

OAK HILL CEMETERY BOARD OF MANAGERS

March 23, 2021

MEMBERS PRESENT

Judy Rodden (via zoom)  
Julio Monge  
Greg Hager

ALSO PRESENT

Superintendent Tennant  
Tammy Rogers  
Mayor Barry

NOT PRESENT

Kerry Ward  
Alderman Burtle

Chairman Hager called the meeting to order at 5:00 P.M.

**PURCHASE OF NEW MOWER-2020/2021 BUDGET**

Superintendent Tennant provided the Board specifications and costs for the new 2021 John Deere X750 Diesel Lawn Tractor that he is wanting to purchase for the Cemetery. The Cemetery will be trading in the 2014 John Deere X750. The cost for the new mower with the trade in is \$8,900.00.

Motion by Board Member Monge and seconded by Board Member Rodden to recommend to the City Council to approve the purchase of the John Deere X750 Diesel Lawn Tractor from Sloan Implement in the amount of \$8,900.00, with the money coming from the Perpetual Care Fund interest in the FY 2020/2021 budget. Motion carried 3-0.

**FY 2021/2022 CEMETERY BUDGET**

Superintendent Tennant presented and explained the proposed budget for the FY 2021/2022.

Motion by Board Member Board Member Monge and seconded by Board Member Rodden to accept and refer the proposed FY 2021/2022 Oak Hill Cemetery budget to the Finance Committee. Motion carried 3-0.

**FENCING FOR BLOCK 40**

Mayor Barry and Superintendent Tennant advised the Board that they have had many requests to put a fence around Block 40 at the Cemetery. Superintendent Tennant would like to put a fence around the area starting on Gandy Street and along West Cherokee, then proceeding south to tie in with the existing fence. After some discussion, it was decided that Superintendent Tennant will obtain quotes for the cost of the fence to present to the Board Members at a later date.

**DISCUSSION OF MATURED CD**

The CD from First Mid Bank & Trust matured on February 22, 2021 in the amount of \$51,515.69.

Motion by Board Member Monge and seconded by Board Member Rodden to recommend to the City Council to leave the \$51,515.69 from the matured CD in the Cemetery checking account. Motion carried 3-0.

**SUPERINTENDENT'S REPORT**

Superintendent Tennant provided information on several completed projects at the Cemetery. He stated that he is very happy with his crew, they are good workers that really care about the Cemetery. There will be two Staff Quick and four summer help employees hired for the summer season. An update on burials, cremations, graves and footings was also given.

Motion to adjourn by Board Member Rodden and seconded by Board Member Monge. Motion carried 3-0.  
Meeting adjourned at 5:53 P.M.

  
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Superintendent Mike Tennant

OAK HILL CEMETERY BOARD OF MANAGERS

May 18, 2021

MEMBERS PRESENT

Alderman Bryant  
Greg Hager  
Julio Monge

ALSO PRESENT

Superintendent Tennant  
Mayor Barry

NOT PRESENT

Kerry Ward  
Judy Rodden

Chairman Hager called the meeting to order at 5:00 P.M.

PURCHASE OF NEW LEAF VAC SYSTEM

Superintendent Tennant provided the Board specifications and costs for the new John Deere 3 Bag Bagger System for 54HC Deck Mounting on X750 he wants to purchase for the Cemetery. The cost of the system from Sloan Implement is \$1,850.00 and will be paid for with Interest from the Perpetual Care Funds.

Motion by Board Member Monge and seconded by Board Member Hager to recommend to the City Council to approve the purchase of the John Deere 3 Bag Bagger System for 54HC Deck Mounting on X750 from Sloan Implement at a cost not to exceed \$1,850.00, with the money coming from the Perpetual Care Fund interest in the FY 2020/2021 budget. Motion carried 3-0.

REVIEW/ACCEPT QUOTE FOR FENCING/CHEROKEE AND GANDY

Superintendent Tennant provided the Board with 3 quotes for fencing along Gandy. The winning quote came from Goodman Fencing, Inc in the amount of \$26,153.00.

Motion by Board Member Monge and seconded by Alderman Bryant to recommend to the City Council to approve the quote from Goodman Fencing, Inc at a cost not to exceed \$26,153.00 providing the fence sample is acceptable, and to waive any statutory bidding requirements. Motion carried 3-0.

REVIEW/ACCEPT QUOTE FOR SOD/GANDY STREET

Superintendent Tennant provided the Board with a quote for sod to be placed along the new fence line. The quote is from Pedigo Inc in the amount of \$471.60.

Motion by Board Member Hager and seconded by Board Member Monge to recommend to the City Council to approve the purchase of sod from Pedigo Inc at a cost not to exceed \$471.60. Motion carried 3-0.

STREET SIGN UPDATE

Superintendent Tennant advised the new No Parking signs were delivered. He will contact JULIE prior to placement.

SUPERINTENDENT'S REPORT

Superintendent Tennant provided information on several completed projects at the Cemetery. He advised summer help has started and the Cemetery is on the list for help from the prison. An update on burials, cremations, graves and footings was also given.

Motion to adjourn by Board Member Monge and seconded by Board Member Hager. Motion carried 3-0.  
Meeting adjourned at 5:37 P.M.

  
Superintendent Mike Tennant

OAK HILL CEMETERY BOARD OF MANAGERS

November 16, 2021

MEMBERS PRESENT

Judy Rodden (via speakerphone)  
Julio Monge  
Greg Hager  
Kerry Ward  
Alderman Bryant

ALSO PRESENT

Superintendent Tennant  
Tammy Rogers  
Mayor Barry

Chairman Hager called the meeting to order at 5:00 P.M.

**PURCHASE A NEW JOHN DEERE MOWER WITH INTEREST FROM PERPETUAL CARE FUNDS**

Superintendent Tennant provided the Board specifications and costs for the new 2022 John Deere X750 Diesel Lawn Tractor and the 2022 John Deere X750 auto connect deck that he is wanting to purchase for the Cemetery. The Cemetery will be trading in the 2016 John Deere X750. The cost for the new mower with the trade in is \$9,000.00.

Motion by Alderman Bryant and seconded by Board Member Monge to recommend to the City Council to approve the purchase of the 2022 John Deere X750 Diesel Lawn Tractor and 2022 John Deere X750 auto connect deck from Sloan Implement in the amount of \$9,000.00, with the money coming from the Perpetual Care Fund interest in the FY 2021/2022 budget. Motion carried 5-0.

**SUPERINTENDENT'S REPORT**

Superintendent Tennant provided information on various projects being worked on at the Cemetery. New fence updates, and information on the newly installed sod were provided. The new remote mower, grave sales and the expansion of the Cemetery were also discussed.

**GRAVE PLOTS REMAINING**

Superintendent Tennant gave the Board information about remaining Grave Plots in Block 34, Block 12 and Block 40.

**FY MAY 1, 2021 TO OCTOBER 31, 2021**

Superintendent Tennant advised the Board there have been 35 burials and 13 cremations to date this year. There have been 28 graves sold and 34 footings installed.

Motion to adjourn by Board Member Monge and seconded by Alderman Bryant. Motion carried 5-0. Meeting adjourned at 5:23 P.M.

  
Superintendent Mike Tennant