

WATER/ENVIRONMENTAL COMMITTEE

September 13, 2018

MEMBERS PRESENT

Chairman Burtle
Alderman Jones
Alderman Lanzotti

ALSO PRESENT

Mayor Barry
Foreman Marlin Brune
Kellie Hamell
Alderman Olive
Lake Superintendent Jackson
Airport Manager Newberry

Russ Brodowski
Owen Lasswell
Traci Bentley
Chris Groth

MEMBERS ABSENT

Alderman Budd

Chairman Burtle called the meeting to order at 6:00 P.M.

MONTHLY STATUS REPORT

Foreman Brune presented the August monthly status report.

PARTIAL PAY REQUEST #14 FROM PLOCHER CONSTRUCTION

Water Foreman Brune presented pay Request #14 from Plocher Construction for the amount of \$1,043,100.00.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to authorize and direct the Mayor to sign Pay Request #14 from Plocher Construction in the amount of \$1,043,100.00 for work on the New Water Treatment Plant and forward the request to IEPA Low Interest Loan Program for disbursement and approve payment of same pending receipt of disbursement from IEPA, this conditioned upon receipt of signed mechanics lien waivers in this amount and recommendation by the Project Engineer that the work has been satisfactorily performed. Motion carried 3-0.

INVOICES FROM BENTON & ASSOCIATES, CLARK-DIETZ AND DICKINSON HUSSMAN

Water Foreman Brune presented an invoice from Benton & Associates in the amount of \$55,177.03 for work performed related to the construction of the new Water Treatment Plant from July 22, 2018 through September 1, 2018.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Benton & Associates \$55,177.03 for work performed related to the construction of the new Water Treatment Plant from July 22, 2018 through September 1, 2018. Motion carried 3-0.

Water Foreman Brune presented an invoice from Clark-Dietz for the total amount of \$3,830.00 for work performed related to the construction of the new Water Treatment Plant from July 28, 2018 through August 30, 2018.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Clark Dietz in the amount of \$3,830.00 for work performed related to the

construction of the New Water Treatment Plant from July 28, 2018 through August 30, 2018. Motion carried 3-0.

Water Foreman Brune presented an invoice from Dickinson Hussman for the total amount of \$6,385.80 for work performed related to the construction of the new Water Treatment Plant from June 1, 2018 through August 31, 2018.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Dickinson Hussman in the amount of \$6,385.80 for work performed related to the construction of the New Water Treatment Plant from June 1, 2018 through August 31, 2018. Motion carried 3-0.

COMMERICAL WATER RATES

Chairman Burtle stated Superintendent Speagle received an e-mail from Clearwater Organic Farms requesting some relief on their water bills, as their first bill was over \$7,000.00.

Chairman Burtle advised the Committee that the business meets the qualifications for City Code 1-10-3 that would offer free water not to exceed 15,000 cubic feet per 2-month period for 2 years. After a short discussion between the Committee it was suggested to have the City Code amended to reflect gallons instead of cubic feet and be for a one-month period, due to monthly billing coming soon. It was also decided to increase the amount from 15,000 cubic feet every two months to 20,000 cubic feet which would convert to 75,000 gallons per month of free water.

Motion by Alderman Lanzotti and seconded by Alderman Jones to recommend to the City Council to direct the City Attorney to amend the City Code 1-10-3 Section A to read "Free water not to exceed seventy-five thousand (75,000) gallons per one (1) month period for two (2) years." Motion carried 3-0.

CORRPRO ANNUAL CATHODIC PROTECTION AGREEMENT

Water Foreman Brune advised the Committee of a yearly maintenance agreement with Corrpro Co. for equipment at the Cherokee Street Tower, High School Tower and the Southwest Tower. The agreement is \$875.00 per tower, making the total annual agreement \$2,625.00.

Motion by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to renew the Corrpro Annual Cathodic Protection Agreement for the Water Towers at a cost not to exceed \$2,625.00. Motion carried 3-0.

APPROVE WATER SERVICE FOR PROPERTY AT LAKESIDE & LINCOLN TRAIL AND DELAY ANNEXATION

Water Foreman Brune informed the Committee of two property owners that have contacted Superintendent Speagle requesting water service. Both properties are contiguous to the City, but do not want to be annexed in. The first property is off of Lincoln Trail and there is current service across the street. This property does not have a home on it; it is used for hunting. The second property is south of Rt 48 on Spresser Street. Chairman Burtle tabled this item until next month and requested Superintendent Speagle to bring figures of how much it will cost the City to run service to these properties.

AMEND LANDLORD PROCEDURE

Water Office Manager Hamell explained to the Committee that the office has a landlord agreement with several landlords in town. This process works as follows: when a tenant moves out, instead of shutting the water off, it will automatically go back into the landlord's name with no charge. Lately there have been issues with new tenants moving into the residence and not switching the water to their names; the landlords are trying to dispute the bills. Manager Hamell is suggesting to do away with the current policy and requiring the landlords to call in to have the water put into their name and call when they want it to be shut off. The Customer Service Fee will still be waived. After a lengthy discussion, it was suggested to keep the current policy and add the new one, and let the landlord decide which they would prefer.

Motion by Alderman Lanzotti and seconded by Alderman Jones to recommend to the City Council to allow Water Office Manager Hamel to offer landlords the option to stay on the current agreement, but be held responsible for any bills if tenants do not switch the water out of their name, or to choose to have the water shut off when a tenant moves out and the landlord will call to have it put in their name and when they would like it turned off. Both options waive the Customer Service Fee. Motion carried 3-0.

WATER COLLECTION OFFICE UPDATE

Water Office Manager Hamell informed the Committee that CTI has been having to auto eject the daily data backup cartage, due to the eject button on the server failing. Superintendent Speagle is considering moving up replacement from next year to this year. Manager Hamell also advised there were 165 credit card payments in the month of August, and this has gone up from July.

WATER SUPERINTENDENT'S REPORT

Water Foreman Brune stated they had two holdups on East Main Cross. The first was contaminated soil and the second was a sewer manhole that had to be replaced. These issues have been addressed and work has continued. Water Foreman Brune also advised both vehicles that were purchased in February have been received.

Motion by Alderman Jones and seconded by Alderman Lanzotti to adjourn. Motion carried 3-0. Meeting adjourned at 7:30P.M.

Shawn Burtle, Chairman
Water/Environmental Committee