
CITY OF TAYLORVILLE
SEALED BID SUBMISSION FORM – SURPLUS PROPERTY

Instructions:

1. Complete all sections of this form clearly and legibly.
2. Each bid must be submitted in a separate sealed envelope.
3. Clearly mark the outside of the envelope with:
“*SEALED BID – SURPLUS PROPERTY*” and include the **vehicle/property description**.
4. Submit your sealed bid to:
City of Taylorville, Taylorville Police Department
108 W. Vine St, Taylorville Il, 62568
by [11/30/2025.].

SECTION 1 – BIDDER INFORMATION

Field	Information
Name of Bidder/Company:	
Address:	
City, State, ZIP:	
Phone Number:	
Email Address:	

SECTION 2 – PROPERTY IDENTIFICATION

Please indicate **which property (vehicle)** this bid is for.
(Only one property per form.)

Field	Information
Description of Property/Vehicle:	
Asset/Vehicle ID Number (if applicable):	

SECTION 3 – BID AMOUNT

Field	Information
Bid Amount (U.S. Dollars):	\$ _____
Bid Amount Written in Words:	_____

SECTION 4 – ACKNOWLEDGEMENT

By signing below, I hereby submit this sealed bid to the City of Taylorville for the property described above. I understand that:

- All sales are **as-is, where-is**, with no warranties or guarantees.
- The City reserves the right to **reject any or all bids** and to accept the bid deemed most advantageous to the City.
- Bids received after the stated deadline will not be considered.
- Full payment and removal of the property must occur within the time specified upon award.

| **Signature of Bidder:** | _____ | **Date:** _____ |

For City Use Only

Field	Information
Date/Time Received:	
Received By:	
Bid Opened On:	
Bid Accepted / Rejected:	