

**Personnel Committee
March 5, 2020**

Members Present

Chairman Lee Lanzotti
Alderman Kathy Driskell
Alderman Jim Olive
Alderman Megan Bryant

Also Present

Mayor Bruce Barry	Alderman Larry Budd
HR Andrea Conrath	Shirley Sams
Fire Chief Matt Adermann	Supt Mike Mann
Police Chief Dwayne Wheeler	Owen Lasswell
Deputy Chief Vincent Childers	

Chairman Lanzotti called the meeting to order at 6:01pm.

Bid and/or Advertise the Office Level I at the City Clerk's Office

Chairman Lanzotti asked why this position was being filled. Human Resource Manager Andrea Conrath stated that the Office Level I position is being filled to replace Traci Bentley as she has been awarded the Deputy Clerk position in the City Clerk's Office.

Motion by Alderman Bryant and seconded by Alderman Olive to recommend to the City Council to bid/and or advertise an Office Level I position in the City Clerk's Office to be filled pending successful completion of a 30-day probationary period for Deputy Clerk. Motion carried 4-0.

Summer/Seasonal Help

Human Resource Manager Andrea Conrath presented the requested numbers from the Superintendents in each Department. Human Resource Manager Andrea Conrath also read the approved numbers for summer/seasonal help for 2019 from the Personnel Committee Meeting held in March 2019. She also brought up the fact that the hourly minimum wage will go up on July 1, 2020 to \$10/hr. It was agreed upon by the Committee that this is mandated that the current hourly wage is \$9.25/hr & will go up to \$10/hr on July 1, 2020.

Motion by Alderman Olive and seconded by Alderman Driskell to recommend to the City Council to hire 18 summer/seasonal help for the 2020 season. HBO – (1) Street/Sewer – (7) Cemetery - (5) Water – (3) and Lake – (2) Motion carried 4-0.

Change Dispatch Position from Part-Time to Full-Time

Police Chief Wheeler and Deputy Chief Childers spoke about the need for a Full-Time dispatcher within the Department to bring the total number of dispatchers to 5. Deputy Chief Childers stated that there use to be 5 total dispatchers in previous years. Chief Wheeler stated that having the fifth dispatcher would benefit the Department in case of emergencies. The Part-Time Dispatcher is working at least 30 hours a week currently.

Motion by Alderman Bryant and seconded by Alderman Driskell to recommend to the City Council to bid/and or advertise a Full-Time Dispatcher position in the Police Department to bring the total number of Dispatchers to 5. Motion carried 4-0.

Any Other Matters

Chairman Lanzotti asked if there are any other matters to be brought up. No one had anything else to discuss.

Adjournment

Motion by Alderman Olive and seconded by Alderman Driskell to adjourn. Motion carried 4-0. The meeting adjourned at 6:19pm.



Lee Lanzotti

Personnel Committee Chairman