

PUBLIC FACILITIES

March 22, 2018

MEMBERS PRESENT:

Chairman Olive
Alderman Walters
Alderman Dorchinecz
Alderman Vota

ALSO PRESENT:

Superintendent Wiseman
Traci Bentley
Owen Laswell

Chairman Olive called the meeting to order at 6:48 P.M.

GAGNE BUILDING SECURITY UPDATE

Chairman Olive advised the Committee that the current alarm system in the Gagne building does not alert anyone when it goes off. Chairman Olive received a quote in the amount of \$305.00 plus tax with a \$32.00 per month monitoring fee from Wareham's Security to add a cellular communicator to the existing alarm system that would alert the Police Department if the alarm goes off.

Motion by Alderman Vota and seconded by Alderman Walters to recommend to the City Council to allow Chairman Olive to add a cellular communicator to the existing alarm system in the Gagne building that will alert the Police Department at a cost not to exceed \$315.00 with a monthly service charge of \$32.00. Motion carried 4-0.

UPDATE ON OFFICE MOVES

Chairman Olive advised the carpet has been ordered from Neikes in the amount of \$1,060.00 for both offices. Chairman Olive stated Treasurer Nation has chosen a desk she would like for her new office. She is requesting approval to purchase a Hon foundation in the amount of \$2,095.00 and it has a lifetime warranty.

Motion by Alderman Walters and seconded by Alderman Vota to recommend to the City Council to allow Treasurer Nation to purchase a Hon Foundation for a cost not to exceed \$2,300.00. Motion carried 4-0.

CONCRETE AND ASPHALT WORK AT MUNICIPAL BUILDING

Chairman Olive advised the Committee he would like to take out the grass area and three of the walls on the ramp, remove the old water tank and repour concrete. This would be a total cost of \$17,500.00. Chairman Olive advised he would also like to pour asphalt in the back of the building from the alleyway to the gutter and this would be a total of \$16,810.00, making the total for both projects \$34,310.00. Chairman Olive is suggesting all 4 wards split the cost at \$8,577.50 each. Alderman Dorchinecz stated the cost is too high and this is not needed. Alderman Vota suggested all City projects be prioritized and be budgeted accordingly. Superintendent Wiseman stated the sidewalk across the street is more crucial at this time due to liability issues and would cost \$18,090.00. Alderman Dorchinecz advised he would have to check the areas out before committing to anything. Chairman Olive tabled this for now and will bring back to the Committee at a later date.

SEALING OF FIREHOUSE WINDOWS

Chairman Olive is requesting approval to have 13 windows sealed in the Firehouse, he received a quote from Two Brothers in the amount of \$2,950.00.

Motion by Alderman Walters and recommended by Alderman Vota to recommend to the City Council to allow Two Brothers to seal 13 windows at the Firehouse at a cost not to exceed \$2,950.00. Motion carried 4-0.

POLICE SIGNAGE

Chairman Olive stated he spoke to Ben Morrison. He advised that if the City were to put up a new light, like the one that was recently installed at the Lake, that would illuminate the current sign and the whole front of the Police Department.

Motion by Alderman Walters and seconded by Alderman Olive to recommend to the City Council allow Chairman Olive to purchase a light to illuminate the front of the Police Department for a cost not to exceed \$2,500.00. Motion carried 4-0.

ELEVATOR UPDATES

Chairman Olive stated the elevator door will bump into you when it is closing and this is because the door has two eyes on it and one of them is out. This needs to be updated as the eye that is currently in the elevator is unable to be repaired. Kone gave a quote of \$2,250.00 to install a new infrared door detector.

Motion by Alderman Walters and seconded by Alderman Dorchinecz to recommend to the City Council to allow Kone to install a new infrared door detector in the elevator at a cost not to exceed \$2,250.00. Motion carried 4-0.

PANIC HARDWARE IN BASEMENT

Chairman Olive stated when the door going into the basement from the foyer stairs is locked it is also locked from the inside so if someone were in the basement they would not be able to get out of the door. Chairman Olive received a quote from L & M Glass in the amount of \$825.00 to install a grade 1 commercial fire rated exit device on the door.

Motion by Alderman Vota and seconded by Alderman Dorchinecz to recommend to the City Council to allow L & M Glass to install a grade 1 commercial fire rated exit device on the door at a cost not to exceed \$825.00. Motion carried 4-0.

FY2018/2019 BUILDING BUDGET

Chairman Olive presented the FY 2018/2019 Building Budget.

Motion by Alderman Walters and seconded by Alderman Vota to recommend to the City Council to forward the proposed FY 2018/2019 Building Budget to the Finance Committee. Motion carried 3-1.

ANY OTHER MATTERS

Alderman Dorchinecz suggested the idea of offering the Gagne building to a business rent free for a year and if it is successful they can then purchase the building. Alderman Vota advised the City would have to check with Attorney Romano for any legal issues regarding this.

Motion by Alderman Vota and seconded by Alderman Dorchinecz to adjourn. Motion carried 4-0. Meeting adjourned at 7:49 P.M.

Public Facilities Committee
Jim Olive, Chairman

PUBLIC FACILITIES

May 24, 2018

MEMBERS PRESENT:

Chairman Olive
Alderman Walters
Alderman Vota
Alderman Dorchinecz

ALSO PRESENT:

Superintendent Wiseman
Alderman Budd
Alderman Jones
Shirley Sams
Owen Lasswell

Chairman Olive called the meeting to order at 8:10 P.M.

CONCRETE WORK AT MUNICIPAL BUILDING

Chairman Olive discussed the concrete and asphalt work he is recommending for the Municipal Building. He advised it is currently a safety hazard, as there are large cracks in the ramp. His plan are to remove the grass area and three of the walls on the ramp, remove the old water tank, and repour the concrete level.

There will be a new wall installed on the South facing the parking places, and also a new wall on the North South direction on the East Side. This wall will be tapered similar to the existing handrail. This area should create seven new parking places, which will be a flatter grade than the existing parking places.

The proposal received from Phil Tullis Excavating, Inc. is \$19,847.50 with the concrete to be provided by the City at a cost of \$6,540.00, the total cost is \$26,387.50. Chairman Olive is recommending that the cost be divided among the four Wards; the cost would be \$6,596.88 each. There were six Alderman in attendance some for, some against. The Committee decided to make a motion to send it back to the City Council for a vote from all Alderman.

Motion by Alderman Walters and seconded by Alderman Olive to recommend to the City Council to approve the project with Phil Tullis Excavating, Inc. for the demolition and concrete work at the Municipal Building at a cost of \$19,847.50 with the concrete to be provided by the City at a cost of \$6,540.00, the total cost is \$26,387.50, to be equally divided between the four wards at a cost of \$6,596.88 each. Motion was 2-2.

Motion by Alderman Vota and seconded by Alderman Dorchinecz to adjourn. Motion carried 4-0. Meeting adjourned at 8:34 P.M.

Public Facilities Committee
Jim Olive, Chairman

PUBLIC FACILITIES

July 26, 2018

MEMBERS PRESENT:

Chairman Olive
Alderman Walters
Alderman Vota

MEMBERS ABSENT:

Alderman Dorchinecz

ALSO PRESENT:

Superintendent Wiseman
Alderman Lanzotti
Alderman Jones
Police Chief Hile
Leah Avila
Roy Hundsley
Bill Rhymes
Owen Lasswell
Shirley Sams

Chairman Olive called the meeting to order at 6:00 P.M.

CONCRETE AND ASPHALT WORK AT MUNICIPAL BUILDING

Chairman Olive discussed quotes received from Phil Tullis Excavating to remove and replace approximately 155 sq. ft. of parking area north of the Municipal Building at a cost of \$7,500.00; the City is providing the concrete. He also presented a quote from Morrison Electric to install a light on the Northwest corner of the Municipal Building for lighting of the North Side of the Police Department at a cost of \$700.18.

There was some opposition to proceeding with the project as discussed as there would still be an incline for someone to slip on when there is snow and ice on the ground. Alderman Olive stated he was aware of that, but he has not had the approval of the Committee to spend the extra funds to make the concrete level and something has to be done with the pavement. There was a recommendation made to barricade this area off and put parking places in front of it instead of repairing. Alderman Olive and Alderman Walters both disagreed stating the Municipal Building is where City business is conducted and the condition of the building and surrounding area is a reflection of the City.

Chairman Olive stated this project is included in his budget. After discussion, the Committee and Aldermen in attendance agreed they would rather spend extra funds to have the concrete made level to make it safe. Chief Hile stated if the pavement is leveled it is going to be more difficult to see around the wall when backing out into the street.

Motion by Alderman Walters and seconded by Alderman Vota to recommend to the City Council to allow Phil Tullis to do the demolition and removal of the old concrete and replace the concrete at the Municipal Building, with the City paying for the concrete; allow Alderman Olive to have handrails installed and Morrison Electric to install lighting, with a cost of the project not to exceed \$17,500.00 subject to the funds being available and approved by the Treasurer. Motion carried 3-0.

ANY OTHER MATTERS

There was no discussion under any other matters.

Motion by Alderman Walters and seconded by Alderman Vota to adjourn. Motion carried 3-0. Meeting adjourned at 6:18 P.M.

PUBLIC FACILITIES
September 24, 2018

MEMBERS PRESENT:
Chairman Olive
Alderman Walters
Alderman Vota
Alderman Dorchinecz

ALSO PRESENT:
Mayor Barry
Alderman Budd
Alderman Burtle
Shirley Sams

Chairman Olive called the meeting to order at 6:35 P.M.

WATERPROOFING OF FIRE STATION

Chairman Olive presented the Committee with a proposal from Two Brothers to power wash and waterproof the Fire Station. He stated due to the City's finances this project will be postponed at this time.

GAGNE BUILDING

Chairman Olive advised the City sold the machine shed, but he would like to plan on how to proceed with the upkeep of the Gagne Building. He stated due to finances nothing can be done at this time, but if no upkeep is done soon, it is going to cost more later. Alderman Dorchinecz stated he would like to sell the property but if this doesn't happen soon, contact Mary Renner to discuss getting a business in the building. Alderman Budd advised if the City leased the property the City would have to pay taxes.

Mayor Barry advised he had just had a call today from someone inquiring about the building. He contacted City Attorney Romano to discuss what the City's options are relating to how to proceed with selling of the property. He read some of the material he received from Attorney Romano with different options as outlined by State Statutes on how to proceed if this person contacts him again.

CLEANING PROPOSALS

Chairman Olive advised he received a cleaning proposal for carpets and floors of the Municipal Building but due to finances is on hold at this time.

Motion by Alderman Dorchinecz and seconded by Alderman Vota to adjourn. Motion carried 4-0. Meeting adjourned at 6:52 P.M.

Public Facilities Committee
Jim Olive, Chairman

PUBLIC FACILITIES

October 25, 2018

MEMBERS PRESENT:

Chairman Olive
Alderman Walters
Alderman Vota
Alderman Dorchinecz

ALSO PRESENT:

Mayor Barry
Alderman Budd
Owen Lasswell
John Crist
Shirley Sams

Chairman Olive called the meeting to order at 6:00 P.M.

GAGNE BUILDING- ROOF REPAIR PROPOSAL

Chairman Olive advised there have been a couple of inquiries regarding the Gagne Building. He had inspected the roof and presented pictures to show areas that need repaired. The roof is in good shape, but needs maintenance completed. Chairman Olive is recommending that Chuck Bullard do the repairs at a cost of \$3,600.00. The Aldermen in attendance agreed the roof repairs need to be repaired now as they would only get worse if not.

Motion by Alderman Dorchinecz and seconded by Alderman Vota to recommend to the City Council to allow Chuck Bullard to complete roof repairs on the Gagne Building at a cost not to exceed \$3,600.00. Motion carried 4-0.

CLEANING PROPOSALS FOR MUNICIPAL BUILDING

The Committee reviewed proposals for cleaning of the carpets, stripping and waxing of all of the hard surface floors throughout the Municipal Building including the basement and stairways, and cleaning of 36 outside windows and 34 inside and out windows. Chairman Olive discussed these proposals with the AFSCME Union to ensure there would not be a conflict; he advised there were no objections.

Motion by Alderman Walters and seconded by Alderman Vota to recommend to the City Council to accept the proposal from Duckett's Carpet Care at a cost of \$2,770.00 for the cleaning of the carpets, stripping and waxing of all hard surface floors, and cleaning of the windows for the Municipal Building. Motion carried 4-0.

HEATING AND AIR MAINTENANCE CONTRACT RENEWAL FOR MUNICIPAL BUILDING

Chairman Olive presented a proposal for a one-year contract with Yard Heating & Cooling for maintenance for the Municipal Building.

Motion by Alderman Walters and seconded by Alderman Dorchinecz to recommend to the City Council to enter into a one-year maintenance contract with Yard Heating & Cooling for the Municipal Building at a cost of \$2,264.44. Motion carried 4-0.

Motion by Alderman Vota and seconded by Alderman Walters to adjourn. Motion carried 4-0. Meeting adjourned at 6:43 P.M.

