

FINANCE COMMITTEE

October 19, 2023

MEMBERS

Chairman Mitchelson
Alderman Bryant
Alderman Dorchinecz
Alderman Skultety

ALSO PRESENT

Mayor Barry	Superintendent Mann	Jim Morris
Treasurer Miles	Tammy Rogers	Tim McCardle
Alderman Wilson	Alderman Brown	Nick Zepin
Alderman Driskell	Alderman Olive	Jeff Stoner
HBO Goodall	Chief Adermann	Cody Rogers

Chairman Mitchelson called the meeting to order at 6:00 P.M.

FISCAL YEAR 2022/2023 AUDIT

Chairman Mitchelson advised that Auditor Iris Crites requested to reschedule the audit review. She is working with City Attorney Romano on getting some final numbers to complete her review. The Finance Committee Meeting will be held at 5:15 p.m. on October 26, 2023.

2021 W-2 PENALTY

Treasurer Miles provided information on the \$66,640.00 W-2 penalty. The penalty is from the previous Treasurer failing to send the W-2 information to the IRS by the specified date for the 2021 tax year. Auditor Crites assisted the Treasurer, Deputy Treasurer, and City Clerk in drafting a letter to send to the IRS to request penalty be waived. Mayor Barry advised the letter has been reviewed and may now be sent to the IRS.

FIRE UNION NEGOTIATIONS

Chairman Mitchelson stated he has been working on expenditures, and will hold a special Closed Session meeting to discuss further Fire Union Negotiations. Alderman Skultety advised the full Council had already discussed a counter offer in Closed Session They directed Mayor Barry to present the counter offer to the Fire Union, and he failed to do so. Alderman Skultety would like a motion to direct the Mayor to present the offer as agreed upon in Closed Session.

Motion by Alderman Skultety and seconded by Alderman Bryant to recommend to the City Council to direct the Mayor to present the counter offer favorably discussed by the full City Council in the September 5, 2023 Closed Session Fire Union Negotiation Meeting to the Fire Union. Motion carried 3-1.

BDD APPLICATIONS

The first application was received from Advanced Title Group for the property located at 101 South Washington Street. The estimated cost is \$70,136.05 with \$17,534.01 at 25%, and will be paid out at \$17,534.01.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 101 South Washington Street in the amount of \$17,534.01. Motion carried 4-0.

The second application was received from Don Helms for his property located at 1111 West Spesser Street. The estimated cost is \$15,164.39 with \$10,000.00 at 50% (\$5,000.00) and the remaining \$5,164.39 at 35% (\$1,807.54), and will be paid out at \$6,807.54.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 1111 West Spesser Street in the amount of \$6,807.54. Motion carried 4-0.

The third application was received from Heartland Development Partners for the property located at 123 South Washington Street. The estimated cost is \$38,350.00 with \$9,587.50 at 25% , and will be paid out at \$9,587.50.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 123 South Washington Street in the amount of \$9,587.50. Motion carried 4-0.

The fourth application was received from Heartland Development Partners for the property located at 201 West Main Cross Street. The estimated cost is \$46,640.00 with \$11,660.00 at 25%, and will be paid out at \$11,660.00.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 201 West Main Cross Street in the amount of \$11,660.00. Motion carried 4-0.

The fifth application was received from Christopher Biondolino for the property located at 303 Springfield Road. The estimated cost is \$129,353.06 with \$26,088.27, and will be paid out at \$26,088.27. The architectural fees will be paid once the project is completed.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 303 Springfield Road in the amount of \$26,088.27. The architectural fees will be paid when the project is completed. Motion carried 4-0.

The sixth application was received from Elizabeth Hohenstein for signage for the rental property located at 101 West Main Cross. The estimated cost is \$5,330.64 with \$652.00 remaining for signage, and will be paid out at \$652.00.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 101 West Main Cross in the amount of \$652.00. Motion carried 4-0.

The seventh application was received from Jessica Oyler for the leased property located at 110 South Main Street. The estimated cost is \$3,842.70 with \$960.68, and will be paid out at \$960.68.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 110 South Main Street in the amount of \$960.68. Motion carried 4-0.

TREASURER'S REPORT

Treasurer Miles presented the September 2023 Treasurer's Report. She advised she will be transferring the remaining money from the East Main Cross Project, as well as Unsewered Community Grant to the General Fund now that both projects have been completed. The State revenue was up this month, and the third installment of real estate taxes has been received and distributed. She wanted to make all Aldermen aware that she and the Deputy Treasurer discovered the 941 Quarterly Report for 2021 had not been submitted. This was something that should have been submitted by the previous Treasurer by January 22, 2022. She is not certain if there will be penalties for the report not being filed. In the Treasurer's review of the October 16, 2023 Council bills, she noticed a bill from the Police Department for monitor mounts for dispatch for \$2,436.00. This

purchase was not approved and is over the allowable amount to spend without approval. Alderman Bryant questioned the amount on a bill for the Police Department training as well. Alderman Dorchinecz will address these issues with the Police Chief.

Treasurer Miles addressed security issues in the building. She would like to make sure the entrances are being secured when the building is closed. Chairman Mitchelson recommended the Mayor address this issue.

ANY OTHER MATTERS

Mayor Barry advised he spoke to Tom Noonan from Sangamon Brewing Company about plans to restart work at One East Market Street. They are planning on opening this Spring. The current BDD application will need to be amended.

Chairman Mitchelson will be working on an expense sheet to distribute to all Superintendents for travel and petty cash. This form will need to be turned in with a claim form and all itemized receipts for reimbursement. This will help with the reimbursement process, as well as with the audit each year.

Motion by Alderman Skultety and seconded by Alderman Bryant to adjourn. The motion carried 4-0.

Meeting adjourned at 6:51 P.M.



Randy Mitchelson, Chairman Finance Committee