

FINANCE COMMITTEE

January 16, 2020

MEMBERS

Chairman Budd
Alderman Bryant
Alderman Burtle
Alderman Lanzotti
Mayor Barry

ALSO PRESENT

Alderman Olive
Owen Lasswell
Clerk Lilly
Maggie Tarr
Patty Hornbuckle
Steve Craggs

Treasurer Nation
Superintendent Mann

Chairman Budd called the meeting to order at 7:11 P.M.

Christian County CEO Program Contribution

Mrs. Patty Hornbuckle, representing the CEO Program, was present to provide an overview of the program. The City of Taylorville has contributed \$1,000.00 per year beginning with its inception in 2015. At that time a three-year pledge was made. A contribution was additionally made in 2018.

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to approve the contribution of \$1,000.00 annually for a period of 3 years to the Christian County CEO Program. The motion carried (4-0).

Murals on Downtown Buildings

Ms. Maggie Tarr, who had previously presented a proposal in November 2019, was present to discuss her ideas in greater detail and answer questions. Her artwork would be featured on the side of the Advanced Title building along West Main Cross and would feature a painted mural highlighting the history of Taylorville. The Committee would like to blend the designs presented for a diverse representation of the history of the City. This project would range in price depending on the size of the mural, with the price per square foot to be \$12.00. It would be a Business Development District Tax eligible project. The project is expected to take approximately two months to complete, depending on the weather. The BDD Committee has previously approved spending up to \$20,000.00 on this project. Steve Craggs, representing the Committee, as well as Downtown Taylorville, discussed the possibility of adding a second building. The BLH Computer building and the building owned by Dustin Clark were referenced as possible options. Both would require some preliminary work by the owner. The Finance Committee was not opposed to this, but felt at this time only one project should be completed.

Motion by Alderman Burtle and seconded by Alderman Lanzotti to recommend to the City Council to allow Ms. Maggie Tarr to complete the historic mural on the Advanced Title building located at 101 South Washington, with an approximate size of 18'x80' and a cost not to exceed \$18,000.00 to be paid out of the BDD Fund, with a projected start date of April/May 2020. The motion carried (4-0).

Auditor/Council Informational Sessions

Chairman Budd expressed his interest in hiring the Auditor for the City of Taylorville, Iris Noblet-Crites, to hold informational sessions with the Aldermen regarding the explanation of the City Funds and accounting procedures and statements. She has offered previously to hold two-on-one sessions with the Aldermen to provide insight into the financial operations of the City. There would be a charge for this service, based on an hourly rate of \$150.00, with sessions to be held for one hour. Chairman Budd recommended spending no more than \$1,800.00 on these sessions. The Committee members, as well as Mayor Barry, were not in favor of this expense. Questions should be directed to the City Treasurer in regards to revenues, expenditures, and financial statements.

iPads for Elected Officials

Information regarding iPads, purchased by the City, to be used for City business including emails, agendas, minutes, Council and Committee meeting packets, ordinances, etc. Paper copies will be produced upon request only. Alderman Bryant presented a cost estimate for both the Pro model and the basic model, along with additional optional equipment. These will be ordered through Apple, as they provide a government discount. No other retailers offered this option.

Motion by Alderman Burtle and seconded by Alderman Lanzotti to recommend to the City Council to purchase a total of (10) new 11" 64 gb iPad Pro, with pen and insurance, for the Aldermen, Mayor, City Clerk, and City Treasurer at a cost not to exceed \$12,000.00. The motion carried (4-0).

Dumpster Attendant Agreement

Discussion was held regarding the agreement between the City of Taylorville and the current Dumpster Attendant. This agreement is outdated and must be revised to address the current time frame as well as the rate of pay. Currently, Mr. Ream is being paid at a rate of \$8.50 per hour and is paid as an independent contractor. Mayor Barry, along with the entire Committee, felt that he was deserving of an increase for his hard work and dedication. Superintendent Mann would like to see a multi-year contract with Mr. Ream, for a period of 3 years.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the renewal of the Dumpster Attendant Agreement between the City of Taylorville and Daniel Ream for a period of 3 years, with rate of pay of \$10.00 for year one, \$11.00 for year two, and \$12.00 for year three with an effective date of January 27, 2020 and to direct the City Attorney to prepare a resolution and agreement. The motion carried (4-0).

Treasurer's Report

The September 2019 Sales Tax (received in December) was \$217,902.71 compared to \$200,421.99 in September 2018 and year-to-date is \$70,503.03 more than 2018.

The October 2019 Sales Tax (received in January 2020) was \$237,206.26 compared to \$204,575.72 in October 2018. Year to date is \$103,133.57 more than 2018.

The September 2019 Non-Home Rule Sales Tax (received in December) was \$85,876.48 compared to \$84,159.43 in September 2018 and year-to-date is \$23,641.76 more than 2018.

The October 2019 Non-Home Rule Sales tax (received in January 2020) was \$93,068.00 compared to \$88,088.73 in October 2018. Year to date is \$28,621.03 more than 2018.

The September 2019 BDD Tax was \$95,538.33; October 2019 BDD Tax was \$95,802.70. The total received for the year is \$954,875.55.

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (4-0).

Any Other Matters

Alderman Bryant stated that there will be an additional access point for internet activated in the basement. The entire building will now have wifi access. Chairman Budd noted that the bid notice was sent out regarding the Franklin Street Storm Sewer project; he expressed concern regarding funding. This is a Ward 3 project only and was not included in the Morton/England Street Project for which funds were previously pledged.

Motion by Alderman Burtle and seconded by Alderman Lanzotti to adjourn. The motion carried (4-0). Meeting adjourned at 9:46 P.M.

FINANCE COMMITTEE

February 20, 2020

MEMBERS

Chairman Budd
Alderman Bryant
Alderman Lanzotti
Mayor Barry

ABSENT

Alderman Burtle

ALSO PRESENT

Alderman Olive
Alderman Driskell
Clerk Lilly
Treasurer Nation
Superintendent Mann
HBO Goodall

Chairman Budd called the meeting to order at 6:51 P.M.

Generator for Municipal Building

The bidding process is complete; bids were opened on January 27, 2020 by Darren Johnson, from Johnson Engineering. There were 6 bids, ranging from \$100,515.00 to \$143,174.00. The project will include removal of old equipment, new generator, switch gear, updates to wiring as needed, and labor for installation. The low bidder was Prairie State Plumbing and Heating Inc. from Athens, Illinois. Chairman Budd informed the Committee that this will be paid through the BDD Fund. Treasurer Nation noted that there should be a line item for this and it will be created and paid out of the 2020/2021 budget.

Motion by Alderman Lanzotti and seconded by Alderman Bryant to recommend to the City Council to accept the low bid for the Generator Project from Prairie State Plumbing and Heating Inc. at a cost not to exceed \$100,515.00, to be paid for from the Business Development District Fund in the 2020/2021 Fiscal Year. The motion carried (3-0).

HBO Officer iPad Reimbursement

HBO Goodall purchased an iPad, accessories and protection plan for use in his current position. He is requesting the City Council to reimburse him for the total cost of \$633.83.

Motion by Alderman Lanzotti and seconded by Alderman Bryant to recommend to the City Council to reimburse HBO Goodall \$633.83 for the purchase of a new iPad, protection plan, and equipment, to be paid for from the Health and Safety Equipment Line Item. The motion carried (3-0).

Treasurer's Report

The November 2019 Sales Tax (received in February 2020) was \$218,948.72 compared to \$211,805.64 in November 2018 and year-to-date is \$110,276.65 more than 2018.

The November 2019 Non-Home Rule Sales tax (received in February 2020) was \$89,537.25 compared to \$90,735.25 in October 2018. Year to date is \$27,423.03 more than 2018.

The November 2019 BDD Tax was \$100,153.59. The total received for the year is \$1,055,029.14.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (3-0).

Any Other Matters

None were discussed.

Motion by Alderman Burtle and seconded by Alderman Lanzotti to adjourn. The motion carried (4-0).
Meeting adjourned at 7:08 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE
May 21, 2020

MEMBERS

Chairman Budd
Alderman Bryant
Alderman Lanzotti
Mayor Barry

ALSO PRESENT

Alderman Olive	Treasurer Nation
Alderman Driskell	Superintendent Mann
Clerk Lilly	Steve Craggs
Dan McNeely	Nicole Brown
Owen Lasswell	Andrea Conrath
Patty Hornbuckle	Alderman Olive

Chairman Budd called the meeting to order at 6:00 P.M.

Health Insurance Update

Mr. Dan McNeely and Mrs. Nicole Brown, representing Dimond Bros. Insurance, was present to discuss proposed rates and options for the upcoming health insurance renewal. Quotes have been received from various providers, with the most competitive option coming from Health Alliance. Health Alliance will match benefits and will offer \$111,907.00 in savings to the City for health care coverage and a slight reduction in costs for dependents. Total reduction in premiums is -7.49%. Dental and vision will still be carried through Blue Cross Blue Shield, with a 2.4% increase in dental premium and no change in vision coverage due to a three year lockede in premium cost. Health Alliance will over a rate cap at 9.9% maximum regardless of usage. All benefits will transfer through BPC with no loss of benefits or coverage, although the referral process can take longer due to the review process. It was noted that the three unions were on board with this switch in a recent pre-meeting.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to accept the proposed health insurance plan from Health Alliance. The motion carried (4-0).

\$100,000.00 Allocation for Downtown from BDD Fund

Chairman Budd informed the Committee that he would like to increase the amount allocated for the Downtown area for businesses located in the Business Development District who make improvements to their buildings. Previously, \$50,000.00 had been allocated. Several businesses took advantage of this in FY2019/2020 and applications have already been submitted for the current Fiscal Year, including a large one for John Mollet, owner of the Lock-up Gym, to re-do the outside facade. A building owned by Aaron Camatti, located at 207 West Main Cross, is in the process of being condemned by the Fire Department. The back portion of the building has caved in and will need to be demolished. This may be another use of the funds.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to approve an Ordinance Approving and Adopting Taylorville Business Development District No. 1 FY 2021 Allocation of Funds for Downtown Redevelopment Projects. The motion carried (4-0).

Budgets

Mrs. Patty Hornbuckle, President and CEO of the Greater Taylorville Chamber of Commerce, was present to request \$10,000.00 be placed in the budget for the Hotel/Motel Tax as an allocation to the 35th Annual Chillifest. She stated that the Chamber of Commerce is not eligible for State of Federal grants. The revenues are down as there was no banquet and dues are down 60% at this time due to COVID-19. Chairman Budd discussed the recent \$25,000.00 spent on Lake Taylorville cabin updates plus the \$7,500.00 to be paid on the commitment to the Optimist Club Fireworks and the \$10,000.00 pledged to the Veteran's Memorial Park. Alderman Bryant stated that \$16,000.00 is remaining in the budget and feels the amount should be increased from the previously requested amount of \$8,000.00 to \$10,000.00.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to allocate \$10,000.00 to the Chillifest in the FY2020/2021 Budget. The motion failed (1-2, with one vote to abstain).

Motion by Alderman Burtle and seconded by Alderman Lanzotti to recommend to the City Council to allocate \$8,000.00 as in the previous year to the Greater Taylorville Chamber of Commerce for the 35th Annual Chillifest. The motion carried (3-1).

BDD Applications

The BDD Committee has reviewed and forwarded applications for BDD reimbursement to the Finance Committee. The first application was from Ron Wiltsie d/b/a Southern Ledge, for the remodel of his store/building located at 306 E. Main Cross. Total improvement cost of the exterior of the building is \$44,816.00, with 35% being reimbursable for a total of \$15,685.00 eligible reimbursement amount. Pictures of the improvements were presented, as well as the complete list of upgrades performed. The second application received was from Raj Patel d/b/a Fly High Game Room. His application included an estimate from Walker Construction in the amount of \$9,680.00. As he was provided with a \$2,500.00 insurance payment, this amount will be deducted from the total, reducing his eligible amount to \$7180.00, paid at 50%, for a total eligible reimbursement amount of \$3,590.00. Both applicants will be required to submit documentation of all receipts for purchases and insurance reimbursements.

Motion by Alderman Burtle and seconded by Alderman Lanzotti to approve BDD reimbursement and pay Raj Patel in the amount of \$3,590.00 from the BDD Fund pending approval from Jacob and Klein that the appropriate documentation has been submitted and approved. The motion carried (4-0).

Motion by Alderman Lanzotti and seconded by Alderman Burtle to recommend to the City Council to approve BDD reimbursement to Ron Wiltsie in the amount of \$15,685.00 from the BDD Fund pending approval from Jacob and Klein that the appropriate documentation has been submitted and approved. The motion carried (4-0).

Request for Funds – Quarter Midgets

This has been cancelled at this time due to COVID-19.

Stipend for Business in BDD

The City Council voted on Monday, May 18, 2020 to allow an expenditure of up to \$150,000.00 from the BDD Fund for businesses located in the Business Development District who apply, and are approved, for a one-time stipend of up to \$1,500.00 per business to be used for rent, mortgage or lease payment only. Steve Kline with The Economic Development Group, Ltd. supplied an Ordinance for our review. The program will be set up as a COVID-19 Emergency Mortgage Subsidy Grant Program. Applicants must submit proof of payment of rent, mortgage or lease payment in order to be reimbursed. There will be one ordinance for reimbursement of mortgage and another for lease reimbursement, each for up to \$75,000.00 each.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to approve the Ordinances for Reimbursement of Mortgage and/or Lease Payments. The motion carried (4-0).

Azavar Agreement

Azavar submitted a report detailing Online Travel Company & Short-Term Rental – Hotel Tax Audit Findings. It was determined that Short-Term Online Rental Marketplace i.e. Air BNB, VRBO, etc and Online Travel Companies i.e. Expedia, Orbitz, etc. do not currently pay any tax to the City. Although the findings of this audit were not a large amount, the City was eligible to have received revenue if an Ordinance had been in place.

Azavar provided four options for proceeding, as well as transparency of future activities. As part of the agreement, should the City decide to proceed, an Ordinance will be prepared for City Council vote. It was noted that Azavar would receive 40% of any tax received for a period of three years, per the agreement.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the Azavar Agreement as presented. The motion carried (4-0).

IEMA/DCEO Grant Updates

Chairman Budd advised the Committee that the City is proceeding with the IEMA Grant for up to \$500,000.00 reimbursable based on documentation provided. The City has also applied for a DCEO Grant, also for up to \$500,00.00. Not all expenses will be reimbursed, as some are not eligible under the guidelines of the specific grants, such as demolition of houses. Chairman Budd was informed that the IEMA Grant will most likely be audited and the City must have full documentation for requested funds.

East Main Grant Consideration

Benton & Associates has applied for a DCEO Fast Track Grant Application on behalf of the City of Taylorville, created to be used for the project on East Main Cross. Letters of support were received from businesses located along the project area. This is a program created by the Governor as a result of the pandemic to assist communities with project needs due to the reduction in income local municipalities are receiving. The City hopes to receive a total of \$1.2 million for this project. This will be used for storm sewer and water main in this area. The project is shovel-ready.

Budgets

City Treasurer Nation and Chairman Budd have reviewed Budgets, along with input from many of the superintendents. Treasurer Nation has given all budgets to the Alderman and requested they review all budgets and forward any questions to her. All are complete with the exception of Water and Administration.

Proposed Revenues

Chairman Budd discussed the need to find ways to increase revenues. He estimates that there will be a 25% reduction in taxes and revenues. The City must control spending. The Committee will not entertain increasing the Utility Tax at this time, as our Community has been hit hard by COVID-19 losses.

Treasurer's Report

The February 2020 Sales Tax (received in May 2020) was \$179,433.03 compare to \$184,642.20 in February 2019 and year-to-date is \$4,931.58 more than 2019.

The February 2020 Non-Home Rule Sales tax (received in May 2020) was \$71,240.45 compared to \$73,906.84 in February 2019. Year to date is \$3,576.87 more than 2019.

The January 2020 BDD Tax was \$96,288.09. February 2020 BDD Tax received was 87,048.04. The total received to date is \$1,349,995.00 since January 2019 .

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (4-0).

Any Other Matters

Mayor Barry discussed the building owned by Aaron Camatti located next to Rene's. The one-story back portion needs to be torn down. The Fire Department is in the process of condemning the building; electricity and gas have been shut off. The City has attempted to contact the owner and he has not returned calls or responded to certified letters. Without a structural engineer or the legal process, the building can be demolished for approximately \$10,000-12,000.00. This could be another use of BDD Funds with a repayment plan, similar to the 204 E Main Cross demolition.

Several bars have contacted either Mayor Barry or Alderman Bryant requesting a reimbursement for liquor license fees due to closure during the COVID-19 pandemic. Mayor Barry stated that they have been requested to pay 1/3 of the fee by June 1 and the remaining 2/3 by July 1. This coincides with the State license fees due by July 30. City Clerk Lilly commented that many bars and/or restaurants have paid in full. She also stated that establishments must have a current City license in order to obtain a State license.

Mayor Barry has been informed that several businesses located in the Business Development District are not paying the correct tax. Please check receipts when visiting establishments and inform Mayor Barry if any discrepancy is noticed.

Volunteers are needed at the Cemetery to place flags and at the Food Pantry on Saturday.

Alderman Burtle discussed the wooden structure located near the Railroad at the Park. The land/property is owned by the Railroad but apparently the structure is owned by Trevis Parker. The Railroad has committed to tear down the structure.

Motion by Alderman Bryant and seconded by Alderman Burtle to adjourn. The motion carried (4-0).

Meeting adjourned at 7:41 P.M.



Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

June 17, 2020

MEMBERS

Chairman Budd
Alderman Lanzotti
Alderman Burtle
Alderman Bryant

ALSO PRESENT

Mayor Barry
Alderman Olive
Treasurer Nation
Clerk Lilly
Dan McNeely
Gary McNeely
Steve Craggs
Kellie Hamell

Chairman Budd called the meeting to order at 6:00 P.M.

General Liability, Automobile & Property Insurance Rates

Mr. Dan McNeely with Dimond Bros., LLC presented the recap of the General Liability/Auto & Property Insurance rates, along with Sales Tax Interruption, Cyber and Pollution coverages. The Water Treatment Plant, valued at \$20 million, has increased the insured values in the City considerably. Due to the 3 year average loss ratio, the overall cost will increase this renewal period. There was a significant increase in loss ratio in the 2017-18 and 2018-19 years. The majority of these claims were automobile accidents and tornado damage with subsequent payouts, along with open claims that have significant reserves. Once the 2017-18 period falls off the 3 year average, a decline in premiums could be expected if the City maintains a strong year in 2020-21. The City will no longer be offered a \$2,500.00 deductible option for property; the mixture of \$5,000 standard/\$10,000 wind/hail was selected as the best option for a savings of \$3,330 in premium costs. The three year pre-paid Fidelity Bond Options will be increased to a \$200,000 limit at a cost of \$2,607.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to approve the renewal of General Liability/Auto, Property/Equipment, Sales Tax Interruption, Cyber, and Pollution insurance coverage from Chubb and Travelers, including a three year pre-paid Fidelity Bond, at a total cost of \$285,701.00. The motion carried (4-0).

BDD Application

J.I. McDowell, representing Angelo's Pizza, has submitted an application for reimbursement for expenses incurred at Angelo's Pizza located at 404 W. Spesser Street. Concrete work and tuckpointing due to water damage are being completed by local contractors BradCo and Two Brothers Tuckpointing. The total project cost is \$17,038.40, with \$5,963.44 approved as the eligible reimbursement amount.

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to approve payment to Angelo's Pizza in the amount of \$5,963.44 to be paid from the BDD Fund. The motion carried (4-0).

BDD Grant Program Applications

To date, 24 Applications have been received and approved for the BDD Commercial Lease Payment Grant Program for a total amount of \$20,945.00, to be paid out of the BDD Fund. 7 applications have been received and approved for the BDD Commercial Mortgage Subsidy Grant Program for a total amount of \$7,814.55, to be paid out of the General Fund. This General Fund amount may be reimbursed by the BDD Fund. All applications received have been approved in good standing through The Economic Group, Ltd. Response has been favorable and more applications are being received daily. All applications will go to the BDD Committee Meeting on July 1, 2020 and then to City Council for final approval on July 6, 2020.

Review of Budgets

Chairman Budd and Treasurer Nation have completed the initial budget process for all departments, with the assistance of department heads and the Mayor. There will be a roundtable meeting held the week of June 22,

2020 to make further cuts in the budgets for many departments. Revenues will be declining over the next few months until the State is fully operational. In the meantime, virtually all State of Illinois revenue sources have declined, or in the case of video gaming, ceased. This will be taken into consideration when cutting out unnecessary purchases for departments within the City.

Proposed Revenues

Chairman Budd is continuing to look for ways to increase revenues. The Mayor will again propose increasing the number of UTV permits to be sold and issued. A discussion on privatizing the Lake Taylorville Marina will be held at the next Lake Committee Meeting.

Treasurer's Report

The March 2020 Sales Tax (received in June) was \$209,403.31 compared to \$233,136.24 in March 2019 and year-to-date is \$18,801.35 less than 2019.

The March 2020 Non-Home Rule Sales Tax (received in June) was \$81,954.32 compared to \$91,850.38 in March 2019 and year-to-date is \$6,319.19 less than 2019.

March 2020 BDD tax (received in June) was \$101,802.87. Total received since January 2019 is \$1,451,797.87.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (4-0).

Any Other Matters

None were discussed.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to adjourn. The motion carried (4-0).

Meeting adjourned at 7:13 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE
July 6, 2020

MEMBERS

Chairman Budd
Alderman Lanzotti
Alderman Burtle
Alderman Bryant

ALSO PRESENT

Treasurer Nation
Alderman Skultety
Alderman Dorchinecz
Alderman Olive
Mayor Barry
Superintendent Speagle
Fire Chief Adermann
Superintendent Mann
Clerk Lilly

Chairman Budd called the meeting to order at 6:30 P.M.

FY 2020/2021 BUDGETS/FY 2020/2021 APPROPRIATIONS

Chairman Budd presented a spreadsheet of the Budget and Appropriations figures. He discussed the surplus amount of \$652,899.00 due to transfers from the 2% Utility Tax and the MFT for East Main Project to the Street Department. Treasurer Nation noted that cash on hand has been added to projected revenues to obtain totals.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to approve the Fiscal Year 5/01/2020 through 4/30/2021 Budget in the amount of \$29,133,130.00. The motion carried 4-0.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the Fiscal Year 5/01/2020 through 4/30/2021 Appropriations in the amount of \$32,074,453.00. The motion carried 4-0.

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to direct the City Clerk's Office to prepare the Appropriation Ordinance for the Fiscal Year 2020/2021 in the amount of \$32,074,453.00 and that the document be available for public inspection in the City Clerk's Office beginning July 8, 2020 and that a Public Hearing be set for 6:45 P.M. on Monday, July 20, 2020. The motion carried 4-0.

Motion by Alderman Lanzotti and seconded by Alderman Bryant to adjourn. The motion carried 4-0.

Meeting adjourned at 6:40 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

July 16, 2020

MEMBERS

Chairman Budd
Alderman Lanzotti
Alderman Bryant

ALSO PRESENT

Mayor Barry
Alderman Olive
Treasurer Nation
Clerk Lilly

Alderman Driskell
Alderman Dorchinecz
HR Manager Conrath
Superintendent Mann
Bill Jones
Owen Lasswell

Chairman Budd called the meeting to order at 6:04 P.M.

Extend Timeline for Summer Help

Mayor Barry requested to extend the timeline for summer help by two weeks, to August 7, 2020. There is still work to be completed and the assistance is needed from the summer help. The Lake, Cemetery, and Street Departments are in need of the additional help. The estimated cost for this extension will be \$7,000.00, with the costs to be split between the four Wards, utilizing 2% Utility Tax money.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the extension of Summer Help to August 7, 2020 at an approximate cost to the City of \$7,000.00, to be paid out of the 2% Utility Tax Ward money. The motion carried (3-0).

Seasonal Employee – Lake Department

Mayor Barry stated his intention to promote from within the Lake Department to cover the retirement of Lake Superintendent Bialis. If this occurs, there will be a staff vacancy, which he would like to fill with a seasonal employee. He requested permission to hire a seasonal employee from August – October, 40 hours/week for 10 weeks, for an approximate cost of \$4,000.00.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the hiring of a seasonal employee for the Lake Department for ten weeks to cover the potential staff vacancy based upon interdepartmental promotion. The motion carried (3-0).

Part Time Employee – Lake Department

One of the part time summer help employees at the Lake Marina will be leaving prior to the end of the season. There is a request to replace this employee, along with replacing the employee who resigned. Mayor Barry would like to hire two part time people to finish out the season at the Lake Marina. These positions are already in the Lake Department Budget and would be paid out of that department.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to hire two part time employees at the Lake Marina to be paid from the Lake Fund. The motion carried (3-0).

Privatizing the Lake Taylorville Marina

Mayor Barry is interested in privatizing the Lake Taylorville Marina. He feels that by doing this, the City would save money in labor costs. He is also considering not selling gas as this requires a second person to be staffed.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to forward the discussion of privatization of the Lake Marina to the Lake Committee. The motion carried (3-0).

Treasurer's Report

The April 2020 Sales Tax (received in July) was \$200,728.09 compared to \$230,350.16 in April 2020 and year-to-date is \$48,423.42 less than 2019.

The April 2020 Non-Home Rule Sales Tax (received in July) was \$80,738.72 compared to \$89,637.26 in March 2020 and year-to-date is \$15,217.73 less than 2019.

April 2020 BDD tax (received in June) was \$100,311.02. Total received since January 2019 is \$1,552,108.89.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (3-0).

Any Other Matters

Alderman Driskell presented the creation of an advertising campaign to highlight the City of Taylorville in an attempt to draw people to our community. She contacted WAND and WICS, and was given a price of \$900 per month for a 3 month commitment, for a total cost of \$2,700.00 per station. The 15 second ad campaign, would run 46 times per month, including the 6:00 P.M. news. She has been in contact with a local resident who would film the ad for the City, but was unsure of the price for this service. The ad would be filmed in a variety of locations to highlight shopping, golfing, boating, biking, and dining. She inquired as to the use of BDD Funds or the Hotel/Motel Tax for payment of this promotion. It was suggested that a City representative speak with the Chamber of Commerce and/or Downtown Taylorville.org to coordinate efforts and collaborate on this idea. This will be discussed further at the August Finance Committee Meeting.

Alderman Dorchinecz would like to invite Mary Renner to the August Finance Committee Meeting to provide an update on new businesses locating to Taylorville and the future plans of Economic Development.

Mayor Barry noted that the Census is at approximately 68% completion for the City of Taylorville. He would like to encourage more participation. The various City Facebook pages, to include the Fire Department, Police Department, and City Clerk's Office, along with the Taylorville.net webpage, will add information on the Census. Completion of the Census determines future funding for the City.

Alderman Dorchinecz discussed his recent memo regarding raising the water rate for the Taylorville Correctional Center. Currently there is an industrial rate set up for the two largest water users: Ahlstrom Filtration and the Taylorville Correctional Center. Alderman Dorchinecz suggested the creation of two industrial rates: Commercial (Ahlstrom) and Non-Commercial (Taylorville Correctional Center). The non-commercial rate could be raised to equal the rate that residential users in the City currently pay. This increase could provide an additional \$20,000.00 per month. Mayor Barry suggested that more research into what rates are paid by other institutions, as the City must be prudent in raising rates. This issue will be forwarded to the Water Committee for further discussion.

Mayor Barry noted that an additional two more BDD Mortgage/Lease Subsidy Applications were received after the July 7, 2020 deadline had expired. An Ordinance to approve will be on the July 20, 2020 City Council Agenda.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to adjourn. The motion carried (3-0).

Meeting adjourned at 6:50 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

August 20, 2020

MEMBERS

Chairman Budd
Alderman Lanzotti
Alderman Bryant
Alderman Burtle

ALSO PRESENT

Mayor Barry
Alderman Olive
Treasurer Nation
Clerk Lilly

Alderman Dorchinecz
HBO Goodall
Kellie Hamell
Patty Hornbuckle
Owen Lasswell

Chairman Budd called the meeting to order at 6:00 P.M.

Chamber of Commerce Chillifest

Chamber of Commerce CEO Patty Hornbuckle was present to discuss the plans for the upcoming ChilliFest. It will be held October 3-4, 2020 on the Taylorville Square. This is the 35th year for this event. She is requesting payment of the City's contribution to the event of \$8,000.00, previously agreed upon by the City Council and payable from the Hotel/Motel Tax Fund. Chairman Budd inquired as to how the contribution would be applied if the event was cancelled. Mrs. Hornbuckle stated that the funds would either be refunded upon request, applied to the next year's event, or left as a donation in full or in half.

Motion by Alderman Burtle and seconded by Alderman Lanzotti to recommend to the City Council to approve the contribution of \$8,000.00 for the 35th Annual ChilliFest, payable from the Hotel/Motel Tax Fund. The motion carried (4-0).

BDD Applications

Three applications were recently submitted to and approved by the BDD Committee for building upgrades to businesses located within the Business Development District.

John McDowell d/b/a Angelo's Pizza has installed permanent glass partitions between the seating areas, removing wooden spindles and replacing drywall. The total project cost was \$2,841.71, with an eligible reimbursement of 50%.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council approve payment to John McDowell d/b/a Angelo's Pizza in the amount of \$1,420.86 paid out of the Business Development District Fund. The motion carried (4-0).

Phil Bliler, owner of the building located at 101 East Main Cross, is currently renovating the building, formally home to PS Printing, that was damaged by fire. This current application covers work done to the exterior, including power washing, caulking, painting and wood work. Total project cost is \$10,000.00, eligible for 50% reimbursement. A brief discussion was held regarding concerns that this is not an active business that is generating revenue and paying taxes into the Business Development District Fund.

Motion by Alderman Lanzotti and seconded by Alderman Bryant to recommend to the City Council to approve payment to Phil Bliler in the amount of \$5,000.00 to be paid out of the Business Development District Fund. The motion carried (4-0).

Nathan Shanks and Jeremy Dulakis, owners of buildings located at 108 and 110 East Market Street which house both small businesses and residential apartments, have installed 36 new windows across the second floor of the building. Total project cost was \$25,527.00 and is eligible for reimbursement at 35%.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to approve payment to Nathan Shanks and Jeremy Dulakis in the amount of \$8,934.35, payable from the Business Development District Fund. The motion carried (4-0).

Advertising Campaign

No updates presented at this time; no action was taken.

No Sales Tax on City Purchases

Finance Chairman Budd expressed concern over purchases being made that have sales tax added. The majority of these purchases are made by the Police Department. Individuals have purchased items, reimbursable through the uniform allowance, from Amazon or other suppliers who are not set up with our tax exempt number. Mayor Barry noted that many times they are purchasing these items for a price that is less expensive than through the regular suppliers even with sales tax included. Chairman Budd has addressed this multiple times and is seeking a formal motion to address this issue.

Motion by Alderman Burtle and seconded by Alderman Lanzotti to recommend to the City Council to allow Finance Chairman Budd to pull all bills that include sales tax prior to City Council approving payment dated August 20, 2020 or later. The motion carried (4-0).

Salaries for Mayor, City Clerk, City Treasurer, and Aldermen

Chairman Budd explained that the salary ordinance for elected officials must be completed a minimum of 180 days prior to the election. He believes the Aldermen should be eligible for an increase, but understands that this is not the appropriate time. Alderman Burtle approached the topic of the Treasurer's salary, discussing the reduction in responsibility for the Water Office operations and staff. His recommendation is to lower the salary of the Treasurer, while keeping the Mayor, Clerk and Alderman at the current rate. Treasurer Nation presented a list of her duties/tasks and summary of other Treasurer salaries and responsibilities. She was opposed to a reduction, stating that she has an increased work load with the vacancy in the Deputy Treasurer position. Mayor Barry presented an option for Aldermen of receiving a per diem for meeting attendance. Cost of living was noted at 1-2% per year to be considered in setting the salaries. Clerk Lilly presented an opinion that all City employees, including all Union members, have received either 8% or 9% for the four year term of the most recent contract. Superintendents are adjusted accordingly based on the increase in the working foreman rate and also receive paid health insurance for themselves and their families. In previous salary Ordinances, this was a benefit for the full time elected positions as well. Chairman Budd felt that the paid insurance was too much for the City to bear at this time. He did feel that an increase was warranted for these elected positions.

Motion by Alderman Burtle and seconded by Alderman Bryant to direct the City Clerk to prepare and recommend to the City Council to approve the Salary Ordinance for the Mayor to set the salary at \$58,000.00 per year. After more discussion, the motion was amended. Motion by Alderman Bryant and seconded by Alderman Lanzotti to direct the City Clerk to prepare and recommend to the City Council to approve the Salary Ordinance for the Mayor for the 2021-2025 term to set the base salary at \$58,000.00 per year, with an increase of 2% each year over the four year term for a total of 8%. The motion carried (4-0).

Motion by Alderman Lanzotti and seconded by Alderman Burtle to direct the City Clerk to prepare and recommend to the City Council to approve the Salary Ordinance for the City Clerk for the 2021-2025 term to set the base salary at \$55,000.00 per year, with an increase of 2% per year over the four year term for a total of 8%. The motion carried (4-0).

Motion by Alderman Burtle and seconded by Alderman Bryant to direct the City Clerk to prepare and recommend to the City Council to approve the Salary Ordinance for the City Treasurer for the 2021-2025 term to set the base salary at \$50,000.00 per year, with an increase of 2% per year over the four year term or a total of 8%. The motion carried (4-0).

Motion by Alderman Bryant and seconded by Alderman Burtle to direct the City Clerk to prepare and recommend to the City Council to approve the Salary Ordinance for the Alderman for the 2021-2025 term to set the salary at \$600.00 per month. The motion carried (3-1).

Treasurer's Report

The May 2020 Sales Tax (received in August) was \$227,848.53 compared to \$241,789.61 in May 2019 and year-to-date is \$62,515.73 less than 2019.

The May 2020 Non-Home Rule Sales Tax (received in August) was \$95,883.00 compared to \$99,181.00 in May 2019 and year-to-date is \$18,515.73 less than 2019.

May 2020 BDD tax (received in August) was \$121,267.35. Total received since January 2019 is \$1,552,108.89. Expenditures to date total \$286,074.19.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (4-0).

Any Other Matters

Alderman Dorchinecz expressed his appreciation for the recent award of \$1.5 million from the State of Illinois for the East Main Cross Project. He would like to see money that was pledged for East Main Cross be obligated for West Main Cross. West Main Cross is FAU eligible and those FAU funds will be utilized. Prior to the project, the Street and Sewer Committee will reevaluate funding in order to proceed.

City Treasurer Nation expressed her concern in the reduction in salary for the 2021-2025 term for the City Treasurer, stating her heavy workload and time constraints in being solely responsible for completion of all tasks.

Motion by Alderman Burtle and seconded by Alderman Bryant to adjourn. The motion carried (4-0).

Meeting adjourned at 7:07 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE
September 8, 2020

MEMBERS

Chairman Budd
Alderman Lanzotti
Alderman Burtle
Alderman Bryant

Alderman Driskell
Alderman Skultety
Alderman Dorchinecz
Alderman Olive
Mayor Barry

ALSO PRESENT

Bud Altman
City Attorney Romano
Superintendent Mann
Clerk Lilly
Kellie Hamell
Engineer Don Trello

Chairman Budd called the meeting to order at 6:00 P.M.

BIKE TRAIL BRIDGE AGREEMENT WITH CITY OF PANA

The Bike Trail Bridge Agreement with the City of Pana, Resolution 1362, allowed for the City of Taylorville to pay up to \$60,000.00 towards the rebuilding of this bridge. The agreement is 80/20 with the State of Illinois (ITEP), with the local municipalities paying 20%. The City of Taylorville and the City of Pana had agreed to split this equally. Currently the Lake Department has a line item for Bike Trestle Repair with \$65,000.00 allocated in this line item.

Don Trello, Engineer with Kuhn and Trello, discussed changes in the project since the original 2016 Illinois Transportation Enhancement Program(ITEP) Award. The scope of the project has now increased in cost, due to increase in material prices and demand for contractors, with the 20% local matching share to be \$211,180.00. This is up from the original estimate of \$129,000.00 for the local share. The City has been advised by Benton and Associates that this local portion can be paid with Motor Fuel Tax Funds, but is not eligible for Re-Build Illinois Funds. The City will need to pass a new MFT resolution to allocate the funds. We are liable for our share of Engineering expense regardless if the project continues, and have paid \$8,558.25 towards Engineering and log clean-up costs thus far.

The project is currently approved for bid letting on September 18,2020. Four authorized contractors have downloaded plans and specifications. The contract will be awarded approximately 45 days post-letting. The project could begin on November 1,2020 if all goes well, with conclusion in late spring or early summer based on weather and scope of project. The final local match for the project will not be paid until project is completed; the state pays contractors during the construction phase. This match would be put in to the budget/appropriations for the 2021-2022 Fiscal Year for payment. Engineering is paid periodically by the City of Pana, and then the City of Taylorville reimburses our portion to them. Once completed, Taylorville will own from the start of the bike train in Taylorville to Owaneco.

Motion by Alderman Lanzotti and seconded by Alderman Burtle to recommend to the City Council to adopt Resolution regarding the 2020 Intergovernmental Cooperation Agreement with City of Pana concerning Bike Trail Project and to insert in Section 3 thereof Motor Fuel Tax Funds as the source of funds for payment of the City's contribution share. The motion carried (4 -0).

Motion by Alderman Bryant and seconded by Alderman Burtle to adjourn. The motion carried 4-0.

Meeting adjourned at 6:28 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

September 17, 2020

MEMBERS

Chairman Budd
Alderman Lanzotti
Alderman Bryant

ABSENT

Alderman Burtle

ALSO PRESENT

Mayor Barry
Alderman Olive
Treasurer Nation
Clerk Lilly

Superintendent Mann
Owen Lasswell

Chairman Budd called the meeting to order at 7:30 P.M.

Purchase of Laptop for Street and Sewer Superintendent

Superintendent Mann is requesting to purchase a lap top with docking station and monitor to document field work, upload pictures, and track and organize work projects. He received a quote from CTI; Alderman Bryant secured an additional quote that was substantially less costly. The quote includes an ACER laptop with monitor, docking station and all necessary equipment. She will be donating a monitor so the work station can have a dual monitor set up. CTI will convert the current outdated PC to the new laptop.

Motion by Alderman Lanzotti and seconded by Alderman Bryant to recommend to the City Council to approve the purchase of an ACER Laptop computer, along with monitor, docking station and necessary hardware, for the Street and Sewer Superintendent at a cost not to exceed \$2,000.00, to be paid from the Street Department Equipment line. The motion carried (3-0).

Video/Commercial/City Tourism

No discussion on this item.

BDD Application

Mr. Lirim Beshiroski, owner of Spring Garden, has purchased the building located at 715 Springfield Road. He has submitted plans and estimates for remodeling and redesigning the building to become an ice cream and coffee shop, complete with drive through, named LP Coffee and Creamery. There is an estimated project cost of \$449,789.44. Of this amount, a maximum \$200,000.00 is eligible at a 25% reimbursement, for a total eligible amount requested of \$50,000.00. He plans to have 7 full-time and 7 part-time employees.

Motion by Alderman Lanzotti and seconded by Alderman Bryant to recommend to the City Council to approve the Application for BDD Benefits Relating to Private BDD Eligible Redevelopment Project Costs for Lirim and Gzime Beshiroski in the amount not to exceed \$50,000.00. The motion carried (3-0).

Donation of Real Estate Property near the Airport

City Attorney Romano was contacted by Mr. Morris Summer in relation to the donation of approximately 2.670 acres of ground near the airport. He wishes to donate this land to the City of Taylorville. The land has an assessed value of \$2,232.00. City Attorney Romano will continue to look at legalities of this donation.

Treasurer's Report

The June 2020 Sales Tax (received in September) was \$240,594.35 compared to \$236,970.11 in June 2019 and year-to-date is \$58,740.26 less than 2019.

The June 2020 Non-Home Rule Sales Tax (received in September) was \$97,411.93 compared to \$92,864.79 in June 2019 and year-to-date is \$13,968.59 less than 2019.

June 2020 BDD tax (received in September) was \$121,515.00. Total received since January 2019 is \$1,794,891.24. Expenditures to date total \$337,029.72.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (3-0).

Any Other Matters

Mayor Barry reiterated the importance of decreasing expenses and increasing revenue. All Aldermen are challenged to continue to seek avenues to do this.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to adjourn. The motion carried (3-0).

Meeting adjourned at 7:51 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

October 5, 2020

MEMBERS

Chairman Budd
Alderman Lanzotti
Alderman Bryant

Absent: Alderman Burtle

ALSO PRESENT

Treasurer Nation
Alderman Driskell
Alderman Olive
Alderman Dorchinecz
Superintendent Speagle
Superintendent Mann
Clerk Lilly
Kellie Hamell
Iris Noblet-Crites

Chairman Budd called the meeting to order at 5:00 P.M.

Review of Audit Report

Mrs. Iris Noblet-Crites with Lively, Mathias, Hooper, & Noblet (LMHN) was present to discuss the results of the Audit of the City of Taylorville for the Fiscal Year ending April 30, 2020.

Overall outcome for the City of Taylorville was net positive \$359,972.00 over last year. Sales tax was up \$104,000 over last year, as well as an increase in intergovernmental revenues, to include income tax, video gaming and the cannabis use tax, and the BDD Tax of \$1.2 million. Franchise fees were down in direct correlation to the two years of fees paid in arrears by Ameren the previous year. Expenditures were \$300,000+ lower, to include reduction in Fire Salaries and Public Works. Property and telecom taxes were down a total of \$181,000.00 combined. Licenses and permits were also down due to extending the payment of lake lot, campground, and boat dock lease payments due to COVID-19.

Proprietary Funds were reviewed, with the only positive net operating income reported in the Water Fund. All others had money transferred in from the General Fund to sustain operations. As in past years, the Sewer Fund continues to be a drain on the General Fund, although the loss is less \$385,000.00 this year.

Mrs. Noblet-Crites recommended one repeat finding:

- Lack of segregation of incompatible duties, primarily in Treasurer's Office, due to the incompatible duties of the Treasurer in correlation to the vacancy in the Deputy Treasurer position. This is also applicable to the Lake Marina when only one person is responsible for the operations at the Marina.

Opportunities for strengthening the internal controls of the City include:

- Proper bidding or 2/3 vote to waive the Statutory Bidding Requirements of a \$25,000.00 expense; neither of these were found to have been done in one instance in direct relation to \$65,000.00 spent with one service provider regarding tornado damage clean up.
- Cash kept on hand at the Street Department from scrap metal sales; all cash should be recorded with the City Clerk's Office, as well as all expenses
- Incorrect billing to other governmental agency; all should be billed and recorded through the Clerk
 - Fire Protection District - \$30,000.00 not shown as received
 - SRO billed by Police Department at incorrect amount
- Employee education, training, and policies to include Whistleblower and Ethics *Repeat Comment*
- Adequate reconciliation of the water as related to other entities/funds *Repeat Comment*

Meeting adjourned at 6:08 P.M.

Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

October 15, 2020

MEMBERS

Chairman Budd(facetime)
Alderman Lanzotti
Alderman Bryant

ABSENT

Alderman Burtle

ALSO PRESENT

Mayor Barry
Alderman Olive
Treasurer Nation
Clerk Lilly
City Attorney Romano
Chief Adermann

Superintendent Mann
HBO Goodall
Owen Lasswell
Dave Oldham
Doug Brown
Derek Flemming

Chairman Budd called the meeting to order at 6:00 P.M. by facetime.

Enterprise Fleet Leasing of Vehicles

Chairman Budd and Treasurer Nation have investigated the value and savings of moving to Enterprise Fleet Leasing for City vehicles. The company is in the process of evaluating our vehicles. Discussion will be held in November.

Fire Protection District Agreement

A new agreement between the City of Taylorville and the Fire Protection District has been drafted by City Attorney Romano, who is the attorney for both entities. The agreement modifies the language regarding the \$30,000.00 yearly contribution to equipment purchases by the City. Initially this amount was to be given to the City, and placed in a separate account for the purchase of items. It was not paid in FY 2020, but the district did pay for \$44,000.00 worth of items. In the new agreement, the District will work directly with Fire Chief Adermann and will continue to purchase items as necessary. If items are purchased under the allotted amount, the remainder of the money will be put towards interest payments for the new fire vehicles purchased for the City by the District. There have been two vehicles purchased to date: a new rescue vehicle valued at \$246,000.00 and the fire truck valued at \$636,000.00. There are also plans to purchase a new tanker in the future, valued at \$450,000.00. This agreement will be reviewed by the Taylorville Fire Protection District on October 21, 2020. If approved, it will go before the City Council for approval on November 2, 2020.

LED Lights for City Buildings

Mr. Don Dillenberger with Jarvis Electric discussed the potential cost savings to switch from fluorescent to LED lighting for all City buildings. This company is a program ally for Ameren clients. The purpose of the audit and subsequent changes is to find the best equipment to reduce energy cost and maximize incentive. Ameren will provide rebates for the new lighting. He has begun the initial review of our Ameren statements for all City buildings with Ameren electric service. The second stage of the process is a Lighting Audit to review the scope, cost, incentive and out of pocket cost to the City. The final stage is the installation stage of new lighting. Jarvis Electric is a Union shop and will pay prevailing wage. This is a 1 for 1 replacement of current lights and does not include street lights. The bulbs have a 5 year warranty. Lights will be change from 32 watts to 11.5 watts and will save kilowatt hours, causing a reduction in cost for electricity. There is no cost for the audit, and an estimated project cost is under \$10,000.00.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the Lighting Audit with Jarvis Electric. The motion carried (3-0).

Reimburse Maggie Tarr – Preliminary Mural Design

Discussion was held regarding reimbursement to Maggie Tarr for her preliminary design work for the mural to be painted on the side of the Advanced Title building at the corner of Washington and West Main in the amount

of \$2,500.00. The BDD Committee has recommended this reimbursement due to the amount of time spent on the design. Chairman Budd requested that this amount be removed from the projected total should the project continue.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to reimburse Maggie Tarr in the amount of \$2,500.00 to be paid from the BDD Fund, with the stipulation that the designs become property of the City of Taylorville. The motion carried (3-0).

Donation of Real Estate Property near the Airport

No additional information is available.

Contribution for Veterans Memorial at the Lake

Finance Chairman Budd noted that the City had previously approved the allocation of funds to contribute to the Veteran's Memorial being constructed at Lake Taylorville in the amount of \$10,000.00. This pledge is from the Hotel/Motel Tax line item for Agency Contributions. Per Committee member Dr. Mizer, this project is moving forward and the Committee is seeking the City's contribution to proceed. Kevin Hamell will pour the concrete.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the contribution of \$10,000.00 to the Veteran's Memorial, payable from the Hotel Motel Tax, Agency Contributions line item. The motion carried (3-0).

Audit Report

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Audit Report as presented at the Finance Committee Meeting held on October 5, 2020. The motion carried (3-0).

Repairs of Street Department Vehicles

Superintendent Mann was present to update the Committee on repairs needed for various Street Department vehicles. 2 of the 6 tandem trucks are in need of repair, as well as one pickup, at this time. There are many other vehicles that are nearing the end of their useful life. The department has been working with Blueville Garage to perform regular routine maintenance. Alderman Olive noted that the City is looking at Enterprise Fleet Leasing to determine if this would be an alternative to purchasing smaller vehicles. HBO Goodall stated that there may be a program available for the airport to purchase a tandem truck with a 90/5/5 Grant opportunity; the Street and Sewer Department would have access to the vehicle. All present agreed that a plan must be developed for replacement of vehicles.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to authorize up to \$20,000.00 from the Street Maintenance Line Item to repair vehicles as necessary and prepare specifications to bid and purchase heavy duty tandem vehicles. The motion carried (3-0).

Date Change – November Finance/Ordinance Committee Meetings

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City council to change the date of the November Finance/Ordinance Committee meetings to Wednesday, November 18, 2020. The motion carried (3-0).

Treasurer's Report

The July 2020 Sales Tax (received in October) was \$225,674.94 compared to \$232,595.71 in July 2019 and year-to-date is \$65,661.03 less than 2019.

The July 2020 Non-Home Rule Sales Tax (received in October) was \$92,411.57 compared to \$92,828.63 in July 2019 and year-to-date is \$14,385.65 less than 2019.

July 2020 BDD tax (October) was \$115,254.19. Total received since January 2019 is \$1,910,145.43. Expenditures to date total \$406,074.21.

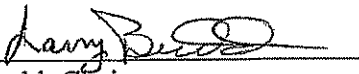
Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (3-0).

Any Other Matters

Mayor Barry mentioned the building located at 203 West Main Cross that has been in danger of collapsing for quite some time. The garage area collapsed along the west wall on Wednesday, October 14, 2020 and has been deemed a hazardous building by the Fire Chief. Mayor Barry has reached out to the owner, Aaron Camatti, but has not been successful in connecting with him at this time. He will discuss the potential procedures with the City Attorney to determine an appropriate course of action for maintaining safety.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to adjourn. The motion carried (3-0).

Meeting adjourned at 7:08 P.M.



Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

November 16, 2020

MEMBERS

Chairman Budd
Alderman Lanzotti
Alderman Burtle
Alderman Bryant

ALSO PRESENT

Alderman Driskell
Alderman Olive
Mayor Barry
Alderman Skultety(facetime)
Alderman Dorchinecz(facetime)

Clerk Lilly
Treasurer Nation
Owen Lasswell
Superintendent Mann
Kellie Hamell
Matt Corso
Heidi Corso
Steve Craggs
Patty Hornbuckle
Rachel Whitlow
Diane Skinner
Lee Skinner
Billy Williams

Chairman Budd called the meeting to order at 6:00 P.M.

Downtown Taylorville Promotional Advertising

Steve Craggs, Diane Skinner, and other Committee members were present to discuss the project and promotional plan for Small Town Taylorville. This will be run through the Downtown Taylorville.org umbrella as they are a 501c3 organization presently receiving funds from the City of Taylorville. The committee behind this project is utilizing a book called "The Town, Inc" as a guideline for the concept. They have created a plan with budget for logo/branding, website creation, social media and strategic marketing. The website would be an interactive tool, allowing committee members and others in the business community to post events and other information. There would be a part-time paid administrator to keep the website and promotions current, utilizing real time quantified data. The initial start-up cost is \$13,645.00 plus an annual cost of \$48,828.00, for a total first year cost of \$62,473.00. The committee is asking for a three-year commitment to this project from the Business Development District Fund. Steve Kline has verified that the annual cost would be eligible for BDD reimbursement, following a Redevelopment Agreement between the two parties. The Committee feels this is appropriate spending for the Fund and will assist the further development of the downtown shopping district, thus increasing the sales tax revenue stream for the City.

Motion by Alderman Burtle and seconded by Alderman Lanzotti to recommend to the City Council to approve a Redevelopment Agreement between Downtown Taylorville.org and the City of Taylorville for the Small Town Taylorville Promotional Advertising to include initial start up fee and first year annual cost of \$62,473.00, and \$48,828.00 for the following two years, payable from the Business Development District Fund. The motion carried (4-0).

Motion by Alderman Bryant and seconded by Alderman Lanzotti to adjourn. The motion carried (4-0).

Meeting adjourned at 7:01 P.M.



Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

November 18, 2019

MEMBERS

Chairman Budd
Alderman Bryant
Alderman Lanzotti
Mayor Barry

ALSO PRESENT

Alderman Olive
Alderman Dorchinecz(via facetime)
Matt Stobart(via zoom)
Christopher Lloyd(via zoom)
Superintendent Mann(via zoom)
Dan McNeely

Treasurer Nation

Clerk Lilly

ABSENT

Alderman Burtle

Chairman Budd called the meeting to order at 6:00 P.M.

Workers Compensation Renewal

Mr. Dan McNeely with Dimond Brothers Insurance Agency presented the Workers Compensation annual premium for January 1, 2021 to December 31, 2021. The renewal premium is \$231,277.00. The experience modification used for the 2021 premium calculation uses the policy years of 2018 through 2020. The loss ratio is now at 6%, based on the years of 2018-2020. Loss ratios for those years were 14%, 2%, and 2%. Illinois Public Risk Fund (IPRF) continues to make sound risk selection and underwriting decisions. They again have retained their AAA Demotech financial rating. They currently insure over 740 members in Illinois. The City of Taylorville will receive a Grant Award for 2020 of \$31,437.00 from Illinois Public Risk Fund, redeemable in 2021. The total net positive difference to the City is \$51,724.00, including \$38,296.00 in premium savings and \$13,428.00 in safety grant increase.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the January 1, 2021 to December 31, 2021 Workers Compensation Policy Renewal Premium of \$231,277.00 from Illinois Public Risk Fund. The motion carried (3-0).

FY 2020/2021 Truth-In Taxation & Tax Levy

Chairman Budd presented the financial information for the 2020/2021 Annual Tax Levy. The amount of the levy is calculated at 104.99% of the prior year extension from the County Clerk plus the exclusion from PTELL. The tax levy for the library is added to this total to determine the total levy amount. Two options were presented utilizing different models for the Police Pension and Fire Pension, based upon the required minimum contribution as suggested by the State of Illinois and that of the hired actuaries. It has yet to be determined what level of funding the State will require once they begin to manage the downstate Police and Fire Pension funds. The Committee elected to contribute the State minimum contribution for this tax levy.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to direct the City Clerk's Office to prepare an Ordinance that, pursuant to the Truth-in-Taxation Act, the sum of \$3,100,217.83 for the City's current Fiscal Year 5/1/20 to 4/30/21 upon the taxable property in the City, which amount is less than 105% of the amount extended, or estimated to be extended upon the final aggregate levy of the preceding fiscal year; and a Truth-in-Taxation Public Hearing is not required. This includes a total maximum levy of \$288,973.83 for the Taylorville Public Library. The motion carried (3-0).

Enterprise Fleet Leasing of Vehicles

Christopher Lloyd and Matthew Stobart with Enterprise Fleet Leasing presented a program through Zoom on Fleet Leasing options for the City of Taylorville. The open-end lease means no early termination, mileage, or abnormal wear and tear penalties. Leases are written to a residual balance to preserve cash flow, provide flexibility of ownership and net equity from sale at time of disposal. The proposal involves 22 vehicles and the goal of more standardization to ½ and ¾ ton pick ups for better utilization between departments. In the first year, 8 vehicles would be replaced, 12 the second year, and 2 the third year. The vehicles would then be cycled

every four years to optimum savings in fuel (20%) and maintenance costs (82%). The proposed 8 year savings is \$129,580.00. At our current rate of purchase, it would take 25 years to replace our fleet as is.

207 West Main Cross

The property at 207 West Main Cross is in need of demolition and has been deemed a public health hazard. The back half has collapsed. The structural engineer from Benton & Associates has recommended it be taken down immediately; the remainder of the building must be repaired or it will need to be demolished as well over time. There is a basement under the building that will need to be filled. The 30 day process has been set in place with public notice given to the owners of record and the lienholders, which include a local bank as well as the State of Illinois. A verbal quote of \$60,000.00 to \$70,000.00 has been received from Joe Coleman for demolition of the entire building. This would be eligible for BDD Fund reimbursement as was done with the building on East Main Cross, but it is unclear if the City would be reimbursed from this property owner. At this time the City has been unable to contact the owner regarding this process. Mayor Barry will discuss with City Attorney Romano to investigate the liens by the bank and the State of Illinois to determine the liability, as well as the liability of the property owner. This will be discussed at the December 7, 2020 City Council Meeting.

BDD Application – Coker Family Inc.

An application was presented for Coker Family Inc. dba Battery Specialists; the BDD Committee has approved this application. They plan to construct an addition to the Battery Specialist + Golf Cars building, and to add three full-time technicians and possibly 1 part time clerk. The total amount of eligible project costs is \$73,000.00, with a reimbursement rate of 25%, equaling \$18,250.00 in requested BDD funds.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the agreement between the City of Taylorville and Coker Family, Inc. dba Battery Specialists + Golf Cars. The motion carried (3-0).

Treasurer's Report

The August 2020 Sales Tax (received in November) was \$228,969.24 compared to \$230,254.94 in August 2019 and year-to-date is \$66,946.73 less than 2019.

The August 2020 Non-Home Rule Sales Tax (received in November) was \$91,289.84 compared to \$90,297.61 in August 2019 and year-to-date is \$13,393.42 more than 2019.

The August 2020 BDD Tax (received in November) was \$114,692.79. The total received for the year is \$2,024,838.22. Total expenditures to date \$410,035.71.

Pooled cash balance is currently up due to receipt of DCEO Grant as well as Local CURE funds.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (3-0).

Any Other Matters

Chairman Budd stated that there would not be a December Finance Committee Meeting.

Motion by Alderman Bryant and seconded by Alderman Burtle to adjourn. The motion carried (3-0). Meeting adjourned at 7:37 P.M.



Larry Budd, Chairman
Finance Committee

FINANCE COMMITTEE

December 17, 2020

MEMBERS

Chairman Budd
Alderman Bryant
Alderman Lanzotti

ABSENT

Alderman Burtle

ALSO PRESENT

Mayor Barry
Alderman Dorchinecz
Alderman Olive
Alderman Driskell
Jack Mazzotti

Treasurer Nation
Clerk Lilly
Superintendent Mann
Kellie Hamell
Owen Lasswell

Chairman Budd called the meeting to order at 6:57 P.M.

207 West Main Cross

The property at 207 West Main Cross is in need of demolition and has been deemed a public health hazard. The structural engineer from Benton & Associates has recommended the back half be taken down immediately; the remainder of the building must be repaired or it will need to be demolished as well over time. A verbal quote of \$60,000.00 to \$70,000.00 has been received from Joe Coleman for demolition of the entire building. Mr. Coleman is considered the gold standard for work of this type, not only in the area, but throughout the State. The cost of demolition would be eligible for payment from the BDD Fund. Proper legal notification has been given to property owners and lien holders. Should the owner not accept responsibility, the City can lien the property to obtain ownership. The City Attorney has prepared Hold Harmless Agreements for the owners of buildings located at 201 West Main Cross and 209 West Main Cross to protect the City from any damages that may occur to those buildings during the demolition process. Jack Mazzotti was present and stated that he will not sign the agreement based upon recommendation by the insurance company. The owner of the building on the west side is currently selling his building Contract for Deed.

The Mayor would like to see action taken on this issue prior to the collapse of the building and potential injury or structural damage to adjoining buildings. He stated that Benton and Associates would charge \$5,000.00 for preparation of bid specifications to ensure work is done properly and to code. They felt \$60,000 - \$80,000.00 was a reasonable estimation. If the Council does not wish to have bid specifications prepared and complete that lengthy process, the Mayor felt the City could seek additional quotes from qualified contractors. Alderman Bryant noted that any costs, for the demolition as well as for the Engineering costs for bid specifications, could be passed onto the property owner through a judgement for garnishment of wages. Court proceedings would be held in Christian County as this is the location of the property, but the owner could attend via Zoom due to Covid modifications. The Committee and those in attendance were in agreement that the process must be started.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to authorize Benton & Associates to prepare bid specifications for the demolition of 207 West Main Cross at a cost not to exceed \$5,000.00 with property owner being held responsible for this and all costs. The motion carried (3-0).

BDD Application – Florinda Guerriero

An application was presented for Florinda Guerriero; the BDD Committee has approved this application. She has plans to repair and replace the roof on all three buildings located at 110, 112, and 114 South Main. These buildings house Cottage Rose, as well as Florida's restaurant. The total amount of eligible project costs is \$51,993.00. The BDD Committee made the recommendation to reimburse \$49,999.00 at a rate of 35%, equaling \$17,499.65, and \$1,994.00 at a rate of 25%, equaling \$498.50. The total reimbursement recommended is \$17,998.15 in requested BDD funds.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the agreement between the City of Taylorville and Florinda Guerriero in the amount of \$17,998.15, payable from the BDD Fund. The motion carried (3-0).

Treasurer's Report

The September 2020 Sales Tax (received in December) was \$229,070.11 compared to \$217,902.71 in September 2019 and year-to-date is \$55,779.33 less than 2019.

The September 2020 Non-Home Rule Sales Tax (received in December) was \$94,636.09 compared to \$85,876.48 in September 2019 and year-to-date is \$4,633.81 less than 2019.

The September 2020 BDD Tax (received in December) was \$114,765.96. The total received since January 2019 is \$2,139,604.18. Total expenditures to date \$431,279.06.


Finance Chairman Budd noted that although the cash on hand is up for the month of November over previous years, the expenditures/transfers in November were higher than the cash received. The City must continue to monitor spending. This decrease in revenue is in part due to the decrease in Telecom Tax, which is used to cover bond payments.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (3-0).

Any Other Matters

Treasurer Nation posed the question to the Committee regarding investing grant funds received for tornado relief and has found local bank CD rates of .5, .6, and .35%. It will need to be determined whether the City has an Investment Policy and what the parameters are, and also what amount would be deemed acceptable to invest. Funds invested would be tied up for the length of the CD. Treasurer Nation will investigate this further.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to adjourn. The motion carried (3-0). Meeting adjourned at 8:01 P.M.



Larry Budd, Chairman
Finance Committee