised the application submitted by Steve Craggs and Sherri Anderson for the property located at 122 West Market will be reviewed during the February Finance Committee. Mr. Steve Craggs requested to make a presentation to the Committee, but was unable to attend this evening. The additional 7 applications were reviewed. The Ordinances will be presented at the February 5, 2024 City Council meeting for approval.

The first application was received from H&R Family for the property located at 500 West Market Street. The estimated cost is \$2,640.00 at 25% (\$660.00), and will be paid out at \$660.00.

Motion by Alderman Mitchelson and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 500 West Market Street in the amount of \$660.00. Motion carried 3-0.

The second application was received from Gary and Brenda Spurling for the property located at 116 West Market Street. The estimated cost is \$12,480.00 at 35% (\$4,368.00), and will be paid out at \$4,368.00.

Motion by Alderman Mitchelson and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 116 West Market Street in the amount of \$4,368.00. Motion carried 3-0.

The third application was received from Gary and Brenda Spurling for the property located at 118 West Market Street. The estimated cost is \$12,480.00 with \$5,478.00 at 50% (\$2,739.00) and \$7,002.00 at 35% (\$2,450.70) for a total of \$5,189.70, and will be paid out at \$5,189.70.

Motion by Alderman Mitchelson and seconded by Alderman Bryant to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 118 West Market Street in the amount of \$5,189.70. Motion carried 3-0.

The fourth application was received from Gary and Brenda Spurling for the property located at 107 South Washington Street. The estimated cost is \$9,518.00 at 50% (\$4,759.00), and will be paid out at \$4,759.00.

Motion by Alderman Mitchelson and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 107 South Washington Street in the amount of \$4,759.00. Motion carried 3-0.

The fifth application was received from Steve Younker for the property located at 501 South Washington Street. The estimated cost is \$4,000.00 at 50% (\$2,000.00), and will be paid out at \$2,000.00.

Motion by Alderman Mitchelson and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 105 South Washington Street in the amount of \$2,000.00. Motion carried 3-0.

The sixth application was received from Florinda Guerriero for the properties located at 110-114 South Main Street. The estimated cost is \$10,000.00 at 25% (\$2,500.00), and will be paid out at \$2,500.00.

Motion by Alderman Mitchelson and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the properties located at 110-114 South Main Street in the amount of \$2,500.00. Motion carried 3-0.

The seventh application was received from Marilyn Spillman for the property located at 104 South Main Street. The estimated cost is \$2,930.00 at 35% (\$1,025.50), and will be paid out at \$1,025.50.

Motion by Alderman Mitchelson and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 104 South Main Street in the amount of \$1,025.50. Motion carried 3-0.

TREASURER'S REPORT

Treasurer Miles stated the Treasurer Report for October, November, and December were emailed. She advises the last installment for Real Estate Taxes and Interest in the amount of \$3,519,763.11 was received in November. Treasurer Miles noted the Payroll for December is higher due to a 3rd Payroll Period. She discussed the temporary assignment of the Deputy Treasurer positions to Crystal Nichols, stating she is doing a great job and is a real go-getter which she appreciates.

Motion by Alderman Dorchinecz and seconded by Alderman Skultety to accept the Treasurer's Report as presented. The motion carried (3-0).

ANY OTHER MATTERS

No other matters were discussed.

Motion by Alderman Mitchelson and seconded by Alderman Skultety to adjourn. The motion carried 3-0.

Meeting adjourned at 6:58 P.M.


Randy Mitchelson, Chairman Finance Committee