

FINANCE COMMITTEE

March 20, 2019

MEMBERS

Chairman Budd
Alderman Lanzotti
Alderman Walters
Mayor Barry

ALSO PRESENT

Alderman Burtle
Alderman Olive
Carol Endsley
Billie Heberling
Megan Bryant
Clerk Lilly

Chairman Budd called the meeting to order at 6:25 P.M.

FY 2019/2020 Budgets

Chairman Budd presented budgets from Lake, Airport, and Water. Lake and Water were approved as presented. It was determined that the Airport Budget will go back to Committee for revisions and cuts. Due to financial constraints, the Finance Committee felt that the Taxiway A Project totaling \$1,500,000.00 should be removed at this time. The City would be responsible for 5% of the project, which would equate to \$75,000.00.

Motion by Alderman Walters and seconded by Alderman Lanzotti to forward the FY 2019/2020 Lake and Water Budgets to the City Treasurer for further refinement. The motion carried (3-0).

Expanding Business Development District (BDD) Boundaries

Chairman Budd discussed the options for expanding the boundaries of the BDD. He and Mayor Barry attended a conference and learned that homes damaged in the tornado could have been eligible to receive BDD funds if those areas were included in the BDD. He also felt that the District should be expanded to include East Main Cross to Park Street out to Whit's End to the East, Spresser Street past Ace Hardware to the West, and further off the downtown area to include other businesses similar to those within the current boundaries. He would like to explore the possibility of expanding the boundaries with Mr. Steve Kline, dependent upon the State Statutes regarding the legality of expansion.

Mayor Barry is constructing a committee to determine how the funds received from the BDD 1% tax will be issued. An application process will be developed; the applications will be reviewed by the Committee. Businesses in this area will be eligible to receive funds for projects for improvements or expansion of their business or property. These funds are primarily for use by the businesses in the District, not for infrastructure for the City.

Motion by Alderman Walters and seconded by Alderman Lanzotti to recommend to the City Council to allow Mayor Barry and Chairman Budd to meet with Mr. Steve Kline of Jacob & Klein Ltd. to explore expansion of Business Development District. The motion carried (3-0).

Sam Taylor Application/Bella Amore

Ms. Janet DeClerck, owner of Bella Amore, presented an application to Chairman Budd for a grant from the Sam Taylor Fund. She initially estimated to spend \$8,000.00 for glass, windows, power washing of the building and a new awning in 2012. Work was completed in 2012. The Sam Taylor Fund has a balance of \$1,184.39. The Committee agreed to pay this amount to Ms. DeClerck. This will deplete the Sam Taylor Fund and this program will no longer be active at that time.

Motion by Alderman Walters and seconded by Alderman Lanzotti to recommend to the City Council to pay Ms. Janet DeClerck of Bella Amore, located at 103 South Washington, in the amount of \$1,184.39 from the Sam Taylor Fund. The motion carried (3-0).

Spring Clean-Up Days at the Street Department

Discussion was held regarding the Spring Clean-up Days to be held in April. It was felt that due to budget constraints, the Clean-Up Day would be held one Saturday only in April. The proposed date is Saturday, April 27, 2019 from 7:00 A.M. to 3:00 P.M. with the following recommendations: a total of six(6) dumpsters, (3) Street employees, and volunteers requested by Mayor Barry. A notice will be placed on the new water bills.

Motion by Alderman Walters and seconded by Alderman Lanzotti to recommend to the City Council to provide six(6) dumpsters, along with three(3) employees, at the Street Department for Spring Clean-Up Day on Saturday, April 27, 2019 from 7:00 A.M. to 3:00 P.M. The motion carried (3-0).

Motor Fuel Tax Funds

Chairman Budd discussed the status of the Motor Fuel Tax Funds. Chairman Budd and Superintendent Wiseman recently had a meeting with Mr. Chris Isbell of the Illinois Department of Transportation regarding the status of the audit of the Motor Fuel Tax Funds. The final results are not expected for another 3-4 months. There will be significant changes necessary in our reporting and recording procedures, to include forms, journals, and monthly reporting and reconciliation. Any item or project over \$20,000.00 in total will be competitively bid by the State to insure the best price is obtained. There will also be a change in the way bills utilizing MFT Funds are paid. They will no longer be paid through the General Fund and will be paid directly out of the MFT bank account. This will all flow through the City Clerk's Office for processing.

Billie Heberling, Secretary of the Christian County Highway Department, has been working with Marty Sanders, Secretary of the Street Department, to reconcile the books and explain procedures in recording and processing bills in both the Obligated and Unobligated Fund accounts. She stated that it is imperative that the records and books of the Street Department match those held by the City Treasurer, to maintain a balance in all accounts, and this process should be done monthly. She will be working with the City Treasurer to reconcile her journals as well, beginning with the year 2012 when the discrepancies were found through the Audit.

There will be another meeting of all involved persons on April 5, 2019 to discuss the status and progress.

Treasurer's Report

Sales Tax

The December 2018 Sales Tax (received on March 8, 2019) was \$316,657.22 compared to \$243,095.60 in December 2017 and year-to-date is \$141,010.34 more than 2017.

Non-Home Rule Sales Tax

The December 2018 Non-Home Rule Sales Tax (received on March 8, 2019) was \$147,493.99 compared to \$101,319.22 in November 2017 and year-to-date is \$65,755.27 more than 2017.

Per the Department of Revenue Local Tax Division, the monthly amounts are higher due to an audit and subsequent payments.

March 2019 Loan Payments

Peoples Bank - \$35,351.72 for Lake and Water Bobcat

March IEPA Payments

Cherokee Water Tower - \$16,195.34 – Payment #10 of 37

April 2019 Loan Payments

Two loan payments totaling \$62,280.45 to be paid out of General Fund

The ending balance for the General Fund as of February 28, 2019 was \$1,140,139.27.

Per Treasurer Nation, the City must still be prudent with unnecessary spending, hiring and OT.

Motion by Alderman Walters and seconded by Alderman Lanzotti to recommend to the City Council to accept the Treasurer's Report as presented. Motion carried (3-0).

Motion by Alderman Lanzotti and seconded by Alderman Walters to adjourn. Motion carried (3-0).

Meeting adjourned at 8:18 P.M.

Larry Budd, Chairman
Finance Committee