

FINANCE COMMITTEE

January 21, 2021

MEMBERS

Chairman Budd  
Alderman Bryant  
Alderman Burtle  
Alderman Lanzotti

ALSO PRESENT

Mayor Barry  
Alderman Olive  
Steve Craggs  
Charles Samson  
Lee & Dyanne Skinner

Treasurer Nation ( via facetime)  
Clerk Lilly  
HR Manager Conrath  
Kellie Hamell  
Steve Dorchinecz

Bill Newberry  
Doug Brown

Chairman Budd called the meeting to order at 6:00 P.M.

BDD Application – Lee and Dyanne Skinner

122 West Market has recently been purchased by Lee and Dyanne Skinner. They have begun the rehab on the building, beginning with removal of the metal and wood on the face of the building to expose the original brickwork below. Paint will need to be removed from the brick, along with tuckpointing and/or replacement brick. Windows will be replaced as necessary. This phase is estimated to cost \$36,977.10, eligible for 35% reimbursement, for a total of \$12,948.99. Additional requests may be made as the project progresses into the next phases.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to approve the Application for BDD Benefit from Lee and Dyanne Skinner, for the property located at 122 West Market, in the amount of \$12,948.99. The motion carried (4-0).

BDD Application – Christian County Coal Mine Museum

Mr. Chuck Martin has submitted an application on behalf of the Christian County Coal Mine Museum. The building is located at 1324 East Park Street and was purchased by a benefactor who wishes to remain private. The building will need some updating; the list of projected project expenses was presented. It was determined that many of the costs were ineligible; the exterior only of the building is allowable. Total estimated eligible cost is \$14,038.00, reimbursable at 50% of \$10,000.00 and 35% at \$4038.00 for a total of \$6,413.30.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to approve the Application for BDD Benefits for the Christian County Coal Mine Museum in the amount of \$6,413.30. The motion carried (4-0).

BDD Application – Halla LLC/Nevzat Dilipi

Mr. Nevzat Dilipi has submitted an application for the building located at 102 East Park Street. He plans to replace the roof on the property and repave/repair the parking lot as part of this application. 3  
The estimated cost is \$140,000.00, which is eligible at 25%, for a total amount of \$35,000.00. The interior of the building will be remodeled as well, along with new equipment. These costs are not eligible. Payment would be made only after all work is done, receipts are submitted, and Certificate of Occupancy is issued by the Health and Building Officer. Street and Sewer Superintendent Mann will be tasked to investigate the sewer lines in the alley to assist in the determination of whether the City will vacate the alleyway.

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to approve the Application for BDD Benefits for Halla LLC/Nevzat Dilipi in the amount of \$35,000.00. The motion carried (4-0).

BDD Application – Charles Samson

An application was presented for Charles Samson. He is interested in acquiring, repairing, and remodeling the building located at 207 West Main Cross. He hopes to receive the deed from the current owner, Aaron Camatti, and has agreed to accept and negotiate to settle the lien with the State of Illinois. He anticipates the project to cost over \$100,000.00 and will include the three upstairs apartments, along with the main level commercial

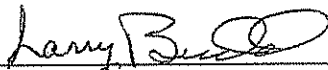
space. Chairman Budd noted that this cannot proceed until the building ownership has been transferred and the lien with the State of Illinois has been resolved. BDD Committee Chairman Steve Craggs was present to discuss the need for this project to save the building from demolition. Mayor Barry stated that he feels the City should approve the maximum BDD reimbursement amount of \$50,000.00 for this project and that it would ultimately save the City money. The cost of demolition of the building would be \$70-80,000.00 if the City took on that task.

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to approve the BDD application for Charles Sampson in the maximum amount of up to \$50,000.00, subject to clear title transfer from Aaron Camatti to Charles Samson and release of lien from the State of Illinois. The motion carried (4-0).

Any Other Matters

Alderman Bryant invited HR Manager Conrath to discuss the Paycor timekeeping and payroll system. She has had discussions with the company and presented a synopsis of the services offered and costs to the City should they choose to move forward with the implementation of this system. There are two options; one includes insurance/enrollment benefits and one does not. Paycor has a relationship with BPC and Health Alliance to fully integrate benefit enrollment. Initial set up fee is \$1,870.00. With a first quarter purchase discount, the first year would be approximately \$15,000.00. Following years would cost approximately \$24,560.00 without benefit option or \$28,930.00 with benefit option. The system would be automated and would include direct deposit feature, all payroll tax reporting, W-2's, timeclock system, and online employee access. This will be placed on the February Finance Committee Meeting for a presentation by Paycor.

Motion by Alderman Burtle and seconded by Alderman Bryant to adjourn. The motion carried (4-0).  
Meeting adjourned at 6:52 P.M.



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Larry Budd, Chairman  
Finance Committee

FINANCE COMMITTEE

February 18, 2021

MEMBERS

Chairman Budd  
Alderman Bryant  
Alderman Lanzotti

ABSENT

Alderman Burtle

ALSO PRESENT

Mayor Barry  
Alderman Olive  
Alderman Driskell  
Treasurer Nation  
Police Chief Wheeler  
Superintendent Mann  
Superintendent Ortmann  
Superintendent Tennant

Alderman Dorchinecz(facetime)  
Clerk Lilly  
George & Tina Coughlan  
Scott Alberssen  
Steve Dorchinecz  
Bill Newberry

Chairman Budd called the meeting to order at 6:26 P.M.

207 West Main Cross

Discussion continued on the building located at 207 West Main Cross. Steve Craggs, Chairman of the BDD Committee and Mayor Barry have spoken with George Coughlan, owner of Two Brothers Tuckpointing. He is interested in improving the building if the City is willing to provide funding assistance. The BDD Committee discussed offering a \$70,000.00 forgivable loan with stipulations, payable in phases as the work is completed. Mr. Coughlan stated that he estimates the roof and exterior of the building can be made safe for this amount. He will also be removing the garage that has fallen in, as well as approximately 50-60 feet of the back of the building. This portion will be rebuilt from the studs. Steve Craggs is to contact Aaron Camatti, current owner of the building, to assist in the transfer of deed, as well as payment and release of the State of Illinois lien. This transfer of ownership must take place prior to any agreement between Two Brothers Tuckpointing and the City of Taylorville.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve a Business Development District Redevelopment Agreement between the City of Taylorville and George and Tina Coughlan dba Two Brothers Tuckpointing to provide repairs to the building located at 207 West Main Cross in the form of a forgivable loan in the amount up to \$70,000.00, provided requisite proof of insurance, release of lien, and transfer of ownership of the property are provided; funds to be paid out periodically as work is completed and inspected. The motion carried (3-0).

BDD Commercial Lease Payment Grant Program

Steve Craggs has requested that the City consider a second round of Commercial Lease Grant Payments for rent reimbursement. The BDD Committee discussed a flat \$500.00 need based grant, with documentation showing 25% decrease/loss in sales from same quarter of previous year and current year. Use of the BDD Fund in this way was not accounted for, however there is a balance remaining in the line item previously created for Lease Grant Program of \$18,195.00. It has been determined that this amount can be utilized to offer a second round of Commercial Lease Grants. Finance Chairman Budd will discuss with Steve Kline the full intent of the grants and the options available ie. lost sales grant verses commercial lease payment, and bring to March City Council and/or Finance Committee Meeting.

BDD Application – Lee and Dyanne Skinner

122 West Market has recently been purchased by Lee and Dyanne Skinner. They have begun the rehab on the building, and have submitted a second application for the next phase of brick work. Chairman Budd noted that there is a maximum reimbursement on a single project of \$50,000.00 over the term of the project, regardless of reimbursement payout percentage per application.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the Application for BDD Benefit from Lee and Dyanne Skinner, for the property located at 122 West Market, in the amount of \$4,725.43. The motion carried (3-0).

### BDD Map

Chairman Budd is interested in hiring Benton and Associates to prepare a larger, more detailed map of the Business Development District. This will aid the City and the local businesses when searching for an address in the District. Current maps are hard to read, small print, and show little street detail.

Motion to recommend to the City Council to approve Benton and Associates to prepare an updated Business Development District Map, with the cost to be paid from the BDD Fund. The motion carried (3-0).

### Consolidated Communications Franchise Agreement

The Franchise Agreement with Consolidated Communications expired in 2016, and has not been addressed since that time. The company is current on quarterly franchise tax payments. City Attorney Romano will be preparing a new agreement.

### Purchase of City Vehicles

Finance Chairman Budd and Alderman Olive have been working with various Superintendents to build lists of requested vehicles to plan for future purchases. They have been in contact with several dealers in the area. Tandem trucks, as well as pick up trucks, are needed. Many City vehicles are beyond repair. The new vehicles will be put on a maintenance schedule by the appropriate Superintendent to ensure general routine maintenance such as oil changes, engine checks, and tire repair and replacement are made. The local Bob Ridings dealership can provide pick up trucks through the State of Illinois bid; after market equipment will be installed from Drake-Scruggs. The larger tandem trucks will not be available until October; the best price for tandems was from Rush Truck Centers, also on the State bid; all after market equipment for these trucks will also be installed from Drake-Scruggs. Discussion was held regarding the availability of grants to assist in the purchase. Chief Wheeler stated that currently the City is showing ample funds in our accounts, due in part to the CARES Act and the Tornado Relief Grant, which may affect the ability to qualify for grant money for vehicles. Treasurer Nation informed the Committee that our final loan payment will be made in April for any and all installment loans for the purchase of City vehicles and equipment. At that time, the City will be loan free. Mayor Barry has spoken with US Bank and has received an estimate of 1.5% or 1/6% for the term of the loan; he will also contact other financial institutions to compare rates and terms available.

Motion by Alderman Lanzotti and seconded by Alderman Bryant to recommend to the City Council to approve the purchase of 8 trucks for the Street and Sewer and Lake Departments at a cost not to exceed \$750,000.00, to be financed at a rate of no more than 1.6% over a five-year loan period; one (1) additional Water Department truck to be purchased through the Water Fund. The motion carried (3-0).

### Treasurer's Report

The October 2020 Sales Tax (received in January 2021) was \$216,663.40 compared to \$237,206.26 in October 2019. Year to date 2020 is \$76,322.19 less than 2019. The November 2020 Sales Tax (received in February 2021) was \$203,993.54 compared to \$218,948.72 in November 2019 and year-to-date 2020 is \$91,277.37 less than 2019.

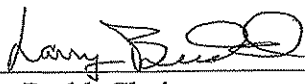
The October 2020 NHMR Tax (received January 2021) was \$91,205.29 compared to \$93,068.00 in October 2019. Year to date 2020 is \$6,496.52 less than 2019. The November 2020 Non-Home Rule Sales tax (received in February 2021) was \$88,700.01 compared to \$89,537.25 in November 2019. Year to date 2020 is \$7,333.76 less than 2019.

The October BDD tax was \$111,803.41; November 2020 BDD Tax was \$109,981.23. The total received since January 2019 is \$2,361,388.82. Total expenditures from this fund are \$511,009.24.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (3-0).

Motion by Alderman Burtle and seconded by Alderman Bryant to adjourn. The motion carried (4-0).  
Meeting adjourned at 8:46: P.M.

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Larry Budd, Chairman  
Finance Committee

FINANCE COMMITTEE

March 18, 2021

MEMBERS

Chairman Budd  
Alderman Bryant  
Alderman Lanzotti  
Alderman Burtle

ALSO PRESENT

Mayor Barry  
Alderman Driskell  
Alderman Olive  
Superintendent Ortman  
Superintendent Mann  
Superintendent Speagle  
Chief Adermann  
Chief Wheeler  
HBO Goodall  
Traci Bentley

Valerie Miles  
Bill Newberry  
Steve Dorchinecz  
Doug Brown  
Jim McCoy  
Amit Patel  
Don Wells  
Steve Craggs  
Jon Wamsley

Chairman Budd called the meeting to order at 6:00 P.M.

LIQUOR LICENSE FEES

Don Wells advised the Committee that several towns have voted to waive Liquor License fees due to businesses being shut down due to COVID. The Olde Bowl was only able to be open less than 5 months last year. Mr. Wells presented a petition signed by twenty-one business owners in town that are in favor of waiving Liquor License fees due in May 2021. Mayor Barry spoke with 7 different Mayors from cities in Christian County and none of them have waived their fees. Alderman Driskell would be in favor of reducing fees by 50% for pour only establishments.

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to decrease Liquor License Fees by 50% at pour establishments only, to be determined by the Liquor Commissioner.  
Motion carried 3-1.

BDD COMMERCIAL LEASE PAYMENT GRANT PROGRAM

The BDD Committee would like to give businesses \$500.00 for rent or lease payments. Steve Craggs advised there is \$18,000.00 in the original allocation.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to pay \$500.00 to businesses that apply and qualify from the BDD Lease Payment Grant Program to assist with rent or lease payments. Motion carried 4-0.

BDD ALLOCATION FOR DOWNTOWN PROJECTS

Steve Craggs presented the website [smalltowntaylorville.com](http://smalltowntaylorville.com) that has been developed. There have been 755 page visits in the first week.

Chairman Budd explained the current dollar amount allocated for downtown projects is \$100,000.00. With all the renovations being completed on the Square, these funds will run out quickly. Chairman Budd would like to see this amount raised. It was explained that if downtown project allocation is depleted, businesses can still be helped on a standalone basis but the numbers are needed to help with the City budgets.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to increase the amount allocated in the Business Development District Tax Fund for Downtown projects to \$250,000.00.  
Motion carried 4-0.

BDD ALLOCATION FOR REDEVELOPMENT PROJECTS

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to allocate \$250,000.00 for stand-alone Redevelopment projects from the Business Development District Tax Fund.  
Motion carried 4-0.

## BDD APPLICATIONS

Brad Tullis submitted an application for new construction at 1316 East Park Street. The total amount spent was \$288,709.61. This is the site for Taylorville Home Source.

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to approve the Business Development District Redevelopment Agreement between the City of Taylorville and Brad Tullis in the amount of \$50,000.00 for construction of a new building at 1316 East Park Street. Motion carried 4-0.

Joe Curvey submitted an application for brick work at 108 South Main. The total amount estimated to be spent on the project \$8,000.00.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to approve the Business Development District Redevelopment Agreement between the City of Taylorville and Joe Curvey in the amount of \$4,000.00 for brick work at 108 South Main. Motion carried 4-0.

Steve Craggs submitted an application for repairs at 650 North Webster. The total amount spent was \$46,092.38.

Motion by Alderman Burtle and seconded by Alderman Bryant to recommend to the City Council to approve the Business Development District Redevelopment Agreement between the City of Taylorville and Steve Craggs in the amount of \$16,132.33 for repairs at 650 North Webster. Motion carried 4-0.

## EXECUTIME BY TYLER TECHNOLOGIES

Alderman Bryant explained that Executime is a time keeping system that is already a partner of Tyler Technologies. This company will do everything that Paycor offered for a lower cost. The first year set up fee would total \$14,535.00, \$5,955.00 would be paid at the beginning of the contract. The remaining \$8,580.00 would be billed as the charges are incurred. After the program is up and running the yearly fee would be \$5,955.00.

Motion by Alderman Lanzotti and seconded by Alderman Burtle to recommend to the City Council to purchase Executime by Tyler Technologies at a cost of \$14,535.00 for the first year, then \$5,955.00 annually. Motion carried 4-0.

## FY 2021/2022 BUDGETS – ESDA, FIRE, POLICE, WATER, LAKE & AIRPORT

Chairman Budd had the Superintendents present their budgets for the FY 2021/2022.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to forward the FY 2021/2022 ESDA, Fire, Police, Water, Lake & Airport Budgets to the City Treasurer for further refinement. Motion carried 4-0.

Motion by Alderman Bryant and seconded by Alderman Burtle to adjourn. The motion carried (4-0).  
Meeting adjourned at 8:12 P.M.

  
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Larry Budd, Chairman  
Finance Committee

## FINANCE COMMITTEE

April 15, 2021

### MEMBERS

Chairman Budd  
Alderman Bryant  
Alderman Lanzotti  
Alderman Burtle

### ALSO PRESENT

Mayor Barry  
Alderman Driskell  
Alderman Olive  
Superintendent Ortman  
Superintendent Mann  
Superintendent Tennant

Clerk Lilly  
Marcia Neal  
Kellie Hamell  
Scott Alberssen  
Jeremy Wilson

Chairman Budd called the meeting to order at 6:21 P.M.

### BDD APPLICATIONS

Chairman Budd stated that an application had been received from Krystal Baker dba Specialized Hearing Solutions, LLC located at 301 South Webster Street. The application was for updates of the interior of the building. The application was denied by the BDD Committee.

James Ronk dba Quick Cash Pawn & Jewelry submitted an application for the purchase and installation of a canopy awning on the building located at 120 South Main Street for a total cost of \$1,210.00, reimbursable at 50%, for a total of \$605.00.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to approve the Business Development District Redevelopment Agreement between the City of Taylorville and James Ronk dba Quick Cash Pawn & Jewelry located at 120 South Main Street in the amount of \$605.00. The motion carried (4-0).

American Legion Post 73 submitted an application for an LED sign and installation at the property located at 110 West Franklin Street. The total amount estimated to be spent on the project \$18,067.00, reimbursable at 35%, for a total of \$6,323.45. Discussion was held on the relevance of a sign; it was noted that the sign will be used to advertise events at the American Legion.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to approve the Business Development District Redevelopment Agreement between the City of Taylorville and American Legion Post 73, located at 110 West Franklin Street, in the amount of \$6,323.45. The motion carried (4-0).

Lee and Dyanne Skinner submitted a third application for the property located at 122 West Market Street for replacement and installation of a new Trane heating/air system. The total amount of the project is \$36,169.59, reimbursable at 35%, in the amount of \$16,159.36. Chairman Budd stated that this is the third application for this site; it will be capped at a total reimbursement of \$50,000.00. Discussion was held on exterior verses interior projects; the program was initially set up for exterior only. Alderman Driskell noted that the City utilized BDD funds to pay for the generator. Aldermen Olive and Burtle further discussed the need for many of the downtown buildings for electrical, plumbing and HVAC due to the age of the historic buildings.

Motion by Alderman Bryant and seconded by Alderman Burtle to **table** the Business Development District Redevelopment Agreement between the City of Taylorville and Lee and Dyanne Skinner in the amount of \$16,159.36 for the property located at 122 West Market Street. The motion carried (4-0).

Lee and Dyanne Skinner submitted an application for roof repair on the building recently purchased located at 204 West Market Street and plan to have a retail business opened by July 1, 2021. Total cost of the roof repair is \$6,500.00, eligible for 50% reimbursement, for a total of \$3,250.00.



Motion by Alderman Burtle and seconded by Alderman Lanzotti to recommend to the City Council to approve the Business Development District Redevelopment Agreement between the City of Taylorville and Lee and Dyanne Skinner for the property located at 204 West Market Street in the amount of \$3,250.00. The motion carried (4-0).

DowntownTaylorville.org submitted an application for the purchase of banners, flower baskets and equipment to line the Square, Market Street, and Webster Street in the amount of \$5,259.00. The BDD Committee recommended 100% reimbursement for this project as they are a Not for Profit organization directly promoting tourism and partially funded by the Hotel/Motel tax in the City of Taylorville. Although the BDD Committee approved this application, Steve Kline, with Jacob and Klein, informed the City that this type of entity is not eligible for reimbursement per the guidelines. Mayor Barry discussed options of using Smalltown Taylorville program to allow for BDD reimbursement or perhaps using the Hotel/Motel Tax to reimburse. This will be placed on the May Finance agenda for further discussion.

### **BUDGETS**

Budgets including HBO, Street, Sewer, Garbage, MFT, and Safety were discussed.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to forward HBO, Street, Sewer, Garbage, MFT, and Safety budgets to the Treasurer for further refinement. The motion carried (4-0).

### **LIQUOR LICENSE – ANNIE’S TAYLORVILLE**

An application was submitted for Annie’s Taylorville, for a pour license and gaming. It is a Class O license. She has provided a copy of her lease and full fee payment. The establishment will be located at 117 West Park Street.

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to approve the Class O Liquor License for Annie’s Taylorville. The vote was (2-2), with the Mayor requesting this item be placed on the City Council agenda.

### **TREASURER TRANSITION**

Discussion was held regarding the transition for the City Treasurer position. Chairman Budd has spoken with Treasurer Nation. She has stated that she would assist the new Treasurer if she does not have new employment as of May 4, 2021, but she requested health insurance coverage and an hourly fee to continue. The City paid Terri France’s health insurance upon her retirement eight years ago, and later as a consultant for an hourly fee. The many duties of the Treasurer were touched upon, beginning with payroll to be done immediately upon the transition. Clerk Lilly requested that a plan be implemented immediately for the completion of payroll. She will speak with Deputy Clerk Bentley to request her assistance in completing the payroll, as she previously held the Deputy Treasurer position and is well trained on Incode procedures and payroll. Alderman Bryant suggested an Exit Audit be done to insure all accounts are in order, as this is a general practice with elected officials. Mayor Barry will contact Auditor Noblet-Crites for guidance.

### **ESTHER/WILKINSON DRAINAGE REIMBURSEMENT**

The Esther/Wilkinson project area near Ahlstrom was completed shortly after the tornado, and was approved by former Superintendent Wiseman and Mayor Barry. The initial payment agreement was made between the City of Taylorville and the Drainage District with a total project cost of \$60,000.00. Ward I was initially obligated to pay \$8,000.00 for this project, with the Drainage District required to pay the remainder. The City became fully responsible for payment when invoice was received due to the lack of funds from the Drainage District. Aldermen Budd stated that the full cost of \$60,000.00 was paid by Ward I, and he requested that Ward V reimburse Ward I for \$45,000.00 until funds are received from the Drainage District. At that time, Ward V would receive reimbursement.

Motion by Alderman Bryant and seconded by Alderman Burtle to recommend to the City Council to reimburse Ward I from Ward V in the amount of \$45,000.00, contingent upon any and all payments received from the Drainage District placed in the Ward V fund. The motion carried (4-0).

### TREASURER'S REPORT

The January 2021 Sales Tax (received in April 2021) was \$216,014.26 compared to \$184,992.73 in January 2020. Year to date 2021 is \$31,021.53 more than 2020.

The January 2021 Non-Home Rule Sales tax (received in April 2021) was \$89,642.55 compared to \$79,989.85 in January 2020. Year to date 2021 is \$9,652.70 more than 2020.

The January BDD tax received in April 2021 was \$105,086.26. The total received since January 2019 is \$2,602,357.56. Total expenditures from this fund are \$535,300.81.

Chairman Budd noted that the gaming revenue for the month of March was \$51,960.97. \$13,000.00 per month will be set aside for loan payment to US Bank for the purchase of new City trucks.

Motion by Alderman Bryant and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (4-0).

### ANY OTHER MATTERS

Alderman Olive stated that the replacement of fluorescent lightbulbs to LED bulbs was completed by Jarvis Electric in all City buildings that utilize Ameren Electric. Total cost was \$9,009.00. Savings in our electric bills will be recognized. This was previously approved to be paid from the Ward 5 fund.

Motion by Alderman Burtle and seconded by Alderman Bryant to adjourn. The motion carried (4-0).  
Meeting adjourned at 7:29 P.M.

  
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Larry Budd, Chairman  
Finance Committee

## FINANCE COMMITTEE

May 20, 2021

### MEMBERS

Chairman Dorchinecz  
Alderman Skultety  
Alderman Budd  
Alderman Bryant

### ALSO PRESENT

Alderman Olive	Alderman Wilson	HBO Goodall
Alderman Brown	David Pistorius	Steve Craggs
Mayor Barry	Ted Bailey	Rich Payne
Clerk Lilly	Nichole Brown	Lee Skinner
HBO Goodall	Dan McNeely	Dyanne Skinner
Superintendent Mann	Superintendent Ortman	Terri France

Chairman Dorchinecz called the meeting to order at 6:00 P.M.

### Bond Restructuring

Mr. David Pistorius with First Midstate Inc. presented information on the status of outstanding bonds held by the City of Taylorville. Currently the City has a 1.77% interest rate on the restructured Series 2016 bonds. The Series 2014 bonds are callable 12/1/22, but can be restructured now and held in escrow until the call date. The Telecommunications Tax was enacted in 2006 to cover the cost/payment of these bonds. The Tax has continued to see a reduction, leaving a shortfall each year that must be covered by other revenue sources from the General Fund. In 2020 the Telecom Tax was \$192,641.00 with the bond payment of \$258,093.70. As interest rates are low at this time, he is recommending that the City restructure the bonds to save money in the long term. He presented several options with savings from \$7,129.90 up to \$163,838.50, along with terms of payout date of 12/31/30 up to 12/31/2036. Interest rates for these options would vary from 2.01% to 2.5% based on today's rates, along with changes in yearly payments based upon both the term of the bond restructuring and interest rates. The process consists of the Council formally hiring the firm and bond attorneys, along with a Bond Ordinance of Intent that has a petition period of thirty days. This petition period allows 7 ½% of all registered voters to halt the process. If the Council wishes to proceed, following this period, bonds are sold at the current market value within ten days prior to the final Bond Ordinance being passed.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to direct the Bond Attorneys, with approval from City Attorney Romano, to draft an Ordinance of Intent with a petition period of thirty days. The motion carried (4-0).

### Health Insurance Renewal

Mr. Dan McNeely and Mrs. Nichole Brown, representing Dimond Bros. Insurance, were present to discuss proposed rates and options for the upcoming health insurance renewal. Quotes have been received from various providers, with the most competitive option coming from Health Alliance. Total increase in premiums for 2021/2022 renewal is 3.9%. Dental and vision will still be carried through Blue Cross Blue Shield, with a 5% increase in dental premium and no change in vision coverage due to a three year locked in premium cost. Overall six year average is a .09% increase, with average savings per year of \$118,000.00 by implementing the HRA.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to accept the proposed health insurance plan from Health Alliance. The motion carried (4-0).

### Electricity Rate Pricing

Currently the City purchases electricity through a consultant for City owned property/buildings through the Bailey Energy Group. Direct Energy is the current provider at a rate of \$0.04925 per kWh. The current agreement expires in November 2021. The city has the option to lock in pricing now, while it is low, or wait to determine how the market may fluctuate. The pricing would not take effect until the new agreement begins. Information from four suppliers was presented, with the most favorable being from Homefield, which is the marketing arm of Ameren. It is the recommendation of Mr. Bailey to contract with Homefield for a term of 36 months.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City council to accept the 36 month electric rate agreement with Homefield, with rates to be set on the date of signing. The motion carried (4-0).

#### Budget Updates

Chairman Dorchinecz thanked Treasurer Hamell, Terri France and Alderman Budd for all their help. Ms. France presented a synopsis of the work she and former Treasurer Nation have completed to finalize the month of April and year-end reporting for the Auditor. She mentioned the many different loans and bond payments that have been and will be made in May and moving forward. Clerk Lilly addressed the need to have budgets completed within the next few weeks, as they will need to be installed, projected revenues be calculated, and all figures presented to meet the statutory guidelines for the Appropriations Ordinance in July.

#### Department Copier Purchases

Information has been gathered from various copier suppliers including: RK Dixon, Tap Business Systems, GFI Digital, and Tom Day Business Machines. Costs vary with each supplier including the price per copy, as well as the price per copy and service. Street and Sewer, Water Billing Office, along with the City Clerk's Office, are the only departments requesting copiers at this time, although all departments were included in the pricing.

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to allow Street and Sewer, Water Billing Office, and Clerk's Office to purchase department specific copiers at a price not to exceed price quotations. The motion carried (4-0).

#### BDD Applications

The BDD Committee has reviewed and forwarded four applications for BDD reimbursement to the Finance Committee for review and approval. Ordinances will be approved at the June 7, 2021 City Council Meeting.

The first application received was from Douglas Cowell dba Sydney Lynn's Little Book Shop located at 109 West Main Cross. He requested \$8,063.66, but only \$2,041.91 was found to be eligible. The total reimbursement will be at 50%, for a total reimbursement of \$1,020.96.

Motion by Alderman Budd and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District Application from Douglas Cowell in the amount of \$1,020.96. The motion carried (4 -0).

The second application was received from Lee and Dyanne Skinner dba Dear Yesteryear for the property located at 122 West Market. This is the fourth application for this property, and was submitted in the amount of \$10,000.00, eligible at 35%, for a total reimbursement of \$3,500.00.

Motion by Alderman Budd and seconded by Alderman Skultety to approve the Business Development District Application from Lee and Dyanne Skinner in the amount of \$3,500.00. The motion carried (4-0).

The third application was received from Deep Patel for his property located at 709 West Springfield Road, the Economy Inn. Total project cost is \$16,169.11 eligible at 35%, for a total reimbursement of \$5,659.19.

Motion by Alderman Budd and seconded by Alderman Bryant to approve the Business Development District Application from Deep Patel in the amount of \$5,659.19. The motion carried (4-0).

The final application was from Donald Broaddus for property located at 119 East Main Cross, for \$1,907.10, eligible at 50%, for a total reimbursement of \$953.55.

Motion by Alderman Budd and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District Application from Donald Broaddus in the amount of \$953.55. The motion carried (4-0).

Alderman Budd stated there had previously been an application submitted by Lee and Dyanne Skinner for HVAC work at the former Betty Rose building. The BDD Committee felt it should be approved, but as this is not an external project it was ultimately denied. He discussed making modifications to the guidelines for reimbursement for downtown buildings to include HVAC, wiring, plumbing, brickwork, and rooftops that would preserve the integrity of the buildings and would remain a part of the real estate if sold. HBO Goodall stated that he and Fire Chief Adermann have discussed the need to develop an inspection process for the downtown area to insure that as projects are completed or ownership is transferred, these buildings are up to code. The BDD Fund may be able to help offset the cost of inspections. Lee Skinner discussed the importance of buildings being brought up to current code, as a fire or similar large scale event would also impact adjacent buildings. Mayor Barry stated that the max any one property could receive is currently set at \$50,000.00, with percentages for project reimbursement varying between 25-50% based on project cost. This may also need to be re-evaluated due to large scale projects.

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to approve the Business Development District Application from Lee and Dyanne Skinner in the amount of \$16,159.36. The motion carried (4-0). This pertains to the HVAC work and will bring their total reimbursements for this project to the \$30,000.00 range.

#### Treasurer's Report

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (4-0).

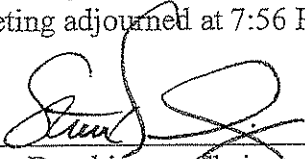
#### Any Other Matters

Alderman Budd mentioned a potential development/subdivision near Park West, on land owned by Mark Stephens. It is currently not in City limits. There is a possibility that a new TIF District could be developed in that area to assist a developer with costs. Prior to any other action, this property must be annexed into the City.

Superintendent Mann inquired as to utilizing the State Surplus for office equipment. He was advised that this had been approved.

Mayor Barry stated that he has been involved with a Committee that is interested in developing a Skate Park. He suggested utilizing the parking lot owned by the City that is located on West Main Cross, in between the Amoco Gas Station and the apartment building, across from First National Bank. Concerns were discussed as to the proximity to residential property and the noise level that would be produced from this type of activity. Many attendees expressed concern about this and felt this was not the best location. Mayor Barry will continue to meet with the Committee and explore other locations prior to bringing this back to the City Council.

Motion by Alderman Bryant and seconded by Alderman Budd to adjourn. The motion carried (4-0).  
Meeting adjourned at 7:56 P.M.



Steve Dorchinecz, Chairman  
Finance Committee

## FINANCE COMMITTEE

June 17, 2021

### MEMBERS

Chairman Dorchinecz  
Alderman Bryant  
Alderman Skultety

### ALSO PRESENT

Mayor Barry  
Alderman Olive  
Alderman Brown  
Alderman Wilson  
Clerk Lilly  
Treasurer Hamell

Dan McNeely  
Chief Adermann  
HBO Goodall  
Superintendent Mann  
Nick Hackney

### ABSENT

Alderman Budd

Chairman Dorchinecz called the meeting to order at 6:00 P.M.

### General Liability, Automobile & Property Insurance Rates

Mr. Dan McNeely with Dimond Bros., LLC presented the recap of the General Liability/Auto & Property Insurance rates, along with Sales Tax Interruption, Cyber and Pollution coverages. Due to the 3 year average loss ratio, the overall cost will increase this renewal period. There was a significant increase in loss ratio in the 2017-18 and 2018-19 years. The majority of these claims were automobile accidents and tornado damage with subsequent payouts, along with open claims that have significant reserves. This has impacted the renewal rate. Mr. McNeely requested quotes from a total of six carriers, with the lowest premium quote, along with the best coverage and value, was received from Travelers and Chubb. Dimond Bros. is also offering a reduction in commission to assist with the renewal price.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to approve the renewal of General Liability/Auto, Property/Equipment, Sales Tax Interruption, Cyber, and Pollution insurance coverage from Chubb and Travelers, at a total cost of \$321,128.00. The motion carried (3-0).

### BDD Application Guidelines

Currently BDD Applications allow for exterior improvements only, and do not include interior work. With the increase in applications and funding reimbursement available for the downtown, historic area, concerns have been raised regarding payment for the interior work, such as electrical, plumbing and HVAC. The BDD Committee would like to include these items for the historic buildings only.

Motion by Alderman Bryant and seconded by Alderman Skultety to table. The motion carried (3-0).

### License Reimbursement Eligibility for Gaming Parlors

The Council has previously passed a motion to direct the City Attorney to prepare an Ordinance to reimburse certain establishments 50% of their 2021 liquor license fee. The Mayor prepared a list of those gaming parlors that he felt qualified for this reimbursement; there were a total of 6. He does not feel the City should reimburse these establishments, and presented the revenues that these parlors had received. Only two owners have reached out regarding this reimbursement. The Mayor stated that he is not in favor of this and suggested the Council vote no on the Ordinance on Monday, June 21, 2021.

### Review of Budgets

Treasurer Hamell stated that she has completed the initial budget process for all departments, and presented it to the Mayor for his review. The American Rescue Plan in the amount of \$1,300,000.00 will be coming but Treasurer Hamell is unsure of timeline and restrictions in spending. An available Airport Grant would require a City Share of \$140,000.00 (10%) but this could be paid through the Airport Fuel Fund Account, and utilized for milling of the East/West Runway. A meeting will be held with all Superintendents to discuss cuts prior to finalization of all numbers. The final budget and appropriations amounts must be ratified at a Finance

Committee Meeting to be held on July 6, 2021, prior to the City Council Meeting. The Appropriations Ordinance will then be prepared and posted, a Public Hearing held on July 19, 2021 prior to City Council Meeting, and the Ordinance voted upon at the City Council Meeting that night.

#### BDD Applications

Several applications were presented to the BDD Committee. Two were forwarded to the Finance Committee for approval. M&B Investments presented an application for the siding and windows for the apartment building located at 106 East Vine Street and the office building located on the same parcel, where the gaming parlor is located. It was determined that only the office building would be eligible. The application was approved for a total amount of \$2,875.00, eligible for 50% reimbursement, for a total of \$1,437.50.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to approve the BDD Application for M&B Investments in the amount of \$1,437.50. The motion carried (3-0).

A second application for DowntownTaylorville.org was approved for 100% reimbursement due to the non-for-profit status and the impact for the City of Taylorville. The application was for banners and brackets on Market Street, the Square, Main Cross Street, and Webster Street, which have been installed, in the amount of \$3,752.00. Steve Kline, Consultant with Jacob and Klein, Ltd. stated that the City could buy the poles and brackets from DowntownTaylorville.org as they are located on City property, rather than completing a BDD Agreement. The original purchase invoices were sent in the name of City of Taylorville, but paid by DowntownTaylorville.org. It was determined that DowntownTaylorville.org should seek a refund from the vendors, and the City will then pay the invoices with the BDD Fund.

Motion by Alderman Bryant and seconded by Chairman Dorchinecz to recommend to the City Council to request DowntownTaylorville.org receive a refund from PS Printing and Northern Lights Display; the City will then pay both vendors directly out of the BDD Tax Fund for poles and banners which will then become property of the City of Taylorville. The motion carried (2-1).

#### Treasurer's Report


Treasurer Hamell did not have a report. The General Fund bank account is not yet balanced for May, but all others have been completed.

#### Any Other Matters

None were discussed.

Motion by Alderman Bryant and seconded by Alderman Skultety to adjourn. The motion carried (3-0).

Meeting adjourned at 7:00 P.M.

 6/18/21  
Steve Dorchinecz, Chairman  
Finance Committee

FINANCE COMMITTEE  
July 6, 2020

MEMBERS

Chairman Dorchinecz  
Alderman Bryant  
Alderman Budd

ABSENT

Alderman Skultety

ALSO PRESENT

Treasurer Hamell  
Alderman Brown  
Alderman Driskell  
Alderman Olive  
Alderman Wilson  
Mayor Barry  
Clerk Lilly

Superintendent Speagle  
Superintendent Mann  
Superintendent Ortmann  
Superintendent Tennant  
Chief Adermann  
City Attorney Romano  
Bill Sleeman

Chairman Dorchinecz called the meeting to order at 6:00 P.M.

**FY 2020/2021 BUDGETS/FY 2021/2022 APPROPRIATIONS**

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to approve the Fiscal Year 5/01/2021 through 4/30/2022 Budget in the amount of \$26,366,254.00. The motion carried 3-0.

City Attorney Romano discussed the need to set the Appropriations Limit close to or equal to the Certified Estimate of Revenues, which has been estimated at \$33,124,378.00. In order to spend those funds, they must be appropriated for. Discussion was then held regarding other items to be added to the Appropriations total, to include BDD Redevelopment Agreements in the amount of \$250,000.00, the American Rescue Fund Grant in the potential amount of \$1,300,000.00, Bond Refinancing in the amount of \$1,500,000.00, and Contingencies up to \$250,000.00. This sets the Appropriation total to \$33,108,024.00.

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to approve the Fiscal Year 5/01/2021 through 4/30/2022 Appropriations in the amount of \$33,108,204.00. The motion carried 3-0.

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to direct the City Clerk's Office to prepare the Appropriation Ordinance for the Fiscal Year 2020/2021 in the amount of \$33,108,204.00 and that the document be available for public inspection in the City Clerk's Office beginning July 8, 2021 and that a Public Hearing be set for 6:45 P.M. on Monday, July 19, 2021. The motion carried 3-0.

Motion by Alderman Budd and seconded by Alderman Bryant to adjourn. The motion carried 3-0.

Meeting adjourned at 6:15 P.M.

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Steve Dorchinecz, Chairman  
Finance Committee



## FINANCE COMMITTEE

July 15, 2021

### MEMBERS

Chairman Dorchinecz  
Alderman Bryant  
Alderman Skultety  
Alderman Budd

### ALSO PRESENT

Mayor Barry  
Alderman Olive  
Alderman Brown  
Alderman Wilson

Clerk Lilly  
Treasurer Hamell  
HBO Goodall  
Superintendent Mann  
Valerie Miles

Chairman Dorchinecz called the meeting to order at 6:17 P.M. He stated that the Street and Sewer Superintendent Salary item was not to be placed on this agenda, and he did not wish to address it in this Committee as the Personnel Committee Chairman is establishing the process for evaluations.

### BDD Agreement – 207 West Main Cross Street

Mayor Barry informed the Committee that the property located at 207 West Main Cross Street had previously been discussed and preliminarily approved through the BDD Committee, the Finance Committee and City Council. The final hurdles have been crossed. Mayor Barry paid \$1,000.00 to release the tax lien through his Clean-up Committee, and the deed has been recorded to transfer ownership of the property to Mr. Coghlan. The City will incur only the costs associated with title work. The Agreement has been prepared and reimbursement will be treated similarly to a construction loan on a pay-as-you-go procedure. The BDD sub-committee will review the progress and approve the payment. The not-to-exceed amount of \$70,000.00 was based on the cost the City would have incurred if the City had paid to demolish the building.

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement by and between the City of Taylorville and Seebert George Coghlan. The motion carried (4-0).

### Airport Manager Duties and Salary

Discussion was held regarding the process for Non-Bargaining Personnel to receive an increase. Chairman Dorchinecz stated that there should be a set Job Description and list of duties for all positions, including that of the Airport Manager, and the salary set for each individual should be commensurate with the duties. With the preliminary job description and duties submitted by HBO Goodall for the Airport Manager position, Chairman Dorchinecz noted that it appeared that this could be a full time position. Alderman Budd stated that the Airport Records Clerk performs many of the duties. HBO Goodall reminded the Committee that this position was previously combined with the Cemetery Manager position.

Chairman Dorchinecz stated that performance evaluations with merit increases should be completed each year per the City Code on the anniversary of hire date. He suggested that the Personnel Committee Chairman should work with each Superintendent to review duties and establish job descriptions. Mayor Barry stated that evaluations have not been done in over 16 years, and also noted that some Superintendents had gotten 2% raises tied to their wage percentage in conjunction with the Union increases. HBO Goodall stated that this was a mandatory increase due to Union contract and Non-Bargaining Ordinance and was not a raise based on his additional duties of the Airport Manager.

Chairman Dorchinecz reiterated that this the evaluation process should be followed moving forward. Alderman Brown recommended that the salaries be reevaluated to make them whole, and then proceed with the evaluation and merit increase process. Alderman Bryant reminded the Committee that this has been discussed in multiple meetings and suggested that Mayor Barry perform the evaluations for Superintendent Mann and HBO Goodall immediately and make the recommendation for a merit increase. The Mayor stated that he would recommend to bump Superintendent Mann up to 120% of the Working Foreman salary, which would be a total of 4.7%; this would cover the time he has been employed with no increase. He also stated that HBO Goodall should be

increased to 110% of Working Foreman salary, which would be a total of 5%, and would compensate him for the additional duties he has incurred while assisting with the Airport.

#### Treasurer's Report

Treasurer Hamell presented her report. There has been a significant increase in Sales tax, with 2021 year to date in the amount of \$753,159.81. This is an increase of \$163,595.38 over this time period in 2020.

Non-Home Rule Sales Tax has been received in the amount of \$319,297.43 for 2021 to date, with a total increase of \$85,363.94 over 2020 year to date.

Business Development District received 2021 year to date is \$373,477.00, which is an increase of \$84,315.07 over 2020 year to date.

Cannabis revenue continues to increase. Treasurer Hamell stated that all municipalities receive a portion of the overall tax received by the State. Should the City approve a dispensary and someone apply for and receive a license to operate, the City would receive 13% sales tax from cannabis sales in the City. This was previously approved in anticipation of the process moving forward. Ordinance Chairman Skultety will visit the issue of allowing a dispensary in the City of Taylorville at the next Ordinance Committee Meeting.

Motion by Alderman Budd and seconded by Alderman Skultety to recommend to the City Council to approve the Treasurer's Report as presented.

#### Any Other Matters

Mayor Barry stated that there have been two new applications for gaming establishments that will be placed on the City Council Agenda and expressed his approval of these applications.

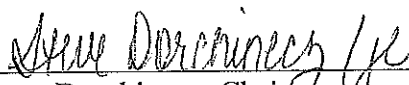
Alderman Bryant stated that she had been approached by several concerned campground lessees who had been told there would be a significant increase in fees for the upcoming season. She was concerned by this as the City could lose leaseholders if the increase is substantial.

Superintendent Mann thanked Treasurer Hamell for her help with his MFT reports.

Mayor Barry invited the Council to the Employee Appreciation Picnic on Saturday, July 17, 2021.

Motion by Alderman Bryant and seconded by Alderman Skultety to adjourn. The motion carried (4-0).

Meeting adjourned at 7:10 P.M.

  
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Steve Dorchinecz, Chairman  
Finance Committee

## FINANCE COMMITTEE

August 19, 2021

### MEMBERS

Chairman Dorchinecz  
Alderman Bryant  
Alderman Skultety  
Alderman Budd

### ALSO PRESENT

Mayor Barry  
Alderman Olive  
Alderman Brown  
Alderman Wilson  
Alderman Driskell

Clerk Lilly  
Treasurer Hamell  
HBO Goodall  
Superintendent Mann  
Chief Adermann

Sarah Van Huss  
Linda Allen

Chairman Dorchinecz called the meeting to order at 7:28 P.M.

### CHILLIFEST CONTRIBUTION

Sarah Van Huss and Linda Allen were present, representing the Greater Taylorville Chamber of Commerce and the Chillifest event. They presented a breakdown regarding how the City of Taylorville contribution is used in various areas of the event including advertising and the Kidzone. The Chamber is currently seeking a contribution from the City of \$8,000.00 from the Hotel/Motel Tax Fund, noting that this event attracts chili cooks from states including California, Texas, and Louisiana, as well as vendors and attendees.

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to provide an \$8,000.00 contribution to the Greater Taylorville Chamber of Commerce for Chillifest, to be paid out of the Hotel/Motel Tax Fund. The motion carried (4-0).

### BDD APPLICATIONS

Five Business Development District applications were presented to the Committee, after receiving approval from the Business Development District Committee in July. All fall under the downtown area, with the exception of Discount Liquors, which may be considered as a stand-alone project due to location and scope of work. The maximum reimbursement for any project is \$50,000.00, whether paid out in one lump sum or a combination of smaller project up to that amount.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Los Rancheros of Taylorville in the amount of \$13,274.92. The motion carried (4-0).

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Lee and Dyanne Skinner dba Dear Yesteryear for project #5 for 122 West Market in the amount of \$2,000.00. The motion carried (4-0).

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Andrew Kinney in the amount of \$6,131.90. The motion carried (4-0).

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Shamsheer Sargodhia dba Discount Liquors in the amount of \$50,000.00. The motion carried (4-0).

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Laura Long dba Little Luxuries in the amount of \$1,428.61. The motion carried (4-0).

### TREASURER'S REPORT

Treasurer Hamell presented her report. There has been a significant increase in sales tax, with 2021 year to date in the amount of \$1,049,022.74. This is an increase of \$231,609.78 over this time period in 2020.

Non-Home Rule Sales Tax has a total increase of \$109,182.06 over 2020 year to date.

Business Development District received 2021 year to date is \$514,108.76. Lifetime revenue is \$3,011,380.06.

The first installment of County Property Tax was received in the amount of \$1,603,918.51. Treasurer Hamell stated that the FY 2021/2022 budget has been installed and the audit is wrapping up soon.

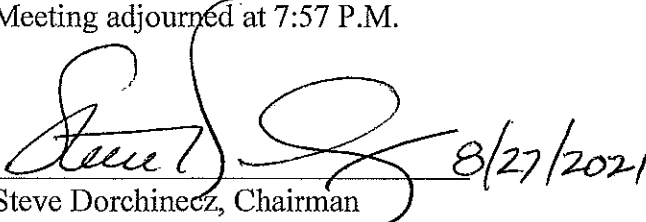
Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to approve the Treasurer's Report as presented. The motion carried (4-0).

### ANY OTHER MATTERS

Chairman Dorchinecz revisited the Pawnee Street tree cutting, stump removal and sidewalk project. He noted that City Attorney Romano stated that the project was done improperly, as the approval for Ward 5 Fund payment was not approved prior to the project being started and partially completed. Chairman Dorchinecz requested these items be placed on the September 7, 2021 City Council Agenda to rescind the previous motions and approval for use of Ward 5 Funds for tree and stump removal and sidewalk replacements and a new motion made for payment by Ward I. He cited a previous instance of a similar situation and resulting motion. Other Finance Committee members agreed that the procedure was not followed; Ward I had initially agreed to pay for the tree and stump removal and sidewalk replacement in the Street and Sewer Committee Meeting. The Mayor made the decision to start the project once Committee had approved, stating that he felt it was of emergent nature and that the final payment of the vendors could be determined at a later date. He felt it was an appropriate use of Ward 5 funds, and although previous Aldermen stated this was an emergency use fund, it is eligible for use for any project. Alderman Bryant reiterated that this was not the Mayor's decision to make; it lies in the hands of the City Council. Clerk Lilly noted that no signed contracts have been returned by either contractor and payments will be held until documentation is provided.

Motion by Alderman Skultety and seconded by Alderman Bryant to adjourn. The motion carried (4-0).

Meeting adjourned at 7:57 P.M.

  
Steve Dorchinecz, Chairman  
Finance Committee

## FINANCE COMMITTEE

September 16, 2021

### MEMBERS

Chairman Dorchinecz  
Alderman Budd  
Alderman Skultety

### ALSO PRESENT

Mayor Barry  
Alderman Olive  
Alderman Brown  
Alderman Wilson

Clerk Lilly  
Treasurer Hamell  
HBO Goodall  
Superintendent Mann  
Chief Wheeler  
Asst Chief Childers

### ABSENT

Alderman Bryant

Chairman Dorchinecz called the meeting to order at 6:00 P.M.

### NO INTEREST LOANS FOR POLICE OFFICERS

Chairman Dorchinecz stated that Police Sergeant Toberman had expressed interest in allowing the Police Officers to purchase weapons, equipment, and gun safes for City or personal use, with the City providing a no interest loan up to \$1,500.00 per Officer. The Officer would be required to sign a contract for the funds and a payment plan would be set up through payroll. Treasurer Hamell stated that the payroll portion would not be an issue, but Auditor Noblet raised several concerns. The City has 100+ employees, and it would be difficult to allow Police Officers to do this, but not to allow other employees in either the Fire Department or the AFSCME Union to do the same for their equipment. She was also concerned about the amount of money this could entail if all employees were allowed this same arrangement. A scenario was discussed regarding if that employee took back the equipment and was then able to keep those funds, or if the employee left employment prior to completing the terms of the loan. Chief Wheeler stated that in other communities, those purchases must be signed off on by the Chief or Assistant Chief to ensure it is a viable transaction. This program is not accounted for in the current budget and is ineligible at this time. It will be discussed for further action and possible inclusion in the budget for the next fiscal year after more research.

### BDD APPLICATIONS

Business Development District applications were presented to the Committee, after receiving approval from the Business Development District Committee in August. Administrator Steve Kline recommended to hold two of the four applications that were presented based on items within the application that may not be eligible expenses. The Committee agreed to send Halla, LLC and Angelo's applications back to the BDD Committee for further review and discussion. Two other applications were reviewed and approved.

Motion by Alderman Budd and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Marilyn Spillman in the amount of \$4,841.55. The motion carried (3-0).

Motion by Alderman Budd and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Spurling Title Services in the amount of \$9,089.34. The motion carried (3-0).

### TREASURER'S REPORT

Treasurer Hamell presented her report., along with the department Statement of Revenues & Expenditures. She noted several departments have increased expenditures over the same time period last year. She also noted that the American Rescue Act Grant payment number one has been received in the amount of \$704,191.00. It has been placed in a separate account, where it will remain until disbursed. A second payment will be received; the amount could be higher should other municipalities not claim their allotted funds. This item will be placed

on the October Finance Committee Agenda for discussion. A sub-committee may be formed to include City Superintendents to prioritize spending of these funds.

Motion by Alderman Budd and seconded by Alderman Skultety to recommend to the City Council to approve the Treasurer's Report as presented. The motion carried (3-0).

**ANY OTHER MATTERS**

Treasurer Hamell addressed the previous CURES/CARES Act funds that were received in the last fiscal year to assist with pandemic shortfalls. Those funds have been absorbed to cover the overtime staffing costs and to supplement the shortfalls in revenue incurred during the COVID pandemic. That money is not available in an account to spend. It was to be treated differently than the current American Rescue Grant.

Chairman Dorchinecz requested to schedule a Finance Committee Meeting prior to the City Council Meeting on October 4, 2021 at 6:00 P.M. for the Audit Review.

Motion by Alderman Budd and seconded by Alderman Skultety to adjourn. The motion carried (3-0).

Meeting adjourned at 6:35 P.M.

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Steve Dorchinecz, Chairman  
Finance Committee

FINANCE COMMITTEE

October 4, 2021

MEMBERS

Chairman Dorchinecz  
Alderman Budd  
Alderman Bryant  
Alderman Skultety

ALSO PRESENT

Treasurer Hamell  
Alderman Driskell  
Alderman Wilson  
Superintendent  
Superintendent Speagle  
Superintendent Mann  
Clerk Lilly  
Alderman Olive  
Alderman Brown  
Iris Noblet-Crites

Chairman Dorchinecz called the meeting to order at 5:45 P.M.

Chairman Dorchinecz thanked Iris Noblet-Crites and her team for their work on our Audit, as well as Clerk Lilly and team, and Treasurer Hamell and team for their assistance in providing information and documentation.

Review of Audit Report

Mrs. Iris Noblet-Crites with Lively, Mathias, Hooper, & Noblet (LMHN) was present to discuss the results of the Audit of the City of Taylorville for the Fiscal Year ending April 30, 2021.

Overall outcome for the City of Taylorville was an increase total revenue of \$1.4 million, with a decrease in expenses, resulting in a total net increase in the General Fund of \$1.9 million over last year. It was determined that the majority of the increase was in the form of the grant dollars of \$962,000.00, in addition to decreased spending for Public Works, disaster recovery and employee wages and benefits.

Proprietary Funds were reviewed. The Lake Fund was \$65,000.00 net positive. The positive change can be attributed to timing of payment for lake lots, campgrounds, and boat docks, as well as increase in sales of boat licenses, concessions, etc. Contract services and employee insurance were also lower. Water Fund showed a net loss due in part to fewer large projects that created revenue as well as the non-collection of fees during COVID. Cemetery showed an increase in revenues, but also an increase in salaries, in part due to the salary of the Cemetery Superintendent no longer being split with Airport. Airport showed a reduction in expenses with no salary paid for the temporary assignment of Airport Manager, and also presented \$500,000.00 increase in revenue. The Sewer Fund had more collections in this Fiscal Year, resulting in an increase of \$85,000.00 in revenues.

It was noted that the Pension Funds for both Fire and Police Pensions must be 90% funded by 2040. There was a \$164,000.00 reduction made by the City in this Fiscal Year. Both Fire and Police Pension Funds reflect this reduction.

Mrs. Noblet-Crites recommended two repeat findings:

- Policies must be updated to include Whistleblower, Ethics, and Fixed Asset \*Repeat Comment\*
- Adequate reconciliation of the water as related to other entities/funds \*Repeat Comment\*

Other recommendations for strengthening the internal controls of the City include:

- All EFT transactions must be posted in the same month as payment as made
- Lease payable was not listed on financial statements ie. \$750,000.00 lease for purchase of trucks was not recorded in statements yet funds are in escrow at US Bank
- TIF Fund should reimburse General Fund for 2020 Appropriations to settle balance due
- Total Compensation must be reported each year
- Voluntary Insurances must be adequately balanced to reflect current employees in current month

Motion by Alderman Bryant and seconded by Alderman Skultety to adjourn. Motion carried (4-0).  
Meeting adjourned at 6:45 P.M.

  
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Steve Dorchinecz, Chairman  
Finance Committee



## FINANCE COMMITTEE

October 21, 2021

### MEMBERS

Chairman Dorchinecz  
Alderman Budd  
Alderman Bryant

### ALSO PRESENT

Mayor Barry  
Alderman Olive  
Alderman Brown  
Alderman Wilson  
Alderman Driskell

Clerk Lilly  
Treasurer Hamell  
HBO Goodall  
Superintendent Mann  
Iris Noblet-Crites

Chief Wheeler  
Asst Chief Childers  
Steve Craggs

### ABSENT

Alderman Skultety

Chairman Dorchinecz called the meeting to order at 6:00 P.M.

### FY 2020/2021 AUDIT

Iris Noblet-Crites, CPA with LMHN, was present to discuss two noteworthy Internal Control repeat items from the Audit review. The first item concerns lack of segregation of duties in the Treasurer's Office. As in the past audits, the Treasurer's Office is a staff of one. This one person is handling all of the banking duties from start to finish including preparing bank deposit, reconciling bank statements, and making any necessary changes. There are 35 bank accounts and statements impacted, with only one set of eyes looking at them. This should not happen and is a weakness for the City that could become material at some point. Again, she suggested that there should be a second person reviewing these statements; pooled cash statement every month and other smaller accounts randomly. This could be done by the City Clerk or an Alderman, so long as it is done consistently. The second item noted was regarding Payroll. As suggested many years ago, the HR Manager should be reviewing payroll, as she is the logical person to know all the employees and would know if there was an incorrect paycheck. Treasurer Hamell stated that the current process is as follows: HR Manager reviews the timesheets; Lucia enters all payroll into the Incode system; Treasurer check payroll before posted; Lucia processes checks. Iris suggested that someone should then review the final checks before they are issued.

### DOWNTOWN BUILDING RENOVATION INCENTIVE PROGRAM

Steve Craggs with DowntownTaylorville was present to discuss offering incentives to business/property owners who wish to renovate second and third stories of downtown buildings for living quarters/rental apartment units. Many of the buildings are blighted on those stories, as well as having damaged roofs. He is suggesting that the City provide grants under the Business Development District for renovations in the amount of .50/\$1.00 spent. By his estimate, the average cost is \$100.00 per square foot, and this would include wiring, plumbing, flooring, walls, windows, HVAC, bathrooms, kitchens, etc. An 800 square foot apartment renovation could be upwards of \$80,000.00, and many buildings would have multiple apartments. If the Council chose to move forward with this program, it would be implemented into the 2022/2023 Budget. Alderman Budd noted that the City must also keep BDD funds set aside for City infrastructure programs for other areas, as well as the downtown area. He also stated that a five-year payback program for BDD Reimbursements should be discussed to protect these investments, although most reimbursable expenses remain with the building and are then available to a new owner.

### CITY OF TAYLORVILLE MOBILE APP

This item was tabled at this time.

### AMERICAN RESCUE PLAN ACT SPENDING

Chairman Dorchinecz discussed many potential options for the American Rescue Plan Act funds, including offering bonuses to employees. He feels that ALL employees who were full time and worked during the time of COVID should receive a bonus. He further suggested an additional bonus for those who were vaccinated.

Alderman Budd voiced his opposition to bonuses, stating that employees received checks whether they worked or were at home, and would set a precedent as the City moves toward Union negotiations. Alderman Driskell stated her appreciation to all employees in all departments, noting that it takes all departments to make the City function and all should receive a bonus. This bonus would show the City's appreciation as the employees are the most valuable asset to the City. The Mayor stated that the Labor Attorney does not agree with bonuses. Chairman Dorchinecz reiterated that the bonuses are an eligible use for the ARPA Funds, and that the City has four years to spend these funds. Treasurer Hamell stated that the funds have been appropriated, but not budgeted for at this time. There will be a Committee put together to best determine a proper spending plan.

### **BDD APPLICATIONS**

Business Development District applications were presented to the Committee, after receiving approval from the Business Development District Committee in October.

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Sheri Morgan dba Gardner Glass L&M Inc. in the amount of \$5,175.00. The motion carried (4-0).

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Coker Family, Inc. dba Battery Specialists + Golf Cars in the amount of \$35,538.00. The motion carried (4-0).

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for John McDowell dba Angelos in the amount of \$3,214.93. The motion carried (4-0).

Motion by Alderman Budd and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Bekim Letniku in the amount of \$36,883.17. The motion carried (4-0).

### **TREASURER'S REPORT**

Treasurer Hamell presented her report, along with the department Statement of Revenues & Expenditures. She noted several departments have increased expenditures. Mayor Barry stated that interest from the ARP account can be used when received. He also suggested that the funds should be placed in a 6 month CD to maximize interest earned on these funds until plan is developed for spending.

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to approve the Treasurer's Report as presented. The motion carried (3-0).

### **ANY OTHER MATTERS**

Alderman Budd provided an update on the trucks ordered from Bob Ridings; they should be available by the end of next week. These will be paid with the \$750,000.00 funds borrowed from US Bank earlier this year.

Motion by Alderman Bryant and seconded by Alderman Budd to adjourn. The motion carried (3-0).

Meeting adjourned at 6:58 P.M.

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Steve Dorchinecz, Chairman  
Finance Committee

FINANCE COMMITTEE

November 17, 2021

MEMBERS

Chairman Dorchinecz  
Alderman Bryant  
Alderman Budd  
Mayor Barry

ALSO PRESENT

Alderman Brown	Treasurer Hamell	Superintendent Mann
Alderman Driskell	Chief Wheeler	Assistant Chief Childers
Alderman Wilson	Chief Adermann	Lieutenant Toberman
Mayor Barry	Superintendent Ortman	HR Conrath
Clerk Lilly	Superintendent Tennant	HBO Goodall
Dan McNeely		

ABSENT

Alderman Skultety

Chairman Dorchinecz called the meeting to order at 6:00 P.M.

Workers Compensation Renewal

Mr. Dan McNeely with Dimond Brothers Insurance Agency presented the Workers Compensation annual premium for January 1, 2022 to December 31, 2022. The renewal premium is \$207,763.00. The experience modification used for the 2022 premium calculation uses the policy years of 2018 through 2020. The loss ratio is now at 18%, based on the years of 2018-2020. Loss ratios for those years were 14%, 2%, and 40%. Illinois Public Risk Fund (IPRF) continues to make sound risk selection and underwriting decisions. They again have retained their AAA Demotech financial rating. The City of Taylorville will receive a Grant Award for 2021 of \$34,462.00 from Illinois Public Risk Fund, redeemable in 2022. The total net positive difference to the City is \$26,539.00, including \$23,514.00 in premium savings and \$3,025.00 in safety grant increase.

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to approve the January 1, 2022 to December 31, 2022 Workers Compensation Policy Renewal Premium of \$207,763.00 from Illinois Public Risk Fund. The motion carried (3-0).

\$5,000.00 Contribution to Christian County Economic Development Corporation

Mayor Barry provided the history between the City and the Christian County Economic Development Corporation, beginning with contributions of \$20,000.00 dating back to 2001. Currently the CCEDC has requested a contribution of \$5,000.00, which will match the County's contribution. Several other communities in the County, as well as larger local companies, contribute. The contributions assist in paying the salary of the director. Alderman Budd noted that this is not in the current budget; Mayor Barry stated it could be paid from the Contingency Fund. Several Aldermen requested that the director speak to the Committee to discuss progress made for future contributions.

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to contribute \$5,000.00 to the Christian County Economic Development Corporation, utilizing the Contingency Fund, and to re-evaluate the performance and results in 2022. The motion carried (3-0).

Reimburse Real Estate Taxes – 207 West Main Cross Street

Mayor Barry stated that he had been contacted by Steve Craggs regarding unpaid taxes on the building located at 207 West Main Cross. If taxes were not paid, the property would have been sold at a Tax Sale. He further stated that he had personally paid the real estate taxes due for the building located at 207 West Main Cross Street. He requested that the BDD Committee approve reimbursement to him for these taxes. The BDD Committee approved such payment. The Committee agreed that the City should have no responsibility for this building, as the current or former owner should have paid the taxes, and the Mayor should seek reimbursement from either of those owners. Chairman Dorchinecz reiterated taxes should not be paid by the City for a privately owned building and would potentially not be considered a BDD eligible expense. No action was taken.

#### FY 2021/2022 Truth-In Taxation & Tax Levy

Treasurer Hamell presented the financial information for the 2021/2022 Annual Tax Levy. The amount of the levy is calculated at 104.99% of the prior year extension from the County Clerk plus the exclusion from PTELL. The tax levy for the library is added to this total to determine the total levy amount.

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to direct the City Clerk's Office to prepare an Ordinance that, pursuant to the Truth-in-Taxation Act, the sum of \$3,281,271.23 for the City's current Fiscal Year 5/1/21 to 4/30/22 upon the taxable property in the City, which amount is less than 105% of the amount extended, or estimated to be extended upon the final aggregate levy of the preceding fiscal year; and a Truth-in-Taxation Public Hearing is not required. This includes a total maximum levy of \$298,261.23 for the Taylorville Public Library. The motion carried (3-0).

#### Evaluations for Non-Bargaining Personnel

Motion by Alderman Dorchinecz and seconded by Alderman Bryant to table. The motion carried (3-0).

#### BDD Application – Matthew H. Rogers and Cozy Grind, LLC

An application was presented for Matthew H. Rogers and Cozy Grind, LLC; the BDD Committee has approved this application. The total amount of eligible project costs is \$24,860.76.00, with a reimbursement rate of 35%, equaling \$8,701.27 in requested BDD funds.

Motion by Alderman Dorchinecz and seconded by Alderman Budd to recommend to the City Council to approve the agreement between the City of Taylorville and Matthew H. Rogers and Cozy Grind, LLC. The motion carried (3-0).

#### Treasurer's Report

Treasurer Hamell presented the Revenue vs. Expenditure reports for the month ending October 31, 2021, and also stated that accounts have been balanced through the end of October as well.

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to accept the Treasurer's Report as presented. The motion carried (3-0).

#### Any Other Matters

HR Manager Conrath stated that an email had been received from City Attorney Romano with a copy of the Ordinance stating the Evaluations should be reviewed by the Personnel Committee with a recommendation made to Council. Treasurer Hamell is looking over the budgets and appropriations regarding implications of salary increases in this current fiscal year.

Chief Wheeler discussed salary discrepancies in his department and the narrow gap between management levels. He noted that the Police Department was \$211,000.00 in the black last fiscal year and would like to see some of that put back into salaries for the department. Salaries must be competitive to keep officers and management on board.

Chief Adermann also spoke of discrepancies in his department, stating that neither he nor Assistant Chief Hackney are currently at the appropriate level. He expressed concern for the future as very few firemen would consider the leadership roles due to salary.

Mayor Barry would like to remove the entire percentage of base system that is in place for superintendents.

Motion by Alderman Bryant and seconded by Alderman Budd to adjourn. The motion carried (3-0).

Meeting adjourned at 7:00 P.M.

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Steve Dorchinecz, Chairman  
Finance Committee

## FINANCE COMMITTEE

December 16, 2021

### MEMBERS

Chairman Dorchinecz  
Alderman Budd  
Alderman Bryant

### ALSO PRESENT

Mayor Barry  
Alderman Olive  
Alderman Brown  
Alderman Wilson  
Alderman Driskell

Clerk Lilly  
Treasurer Hamell  
Bill Sleeman  
Valerie Miles  
Traci Bentley

### ABSENT

Alderman Skultety

Chairman Dorchinecz called the meeting to order at 6:00 P.M.

### BDD APPLICATIONS

Business Development District applications were presented to the Committee, after receiving approval from the Business Development District Committee in December.

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Kimberly K and Joseph R Phares dba SPD Detail Center. in the amount of \$5,427.70. The motion carried (3-0).

The Finance Committee disagreed with the amount being approved by the BDD Committee to Vick Mehta dba SM Capital LLC in the amount of \$17,905.74, and believed it should be for the whole amount of the sign.

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Vick Mehta dba SM Capital LLC in the amount of \$23,136.71. The motion carried (3-0).

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Christian County Integrated Community Services, Inc. in the amount of \$5,701.02. The motion carried (3-0).

Motion by Alderman Bryant and seconded by Alderman Budd to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for Halla LLC in the amount of \$50,000.00. The motion carried (3-0).

It was noted that this process is not complete until all receipts and proof of payment is submitted and approve by the BDD Administrator. Until that time, no payment is made by the City to the applicant.

### BANK RECONCILIATION AND REVIEW

Alderman Budd advised during the past three audits, Iris Noblet-Crites has stated that someone should be reviewing the Treasurer's reconciliation of all City bank accounts. It was suggested that the City Clerk be responsible for this task as the Clerk's Office prepares and receives the majority of all accounts payable and receivable. Clerk Lilly has offered previously to assume this task.

Motion by Alderman Budd and seconded by Alderman Bryant to recommend to the City Council to direct Treasurer Hamell to provide all proper bank statements and documentation once fully reconciled within the Incode Accounting System to the City Clerk, and to direct Clerk Lilly to review all documentation. Motion carried 3-0.

## TREASURER'S REPORT

Treasurer Hamell did not have a report available, as she is preparing for year end. Alderman Budd advised he would like all financials, including balancing of all 30 plus accounts, revenues and expenditures monthly reports for all departments, and all taxes collected to be reported monthly. This is imperative to ensure the City Council is aware of all balances to make spending decisions.

Motion by Alderman Bryant and seconded by Alderman Budd to adjourn. The motion carried (3-0).

Meeting adjourned at 6:37 P.M.

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Steve Dorchinecz, Chairman  
Finance Committee