

FINANCE COMMITTEE

January 17, 2019

MEMBERS

Chairman Budd
Alderman Jones
Alderman Walters
Alderman Lanzotti
Mayor Barry

ALSO PRESENT

Treasurer Nation
Alderman Olive
Owen Lasswell
Billie Heberling
Megan Bryant
Cindy Dey

Chairman Budd called the meeting to order at 6:21 P.M.

TIF 1 & BDD Updates

Chairman Budd updated the Committee regarding the TIF District No. 1.

Fork Lift Rental

Wiese USA a rental company out of Decatur is currently lending a Fork Lift to the City of Taylorville to use at 1617 West Spresser (Gagne Building) at no cost and will continue as long as the City needs to use it.

Treasurer's Report

Sales Tax

The August 2018 Sales Tax (received in November 2018) was \$223,230.88 compared to \$213,966.88 in August 2017 and year-to-date is \$40,352.10 more than 2017.

The September 2018 Sales Tax (received in December 2018) was \$200,421.99 compared to \$197,115.57 in September 2017 and year-to-date is \$42,658.52 more than 2017.

The October 2018 Sales Tax (received in January 2019) was \$204,575.72 compared to \$190,916.22 in October 2017 and year-to-date is \$56,318.02 more than 2017.

Non-Home Rule Sales Tax

The August 2018 Non-Home Rule Sales Tax (received in November 2018) was \$85,041.52 compared to \$87,644.03 in August 2017 and year-to-date is \$6,876.86 more than 2017.

The September 2018 Non-Home Rule Sales Tax (received in December 2018) was \$84,159.43 compared to \$82,272.71 in September 2017 and year-to-date is \$8,763.58 more than 2017.

The October 2018 Non-Home Rule Sales Tax (received in January 2019) was \$88,088.73 compared to \$81,720.71 in October 2017 and year-to-date is \$15,131.60 more than 2017.

November 2018 Loan Payments

CNB Bank - \$47,498.06 – Payment #5 of 7 for Sewer Vactor
First Mid Illinois Bank - \$19,052.75 – Payment #1 of 3 for 2 unmarked Police Interceptors
First Mid Illinois Bank - \$10,678.39 – Payment #1 of 3 for 1 Patrol Police Interceptor

November IEPA Payments

Ward II Phase 5 Storm Sewer - \$25,184.46 – Payment #3
30" NE Sanitary Sewer - \$73,329.99 – Payment #2
Northern Ave. High School Water Tower - \$87,248.92 – Payment #15

October & November Bond Payments

Chase Bank - \$190,159.95 2016 Refund 2006 General Obligation Bond Emergency Services Bldg. pd 10/18/18

Heartland Bank - \$31,707.50 \$1.1Million General Obligation Bond, Series 2014 pd 11/16/18

Peoples Bank & Trust - \$125,500.00 \$2.5Million General Obligation Bond, Series 2011 pd 11/16/18

Chase Bank \$225,305.00 Series 2016A Refund Series 2009 & 2011 pd 11/16/18

Peoples Bank & Trust \$368,292.50 \$7Million General Obligation Bond, Series 2009 not refunded pd 11/16/18

Matured/New CD's

Treasurer Nation informed the Committee that the CD for the brick escrow account for the Fire House had matured on January 10, 2019 for \$17,749.80 at Peoples Bank & Trust; and she opened a new CD at First National Bank with a higher rate. A new CD was opened at Midland Community Bank in the amount of \$300,000.00 from the money available in the NHMR Excess Bank account at a rate of 2.49% yield 2.51% for a 15-month term.

Treasurer Nation informed the Committee that she is very concerned about the General Fund continually declining and that the City needs to watch spending and hiring.

Motion by Alderman Walters and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. Motion carried 4-0.

Motion by Alderman Jones and seconded by Alderman Walters to adjourn. Motion carried 4-0.

Meeting adjourned at 6:55 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

February 21, 2019

MEMBERS

Chairman Budd
Alderman Walters
Alderman Lanzotti
Mayor Barry

ALSO PRESENT

Treasurer Nation	Owen Lasswell
Alderman Olive	Billie Heberling
Alderman Dorchinecz	Carol Endsley
Alderman Burtle	Chris Skultety
Cindy Dey	

Chairman Budd called the meeting to order at 6:00 P.M.

Ameren Illinois/Electric & Gas Franchise Agreements

The Committee reviewed the proposed Electric and Gas Franchise Agreements with Ameren Illinois as prepared by Attorney Romano.

Motion by Alderman Lanzotti and seconded by Alderman Walters to recommend to the City Council to approve the proposed Ordinance extending the authorization to Ameren Illinois for 10 years to construct, operate and maintain an electric utility system in the City of Taylorville. Motion carried 3-0.

Motion by Alderman Lanzotti and seconded by Alderman Walters to recommend to the City Council to approve the proposed Ordinance extending the authorization to Ameren Illinois for 10 years to construct, operate and maintain a gas utility system in the City of Taylorville. Motion carried 3-0.

Sources of Revenues

Alderman Dorchinecz submitted a list of increased revenue ideas for the Finance Committee to consider. The Committee discussed the list at great length. No action was taken and discussions will continue.

Enterprise Zone & Certification Fee

Mayor Barry explained that the Enterprise Zone will expire in 2021. The Mayor has been in contact with the County Board Chairman and the CCEDC Director to begin the application process for renewal of the Enterprise Zone. WCR Enterprises, LTD will prepare and submit the application for a fee of \$90,000.00. This cost would normally be split between the three entities. Two solar farm businesses interested in operating in the Enterprise Zone have agreed to pay this fee, in lieu of paying Enterprise Zone Certification Fees.

Motion by Alderman Walters and seconded by Alderman Lanzotti to recommend to the City Council to allow Mayor Barry to contact City Attorney Romano to formulate the appropriate motions regarding this process and place these motions on the March 4, 2019 City Council Meeting Agenda. Motion carried 3-0.

Treasurer's Report

Sales Tax

The November 2018 Sales Tax (received in February 2019) was \$211,805.64 compared to \$200,674.94 in November 2017 and year-to-date is \$67,448.72 more than 2017.

Non-Home Rule Sales Tax

The November 2018 Non-Home Rule Sales Tax (received in February 2019) was \$90,735.25 compared to \$86,286.35 in November 2017 and year-to-date is \$19,580.50 more than 2017.

Standard Industrial Classification Code Reports (SIC)

The City is up in Sales Tax, Income Tax and Use Tax compared to this time last year by \$154,992.57.

General Fund

The January 31, 2019 ending balance in the General Fund was \$1,186,418.34.

Treasurer Nation informed the Committee that all need to be cautious with unnecessary spending, hiring and overtime.

Loans

The IEPA Wastewater Loan was paid on 1/22/19 in the amount of \$21,080.67. This payment represents 14 of 39 and the payoff date is 2031.

Motion by Alderman Walters and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. Motion carried 3-0.

Motion by Alderman Walters and seconded by Alderman Lanzotti to adjourn. Motion carried 3-0.

Meeting adjourned at 7:55 P.M.



Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

March 20, 2019

MEMBERS

Chairman Budd
Alderman Lanzotti
Alderman Walters
Mayor Barry

ALSO PRESENT

Alderman Burtle
Alderman Olive
Carol Endsley
Billie Heberling
Megan Bryant
Clerk Lilly

Chairman Budd called the meeting to order at 6:25 P.M.

FY 2019/2020 Budgets

Chairman Budd presented budgets from Lake, Airport, and Water. Lake and Water were approved as presented. It was determined that the Airport Budget will go back to Committee for revisions and cuts. Due to financial constraints, the Finance Committee felt that the Taxiway A Project totaling \$1,500,000.00 should be removed at this time. The City would be responsible for 5% of the project, which would equate to \$75,000.00.

Motion by Alderman Walters and seconded by Alderman Lanzotti to forward the FY 2019/2020 Lake and Water Budgets to the City Treasurer for further refinement. The motion carried (3-0).

Expanding Business Development District (BDD) Boundaries

Chairman Budd discussed the options for expanding the boundaries of the BDD. He and Mayor Barry attended a conference and learned that homes damaged in the tornado could have been eligible to receive BDD funds if those areas were included in the BDD. He also felt that the District should be expanded to include East Main Cross to Park Street out to Whit's End to the East, Spresser Street past Ace Hardware to the West, and further off the downtown area to include other businesses similar to those within the current boundaries. He would like to explore the possibility of expanding the boundaries with Mr. Steve Kline, dependent upon the State Statutes regarding the legality of expansion.

Mayor Barry is constructing a committee to determine how the funds received from the BDD 1% tax will be issued. An application process will be developed; the applications will be reviewed by the Committee. Businesses in this area will be eligible to receive funds for projects for improvements or expansion of their business or property. These funds are primarily for use by the businesses in the District, not for infrastructure for the City.

Motion by Alderman Walters and seconded by Alderman Lanzotti to recommend to the City Council to allow Mayor Barry and Chairman Budd to meet with Mr. Steve Kline of Jacob & Klein Ltd. to explore expansion of Business Development District. The motion carried (3-0).

Sam Taylor Application/Bella Amore

Ms. Janet DeClerck, owner of Bella Amore, presented an application to Chairman Budd for a grant from the Sam Taylor Fund. She initially estimated to spend \$8,000.00 for glass, windows, power washing of the building and a new awning in 2012. Work was completed in 2012. The Sam Taylor Fund has a balance of \$1,184.39. The Committee agreed to pay this amount to Ms. DeClerck. This will deplete the Sam Taylor Fund and this program will no longer be active at that time.

Motion by Alderman Walters and seconded by Alderman Lanzotti to recommend to the City Council to pay Ms. Janet DeClerck of Bella Amore, located at 103 South Washington, in the amount of \$1,184.39 from the Sam Taylor Fund. The motion carried (3-0).

Spring Clean-Up Days at the Street Department

Discussion was held regarding the Spring Clean-up Days to be held in April. It was felt that due to budget constraints, the Clean-Up Day would be held one Saturday only in April. The proposed date is Saturday, April 27, 2019 from 7:00 A.M. to 3:00 P.M. with the following recommendations: a total of six(6) dumpsters, (3) Street employees, and volunteers requested by Mayor Barry. A notice will be placed on the new water bills.

Motion by Alderman Walters and seconded by Alderman Lanzotti to recommend to the City Council to provide six(6) dumpsters, along with three(3) employees, at the Street Department for Spring Clean-Up Day on Saturday, April 27, 2019 from 7:00 A.M. to 3:00 P.M. The motion carried (3-0).

Motor Fuel Tax Funds

Chairman Budd discussed the status of the Motor Fuel Tax Funds. Chairman Budd and Superintendent Wiseman recently had a meeting with Mr. Chris Isbell of the Illinois Department of Transportation regarding the status of the audit of the Motor Fuel Tax Funds. The final results are not expected for another 3-4 months. There will be significant changes necessary in our reporting and recording procedures, to include forms, journals, and monthly reporting and reconciliation. Any item or project over \$20,000.00 in total will be competitively bid by the State to insure the best price is obtained. There will also be a change in the way bills utilizing MFT Funds are paid. They will no longer be paid through the General Fund and will be paid directly out of the MFT bank account. This will all flow through the City Clerk's Office for processing.

Billie Heberling, Secretary of the Christian County Highway Department, has been working with Marty Sanders, Secretary of the Street Department, to reconcile the books and explain procedures in recording and processing bills in both the Obligated and Unobligated Fund accounts. She stated that it is imperative that the records and books of the Street Department match those held by the City Treasurer, to maintain a balance in all accounts, and this process should be done monthly. She will be working with the City Treasurer to reconcile her journals as well, beginning with the year 2012 when the discrepancies were found through the Audit.

There will be another meeting of all involved persons on April 5, 2019 to discuss the status and progress.

Treasurer's Report

Sales Tax

The December 2018 Sales Tax (received on March 8, 2019) was \$316,657.22 compared to \$243,095.60 in December 2017 and year-to-date is \$141,010.34 more than 2017.

Non-Home Rule Sales Tax

The December 2018 Non-Home Rule Sales Tax (received on March 8, 2019) was \$147,493.99 compared to \$101,319.22 in November 2017 and year-to-date is \$65,755.27 more than 2017.

Per the Department of Revenue Local Tax Division, the monthly amounts are higher due to an audit and subsequent payments.

March 2019 Loan Payments

Peoples Bank - \$35,351.72 for Lake and Water Bobcat

March IEPA Payments

Cherokee Water Tower - \$16,195.34 – Payment #10 of 37

April 2019 Loan Payments

Two loan payments totaling \$62,280.45 to be paid out of General Fund

The ending balance for the General Fund as of February 28, 2019 was \$1,140,139.27.

Per Treasurer Nation, the City must still be prudent with unnecessary spending, hiring and OT.

Motion by Alderman Walters and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. Motion carried (3-0).

Motion by Alderman Lanzotti and seconded by Alderman Walters to adjourn. Motion carried (3-0).

Meeting adjourned at 8:18 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

April 18, 2019

MEMBERS

Chairman Budd
Alderman Walters
Mayor Barry

ABSENT

Alderman Lanzotti

ALSO PRESENT

Alderman Olive	Dan McNeely
Treasurer Nation	Nichole Brown
Marty Sanders	Tom Fagan
Billie Heberling	Kellie Hamell
Megan Bryant	
Clerk Lilly	

Chairman Budd called the meeting to order at 6:00 P.M.

Azavar Government Solutions

Chairman Budd introduced Mr. Tom Fagan with Azavar Government Solutions, who presented information to the Committee regarding his company. Their operational objective is locating tax funds due to the City from the local utility companies (electric, gas and telecom) and the Illinois Department of Revenue. There is no up front cost to the City. He noted that when funds are returned to the City, the City will retain 55% of the money and Azavar would receive 45% for three years. This done by looking at 36 months of data, and can include retroactive payments going back 3-4 years. Azavar has worked with many local governments such as Mt. Zion, Springfield, and Neoga and was able to locate tax dollars due to all these communities.

Chairman Budd requested that Mr. Fagan send a contract to the City for Attorney Romano to review before proceeding any further.

City Insurance Updates

Mr. Dan McNeely and Mrs. Nichole Brown were present from Dimond Bros. to discuss the health insurance. They noted that the HRA plan has a 19.8% utilization rate and an overall savings in 2018 of \$119,283. The first quarter of 2019 utilization rate is only 4.8%. At this time, prior to any rate relief negotiations, the renewal rate is a 4.85% increase. The rate increase in 2018 was 1.81%. They will be negotiating to bring the 2019 renewal rate down. Overall four year average is 1.79% increase.

They also discussed the Proactive Health Management option to keep costs down and provide a return to the employee. It is similar to an Aflac program with pre-tax payments and post-tax reward incentives for meeting healthy activities. More information is being gathered and will be presented at a later date.

Dental coverage is expected to increase by 5%, while vision received a four year rate guarantee good through June 30, 2022. The AmWINS Retiree policy saw a 1.25% decrease this year.

Open enrollment will be in June with July 1, 2019 renewal date for health coverage.

Motor Fuel Tax Update

Mrs. Billie Heberling was present to discuss the results of her research into the MFT Fund balances. She has been working with Mrs. Marty Sanders, Street and Sewer Secretary, as well as Treasurer Nation and Clerk Lilly to gather information and records regarding the MFT Accounts. It has been determined that the Unobligated Account balance of \$343,624.64 matches the State balance shown in that account. Interest from prior years through 2018 has been reported and requested, and this will be moved to the Unobligated Account once approved by the State. \$1,542.52 will be left in the Interest Account for 2019 to date. Discrepancies exist in the Obligated Account balance between the State balance and that of the City. It is possible that, once all the documentation is presented to the State, there may be \$646,559.93 eligible to be moved from the Obligated Account to the General Fund to replace monies used from the General Fund to pay for past projects. These projects had been approved for use of MFT Funds.

There is a meeting on Wednesday, April 24, 2019 to discuss the findings with the State personnel.

A new process has been put in place to record and track all projects, invoices and payments to keep an accurate balance in all accounts between the Treasurer and the Street and Sewer Department. Records and balances will be monitored and reconciled monthly by both individuals to insure there are no discrepancies moving forward. There will be a separate and distinct bank account used for MFT Fund transactions and this money will no longer flow through the General Fund.

Airport Crop Income

Mr. Chris Groth with CMT presented at the recent Airport Committee Meeting regarding Airport Crop Income and how it is recorded and used. He stated that any income coming in should be kept in a fund for use only for airport updates and projects. Treasurer Nation advised that all Airport revenues and expenses are tracked, using Airport line items, through the General Fund. Chairman Budd and Treasurer Nation will follow-up with Mr. Groth to determine if a separate bank account is required.

Ratify Sam Taylor Fund Payment/Bella Amore

It was noted that additional interest had been earned prior to closing the account for the Sam Taylor Fund following the approval to make a final payment of the account balance to Janet DeClerck, owner of Bella Amore. Chairman Budd is requesting to ratify the total amount approved and paid out to Ms. DeClerck. The new total paid out is \$1,184.78. This will leave a zero balance in the Fund.

Motion by Alderman Walters and seconded by Alderman Budd to recommend to the City Council to ratify the amount paid to Ms. DeClerck from the Sam Taylor Fund in the amount of \$1,184.78. The motion carried (2-0).

Salary of Non-Bargaining Superintendents/Lake and Street and Sewer

Mr. Alan Jackson, Lake Superintendent, has tendered his resignation effective April 30, 2019, and Mr. Dick Wiseman, Street and Sewer Superintendent, will be retiring in October. Discussion was held regarding setting the salaries for these two positions. It was noted that a Superintendent must be paid a minimum of 110% up to a maximum of 200% of the Working Foreman's rate of pay. For the Lake, this amount would be between \$52,509.60 and \$95,472.00. It was also noted that if a Union employee were to move into the role of Superintendent, the cap on vacation time is lower for that of a Superintendent. Chairman Budd presented the option of Superintendent Speagle becoming Superintendent over the Lake, in addition to the Water, and offering him a salary increase. This would save benefits by not hiring an additional Superintendent. He also proposed increasing the salary of the Street and Sewer Superintendent, upon Superintendent Wiseman's retirement, so the City will be able to recruit a replacement with engineering experience. Mayor Barry noted that in doing so, it would increase the payout of IMRF benefits with the increased salaries.

Mayor Barry will be speaking with various candidates and will make a decision soon as to the replacement of the Lake Superintendent.

FY 2019/2020 Budgets

Chairman Budd and Treasurer Nation presented budgets from the following departments for review: Airport, Public Facilities, Fire, Street, Sewer, Garbage, MFT, Safety, Band, Cemetery, Fire and Police Commission, Administration, ESDA, Hotel/Motel, Contingencies, Audit, Insurance, Social Security, IMRF, and Police Pension.

Motion by Alderman Walters and seconded by Alderman Budd to recommend to the City Council to forward the FY 2019/2020 Budgets to the City Treasurer for further refinement. The motion carried (2-0).

Bidding of East Main Cross Overlay and Walnut and Pleasant Street

As these projects will total more than \$20,000.00, Chairman Budd advised that these projects must be bid. A bid notice will be sent to the Breeze Courier for publication. Superintendent Wiseman has prepared the specifications for each project.

Motion by Alderman Walters and seconded by Alderman Budd to recommend to the City Council to advertise for bids for the East Main Cross Overlay and the Sidewalk and Pavement for the Intersection of Pleasant and Walnut Streets. The motion carried (2-0).

Treasurer's Report

Sales Tax

The January 2019 Sales Tax (received on April 8, 2019) was \$174,851.98 compared to \$184,231.69 in January 2018 and year-to-date is \$9,379.71 less than 2018.

Non-Home Rule Sales Tax

The January 2019 Non-Home Rule Sales Tax (received on April 8, 2019) was \$73,746.59 compared to \$72,196.93 in January 2018 and year-to-date is \$1,549.66 more than 2018.

Business Development District Tax

January 2019 BDD Tax (received on April 8, 2019) was \$77,807.64. This tax money is held in a separate and distinct bank account at People's Bank. This was our first payment received.

Fire Pension accounts have been transferred from Raymond James to Bank of Edwardsville at the request of the Fire Pension Board. Gaming revenue is steadily rising. Telecom tax continues to be lower than the amount required to pay the bonds. This is supplemented with money from the General Fund. The General Fund Balance as of March 31, 2019 was \$1,171,330.84. Treasurer Nation requests that all are prudent with unnecessary spending, hiring and overtime.

Motion by Alderman Walters and seconded by Alderman Budd to recommend to the City Council to accept the Treasurer's Report as presented. Motion carried (2-0).

Any Other Matters

Mayor Barry noted that gaming revenue was up \$5,000.00 from February to March. The highest revenue is from the "parlors." He is considering an increase in the license fee for these establishments from \$3,000.00 to \$5,000.00 at the next renewal. He recommended that excess gaming revenue be placed into a separate savings account to replace police cars.

A question was raised regarding campground fees and water usage.

Chairman Budd requested that the next Finance and Ordinance meeting be moved to Wednesday, May 15, 2019. This will be put on the May 6, 2019 City Council Agenda for approval.

Motion by Alderman Walters and seconded by Alderman Budd to adjourn. Motion carried (2-0).

Meeting adjourned at 10:00 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

May 15, 2019

MEMBERS

Chairman Budd
Alderman Burtle
Alderman Bryant
Alderman Lanzotti

ALSO PRESENT

Mayor Barry	Dan McNeely
Alderman Olive	Nichole Brown
Alderman Dorchinecz	Becky Werra
Owen Lasswell	Jeremy Brown
Clerk Lilly	John Albrecht
Treasurer Nation	Rob Vollrath

Chairman Budd called the meeting to order at 7:04 P.M.

Leopardo Energy Audit Study

Ms. Becky Werra and her team discussed the results of the recent Energy Audit conducted with the City of Taylorville by Leopardo. They analyzed utility bills throughout the City to determine potential savings available. Their preliminary audit determined that the City could potentially save over \$1,800,531.00 in cumulative cash flow. This is based on a project cost of \$1,734,820.00, to be financed through traditional financing or bonds over a 15-year period. This loan would cover the fees of Leopardo, as well as engineering, contractor, equipment and improvement costs. Items to be upgraded could include LED lighting, HVAC equipment, IT equipment, building features, and equipment for usage in the various departments. They track the utility bills for 2 plus years and follow the established protocols to ensure the savings. Leopardo guarantees the savings each year in the form of actual usage savings or a check directly paid to the City by Leopardo should those savings not be realized. The company does not negotiate rates or contracts for the procurement of the energy itself.

The next step in the process, if approved by the City Council, would be to prepare an Request for Qualifications (RFQ). They noted that there would be no cost for the next step other than the local advertisement to issue the RFQ. The City would then determine who is the most qualified to continue with the project. Ms. Werra will forward the documents for the RFQ to Clerk Lilly, who will in turn confer with City Attorney Romano regarding the legality of these documents.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to approve the RFQ process for Leopardo, pending approval of the documents by the City Attorney. The motion carried (4-0).

City Insurance Updates

Mr. Dan McNeely and Mrs. Nichole Brown were present from Dimond Bros. to discuss the renewal of the health insurance. The contract has been negotiated with Blue Cross Blue Shield at a 1.82% renewal increase, down from the preliminary rate of 4.85%. The 4 year average has been 1.03%, with a 2018 savings of \$119,283.00.

Mrs. Brown touched on the PHNP wellness plan. This is a pre-tax savings wellness plan for the employee, offering after-tax rebates based on health and wellness. More information will be forthcoming as rates are determined.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to accept the 1.82% increase for Health Insurance renewal of the same Blue Cross Blue Shield/HRA plan. The motion carried (4-0).

AZAVAR Government Solutions

Chairman Budd stated that the City Attorney has many concerns with the contract as presented by AZAVAR Government Solutions. City Attorney Romano noted that the contract states that the City will be paid on the

FINDINGS by AZAVAR, not on the amount collected. They are to receive 45% of the finding amount plus payment on an hourly basis plus expenses. As presented to the Committee previously, there was to be no cost to the City unless savings were collected. City Attorney Romano, along with the Committee members, felt as if this must be addressed and clarified before moving forward with any contract. Mayor Barry will follow up with AZAVAR to determine the intent of the contract terms in greater detail. He will also confer with other municipalities who have utilized this service and their terms. Until more information is received, no action will be taken.

Funding of East Main Cross Overlay and Walnut and Pleasant Street

Chairman Budd addressed concerns regarding the payment of this project. The Sidewalk, Curb, and Gutter portion is to cost in excess of \$33,000.00, approved through the bid process, to be completed by Truman L. Flatt and Sons. He does not feel Ward 1 should be responsible for the payment of this project, and would like help with funding from the 5th Fund. Questions were raised as to who is responsible for the oversight of this project, and why it was not included in the original project plans for the Taylorville Memorial Hospital construction. Does this responsibility fall with Mr. Joe Greene, the City Engineer, or with the engineer for the hospital? Mayor Barry will look into this, along with Alderman Dorchinecz and Superintendent Wiseman, to determine if someone other than the City could be responsible for the payment of this project. In the meantime, the project was approved through Council and is scheduled to start soon, so as not to delay the Overlay project on Walnut Street.

FY 2019/2020 Budgets

Treasurer Nation presented the Fire Pension Budget to the Committee. It was noted that the amount budgeted to be set aside from Property Tax has been increased from \$370,570 in 2018/2019 to \$454,801.00 in 2019/2020 based on the suggested figures from Lauterbach and Amen. The State of Illinois mandate amount is lower than this and a decreased amount could be budgeted. The concern is the 98% pension funding by the year 2040.

A special Finance Committee Meeting will be held on June 3, 2019 at 6:30 P.M. prior to City Council to review the remaining budgets for Police and Library.

Motion by Alderman Lanzotti and seconded by Alderman Bryant to recommend to the City Council to forward the FY 2019/2020 Fire Pension Budget to the City Treasurer for further refinement. The motion carried (4-0).

Motor Fuel Tax Fund Update

Chairman Budd provided information on the progress of the Motor Fuel Tax Fund Audit and internal controls. The Treasurer and the Street Department totals for all accounts match. The Audit results are not expected until early Summer. There is a potential of \$380,000.00 that will be eligible to be moved from the Motor Fuel Tax Fund to the General Fund to replace funds used for MFT approved projects.

Chairman Budd discussed the new processes put in place to deter transfers in the future. There are now checks to be used only for the MFT account for bills approved for MFT projects.

Treasurer's Report

Sales Tax

The February 2019 Sales Tax (received on May 8, 2019) was \$184,642.20 compared to \$188,575.85 in February 2018 and year-to-date is \$13,313.36 less than 2018.

Non-Home Rule Sales Tax

The February 2019 Non-Home Rule Sales Tax (received on May 8, 2019) was \$73,906.84 compared to \$75,011.66 in February 2018 and year-to-date is \$454.84 more than 2018.

Business Development District Tax

February 2019 BDD Tax (received on May 8, 2019) was \$81,036.34. This tax money is held in a separate and distinct bank account at People's Bank. This was our second payment received.

Motion by Alderman Burtle and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. Motion carried (4-0).

Any Other Matters

The City received notification from Iris Noblet-Crites of Lively, Mathias, Hooper and Crites stating that the City will need a Single Audit due to the funding received for the IEPA Water Treatment Plant Loan over the amount of \$750,000.00. This will be in addition to the yearly audit and will be at an additional charge per our agreement.

Chairman Budd began the process of cross-checking the bank statements and balances to reduce and/or prevent errors in reporting. This was at the recommendation of Mrs. Noblet-Crites in our last audit report and findings.

Motion by Alderman Bryant and seconded by Alderman Burtle to adjourn. Motion carried (4-0).

Meeting adjourned at 9:19 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

June 3, 2019

MEMBERS

Chairman Budd
Alderman Bryant
Alderman Burtle
Alderman Lanzotti

ALSO PRESENT

Mayor Barry
Alderman Olive
Alderman Dorchinecz
Alderman Skultety
Clerk Lilly

Martin Vota
Superintendent Speagle
Kellie Hamell
Michael Lawrence

Chairman Budd called the meeting to order at 6:30 P.M.

FY 2019/2020 Budgets

Chairman Budd presented the Police and Library Budget to the Committee. It was noted that the Library is basically a pass-through budget entity. The Police have added two police cars to their request list to replace the two that were totaled in the FY 2018/2019. There is also a request to install in-car cameras, but a grant is available to make this 100% reimbursable.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to forward the FY 2019/2020 Police and Library Budgets to the City Treasurer for further refinement. The motion carried (4-0).

Any Other Matters

Mr. Michael Lawrence was present to discuss his son's property. The City has removed damaged trees from his property but has not returned to remove the stumps and finish the clean-up. He has gotten a bid from Mr. Mark Howard to remove the stump and clean up for \$75.00. Discussion was held regarding the City's stump grinder and the lack of labor to complete the job in a timely manner. It was ultimately decided that the Mayor would pay Mr. Howard to complete the job from his Clean-Up Committee.

Motion by Alderman Burtle and seconded by Alderman Bryant to adjourn. Motion carried (4-0).

Meeting adjourned at 6:58 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

July 18, 2019

Members

Chairman Budd
Alderman Bryant
Alderman Burtle
Alderman Lanzotti
Mayor Barry

Also Present

Treasurer Nation	Carol Endsley
Alderman Driskell	Own Lasswell
Alderman Skultety	Patty Hornbuckle
Cindy Dey	

Chairman Budd called the meeting to order 6:32 P.M.

Chamber of Commerce Chillifest

Mrs. Patty Hornbuckle with the Greater Taylorville Chamber of Commerce was present to discuss the upcoming Annual Chillifest. Last year, the City of Taylorville donated \$8,000.00 to the event, with the funds coming out of the Hotel/Motel Tax, Tourism line item. Mrs. Hornbuckle again is asking that the City donate \$10,000.00 this year. She stated that this event is the true definition of what the Hotel/Motel Tax monies should be used to promote.

Chairman Budd stated that only \$8,000.00 was put into the Budget this year for Chillifest and the Budget was approved at the last City Council Meeting. He suggested that they should attend a Finance Committee Meeting in March of next year requesting their amount before the Budget is approved.

Motion by Alderman Burtle and seconded by Alderman Lanzotti to recommend to the City Council to donate \$8,000.00 to the Greater Taylorville Chamber of Commerce for the 2019 Chillifest. Motion carried 4-0.

Business Development District (BDD) Request for Benefits/100 & 102 South Main Street

A request was submitted for BDD benefits by Mr. Dustin Clark for 100 & 102 South Main Street. The BDD Committee has approved this request and forwarded on to the Finance Committee for their approval. Mr. Clark was not in attendance and the Committee had several questions. The Committee is requesting that Mr. Clark attend the next Finance Committee Meeting to answer questions before granting the approval of the funds.

Azavar Agreement

The Mayor, Chairman Budd and City Attorney have been in contact with Mr. Tom Fagan and continue discussions regarding the Agreement. Chairman Budd will present more updates at the next Finance Committee Meeting.

Motor Fuel Tax Audit Update

Chairman Budd presented an update of the Motor Fuel Tax Audit. With the assistance of staff from District 6 Local Roads, invoices have been documented in the amount of \$863,370.45 for the years of 2014, 2015, and 2016. This will negate the amount the City was previously expected to return to the Motor Fuel Tax Fund from the BIC review. There will be internal transfers made to correct all balances once final approval is received from BIC. The years of 2017 and 2018 are currently in review to determine if there are Unobligated Funds that can be transferred to the General Fund to reimburse for purchase of materials previously made during those years. Moving forward, all internal City procedures have been modified to utilize only materials and specific street improvement projects for Motor Fuel Tax funds. It was recommended by Chairman Budd that the Council be presented with a list of improvements and in what order they will be done for approval prior to any project being bid.

Motion by Alderman Lanzotti and seconded by Alderman Burtle to recommend to the City Council to create a policy regarding all MFT funds for materials and street improvements to be preapproved by the City Council, all projects over \$25,000.00 to be bid according to MFT guidelines, and all Engineering costs for said projects will be included in the reimbursement, excluding labor and equipment. Motion carried 4-0.

Treasurer's Report

The April 2019 Sales Tax (received in July) was \$230,350.16 compared to \$203,706.25 in April 2018 and year-to-date is \$23,321.95 more than 2018.

The April 2019 Non-Home Rule Sales Tax (received in July) was \$89,637.26 compared to \$81,406.95 in April 2018 and year-to-date is \$12,956.87 more than 2018.

The April 2019 BDD Tax (received in July) was \$97,122.21 and the total year-to-date is \$354,986.78.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried 4-0.

Any Other Matters

Chairman Budd explained that Auditor Iris Noblet Crites had recommended that someone reconcile the bank balances to reports each month. It was at the time suggested that Chairman Budd do the reconciling each month due to his role as Chairman of the Finance Committee. He felt that someone else who had more understanding of the process should do the reconciling.

Motion by Alderman Bryant and seconded by Alderman Burtle to adjourn. The motion carried 4-0.
Meeting adjourned at 7:53 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

August 15, 2019

Members

Chairman Budd
Alderman Bryant
Alderman Burtle
Alderman Lanzotti
Mayor Barry

Also Present

Treasurer Nation	Carol Endsley
Alderman Olive	Own Lasswell
Alderman Skultety	Dustin Clark
Jim Adcock	Steve Craggs

Chairman Budd called the meeting to order 6:50 P.M.

Optimist Club Fireworks Contribution

Mr. Jim Adcock, representing the Optimist Club, informed the Committee that Melrose Pyrotechnics, Inc. will continue providing the fireworks and display provided the club will sign a new three-year commitment to lock in a rate. He is requesting a three-year commitment of \$7,500.00 each year from the City of Taylorville. Mr. Adcock also informed the Committee that the annual cost for the fireworks has increased to \$20,000.00 each year.

Motion by Aldermen Burtle and seconded by Alderman Lanzotti to recommend to the City Council to contribute \$7,500.00 each year for three years to the Optimist Club for the Fourth of July Fireworks Display with the \$7,500.00 coming from the Hotel/Motel Tax each year. Motion carried 3-1.

Business Development District (BDD) Request for Benefits/100 & 102 South Main Street

A request was submitted for BDD benefits by Mr. Dustin Clark for 100 & 102 South Main Street. The BDD Committee has approved this request and forwarded on to the Finance Committee for their approval. Mr. Clark was in attendance to answer the Committee's questions. The motion to approve the request of BDD Benefits for 100 & 102 South Main Street will be placed on the September 3, 2019 City Council Agenda.

Azavar Agreement

The Mayor, Chairman Budd, and the City Attorney continue reviewing the Agreement.

Dredging of Lake Taylorville

The Committee discussed the suggestions presented by Alderman Dorchinecz for generating revenue to begin the project of Dredging Lake Taylorville. It was suggested if the Ordinance is approved to impose a Municipal Cannabis Retailers' Occupation Tax, that this revenue be earmarked for dredging of the lake. The Committee also discussed raising the Lake Lot and Campground Leases and would like to have a definite number of Lake Lots and Campgrounds to determine an amount of increase for the next Finance Committee Meeting.

Safety Awards

The monthly Safety Award and the end of year Safety Awards were discussed. Chairman Budd would like a motion to cut the each award amount in half.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to decrease the two monthly Safety Awards to \$50.00 each and decrease the year end Safety Awards by one-half, that being one award at \$250.00 and two awards at \$100.00 each. Motion carried 3-0-1 abstain.

IML Conference Expenses

Chairman Budd is requesting that the City pay the full amount of the Conference Registration Fee and also the full Hotel Fee for the elected officials attending the IML Conference.

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to direct the City Attorney to amend the Travel, Meal and Lodging Expense Reimbursement Policy to pay the full Conference Registration Fee and the full Hotel Fee for the elected officials attending the IML Conference. The elected official must attend the daily meetings. Mileage, parking, train, taxi cabs and/or Uber will not be included. Motion carried 4-0.

Finance and Ordinance Committee Meeting Date Change

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to change the September Finance and Ordinance Committee Meeting Dates to Tuesday, September 17, 2019. Motion carried 4-0.

Treasurer's Report

The May 2019 Sales Tax (received in August was \$241,789.61 compared to \$235,966.88 in May 2018 and year-to-date is \$29,144.68 more than 2018.

The May 2019 Non-Home Rule Sales Tax (received in August) was \$99,181.00 compared to \$101,123.83 in May 2018 and year-to-date is \$11,014.04 more than 2018.

The May 2019 BDD Tax (received in August) was \$105,897.63 and the total year-to-date is \$460,884.41.

Treasurer Nation informed the Committee that the Telecom Tax has decreased substantially last year and this year and she has to transfer from the pooled cash to cover the amount for the loans for the Fire Station and the Ladder Truck/Basement. Other money coming in from other sources will still need to fund this payment until the bond/loan ends in 2031.

Christian County Real Estate Tax Distribution

The City received the first distribution of Real Estate Taxes on 7/19/19 of \$1,429,599.73 and of this amount \$312,013.05 was deposited to the Police Pension Fund and \$257,192.05 was deposited to the Fire Pension Fund. Also received was \$8,079.66 for the TIF District 1.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried 4-0.

Any Other Matters

The Committee discussed the Leopardo Proposal and an opinion email from the City Attorney. It was suggested that this proposal would not benefit the City of Taylorville at this time. Also discussed was an email from Fire Chief Crews stating that an additional \$4,600.00 will be due for the repair of the Siren's computer software.

Motion by Alderman Lanzotti and seconded by Alderman Burtle to adjourn. The motion carried 4-0. Meeting adjourned at 8:15 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

September 18, 2019

Members

Chairman Budd
Alderman Bryant
Alderman Burtle
Alderman Lanzotti
Mayor Barry

Also Present

Treasurer Nation	Clerk Lilly
Alderman Olive	Own Lasswell
Alderman Skultety	Don Farrimond
Alderman Driskell	Mike Mann
Superintendent Bialis	Kellie Hamell
Reggie Benton	Bill Sleeman
	Mike McEvers

Chairman Budd called the meeting to order 6:00 P.M.

Discussion of FAU and MFT Funds

Mr. Reggie Benton with Benton and Associates, along with Bill Sleeman and Mike McEvers, were present to discuss the many types of programs available from the State of Illinois, Department of Transportation. MFT and FAU programs are currently being utilized by the City, with funds available for road construction, maintenance and improvements. A map was distributed highlighting all FAU routes available in the City that may use STU Funds. There are other grant programs available that could potentially help with sidewalks in school areas (Safe Routes to School) and Illinois Transportation Enhancement Program which can be used for streetscapes, bicycle facilities and other qualified projects. Mr. Benton advised the Council to prioritize the infrastructure needs and develop a Capital Improvement Plan for implementation of future projects.

Campground and Lake Lot Lease Fees

The Committee discussed raising the Campground and Lake Lot Lease fees. The last rate increase was three years ago at a yearly rate increase of \$50.00 for lake lots and \$35.00 for campgrounds. There are a total of 382 lake lots and 92 campgrounds. Currently, lake lot lease fees are \$500 per year, with campgrounds paying \$105 per month for a total of \$735 per year. Campground fees include water service, and some also have septic service. Lake Superintendent Bialis is suggesting to raise the lake lots \$100 per year to a new total of \$600 per year and campgrounds \$120 per month for a new total of \$840 per year, and cautioned that too steep of an increase could potentially drive locals away and leave vacancies. There is a waiting list for both at this time. Mayor Barry proposed an increase to \$800.00 per year for lake lots, and \$150.00 per month for campgrounds, while Alderman Skultety suggested a more graduated approach to \$650.00 for this next season. Treasurer Nation noted that \$25.00 from each Lake Lot Lease is transferred into the Lake Restoration Fund; no money is transferred from Campground Leases. The Committee would like to see a comparison of other lake lot and campground fees in the area prior to making a final decision on the increase. Information will be compiled by the City Clerk's office and brought to the next Lake Committee meeting for review.

Azavar Agreement

The Mayor, Chairman Budd, and the City Attorney have not yet finalized the terms of the Agreement.

American Tower Lease

The Lyle Company, lease consultant for American Tower, has made an offer for a Perpetual Easement for the wireless tower currently rented by American Tower. They are offering a lump sum payment of \$185,276.00. Currently they pay the City an annual rent of \$12,360.00 with a 3% annual escalation. The lease is set to expire on 2/28/2053; with a 35 year, 3% escalation rate, the total received over the life of the lease would be \$747,311.33. The proposed agreement allows the City to maintain ownership of the land.

City Attorney Romano has advised that the City is unable to accept a Perpetual Easement, but could consider a 99 year lease. The current offer is too low to consider, but the Mayor, City Attorney and Chairman Budd will continue to negotiate to determine a fair value.

Use of Funds from Brick Staining Account for Roof Repairs at the Fire Station

Chief Crews has expressed an interest in using the funds held in the Brick Staining Account (currently in a CD) for roof and brick repairs at the Fire Station. These funds were given to the City by H&H Construction when the building was constructed, not to be used for anything other than brick staining. Discussion was held on past votes regarding the use of these funds. Aldermen Olive and Skultety stated that the roof and outer wall are leaking, causing damage to the interior of the women's dormitory and drywall in office space. Alderman Olive requested to use the funds for roof and brick repairs, as well as outer wall sealing. Treasurer Nation confirmed that \$17,749.00 was available in this escrow account, with \$8,000.00 left in the Fire Department Building line item. The project cost, per the engineer, is \$18,000.00 for current repairs and \$18,500.00 for future repairs. Treasurer Nation noted that \$40,000.00 was appropriated. She will investigate the terms of the CD for maturation date and fees for early withdrawal.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to allow the use of the funds in the Brick Staining Account for payment of repairs to roof and brick seam. The motion carried (4-0).

Christian County Senior Citizens Donation

Chairman Budd stated that the City donated to the Christian County Senior Citizens in the amount of \$5,000.00 in 2018. Mr. Don Farrimond, Interim Director, touched on some of the programs that the Senior Center provides to the community and expressed his appreciation to the City for their support.

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to contribute \$5,000.00 to the Senior Citizens Center. The motion carried (4-0).

BDD Applications

The BDD Committee, along with Steve Kline, have approved two applications. Mr. Glenn Kluge, Kluge's on the Square, has requested a total of \$10,000.00 for updates to the kitchen in his establishment. He has spent \$190,000.00 thus far for the purchase of the property (formerly Joyce's Café) and a complete overhaul of the interior. The bar is open for business, and the kitchen is expected to be open soon.

Motion by Alderman Bryant and seconded by Alderman Burtle to reimburse Glenn Kluge, owner of Kluge's on the Square, \$10,000.00 from the BDD Fund for kitchen remodeling, subject to completion of project and proof of receipts. The motion carried (4-0).

Mrs. Lorrie Foor, owner of Family Traditions Bakery, located in the former Jubelt's Bakery building, has submitted receipts totaling over \$23,000.00, along with a reimbursement request for \$9,363.28. She plans to open in October.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to reimburse Lorrie Foor, owner of Family Traditions Bakery, \$9,363.28 from the BDD Fund, subject to completion of project and proof of receipts. The motion carried (4-0).

Treasurer's Report

The June 2019 Sales Tax (received in September) was \$236,970.11 compared to \$224,115.14 in June 2018 and year-to-date is \$41,999.65 more than 2018.

The June 2019 Non-Home Rule Sales Tax (received in September) was \$92,864.79 compared to \$88,833.89 in June 2018 and year-to-date is \$15,044.94 more than 2018.

The June 2019 BDD Tax (received in September) was \$ and the total year-to-date is \$97,590.20. The total received for the year is \$558,474.61.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried 4-0.

Any Other Matters

Chairman Budd discussed the project on East Main Cross. \$175,000.00 is the cost, and is to be paid from pooled cash as this project was approved and MFT Funds transferred in 2014. Pleasant and Walnut Street project has a balance of \$33,000.00 which will either be paid from Ward 1 or from the 5th Ward Fund. This will be discussed at the Street and Sewer Meeting. Mayor Barry acknowledged the need for funding for a project in Ward 3, where only 80% of the funds are available. He would like to see other wards contribute. Another available option is the 5th Ward or the NHR Overage account, containing over \$700,000.00. This will also be discussed at the Street and Sewer Meeting.

There will be a Finance Committee Meeting on Monday, September 23, 2019 at 6:00 P.M. where the FY 2018/2019 Audit Report and Results will be discussed. All Aldermen and Superintendents are invited and encouraged to attend to learn more about our financial situation and outlook.

Motion by Alderman Lanzotti and seconded by Alderman Bryant to adjourn. The motion carried (4-0). Meeting adjourned at 8:10 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

October 17, 2019

Members

Chairman Budd
Alderman Bryant
Alderman Burtle
Alderman Lanzotti
Mayor Barry

Also Present

Treasurer Nation
Alderman Olive
Alderman Skultety
Clerk Lilly
Owen Lasswell
See Attached List

Chairman Budd called the meeting to order 8:31 P.M.

Rural Electric Franchise Agreement

Mr. David Stuva with Rural Electric was present to discuss the renewal of the Rural Electric Franchise Agreement, which allows RECC to use the streets and alleys in the City of Taylorville to operate their system. The previous contract was enacted on February 2, 2009. The proposed contract mirrors the Ameren Franchise Agreement. Mr. Stuva and the Board of Directors of RECC expressed concern that their per customer breakdown is double the amount Ameren pays for their franchise fee per customer. Chairman Budd feels the franchise fee should remain at \$5,000.00 due in part to the upcoming negotiations with Shelby Electric. Mr. Stuva will convey this to the Board of Directors.

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to approve the Rural Electric Franchise Agreement with the \$5,000.00 per year franchise fee and proposed language changes as approved by the City Attorney. The motion carried (4-0).

American Tower Lease

The Lyle Company, lease consultant for American Tower, has made an offer for a Perpetual Easement for the wireless tower currently rented by American Tower. They are offering a lump sum payment of \$185,276.00. Currently they pay the City an annual rent of \$12,360.00 with a 3% annual escalation. The lease is set to expire on 2/28/2053; with a 35-year, 3% escalation rate, the total received over the life of the lease would be \$747,311.33. The proposed agreement allows the City to maintain ownership of the land. City Attorney Romano has advised that the City could consider a 99-year lease. A new offer has been made for \$310,445.00 lump sum payment for the 99-year lease. Concerns were raised regarding the amount offered in contrast to the total amount received with the current 35-year lease.

Motion by Alderman Lanzotti and seconded by Alderman Bryant to recommend to the City Council to accept the 99-year lease agreement from American Tower for a lump sum payment of \$310,445.00, with all funds received to be placed in the Lake Restoration Fund. The motion carried (3-1).

Azavar Agreement

The Mayor, Chairman Budd and City Attorney Romano have concluded negotiations with Azavar Audit Solutions regarding the Municipal Audit Program in regards to revenues, fees, taxes and refunds due to the City. Azavar will be reimbursed in the amount of 45% of any new revenues, prospective funds, or retroactive funds actually recovered and received by the City based on the findings made by Azavar for a period of thirty-six months following remission.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the Resolution and direct the Mayor to sign the Avazar Audit Solutions, Incorporated Contingent Professional Services Agreement. The motion carried (4-0).

BDD Applications

The BDD Committee has received three new applications that were forwarded to Steve Kline for comment and approval. Applicants are Randy Mitchelson at 205 East Main Cross, Tina Coash at 112 South Main, and Cliff Mansfield at 119 West Main Cross. 112 South Main and 119 West Main Cross are within the Downtown area as identified in the FY 2020 Ordinance. They have completed repairs. 205 East Main Cross is not classified within the Downtown area but is within the BDD No. 1 Redevelopment Project Area.

Mr. Mitchelson was present to discuss his project, stating that he has remodeled the entire building. Proof of receipts and completion of the project were presented. The BDD Committee recommended reimbursement of only half of the 25% of the \$50,000.00 due to his plans to divide and sell half of the building/property to another business. It was noted by the Mayor and Chairman Budd that the City Council has the final decision on amounts to be distributed; they felt Mr. Mitchelson should receive the full 25% reimbursement for the overall building repairs and renovation.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to reimburse Randy Mitchelson, owner of Mitchelson Properties, located at 205 East Main Cross, \$12,250.00 from the BDD Fund. The motion carried (4-0).

Mr. William Coash, co-owner of Talia's Cookies, located at 112 South Main, discussed the renovations he and his wife have made to their place of business. They have extended their lease with the owner of the building, Bernie Curvey, to cover the \$12,000.00 spent on bathrooms installed to bring the establishment up to code. He does not have all the receipts for his projects.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to reimburse Tina Coash, owner of Talia's Cookies, located at 112 South Main, \$4,401.00 from the BDD Fund, subject to completion of project and proof of receipts. The motion carried (4-0).

Chairman Budd stated that the updates to 119 West Main Cross, owned by Cliff Mansfield, have been completed including tuckpointing and parapet repairs. Receipts have been submitted along with pictures.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to reimburse Cliff Mansfield, owner of 119 West Main Cross, \$3,955.00 from the BDD Fund. The motion carried (4-0).

Newcom Property

The Mayor was approached by Helen Kennedy with Kennedy Real Estate who represents land owned by Duane Newcom in the Timber Lake Estate Addition. This property is not in City limits. She inquired as to whether the City would accept a donation of the property. Should we accept the donation, an appraisal would be done. In order to sell the property, the City would be required to receive 80% of the value. The property has a very low assessed value. If not sold, the City would maintain and pay taxes on this property. The Committee was not interested in proceeding with discussion.

Watchman Property

There are two buildings located at 204 and 208 East Main Cross, just off the Square, that are currently owned by Kenneth Watchman and listed for sale by Curvey Real Estate. The properties are in disrepair, and loaded with asbestos. The repair/renovation budget could be in excess of \$1,000,000.00 to \$2,000,000.00. The Committee was not in favor of accepting these buildings as a donation due to the expense to be incurred.

Motor Fuel Tax 2019 Update

Chairman Budd informed the Committee that the BIC Audit has been completed and approved for years 2014, 2015, 2016, 2017. The City was required to reimburse the Motor Fuel Tax Fund in the amount of \$7,931.34 for one invoice that was not accepted. All other areas of concern were answered and accepted with no penalties. Mr. Mike McEvers with Benton and Associates will be responsible for handling MFT reporting moving forward. A Resolution will be brought to the City Council on Monday, October 21, 2019 regarding the revised Estimate of Maintenance Costs and the Maintenance Engineering to be Performed by a Consulting Engineer to cover the remainder of 2019 purchases for salt and miscellaneous patch materials.

Future projects include East Main Cross for the use of Motor Fuel Tax and West Main Cross for the use of FAU Funds. These projects will be planned, bid and executed by Benton and Associates.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the Revised Maintenance Agreement and Engineering Agreement for the year ending 12/31/2019. The motion carried (4-0).

Treasurer's Report

The July 2019 Sales Tax (received in October) was \$232,595.71 compared to \$228,597.11 in July 2019 and year-to-date is \$45,998.25 more than 2018.

The July 2019 Non-Home Rule Sales Tax (received in October) was \$92,828.63 compared to \$91,204.95 in July 2018 and year-to-date is \$16,668.62 more than 2018.

The July 2019 BDD Tax (received in October) was \$104,815.90. The total received for the year is \$663,290.51.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (4-0).

Chairman Budd mentioned that the City should consider moving forward with bids for the generator for the Municipal Building.

Any Other Matters

Treasurer Nation has transferred \$37,935.39 from the BDD Fund to the General Fund to reimburse eligible expenses incurred in 2019 to date.

There will be a retirement reception held at the Firehouse on Sunday, October 20, 2019 between 1:00P.M. – 4:00 P.M. to honor Fire Chief Crews.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to adjourn. The motion carried (4-0). Meeting adjourned at 10:06 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

November 25, 2019

MEMBERS

Chairman Budd(arrived at 5:18 p.m.)
Alderman Bryant
Alderman Burtle
Alderman Lanzotti
Mayor Barry

ALSO PRESENT

Alderman Olive
Owen Lasswell
Kellie Hamell
Gary McNeely
Jonathan Wamsley
Steve Craggs
Clerk Lilly
Alderman Skultety
Alderman Driskell
Superintendent Mann
City Attorney Romano
Matt Phillips
Carol Endsley

Acting Chairman Burtle called the meeting to order at 5:16 P.M.

Workers Compensation Renewal

Mr. Gary McNeely with Dimond Brothers Insurance Agency presented the Workers Compensation annual premium for January 1, 2020 to December 31, 2020. The renewal premium is \$269,573.33 which reflects a \$97,000.00 increase in payroll. The experience modification used for the 2020 premium calculation uses the policy years of 2016 through 2018. The loss ratio is 60 %. The 2017 loss ratio increased from 40% to 61% and the 2016 loss ratio increased from 97% to 106% after the 2019 premium was calculated last fall for the November Finance Committee Meeting. Illinois Public Risk Fund (IPRF) continues to make sound risk selection and underwriting decisions. They again have retained their AAA Demotech financial rating. They currently insure over 740 members in Illinois. The City of Taylorville will receive a Grant Award for 2019 of \$18,009.00 from Illinois Public Risk Fund, redeemable in 2020.

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to approve the January 1, 2020 to December 31, 2020 Workers Compensation Policy Renewal Premium of \$269,573.00 from Illinois Public Risk Fund. The motion carried (4-0).

FY 2019/2020 Truth-In Taxation & Tax Levy

Chairman Budd presented the financial information for the 2019/2020 Annual Tax Levy. The amount of the levy is calculated at 104.99% of the prior year extension from the County Clerk plus the exclusion from PTELL. The tax levy for the library is added to this total to determine the total levy amount. Two options were presented utilizing different models for the Police Pension and Fire Pension, based upon the required contribution as suggested by the State of Illinois and that of the hired actuaries. Due to the future State of Illinois consolidation of Fire and Police Pension accounts, the scenario showing a slightly lower contribution to the pensions is preferred.

Motion by Alderman Burtle and seconded by Alderman Lanzotti to recommend to the City Council to direct the City Clerk's Office to prepare an Ordinance that, pursuant to the Truth-in-Taxation Act, the sum of \$3,028,858.35 for the City's current Fiscal Year 5/1/19 to 4/30/20 upon the taxable property in the City, which amount is less than 105% of the amount extended, or estimated to be extended upon the final aggregate levy of the preceding fiscal year; and a Truth-in-Taxation Public Hearing is not required. This includes a total maximum levy of \$282,310.35 for the Taylorville Public Library. The motion carried (4-0).

BDD Agreement – Robert and Rebecca Steiner

The Steiners presented an application to the Business Development District Committee detailing the proposed scope of work for their building, located at 100 West Market Street. They plan to repair and replace terra-cotta and brick on the exterior of the building. The project, including materials and labor, is expected to cost \$24,606.00. The Steiners are requesting a total reimbursement of \$8750.00 from the Business Development District Funds. Mayor Barry noted that per the estimate they have received, the expected reimbursement due to the Steiners would be 8,611.00. This agreement will deplete the \$50,000.00 set aside for the downtown area developers.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to forward the application for BDD Benefits for Robert and Rebecca Steiner to Jacob & Klein for further review and preparation of an Ordinance and Agreement, pending completion of the project, submission of receipts and cancelled checks. The motion carried (4-0).

iPads for Elected Officials

In an effort to streamline and control waste, consideration is being given to the Elected Officials receiving iPads, purchased by the City, to be used for City business only. The goal is to reduce paper and labor costs by creating electronic mailings to all Aldermen of agendas, minutes, Council and Committee meeting packets, ordinances, etc. Paper copies will be produced upon request only. The cost will range from \$349.00 for a standard iPad to \$800 for an iPad Pro. With additional Apple Care protection, the pen that is compatible with the iPad, and a case the cost could be \$1,100.00 per iPad.

This will be tabled until the January Finance Meeting after more research has been completed on the various options and a possible bulk purchasing discount.

Sewer Fees

Chairman Budd expressed an interest in increasing Sewer Fees to stabilize the consistent loss in the Sewer Fund, which was \$318,000.00 in the red for the last fiscal year. There has not been a break-even point in over 10 years for the Sewer Fund. While this cannot be corrected in one year, a gradual increase over 5 years could make a significant improvement in the financial situation for the Sewer Fund, provided expenses are kept manageable.

Water Office Manager Hamell presented the Committee with a spreadsheet created to show the potential increase in revenue should the rates be increased. This rate increase is based on sewer usage; a single person would be charged significantly less than a large family or a business. A realistic estimate is an increase of \$.37 per month for a single family user, and \$1.58 per month for a couple for the initial increase. Larger users would pay more. The total increase beginning January 1, 2020 would be \$0.002, followed by \$0.00225 in 2021, \$0.0025 in 2022, \$0.00275 in 2023, and \$0.003 in 2024.

Motion by Alderman Lanzotti and seconded by Alderman Bryant to recommend to the City Council to approve a five-year step increase for sewer fees beginning January 1, 2020, with an increase of \$0.002 per sewer customer, \$0.00225 on 1/1/21, \$0.0025 on 1/1/22, \$0.00275 on 1/1/23, and \$0.003 on 1/1/24. The motion carried (3-0), with Alderman Burtle abstaining.

Treasurer's Report

The August 2019 Sales Tax (received in November) was \$230,254.94 compared to \$223,230.88 in August 2018 and year-to-date is \$53,022.31 more than 2018.

The August 2019 Non-Home Rule Sales Tax (received in November) was \$90,297.61 compared to \$85,041.52 in July 2018 and year-to-date is \$21,924.71 more than 2018.

The August 2019 BDD Tax (received in November) was \$100,244.01. The total received for the year is \$763,534.52.

Motion by Alderman Lanzotti and seconded by Alderman Burtle to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (4-0).

Any Other Matters

Maggie Tarr, an art instructor from Hillsboro, presented a proposal to paint murals depicting the history of Abraham Lincoln, farming, and agricultural through the years in Taylorville. She has spoken to the Business Development District Committee, who fully support her ideas. Her intent is to begin on the side of the

Advanced Title building along West Main Cross. The approximate cost to the City would be a \$15,000.00, up to a maximum of \$20,000.00, to pay for the preparation, equipment, supplies, paint and labor. The mural would be approximately 12'x80'. Ms. Tarr is interested in local assistance from the school Art Department staff and students, and other willing volunteers. The first mural is expected to take two months to complete, depending on weather. This item will be placed on the January Finance Agenda for further discussion. Ms. Tarr will be invited to return and provide more details and sketches.

Motion by Alderman Bryant and seconded by Alderman Burtle to adjourn. The motion carried (4-0).
Meeting adjourned at 6:43 P.M.

Larry Budd, Chairman
Finance Committee