

WATER/ENVIRONMENTAL COMMITTEE

March 8, 2018

MEMBERS PRESENT

Chairman Burtle
Alderman Jones
Alderman Budd
Alderman Lanzotti

ALSO PRESENT

Mayor Barry
Water Superintendent Speagle
Treasurer Nation
Alderman Olive

Terri France
Owen Lasswell
Traci Bentley

Chairman Burtle called the meeting to order at 7:37 P.M.

MONTHLY STATUS REPORT

Superintendent Speagle presented January and February status reports.

PARTIAL PAY REQUEST FROM PLOCHER CONSTRUCTION COMPANY

Superintendent Speagle presented pay Request # 8 from Plocher Construction for the amount of \$462,195.00.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to authorize and direct the Mayor to sign Pay Request # 8 from Plocher Construction in the amount of \$462,195.00 for work on the New Water Treatment Plant and forward the request to IEPA Low Interest Loan Program for disbursement and approve payment of same pending receipt of disbursement from IEPA, this conditioned upon receipt of signed mechanics lien waivers in this amount and recommendation by the Project Engineer that the work has been satisfactorily performed. Motion carried 4-0.

INVOICES FROM BENTON & ASSOCIATES, CLARK-DIETZ AND DICKINSON
HUSSMAN

Superintendent Speagle presented an invoice from Benton & Associates in the amount of \$54,670.93 for work performed related to the construction of the new Water Treatment Plant from January 21, 2018 through February 17, 2018.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Benton & Associates \$54,670.93 for work performed related to the construction of the new Water Treatment Plant from January 21, 2018 through February 17, 2018. Motion carried 4-0.

Superintendent Speagle presented an invoice from Clark-Dietz for the total amount of \$1,680.00 for work performed related to the construction of the New Water Treatment Plant from January 27, 2018 through February 23, 2018.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to pay Clark Dietz in the amount of \$1,680.00 for work performed related to the construction of the New Water Treatment Plant from January 27, 2018 through February 23, 2018. Motion carried 4-0.

Superintendent Speagle presented an invoice from Dickinson Hussman in the amount of \$4,857.71 for work performed related to the construction of the New Water Treatment Plant from February 2, 2018 through February 28, 2018.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to pay Dickinson Hussman in the amount of \$4,857.71 for work performed related to the construction of the new Water Treatment Plant from February 2, 2018 through February 28, 2018. Motion carried 4-0.

APPROVE PURCHASE OF BEACON SOFTWARE & TABLETS

Superintendent Speagle presented a proposal to purchase three tablets and Beacon software from Midwest Meter at an initial cost of \$39,640.00. After one year there will be a fee of \$2,120.00 along with a \$.03 per meter per month charge for an additional yearly cost of approximately \$2,000.00 for a total of \$4,120.00 per year.

Motion was made by Alderman Budd and seconded by Alderman Jones to recommend to the City Council to allow Superintendent Speagle to complete the purchase of Beacon software and three tablets which includes installation and three days of onsite training for a cost not to exceed \$39,640.00. Motion carried 4-0.

STATUS OF ONLINE BILL PAY

Terri France advised the Committee there is an online training set up with EPAY on March 20th at 8:30 A.M

APPROVE BILL FORMAT WITH BARCODE

Terri France provided the Committee with a sample of the new water bills and explained the format and information that would be provided to the customer. Chairman Burtle stated he would like the new bill to separate the City and Sanitary charges with sub-totals.

CTI BACKUP PROGRESS UPDATE

Superintendent Speagle stated the backup is working correctly and the new back up hard drive is installed in the server.

ENVELOPE STUFFER UPDATE

Superintendent Speagle advised the envelope stuffer has been ordered but the vendor does not have a delivery date yet.

BARCODE EQUIPMENT UPDATE

Superintendent Speagle stated one reader has been purchased and another one may be ordered.

APPROVE 2018/2019 BUDGET

Superintendent Speagle presented the FY 2018/2019 Budget.

Motion by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to forward the proposed FY 2018/2019 Water Budget to the Finance Committee. Motion carried 4-0.

AMENDING TAP ON FEES AND WATER MAIN EXTENSION POLICIES AND FEES

Superintendent Speagle tabled until next month.

WATER SUPERINTENDENT'S REPORT

Superintendent Speagle informed the Committee that the paperwork had been submitted to the railroad for the bore under for Main Cross but he had yet to hear back from the railroad, although the check had recently cleared.

ANY OTHER MATTERS

Superintendent Speagle advised the Committee that IEPA has instituted a new directive that the Water Department must deliver a lead information notice to any resident who will have their water disturbed whether it be due to a water main replacement, service line repair or replacement or meter change.

Motion by Alderman Jones and seconded by Alderman Lanzotti to adjourn. Motion carried 4-0.
Meeting adjourned at 8:50 P.M.

Shawn Burtle, Chairman
Water/Environmental Committee