

## FINANCE COMMITTEE

January 18, 2024

### MEMBERS

Chairman Mitchelson(via zoom)  
Alderman Dorchinecz  
Alderman Skultety

### ALSO PRESENT

Mayor Barry  
Alderman Brown  
Alderman Olive  
Alderman Wilson  
Treasurer Miles  
HBO Goodall

Superintendent Mann  
Crystal Nichols  
J.I. McDowell  
Linda Allen  
Michelle Sklenka  
Krystal Baker

Andrew Lahey  
Jennifer Franklin  
Brandon Bible  
April Wolfe  
Keith Boston  
Harold Gist

### ABSENT

Alderman Bryant

Chairman Mitchelson called the meeting to order at 6:00 P.M.

### **GREAT TAYLORVILLE CHAMBER OF COMMERCE 2024 EVENTS**

Several members of the Greater Taylorville Chamber of Commerce (GTCC) were present with J.I. McDowell speaking on their behalf. The Committee, Mayor, and other attending Aldermen were given a summary of the major events and initiatives that GTCC intends to focus on in 2024. Within the summary, the GTCC requested \$100,000.00 be granted to the GTCC through the Business Development District funds. The breakdown for the allocation of funds is \$40,000.00 for Marketing and Branding, \$20,000.00 for Downtown Revitalization, and \$40,000.00 for Community Engagement. Mr. McDowell stated the GTCC will give equal representation to all businesses in and around the Taylorville area with a comprehensive marketing and branding strategy to showcase Taylorville's unique assets. The Downtown Revitalization includes events such as Journey in July and the Annual Chillifest, drawing in visitors and potential new businesses. Regarding Community Engagement, Mr. McDowell explained one new event for the GTCC this year will be the Fourth of July Fireworks Display. He explained the Optimist Club will be handing over this event to the GTCC. The GTCC plans to increase the activities at the Marina area to draw larger crowds and to make this a true family event. The estimate cost for the fireworks display itself is over \$20,000.00 with a deposit of \$10,700.00 due by February 20, 2024. After lengthy discussion, Alderman Skultety requested a more thorough breakdown of cost allocation be presented at February's Finance Committee Meeting. The Committee agreed to contribute funds to meet the deposit requirement for the Fourth of July Fireworks.

Motion by Alderman Skultety and seconded by Alderman Dorchinecz to recommend to the City Council to approve a contribution to the Greater Taylorville Chamber of Commerce in the amount of \$10,700.00 to cover the deposit requirement for the 2024 Fourth of July Fireworks. This will be paid out of the BDD Fund.  
Motion carried 3-0

### **EXPENDITURES FOR SUPERINTENDENTS**

Chairman Mitchelson discussed the current spending allotments for Superintendents. He explained the spending limits are for one-off items such as computers, software, or additional tools and equipment that were not part of a department's annual budget. This does not include routine maintenance or repair for equipment which is already budgeted for in the Maintenance Line Item for each department. No action was taken to change the spending limitations.

### **MEAL REIMBURSEMENT ALLOTMENT**

Chairman Mitchelson advised the Meal Reimbursement Allotment has been changed in the Union Contracts and therefore needs to be updated in the Employee Handbook. The daily allotment has increased from \$35.00 per day to \$60.00 for day.

Motion by Alderman Skultety and seconded by Alderman Dorchinecz to recommend to the City Council to approve the update to the Employee Handbook regarding the Meal Reimbursement Allotment, increasing the daily meal reimbursement allotment to \$60.00 per day. Motion carries 3-0

## **CITY AUDITOR**

Mayor Barry stated the City received a letter from LMHN, Ltd. advising the company will no longer handle the Annual City Audit. A replacement has not been retained at this time.

## **DISCUSS BDD DISBURSEMENT FOR ROOF REPAIR**

Chairman Mitchelson stated no action is needed at this time and the topic will be discussed at a future meeting.

## **BDD APPLICATIONS**

A total of 8 applications were reviewed by the BDD Committee and recommended to the Finance Committee. Chairman Mitchelson advised the application submitted by Steve Craggs and Sherri Anderson for the property located at 122 West Market will be reviewed during the February Finance Committee. Mr. Steve Craggs requested to make a presentation to the Committee, but was unable to attend this evening. The additional 7 applications were reviewed. The Ordinances will be presented at the February 5, 2024 City Council meeting for approval.

The first application was received from H&R Family for the property located at 500 West Market Street. The estimated cost is \$2,640.00 at 25% (\$660.00), and will be paid out at \$660.00.

Motion by Alderman Mitchelson and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 500 West Market Street in the amount of \$660.00. Motion carried 3-0.

The second application was received from Gary and Brenda Spurling for the property located at 116 West Market Street. The estimated cost is \$12,480.00 at 35% (\$4,368.00), and will be paid out at \$4,368.00.

Motion by Alderman Mitchelson and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 116 West Market Street in the amount of \$4,368.00. Motion carried 3-0.

The third application was received from Gary and Brenda Spurling for the property located at 118 West Market Street. The estimated cost is \$12,480.00 with \$5,478.00 at 50% (\$2,739.00) and \$7,002.00 at 35% (\$2,450.70) for a total of \$5,189.70, and will be paid out at \$5,189.70.

Motion by Alderman Mitchelson and seconded by Alderman Bryant to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 118 West Market Street in the amount of \$5,189.70. Motion carried 3-0.

The fourth application was received from Gary and Brenda Spurling for the property located at 107 South Washington Street. The estimated cost is \$9,518.00 at 50% (\$4,759.00), and will be paid out at \$4,759.00.

Motion by Alderman Mitchelson and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 107 South Washington Street in the amount of \$4,759.00. Motion carried 3-0.

The fifth application was received from Steve Younker for the property located at 501 South Washington Street. The estimated cost is \$4,000.00 at 50% (\$2,000.00), and will be paid out at \$2,000.00.

Motion by Alderman Mitchelson and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 105 South Washington Street in the amount of \$2,000.00. Motion carried 3-0.

The sixth application was received from Florinda Guerriero for the properties located at 110-114 South Main Street. The estimated cost is \$10,000.00 at 25% (\$2,500.00), and will be paid out at \$2,500.00.

Motion by Alderman Mitchelson and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the properties located at 110-114 South Main Street in the amount of \$2,500.00. Motion carried 3-0.

The seventh application was received from Marilyn Spillman for the property located at 104 South Main Street. The estimated cost is \$2,930.00 at 35% (\$1,025.50), and will be paid out at \$1,025.50.

Motion by Alderman Mitchelson and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 104 South Main Street in the amount of \$1,025.50. Motion carried 3-0.

#### **TREASURER'S REPORT**

Treasurer Miles stated the Treasurer Report for October, November, and December were emailed. She advises the last installment for Real Estate Taxes and Interest in the amount of \$3,519,763.11 was received in November. Treasurer Miles noted the Payroll for December is higher due to a 3<sup>rd</sup> Payroll Period. She discussed the temporary assignment of the Deputy Treasurer positions to Crystal Nichols, stating she is doing a great job and is a real go-getter which she appreciates.

Motion by Alderman Dorchinecz and seconded by Alderman Skultety to accept the Treasurer's Report as presented. The motion carried (3-0).

#### **ANY OTHER MATTERS**

No other matters were discussed.

Motion by Alderman Mitchelson and seconded by Alderman Skultety to adjourn. The motion carried 3-0.

Meeting adjourned at 6:58 P.M.

  
Randy Mitchelson, Chairman Finance Committee

## FINANCE COMMITTEE

February 15, 2024

### MEMBERS

Chairman Skultety  
Alderman Dorchinecz  
Alderman Mitchelson (via Zoom)  
Alderman Bryant

### ALSO PRESENT

Mayor Barry	HBO Goodall	Steve Craggs
Alderman Brown	Superintendent Mann	Tim McArdle
Alderman Wilson	Treasurer Miles	Chris Biondolino
Alderman Driskell	Jerry Cocagne	Linda Allen
Clerk Richardson	J.I. McDowell	Keith Boston
Tammy Rogers	Andrew Lahey	Michelle Sklenka

(See Attached page for additional attendance)

Chairman Mitchelson called the meeting to order at 6:15 P.M.

### GREATER TAYLORVILLE CHAMBER OF COMMERCE 2024 EVENTS

Members of the Board of the Greater Taylorville Chamber of Commerce presented a more thorough breakdown for the money they are requesting from the City. Mr. J.I. McDowell gave a breakdown of the money requested for fireworks, and additional attractions they would like to add at the Marina to boost attendance. It was noted that any funds that are not used will be returned to the City to be added back into the BDD Fund. Mrs. April Wolfe provided information on the plans for use of the money requested for the Marketing and Branding Strategy to promote tourism and bring additional businesses to Taylorville. Ms. Linda Allen presented the breakdown for the funds requested to promote the Journey in July event. Mr. J.I. McDowell gave updates on what the Chamber is proposing for this year's Chilifest. After some discussion, the Committee decided to make a motion for the Chilifest and fireworks fund, and to look over the breakdown paperwork before making any further decisions.

Motion by Alderman Skultety and seconded by Alderman Bryant to recommend to the City Council to approve an additional \$10,700.00 for the fireworks fund, and \$10,000.00 for the Chilifest to be paid out of BDD Funds to the Greater Taylorville Chamber of Commerce. Motion carried 4-0

### BDD APPLICATIONS

There were two BDD applications presented to the Committee. The first application was from OCVD, and the second application was from Craggs and Anderson.

Motion by Alderman Mitchelson and seconded by Alderman Bryant to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 929 West Springfield Road in the amount of \$50,000.00. Motion carried 4-0.

Mr. Steve Craggs presented a breakdown of the additional money he is requesting for the property located at 122 West Market. This property has already received BDD Funds under a previous owner. Mr. Craggs is requesting the Committee approve additional funds due to the size of the property, and new ownership. After discussion among Committee members, this application failed for lack of motion.

### TREASURER'S REPORT

Treasurer Miles presented the monthly Treasurer's Report. She advised all accounts are balanced and gaming was up \$4,300.00 for the last deposit. She presented a bill from the IRS for the penalties incurred during the previous Treasurer's term. Treasurer Miles stated that herself and Mayor Barry have a conference call on Friday to speak with someone about this penalty. Chairman Mitchelson would like to hold off on paying the bill until we get further information, and are able to reach out for help from our State Senator and Congressman. Mayor

Barry will reach out to the Senator and Congressman on Friday. Chairman Mitchelson assured Treasurer Miles this will not reflect on her, as this was a penalty received prior to her taking office.

Motion by Alderman Bryant and seconded by Alderman Skultety to accept the Treasurer's Report as presented. The motion carried (4-0).

#### **ANY OTHER MATTERS**

Chairman Mitchelson raised concerns about a CD that was rolled over into lower interest. He will check into it further.

Mayor Barry advised he has spoken with City Attorney Romano about the current license class for Cindy Frisina's new business. A special class of license will be created for that type of business.

Alderman Bryant recommended that all Aldermen review the bills received from the City Attorney monthly.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to adjourn. The motion carried 4-0.

Meeting adjourned at 7:40 P.M.

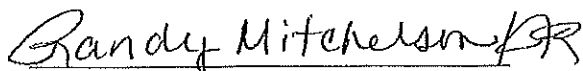
#### **CLOSED SESSION**

Motion by Alderman Mitchelson and seconded by Alderman Bryant to go into closed session pursuant to 5ILCS 120/2 (c)(2), collective negotiating matters between the City and Police employees and their respective unions representatives, and deliberations concerning salary schedules for such employees, and any and all subject matters relating to any and all of the aforesaid subject matters, including, but not limited to, settlement negotiations, offers, issues, and strategies. Motion carried 4-0. Closed session called to order at 7:42 P.M.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to adjourn closed session. Motion carried 4-0. Closed session adjourned at 8:38 P.M.

Motion by Alderman Bryant and seconded by Alderman Skultety to return to open session. Motion carried 4-0. Open session resumed at 8:38 P.M.

Motion by Alderman Bryant and seconded by Alderman Skultety to adjourn. Motion carried 4-0. Meeting adjourned at 8:39 P.M.

A handwritten signature in cursive script, reading "Randy Mitchelson", followed by a stylized monogram or flourish.

Randy Mitchelson, Chairman Finance Committee

ALSO PRESENT

Krystal Baker

Mark Wolfe

April Wolfe

Corry Jankowski

Matt Nichols

Christian Nelson

Nick Todd

Wes Withrow

Chaz Dees

FINANCE COMMITTEE  
MARCH 21, 2024

**MEMBERS**

Chairman Mitchelson (via Zoom)  
Alderman Dorchinecz  
Alderman Skultety  
Alderman Bryant

**ALSO PRESENT**

Mayor Barry  
Alderman Brown  
Alderman Wilson  
Treasurer Miles  
Clerk Richardson  
Chief Wheeler

HBO Goodall  
Superintendent Mann  
Tammy Rogers  
Stacey Wood  
Keith Boston  
Dan Schmalshof

Steve Craggs  
Tim McArdle  
Tony Roth  
Cindy Frisina  
Ryan Peters  
Kellie Hamell  
Tavia Leach

Chairman Mitchelson called the meeting to order at 6:00 P.M.

**CANNABIS DISPENSARY**

Mr. Dan Schmalshof with High Harbor Dispensary was present to request a cannabis dispensary license. Mr. Schmalshof is interested in putting his business in at the Industrial Park. He gave information about several other locations that have dispensaries, and stated there have been no problems in those areas. Chief Wheeler advised he has spoken to those areas, and there have been zero calls with problems from the dispensaries. This dispensary would employ around 40 people.

Motion by Alderman Bryant and seconded Alderman Dorchinecz to recommend to the City Council to approve the Cannabis Dispensary License for Dan Schmalshof with High Harbor Dispensary. Motion carried 3-1.

**INDUSTRIAL PARK**

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to table the Industrial Park to a future meeting. Motion carried 4-0.

**SMALL TOWN TAYLORVILLE**

Motion by Alderman Bryant and seconded by Alderman Mitchelson to table Small Town Taylorville to a future meeting. Motion carried 4-0.

**CITY AUDITOR UPDATE**

There is no update on the City Auditor. Chairman Mitchelson advised that he is working on obtaining a new auditor; we will most likely have to use someone from out of town.

**BDD APPLICATIONS**

There were two BDD applications presented to the Committee. The first application was from Scott McClure, and the second application was from Abby Barlow.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 303 West Poplar Street in the amount of \$2,085.00. Motion carried 4-0.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 103 South Washington Street in the amount of \$392.63. Motion carried 4-0.

### **TREASURER'S REPORT**

Treasurer Miles presented the current Treasurer's Report, advising nothing out of the ordinary. She stated that the budget for court fees for the Police Department will need to be adjusted for the upcoming year.

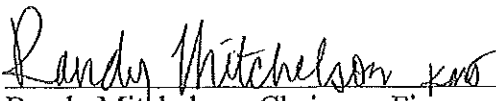
Motion by Alderman Bryant and seconded by Alderman Dorchinecz to accept the Treasurer's Report as presented. Motion carried 4-0.

### **ANY OTHER MATTERS**

Treasurer Miles recommended looking at miscellaneous license fees that have not been adjusted for some time to consider increases. This will be discussed at a future meeting.

Motion by Alderman Bryant and seconded by Alderman Skultety to adjourn. The motion carried 4-0.

Meeting adjourned at 6:33 P.M.

A handwritten signature in cursive script that reads "Randy Mitchelson". The signature is written in dark ink and is positioned above a horizontal line.

Randy Mitchelson, Chairman Finance Committee



## FINANCE COMMITTEE

April 18, 2024

### MEMBERS

Chairman Skultety  
Alderman Dorchinecz  
Alderman Mitchelson  
Alderman Bryant

### ALSO PRESENT

Mayor Barry	HBO Goodall	Tim McArdle
Alderman Brown	Superintendent Mann	Tim Sutton
Alderman Wilson	Tammy Rogers	Rich Payne
Treasurer Miles	Jim Morris	Ron Mizer
Clerk Richardson	Pat Kretzer	Marcia Neal
Alderman Driskell	Sue Kretzer	Cory Jankowski

(See below for others present)

Chairman Mitchelson called the meeting to order at 6:12 P.M.

### **HATHAWAY HOMES PHASE II LIMITED PARTNERSHIP ET AL INDEMNIFICATION AND HOLD HARMLESS AGREEMENT**

Motion by Alderman Skultety and seconded by Alderman Dorchinecz to recommend to the City Council to direct the Mayor to sign the Indemnification and Hold Harmless Agreement with Hathaway Homes Phase II Limited Partnership for the Hathaway Homes Project. Motion carried 4-0.

### **SMALL TOWN TAYLORVILLE**

Chairman Mitchelson spoke with members from Smalltown and Downtown Taylorville about Fur Love being separated from them. Steve Craggs advised that is being worked on. Alderman Skultety stated it should never have been allowed to be part of a City funded organization. Dyanne Skinner advised that funds were not intermingled. Chairman Mitchelson stated since all were working under Downtown Taylorville EIN, they are all a part of the entity. Alderman Dorchinecz inquired about whether all businesses in Taylorville are advertised for by Smalltown Taylorville. Steve Craggs advised they are not, but they are willing to work with other businesses for advertisement. Chairman Mitchelson referred to the motion made in 2008 to give to Taylorville Main Street (Downtown Taylorville) 3% of the 5% of Hotel/Motel tax. Although originally Taylorville Main Street asked for help from the City, through the course of the years, it seems they have become dependent on the City instead of raising their own funds. Cory Jankowski with Smalltown Taylorville stated many new people coming to Taylorville is due to the public outreach being done by their organization. Pat Kretzer and Chris Biondolino voiced their concerns with the program. Alderman Driskell spoke in favor of continuing funding, she advises that the focus be more on the lake, bike trail and parks with less focus on stores and restaurants. Chairman Mitchelson advised Smalltown/Downtown Taylorville if they pare back their budget request, and reprioritize their mission that they may come back to the City in the future to request funding.

Motion by Alderman Skultety and seconded by Alderman Dorchinecz to recommend to the City Council to approve to discontinue payments for Smalltown Taylorville, and to discontinue the 3% quarterly payments for Taylorville Main Street (Downtown Taylorville) in October of 2024. Motion carried 3-1 with Alderman Bryant abstaining.

### **BUDGET UPDATE FISCAL YEAR 24/25**

Chairman Mitchelson has been working with Treasurer Miles and Superintendents on the budgets. Treasurer Miles spoke on various aspects of the budgets. The Mayor will meet with Treasurer Miles and Alderman Mitchelson in the coming week to finalize budgets for the May 23, 2024 Finance meeting.

### **TREASURER'S REPORT**

Treasurer Miles presented the current Treasurer's Report.

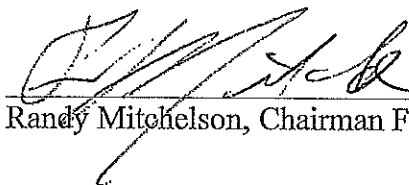
ANY OTHER MATTERS

Pat Kretzer advised the Committee that he does not believe BDD Funds should be used to complete City projects.

Gerald Cocagne raised his concerns about the new parking lot at the Municipal Building, he stated too much money was spent on that project.

Motion by Alderman Bryant and seconded by Alderman Skultety to adjourn. The motion carried 4-0.

Meeting adjourned at 7:13 P.M.



Randy Mitchelson, Chairman Finance Committee

ALSO PRESENT

Sherry Craggs

Steve Craggs

Tavia Leach

Keith Boston

Dyanne Skinner

Lee Skinner

Chris Biondolino

Marlin Brune

Gerald Cocagne

## FINANCE COMMITTEE

May 16, 2024

### MEMBERS

Chairman Skultety  
Alderman Dorchinecz  
Alderman Mitchelson  
Alderman Bryant

### ALSO PRESENT

Mayor Barry	HBO Goodall	Tim McArdle
Alderman Brown	Superintendent Mann	Tim Sutton
Alderman Wilson	Tammy Rogers	Rich Payne
Treasurer Miles	Billy Heberling	Ron Meiser
Clerk Richardson	Pat Kretzer	Marcia Neal
Alderman Olive	Sue Kretzer	Corry Jankowski
Superintendent Brune	Alicia Mayes	Bob Steiner

(See below for others present)

Chairman Mitchelson called the meeting to order at 6:07 P.M.

### APPROVE 2024/2025 BUDGETS

Chairman Mitchelson is working with Treasurer Miles and Mayor Barry on budgets. They are waiting on some additional numbers to get the budgets completed.

### BDD APPLICATIONS REVIEWS

A total of 5 applications were reviewed by the BDD Committee and recommended to the Finance Committee. Chairman Mitchelson advised the application submitted for the property located at 405 West Main Cross for HVAC does not meet the criteria to receive BDD funds.

The first application was received from EL Pruitt for the property located at 1325 West Park Street. The estimated cost is \$1,000,000.00 and will be paid out at the maximum amount of \$50,000.00.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 1325 West Park Street in the amount of \$50,000.00. Motion carried 4-0.

The second application was received from Chuck Colonius for the property located at 124 South Main Street. The estimated cost is \$6,000.00 with 50% (\$2,032.50) and \$1,935.00 at 35% (\$677.25) for a total of \$2,709.75, and will be paid out at \$2,709.75.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 124 South Main Street in the amount of \$3,850.00. Motion carried 4-0.

The third application was received from Robert and Rebecca Steiner for the property located at 100 West Market Street. The estimated cost is \$11,000.00 at 35% (\$3,850.00), and will be paid out at \$3,850.00.

Motion by Alderman Brown and seconded by Alderman Bryant to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 100 West Market Street in the amount of \$3,850.00. Motion carried 4-0.

The fourth application was received from Robert and Rebecca Steiner for the property located at 102 West Market Street. The estimated cost is \$18,000.00 at 25% (\$4,500.00), and will be paid out at \$4,500.00.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to approve the Business Development District No. 1 Redevelopment Agreement for the property located at 102 West Market Street in the amount of \$4,500.00. Motion carried 4-0.

### **DOWNTOWN/SMALL-TOWN BUDGET**

Chairman Mitchelson advised the presentation would be presented, and he will then he will open the floor for discussion on who is in favor and who is opposed to the BDD funds being used for Small Town Taylorville. Mrs. Dyanne Skinner gave a presentation on Small Town Taylorville's 2024 Promotional Budget Proposal. Justin Griffin, Vauna Crowder and Lee Skinner spoke in favor of Small Town Taylorville. Pat Kretzer, Jerry Cocagne and Shannon Boston spoke in opposition. Pat Kretzer advised he does not think BDD funds should be used to fund the organization. Other discussion about advertising fairly for all businesses, keeping advertising local, and changes to the Small Town Taylorville Board were discussed. Alderman Skultety advised he has been invited to join the Small Town Taylorville Committee. He will sit in on meetings and advise on bills, etc. He would like to see the funding move forward for another year. He advised the Council can re-visit and amend after eight months.

### **TREASURER'S REPORT**

Treasurer Miles presented the current Treasurer's Report. HBO Goodall's 25% salary has been paid from the Airport, and the Lake revenue has been transferred. The Aldi sales tax reimbursement is done and has 1 more year left for completion. Perpetual Care money for the Cemetery is finished for the year. Treasurer Miles has renewed the agreement with People's Bank.

### **ANY OTHER MATTERS**

Jerry Cocagne inquired as to why the Chamber of Commerce is not funded more.

Motion by Alderman Bryant and seconded by Alderman Skultety to adjourn. The motion carried 4-0.

Meeting adjourned at 7:24 P.M.

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Randy Mitchelson, Chairman Finance Committee

### **ALSO PRESENT**

Sherry Craggs	Dana Frey	Terry Littrell	Lori Cocagne
Steve Craggs	Vauna Crowder	Marilyn Spillman	Bev Graham
Tavia Leach	Tom Tracey	Liz Conaway	Justin Griffin
Keith Boston	Cindy Frisina	Julie Mayer	Bud Altman
Shannon Boston	Linda Allen	Shannon Blakeman	Mark Wolfe
Dyanne Skinner	Greg Clayton	Gavin Vacker	Laura Long
Lee Skinner	Autumn Belsher	Matt Vacker	Chief Adermann
Jerry Cocagne	Leroy Kleimola	Chief Wheeler	Brandon Gattton

## FINANCE COMMITTEE

June 20, 2024

### MEMBERS

Chairman Mitchelson  
Alderman Dorchinecz  
Alderman Skultety (Absent)  
Alderman Bryant

### ALSO PRESENT

Mayor Barry	HBO Goodall	Tim McArdle
Alderman Brown	Superintendent Mann	Chief Adermann
Alderman Wilson	Tammy Rogers	Dan McNeely
Treasurer Miles	Crystal Nichols	Steve Dennis
Clerk Richardson	Pat Kretzer	Alderman Driskell
Alderman Olive	Sue Kretzer	Chris Biondolino

(See below for others present)

Chairman Mitchelson called the meeting to order at 6:00 P.M.

### AARON ALLEN/IDOR

Mr. Aaron Allen with the Illinois Department of Revenue spoke to the Committee about tax revenue. He offered advice on several different ways the City can generate extra tax revenue. IDOR offers online workshops throughout the year to keep municipalities updated.

### POLLUTION AND CYBER RENEWAL

Mr. Dan McNeely with Dimond Bros. Insurance presented the Cyber and Pollution insurance renewal package. He recommended switching to Philadelphia Insurance Company for pollution coverage, as they offered a better quote for the yearly policy.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to recommend to the City Council to accept the quote for Cyber and Pollution Insurance from Dimond Bros. Insurance at a cost of \$30,863.00 annually. Motion carried 3-0.

### AIR B&B REGISTRATION

Chairman Mitchelson advised Jerry Cocagne had brought forth information about local AIR B&B's booking privately, which does not generate tax revenue for the City. Chairman Mitchelson stated a new tax sheet will be created for this purpose. Once the tax sheet has been reviewed, it will be distributed to the local AIR B&B's.

### POSSIBLE REPLACEMENT FOR DOWNTOWN TAYLORVILLE

Chris Biondolino gave a presentation on a proposal he has been working on for establishing a Taylorville Tourism Committee. The purpose of this Committee will be to promote tourism, shopping, and overall economic vitality to the City. The Committee would consist of eleven members from various areas of the community. This Committee would be funded by the hotel/motel tax. The Committee would apply for state grants for additional operating funds. Chairman Mitchelson advised the City Council members will look over the proposal and revisit this at a later date.

### BDD BOARD

Chairman Mitchelson has been reviewing the BDD Board. He advised as of right now; the process is taking longer than it should to get BDD applications to the Finance Committee. He recommends dissolving the BDD Board, and referring the BDD applications directly to the Ordinance Committee. Mayor Barry spoke against dissolving the board. Alderman Bryant stated that Mayor Barry was unwilling to work with the Aldermen on proposed changes to the BDD Board. Alderman Driskell advised she was in favor of keeping the board.

Motion by Alderman Mitchelson and seconded by Alderman Bryant to recommend to the City Council to dissolve the BDD Board. Motion carried 3-0.

### APPROVE BUDGET

Treasurer Miles gave updates on the current budgets. The budgets are over right now, so some cuts need to be made. Superintendents will have a meeting next Tuesday to discuss what can be removed from the budget to get our numbers where they need to be.

### TREASURER'S REPORT

Treasurer Miles presented the current Treasurer's Report.

### ANY OTHER MATTERS

Mayor Barry thanked the Chamber of Commerce and Smalltown Taylorville for their help with the upcoming 4<sup>th</sup> of July parade. The parade will start at 10am on July 4<sup>th</sup>, with the Mayor's picnic following. Fireworks will be at Lake Taylorville at dusk that evening.

Pat Kretzer stated that the BDD Committee needs to come up with some rules to follow to make it fair for everyone that applies.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to adjourn. The motion carried 3-0.

Meeting adjourned at 7:02 P.M.



Randy Mitchelson, Chairman Finance Committee

### ALSO PRESENT

Sherri Craggs

Steve Craggs

Tavia Leach

Keith Boston

Shannon Boston

Dyanne Skinner

Lee Skinner

Jerry Cocagne

Lori Cocagne

Marilyn Spillman

Justin Griffin

Leroy Kleimola

Joshua Floyd

J. I. McDowell

Krystal Baker

Aaron Allen

Andrew Lahey

Ron McKavetz

## FINANCE COMMITTEE

July 1, 2024

### MEMBERS

Chairman Mitchelson  
Alderman Bryant  
Alderman Dorchinecz

### ALSO PRESENT

Treasurer Miles  
Alderman Brown  
Alderman Driskell  
Alderman Wilson  
Alderman Olive  
(See Attached list)

City Attorney Romano(zoom)  
Clerk Richardson  
Mayor Barry

Chairman Mitchelson called the meeting to order at 6:45 P.M. Chairman Mitchelson announced all Members except for Alderman Skultety were present.

### **FY 2024/2025 BUDGETS and FY 2024/2025 APPROPRIATIONS**

Chairman Mitchelson stated that the purpose of this meeting is to approve the amounts for the Fiscal Year 2024/2025 Budget and Appropriation. The Ordinance will be prepared by the City Clerk's Office and will be brought before the Council on July 15, 2024 following a Public Hearing.

Motion by Alderman Dorchinecz and seconded by Alderman Bryant to recommend to the City Council to approve the Fiscal Year 5/01/2024 through 4/30/2025 Budget in the amount of \$34,139,364.00. Roll Call - Aldermen Bryant, Dorchinecz, Mitchelson voted YEA. The motion carried.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to recommend to the City Council to approve the Fiscal Year 5/01/2024 through 4/30/2025 Appropriations in the amount of \$42,291,415.00. Roll Call - Aldermen Bryant, Dorchinecz, and Mitchelson voted YEA. The motion carried.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to recommend to the City Council to direct the City Clerk to prepare the Appropriation Ordinance for the Fiscal Year 2024/2025 in the amount of \$42,291,415.00 and that the document be available for public inspection in the City Clerk's Office beginning July 5, 2024 and that a Public Hearing be set for 6:45 P.M. on Monday, July 15, 2024. Roll Call -Aldermen Bryant, Dorchinecz and Skultety voted YEA. The motion carried.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to adjourn.

The motion carried 3-0.

Meeting adjourned at 6:52 P.M.

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Randy Mitchelson, Chairman  
Finance Committee

ATTENDANCE- FINANCE MEETING JULY 1, 2024

Tammy Rogers  
Linda Allen  
Mike Mann  
Matt Adermann  
Tim McCardle  
Geoffrey Ortman  
Sue Kretzer  
Pat Kretzer  
Jerry Cocagne  
Marlin Brune  
Aiden Peddycoart  
Stephanie Peddycoart  
Addison Peddycoart  
Officer Peddycoart  
Keith Boston  
Erin Greene  
Jack Greene  
Emmlynn Myers  
Kirsten Nelson  
Christian Nelson  
Jim Morris  
Karen Fishel  
Warren Kelly  
Lucas Domonousky  
Leroy Klemoila  
Marilyn Spillman  
Sam Nelson



## FINANCE COMMITTEE

July 18, 2024

### MEMBERS

Chairman Mitchelson  
Alderman Dorchinecz  
Alderman Skultety  
Alderman Bryant

### ALSO PRESENT

Mayor Barry  
Alderman Brown  
Alderman Wilson  
Treasurer Miles  
Clerk Richardson  
HBO Goodall

Tim McArdle  
Chief Adermann  
Tammy Nicol  
Steve Dennis  
Jim Morris

Meggan Bell  
Sue Kretzer  
Marilyn Spillman  
Bob Steiner

Chairman Mitchelson called the meeting to order at 6:34 P.M.

### **MOTION TO ACCEPT BID & AWARD PROJECT WELLHOUSE IMPROVEMENTS**

No discussion was held pertaining to the bid and award for Wellhouse Improvements, as this item was already voted on at the Monday, July 15, 2024 City Council Meeting.

### **MOTION TO ACCEPT BID & AWARD PROJECT SPRINGFIELD ROAD/ROUTE 29**

No discussion was held pertaining to the bid and award for Springfield Road/Route 29, as this item was already voted on at the Monday, July 15, 2024 City Council Meeting.

### **SHUMWAY LAUNDRY MAT**

Mayor Barry advised he received a call from Adam Jeffrey regarding the Laundry Mat on Shumway Street. Mr. Jeffrey stated he has an individual interested in purchasing the Laundry Mat, with the condition that he would be able to get approval for a liquor and gaming license. The interested party plans to keep the laundry Mat open, adding a separate section for gaming. The City has a limit of 40 gaming licenses, currently there are 39. The interested party must turn in a completed notarized liquor and gaming application with a \$75.00 non-refundable fee to be paid for a background check prior to approval of the application.

### **SOLAR PERMIT FUNDS**

Chief Adermann addressed the Committee about revenue for Solar Permits. The Fire Department does inspections on all Solar installed in our area. Chief Adermann requests a portion of the funds from permit fees be allocated to the Fire Department for providing this service. The purchase of software to streamline the permit process was an additional topic of discussion.

### **TREASURER'S REPORT**

Treasurer Miles presented the current Treasurer's Report. She advised the concessions at the Lake are doing well, but the ice is in the red. Treasurer Miles and Chairman Mitchelson will review the ice budget for July and return with an updated report at the August 15, 2024 Finance Meeting. Downtown Taylorville has been paid from Hotel/Motel for the second quarter of the year. Playground equipment is close to being paid off for the Lake. The revenue/expenditure report will be sent out to Aldermen tonight.


**ANY OTHER MATTERS**

Alderman Skultety requests Chief Adermann's salary be discussed in the upcoming Personell Meeting. Chairman Mitchelson recommends doing an early evaluation for Chief Adermann.

Chairman Mitchelson advised he has been in contact with another CPA firm to discuss the City Audit. He will update on this matter after he meets with the prospective CPA firm.

Motion by Alderman Bryant and seconded by Alderman Skultety to adjourn. The motion carried 4-0.

Meeting adjourned at 6:57 P.M.

  
Randy Mitchelson, Chairman Finance Committee

## FINANCE COMMITTEE

August 15, 2024

### MEMBERS

Chairman Mitchelson  
Alderman Dorchinecz  
Alderman Skultety  
Alderman Bryant

### ALSO PRESENT

Mayor Barry	Tim McArdle	Superintendent Mann
Alderman Brown	Holly Cahill	Bob Steiner
Alderman Wilson	Tammy Nicol	Phil Bliler
Treasurer Miles	Steve Dennis	Jessica Franks
Clerk Richardson	Jim Morris	Ray Gates
HBO Goodall	Lucas Rexroad	Charles Thompson
Alderman Driskell	Alderman Olive	Austin Merciel

(See below for additional present)

Chairman Mitchelson called the meeting to order at 6:00 P.M.

### TREASURER'S REPORT

Treasurer Miles presented the current Treasurer's Report. She advised the upcoming real estate tax installment should be received soon. Lake concessions and ice are in the black now.

### ANY OTHER MATTERS

No other matters were brought forth to this Committee.

Motion by Alderman Bryant and seconded by Alderman Skultety to adjourn. The motion carried 4-0.

Meeting adjourned at 6:03 P.M.

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Randy Mitchelson, Chairman Finance Committee

### ALSO PRESENT

Billy Heberling	Dustin Stockon	Rina Burkhart
Autumn Belsher	Manday Stockon	Ryan Barton
David Clark	Steve Craggs	Lyndzi Whitehead
William Baker	Sherrie Craggs	Brandon Gatton
Tim McArdle	Sue Kretzer	Heath Clayton
Keith Boston	Pat Kretzer	Elizabeth Clayton
Nicki Coomer	Jim Lumb	Greg Clayton
J I McDowell	Retha Lumb	Nathan Joslin
Michael Kochniarczyk	Gail Lumb	Lee Skinner

## FINANCE COMMITTEE

September 19, 2024

### MEMBERS

Chairman Mitchelson  
Alderman Dorchinecz  
Alderman Skultety  
Alderman Bryant

### ALSO PRESENT

HBO Goodall	Tammy Nicol
Chief Adermann	Tim McArdle
Alderman Wilson	Alicia Mayes
Crystal Nichols	Holly Cahill
Superintendent Mann	Sue Kretzer
Jim Morris	Pat Kretzer
	Taylor Mayes

Chairman Mitchelson called the meeting to order at 6:53 P.M.

### APPROVE QUOTE FOR TYLER UNIVERSITY TRAINING MODE

Deputy Treasurer Crystal Nichols was present to give information about the Tyler University Training Mode.

Motion by Alderman Skultety and seconded by Alderman Dorchinecz to recommend to the City Council to approve the purchase of the Tyler University Training Mode from Tyler Technologies at a cost not to exceed \$3,082.00 annually to be paid from the Administration training budget. Motion carried 4-0

### APPROVE QUOTE FOR TYLER TECHNOLOGIES COMMUNITY DEVELOPMENT MODULE

Deputy Treasurer Crystal Nichols presented the quote from Tyler Technologies for the Community Development Module. This module will assist the Clerk's Office as well as HBO Goodall's department with licensing and permits.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to approve the purchase of the Tyler Technologies Community Development Module from Tyler Technologies at a cost not to exceed \$25,920.00 to be paid from the Administration training budget. Motion carried 4-0

### DISCUSS CONCERNS OR ISSUES RELATED TO THE COST AND EFFICIENCY OF THE CURRENT LEGAL SERVICES

No action was taken on this matter. This item will be placed on the October 17, 2024 Finance meeting for further discussion.

### REVIEW SUPERINTENDENT'S COMPLIANCE WITH SPENDING GUIDELINES

Chairman Mitchelson addressed Superintendent compliance with spending guidelines. He explained that Superintendent's must get approval for spending above the approved guidelines. There have been several incidents of spending more than allowed without approval. Alderman Skultety advised that this will no longer be tolerated, and Superintendent's will be held accountable.

**TREASURER'S REPORT**

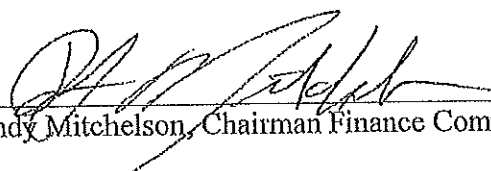
Deputy Treasurer Nichols advised that the Treasurer's report had been emailed to all Alderman and the Mayor.

**ANY OTHER MATTERS**

No other matters were brought forth to this Committee.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to adjourn. The motion carried 4-0.

Meeting adjourned at 7:25 P.M.

  
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Randy Mitchelson, Chairman Finance Committee

## FINANCE COMMITTEE

October 17, 2024

### MEMBERS

Chairman Mitchelson  
Alderman Dorchinecz  
Alderman Skultety  
Alderman Bryant

### ALSO PRESENT

Mayor Barry  
Chief Adermann  
Alderman Wilson  
Superintendent Tennant  
Superintendent Mann

Tammy Nicol	Jim Morris
Tim McArdle	Lucas Rexroad
Alderman Brown	Troy Robinson
Treasurer Miles	Cali Robinson
Clerk Richardson	Lisa Robinson

Chairman Mitchelson called the meeting to order at 6:00 P.M.

### CCEDC WEBSITE PAYMENT

Mayor Barry advised he had spoken with The Economic Development Group in regards to the Website payment, they advised the payment may be split between BDD at 70%, TIF at 20%, and the General Fund at 10%.

Motion by Alderman Dorchinecz and seconded by Alderman Skultety to recommend to the City Council to approve the CCEDC Website payment to be split between BDD at 70%, \$13,300.00, TIF Fund at 20%, \$3,800.00, and General Fund at 10%, \$1,900.00. Motion carried 4-0

### REPLACING THE FOUNDATION OF TWO STATUES AT THE CEMETERY

Superintendent Tennant presented quotes for the repair of two statues at the Cemetery. He explained that Perpetual Care funds may be used, but there are several other projects coming up that will need to be paid from Perpetual Care interest. He is requesting to use funds from his budget to make the needed repairs.

Motion by Alderman Bryant and seconded by Alderman Skultety to recommend to the City Council to approve the repairs to the two statues at the Cemetery by Holland & Holland Masonry and Crane, INC at a cost not to exceed \$14,930.00 to be paid from the FY 2024/2025 Cemetery budget. Motion carried 4-0

### TREASURER'S REPORT

Treasurer Miles presented the current Treasurer's report. She advised State revenues are down, Lake concessions are in the black, and the second installment of the real estate taxes has been received. She gave an update on the Emergency Services bond and interest, and advised she will do transfers for payment as they have been done in previous years. The Treasurer's Report for the Breeze will be due soon, which normally includes the audit report. The audit is not finished yet, so it will be sent to the Breeze as soon as it is completed. She expressed concerns about the auditors not being onsite, as this is putting an extra work load on employees having to look up information, scan, and email it. Chairman Mitchelson advised we will see how this one goes, and review the process after it is completed. Treasurer Miles inquired about the payments for Downtown Taylorville; Chairman Mitchelson advised that the payments will continue as normal.

**ANY OTHER MATTERS**

No other matters were brought forth to this Committee.

Motion by Alderman Bryant and seconded by Alderman Dorchinecz to adjourn. The motion carried 4-0.

Meeting adjourned at 6:20 P.M.

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Randy Mitchelson, Chairman Finance Committee

FINANCE COMMITTEE  
November 21, 2024

<u>MEMBERS</u>	<u>ALSO PRESENT</u>		
Chairman Mitchelson	Mayor Barry	Tammy Nicol	Jim Morris
Alderman Dorchinecz	Superintendent Mann	Tim McArdle	Lucas Rexroad
Alderman Skultety	Alderman Wilson	Alderman Brown	Jaimie Hedden
Alderman Bryant	Treasurer Miles	Superintendent Brune	Dan McNeely
	Clerk Richardson	Kellie Hamell	
	Superintendent Ortman	Alderman Brown	

Chairman Mitchelson called the meeting to order at 6:43 P.M.

Chairman Mitchelson announced Mr. Dan McNeely with Dimond Bros. Insurance Co had an insurance proposal to present to the Committee that was not received in time to be put on the Finance Agenda. Mr. Dan McNeely presented the 2025 Insurance Proposal for the City of Taylorville. He discussed various changes to the upcoming policy. This item will be added to the December 2, 2024 City Council Meeting.

**WOODBINE ROAD SURVEY AND RIGHT-OF-WAY LAYOUT ENGINEERING PROPOSAL**

The water drainage issues on Woodbine Road are worsening. Mr. Jim Morris with Benton & Associates advised we need to do surveys to find right-of-way so we may determine the best way to fix the issue. The cost for survey is \$6,500.00. Chairman Michelson stated the survey will be paid for by Ward One funds.

**REPLACEMENT PUMP FOR THE MARKET STREET LIFT STATION**

Superintendent Mann advised the Lift Station Pump on Market Street needs repair. He is requesting to purchase a new pump, and repair the old pump to use as a back-up.

Motion by Alderman Skultety and seconded by Alderman Bryant to recommend to the City Council to approve the repair of the Market Street Lift Station Pump at a cost not to exceed \$5,500.00, and to purchase a new Lift Station Pump from Vandeventer Engineering at a cost not exceed \$12,000.00. Motion carried 4-0

**VETERAN'S MEMORIAL EQUIPMENT PROPOSAL**

Tim Sutton with the Veteran's Memorial Committee was present to request assistance from the City to purchase Army Duck Boat to use as decoration at the Veteran's Memorial. The cost for the Duck Boat is \$30,000.00. Alderman Bryant inquired as to whether the Veteran's Memorial Committee has any funds of their own, Mr. Sutton advised they did not. Superintendent Ortman was not in favor of adding it to the area, as it would need to be maintained. Alderman Dorchinecz recommended taking donations, and putting needs before wants.



### TREASURER'S REPORT

Treasurer Miles presented the current Treasurer's report. There were no major changes. The fourth and fifth installment of real estate taxes are incoming. The Lake finished the year in the black.

Alderman Bryant addressed a concern about receiving incorrect numbers for a billing she requested and wanted to make sure the issue has been corrected. Treasurer Miles advised the issue has been resolved.

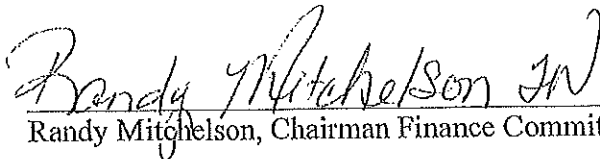
### ANY OTHER MATTERS

Superintendent Mann stated the Trac Loader is down. The cost to repair is \$75-\$100,000.00. The purchase of a new Trac Loader will cost \$500,000.00 to \$600,000.00. Discussion was held about options to get through until next year. Superintendent Mann will return to the January meeting with updated information.

Mayor Barry received a phone call about the vacant property on the corner of North Main and Park Street (the old Round Table). He advised there is a dispensary interested in purchasing the building. The Committee discussed the issue, and the Mayor will check into the matter further.

Motion by Alderman Bryant and seconded by Alderman Skultety to adjourn. The motion carried 4-0.

Meeting adjourned at 7:42 P.M.

  
Randy Mitchelson, Chairman Finance Committee