

## WATER/ENVIRONMENTAL COMMITTEE

January 11, 2018

### MEMBERS PRESENT

Chairman Burtle  
Alderman Jones  
Alderman Budd  
Alderman Lanzotti

### ALSO PRESENT

Mayor Barry  
Water Superintendent Speagle  
Treasurer Nation  
City Attorney Romano  
Alderman Walters  
Alderman Olive

Reggie Benton  
Jamie Headen  
Terri France  
Owen Laswell  
Frank Mathon  
Richard Davis  
\*\*See Attached\*\*

Chairman Burtle called the meeting to order at 7:06 P.M.

### LANDLORD/TENANT AGREEMENT

Mayor Barry advised the Committee that the City Treasurers Office has had a hard time collecting final water bills from tenants that have moved out of rental property. Mayor Barry explained he had a print out of one apartment that has had four tenants in four years and each one of them did not pay their final bill. The total for these bills is \$591.69. Mayor Barry proposed that the tenant and landlord be responsible for the water bill at the property. Treasurer Nation explained the current process when a tenant moves out of a property; they are first sent a final bill and given 2 weeks to pay it. If this is not paid, they are sent a reminder. They are then sent a second letter, and if not paid, they are sent to collections. Anytime someone comes to start new service their name is checked in the system to see if they owe an old bill and that bill needs to be paid or set up on a payment plan before new service is started. After a long discussion with several landlords, the Committee decided to require any tenants renting property to pay a \$200.00 deposit to start water service, which would be refundable when the water service is terminated and the final bill is paid. If the final bill is left unpaid, the deposit would be applied to the amount due. Also, if there is an old bill that has not been paid, they would be required to pay the bill in full to get service turned on at a new location instead of being set up on a payment plan. City Attorney Romano stated the current City Code, 8-4-1 requires a written application to be signed by applicant to start water service. The work orders that the Treasurer's Office is currently using does meet these requirements.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to direct City Attorney Romano to amend City Code Sections 8-4-1 and 8-5-4 to require tenants and contract purchasers to pay a \$200.00 security deposit as a condition of receiving water and sewer services, to prohibit water or sewer services to tenants or contract purchasers who are indebted to the City for past water or sewer services until and unless such indebtedness is fully paid, to address verification of the identity of the tenants and contract purchasers who sign the application for water-sewer services, require all adult occupants for such services to sign such application, and to prepare a water-sewer service application form. Motion carried 4-0.

### MONTHLY STATUS REPORT

Water Superintendent Speagle stated they did not do shut offs in December due to water bills in question being addressed.

### **PARTIAL PAY REQUEST FROM PLOCHER CONSTRUCTION COMPANY**

Superintendent Speagle presented pay Request # 6 from Plocher Construction for the amount of \$786,150.00.

Motion was made by Alderman Budd and seconded by Alderman Lanzotti to recommend to the City Council to authorize and direct the Mayor to sign Pay Request # 6 from Plocher Construction in the amount of \$786,150.00 for work on the New Water Treatment Plant and forward the request to IEPA Low Interest Loan Program for disbursement and approve payment of same pending receipt of disbursement from IEPA, this conditioned upon receipt of signed mechanics lien waivers in this amount and recommendation by the Project Engineer that the work has been satisfactorily performed. Motion carried 4-0.

### **INVOICES FROM BENTON & ASSOCIATES AND CLARK-DIETZ**

Superintendent Speagle presented an invoice from Benton & Associates in the amount of \$57,321.35 for work performed related to the construction of the new Water Treatment Plant from November 26, 2017 through December 23, 2017.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Benton & Associates \$57,321.35 for work performed related to the construction of the new Water Treatment Plant from November 26, 2017 through December 23, 2017. Motion carried 4-0.

Superintendent Speagle presented an invoice from Clark-Dietz for the total amount of \$6,310.00 for work performed related to the construction of the New Water Treatment Plant from November 25, 2017 through December 31, 2017.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to pay Clark Dietz in the amount of \$6,310.00 for work performed related to the construction of the New Water Treatment Plant from November 25, 2017 through December 31, 2017. Motion carried 4-0.

### **WATER PLANT CONSTRUCTION WORK CHANGE ORDER APPROVAL**

Jamie Headen addressed the Committee with contract change order #1 for the New Water Treatment Plant. Jamie Headen stated this change order includes a decrease in the amount of \$165,026.63. This would include a decrease in the amount of \$237,300.00 in concrete removal, elevator maintenance, termite control and structural steel galvanizing and an increase in the amount of \$68,902.94 for filter rebar, exterior lighting, UV power feed revisions and cleaning the northeast corner of property. Alderman Budd voiced concerns with clearing all the trees in the northeast corner, if possible he would like to save some of the larger trees in the area.

Motion was made by Alderman Jones and seconded by Alderman Burtle to recommend to the City Council to allow Benton & Associates to continue with change order #1. Motion tied 2-2.

Chairman Burtle advised he would like this placed on the next City Council Agenda.

### **DIRECT BENTON & ASSOCIATES TO ADDRESS CONVERTING CU. FT. TO GALLONS AND INCREMENTAL CALCULATIONS ON WATER BILLING**

Water Superintendent Speagle stated AMR's read in gallons and that is converted into cubic ft for the water billing. Now that most of the meters have been switched to AMR's we would be able to convert the water billing process to bill by the gallon instead of cubic ft.

Motion was made by Alderman Budd and seconded by Alderman Lanzotti to recommend to the City Council to direct Benton & Associates to address converting cubic ft to gallons and incremental calculations on water billing. Motion carried 4-0.

### **MONTHLY BILLING APPROVAL/START DATE**

Terri France advised the Committee it would be best to wait to start monthly billing until May 1<sup>st</sup> or later, as that is when the new fiscal year begins. City Attorney Romano stated due to the number of high bill complaints May 1<sup>st</sup> could be too long to wait.

Motion was made by Alderman Budd and seconded by Alderman Lanzotti to recommend to the City Council to direct City Attorney Romano to prepare an ordinance amending City Code Sections 8-4-9 and 8-5-6 to convert from a bi-monthly to a monthly billing system starting May 1st for water and sewer bills. Motion carried 4-0.

### **STATUS OF ONLINE BILL PAY**

City Treasurer Nation advised she has spoken with several merchant bank providers. Illinois Funds offers this service with no contract and no cost to the City. They have a flat 2.30% convenience charge to the customer, which is lower than the other merchant banks she spoke with. The City would receive one card reader at no cost, and they will integrate with Incode. Set up would take 6-10 weeks.

Motion was made by Alderman Budd and seconded by Alderman Lanzotti to recommend to the City Council to allow City Treasurer Nation to proceed with Illinois Funds for online bill pay in the City Treasurers Office. Motion carried 4-0.

### **APPROVE BILL FORMAT WITH BARCODE**

Chairman Burtle advised with a barcode being on the water bill this will make it easier for the Water Department employee. When the customer comes into pay their bill, the employee will just have to scan the barcode on their bill and it will automatically pull up that customers account information. City Treasurer Nation had several samples of different options for water bills that included the barcode. These would be letter size bills that include more information for the customer on their bill.

### **PURCHASE BARCODE EQUIPMENT**

City Treasurer Nation advised the proper equipment is available through Incode and she will know the total cost for the February Committee meeting.

### **PURCHASE ENVELOPE STUFFER/FOLDER FOR WATER BILLS**

City Treasurer Nation stated she has an appointment set for Tuesday January 16, 2018 at 10:00 AM with Midwest Mailing for information on the equipment and price for the envelope stuffer/folder.

### **CTI BACKUP PROGRESS UPDATE**

Chairman Burtle advised he received an update from CTI. The current back up is being monitored daily. There have been some reoccurring problems with certain machines and this is being worked on. The City Treasurer's Office, Taylorville Police Department and Laserfiche servers are backing up daily with no errors.

### **UCMR4 LAB AUTHORIZATION**

Water Superintendent Speagle advised he received 2 quotes for the UCMR4 lab testing for 2019-2020. Pace Labs quoted \$17,020.00, and PDC Labs quoted \$9,180.00. Water Superintendent Speagle is recommending to go with PDC Labs.

Motion was made by Alderman Lanzotti and seconded by Alderman Jones to recommend to the City Council to allow Water Superintendent Speagle to go with PDC Labs for the 2019-2020 UCMR4 lab testing, not to exceed \$9,180.00. Motion carried 4-0.

### **CHLORINATOR MAINTENANCE**

Water Superintendent Speagle advised 3 of the chlorinators and 2 injectors need to be serviced at the Water Plant. Water Superintendent Speagle received 2 quotes for this service: Ressler & Associates in the amount of \$1,813.47, and Sidener Environmental Services in the amount of \$1,794.84. Superintendent Speagle is recommending to go with Sidener Environmental Services.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to allow Water Superintendent Speagle to have Sidener Environmental Services perform service to 3 chlorinators and 2 injectors at the Water Plant, not to exceed \$1,794.84. Motion carried 4-0.

### **WATER SUPERINTENDENT'S REPORT**

Water Superintendent Speagle advised Jamie Headen has a Financial Review/Restructuring Request for IEPA loan terms & conditions. This would allow the City to receive a lower interest rate of 1.32% instead of the original rate of 1.64%. The City can choose the length of the loan for 20, 25 or 30 years. City Attorney Romano stated the following motion needs to be added to the next City Council Meeting to get this approved and moving along.

### **ANY OTHER MATTERS**

Larry Morrissey addressed the Committee in reference to his water bill. Mr. Morrissey stated he lives out of City Limits and already pays double the water rates and with the recent rate increases his bill has tripled. He also stated he had a profile run and it shows that he used over 190 gallons of water at 2:00A.M. Mr. Morrissey questioned getting his property annexed into City Limits to lower his water rates. City Attorney Romano looked at the map Mr. Morrissey provided and explained to Mr. Morrissey that in order to be annexed into the City his property would have to be contiguous to City limits, which it is not. Mayor Barry and Water Superintendent Speagle advised Mr. Morrissey they would check into his water usage and get back with him next week.

Motion by Alderman Budd and seconded by Alderman Lanzotti to adjourn. Motion carried 4-0.  
Meeting adjourned at 10:02 P.M.

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Shawn Burtle, Chairman  
Water/Environmental Committee

WATER/ENVIRONMENTAL COMMITTEE

March 8, 2018

MEMBERS PRESENT

Chairman Burtle  
Alderman Jones  
Alderman Budd  
Alderman Lanzotti

ALSO PRESENT

Mayor Barry  
Water Superintendent Speagle  
Treasurer Nation  
Alderman Olive

Terri France  
Owen Lasswell  
Traci Bentley

Chairman Burtle called the meeting to order at 7:37 P.M.

MONTHLY STATUS REPORT

Superintendent Speagle presented January and February status reports.

PARTIAL PAY REQUEST FROM PLOCHER CONSTRUCTION COMPANY

Superintendent Speagle presented pay Request # 8 from Plocher Construction for the amount of \$462,195.00.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to authorize and direct the Mayor to sign Pay Request # 8 from Plocher Construction in the amount of \$462,195.00 for work on the New Water Treatment Plant and forward the request to IEPA Low Interest Loan Program for disbursement and approve payment of same pending receipt of disbursement from IEPA, this conditioned upon receipt of signed mechanics lien waivers in this amount and recommendation by the Project Engineer that the work has been satisfactorily performed. Motion carried 4-0.

INVOICES FROM BENTON & ASSOCIATES, CLARK-DIETZ AND DICKINSON  
HUSSMAN

Superintendent Speagle presented an invoice from Benton & Associates in the amount of \$54,670.93 for work performed related to the construction of the new Water Treatment Plant from January 21, 2018 through February 17, 2018.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Benton & Associates \$54,670.93 for work performed related to the construction of the new Water Treatment Plant from January 21, 2018 through February 17, 2018. Motion carried 4-0.

Superintendent Speagle presented an invoice from Clark-Dietz for the total amount of \$1,680.00 for work performed related to the construction of the New Water Treatment Plant from January 27, 2018 through February 23, 2018.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to pay Clark Dietz in the amount of \$1,680.00 for work performed related to the construction of the New Water Treatment Plant from January 27, 2018 through February 23, 2018. Motion carried 4-0.

Superintendent Speagle presented an invoice from Dickinson Hussman in the amount of \$4,857.71 for work performed related to the construction of the New Water Treatment Plant from February 2, 2018 through February 28, 2018.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to pay Dickinson Hussman in the amount of \$4,857.71 for work performed related to the construction of the new Water Treatment Plant from February 2, 2018 through February 28, 2018. Motion carried 4-0.

#### **APPROVE PURCHASE OF BEACON SOFTWARE & TABLETS**

Superintendent Speagle presented a proposal to purchase three tablets and Beacon software from Midwest Meter at an initial cost of \$39,640.00. After one year there will be a fee of \$2,120.00 along with a \$.03 per meter per month charge for an additional yearly cost of approximately \$2,000.00 for a total of \$4,120.00 per year.

Motion was made by Alderman Budd and seconded by Alderman Jones to recommend to the City Council to allow Superintendent Speagle to complete the purchase of Beacon software and three tablets which includes installation and three days of onsite training for a cost not to exceed \$39,640.00. Motion carried 4-0.

#### **STATUS OF ONLINE BILL PAY**

Terri France advised the Committee there is an online training set up with EPAY on March 20<sup>th</sup> at 8:30 A.M

#### **APPROVE BILL FORMAT WITH BARCODE**

Terri France provided the Committee with a sample of the new water bills and explained the format and information that would be provided to the customer. Chairman Burtle stated he would like the new bill to separate the City and Sanitary charges with sub-totals.

#### **CTI BACKUP PROGRESS UPDATE**

Superintendent Speagle stated the backup is working correctly and the new back up hard drive is installed in the server.

#### **ENVELOPE STUFFER UPDATE**

Superintendent Speagle advised the envelope stuffer has been ordered but the vendor does not have a delivery date yet.

#### **BARCODE EQUIPMENT UPDATE**

Superintendent Speagle stated one reader has been purchased and another one may be ordered.

#### **APPROVE 2018/2019 BUDGET**

Superintendent Speagle presented the FY 2018/2019 Budget.

Motion by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to forward the proposed FY 2018/2019 Water Budget to the Finance Committee. Motion carried 4-0.

**AMENDING TAP ON FEES AND WATER MAIN EXTENSION POLICIES AND FEES**

Superintendent Speagle tabled until next month.

**WATER SUPERINTENDENT'S REPORT**

Superintendent Speagle informed the Committee that the paperwork had been submitted to the railroad for the bore under for Main Cross but he had yet to hear back from the railroad, although the check had recently cleared.

**ANY OTHER MATTERS**

Superintendent Speagle advised the Committee that IEPA has instituted a new directive that the Water Department must deliver a lead information notice to any resident who will have their water disturbed whether it be due to a water main replacement, service line repair or replacement or meter change.

Motion by Alderman Jones and seconded by Alderman Lanzotti to adjourn. Motion carried 4-0.  
Meeting adjourned at 8:50 P.M.

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Shawn Burtle, Chairman  
Water/Environmental Committee



## WATER/ENVIRONMENTAL COMMITTEE

April 12, 2018

### MEMBERS PRESENT

Chairman Burtle  
Alderman Jones  
Alderman Budd  
Alderman Lanzotti

### ALSO PRESENT

Water Superintendent Speagle  
Airport Manager Newberry  
Alderman Vota  
Alderman Olive  
Alderman Walters  
Terri France

Kellie Hamell  
Mike Walter  
Shirley Sams

Chairman Burtle called the meeting to order at 6:00 P.M.

### MONTHLY STATUS REPORT

Superintendent Speagle presented the March monthly status report.

### PARTIAL PAY REQUEST #9 FROM PLOCHER CONSTRUCTION

Superintendent Speagle presented pay Request # 9 from Plocher Construction for the amount of \$1,632,150.00.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to authorize and direct the Mayor to sign Pay Request # 9 from Plocher Construction in the amount of \$1,632,150.00 for work on the New Water Treatment Plant and forward the request to IEPA Low Interest Loan Program for disbursement and approve payment of same pending receipt of disbursement from IEPA, this conditioned upon receipt of signed mechanics lien waivers in this amount and recommendation by the Project Engineer that the work has been satisfactorily performed. Motion carried 4-0.

### INVOICES FROM BENTON & ASSOCIATES AND CLARK-DIETZ

Superintendent Speagle presented an invoice from Benton & Associates in the amount of \$57,661.15 for work performed related to the construction of the new Water Treatment Plant from February 18, 2018 through March 17, 2018.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to pay Benton & Associates \$57,661.15 for work performed related to the construction of the new Water Treatment Plant from February 18, 2018 through March 17, 2018. Motion carried 4-0.

Superintendent Speagle presented an invoice from Clark-Dietz for the total amount of \$7,952.20 for work performed related to the construction of the New Water Treatment Plant from February 24, 2018 through March 30, 2018.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Clark Dietz in the amount of \$7,952.20 for work performed related to the construction of the New Water Treatment Plant from February 24, 2018 through March 30, 2018. Motion carried 4-0.

### **2018-2019 LAB FEE PROGRAM**

Superintendent Speagle has acquired a quote from the IEPA for the 2018-2019 lab fee program but has been unable to acquire a quote from PDC Labs after repeated requests. IEPA fee for the next sampling year is \$11,919.75.

Motion by Alderman Budd and seconded by Alderman Lanzotti to recommend to the City Council to utilize IEPA for the 2018-2019 lab fee program at a cost not to exceed \$11,919.75. Motion carried 4-0.

### **AWARD SERVICE LINE BIDS**

Superintendent Speagle presented a recap of bids that were opened on April 4, 2018 at 3:00 p.m. in the City Clerk's Office. Listed below is a recap of the bids:

Midwest Meter	\$14,380.00
Schulte Supply	\$14,479.00
IMCO	\$14,799.00
Water Products Co.	\$15,095.00

Motion by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to award the Service Line Bid to the lowest bidder, Midwest Meter, at a cost not to exceed \$14,380.00. Motion carried 4-0.

### **PURCHASE FORD F150**

Superintendent Speagle presented a quote from Bob Ridings of Taylorville for a F150. Bob Ridings did not obtain the state bid this year however they can come within \$300.00 of the state bid as the quote reflects. In an effort to purchase locally Superintendent Speagle is asking that we waive the bidding process and purchase the truck at the stated price of \$26,734.00.

There was a lengthy discussion regarding this purchase. Alderman Budd, Chairman of the Finance Committee, advised he would not approve this purchase at this time as the City does not know what the final cost of the new Water Plant is going to be. He asked Superintendent Speagle if he knew if the loan extension had been approved. Superintendent Speagle advised the loan extension would not be approved until the loan is finalized.

Chairman Burtle disagreed, stating the Water Department is the only Department that is self-sustaining. Chairman Burtle informed Alderman Budd that he appreciated that he is looking out for the City's finances but in this case, nothing comes from the General Fund and Superintendent Speagle knows what is in his budget. There were other Aldermen in attendance that voiced opposition as well. Chairman Budd advised he would make the motion to purchase the vehicle, then if need be, Chairman Burtle can have it placed on the City Council Agenda for a vote of the full Council.

Motion by Alderman Jones and seconded by Alderman Burtle to recommend to the City Council to allow Superintended Speagle to purchase a Ford F150 from Bob Ridings, at a cost not to exceed \$26,734.00. Motion was 2-2.

Chairman Burtle advised he would contact Mayor Barry to have this issue placed on the April 16, 2018 City Council Agenda, for a full Council vote.

### **WAIVING TAPPING FEES FOR PROPERTIES ANNEXED TO CITY**

Superintendent Speagle informed the Committee that the Mayor, Alderman Vota, Street & Sewer Superintendent Wiseman and himself met with a representative of R.P. Lumber concerning the annexation of their property and the fact that there was no incentive offered when they were annexed. R.P. Lumber is looking at the proposed TIF District and incentives that are being created for incoming businesses and yet they did not receive any. They are asking that we waive all fees required for installation as well as install the service onto their property.

Motion by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to waive the water tapping fees for R.P. Lumber and the City will provide the installation of the service line. Motion carried 4-0.

### **AMENDING TAP ON FEES AND WATER MAIN EXTENSION POLICIES AND FEES**

Superintendent Speagle informed the Committee that E.J. Water has held a meeting in Taylorville asking for interest for connections in Taylorville and Johnson Townships. If desired extension to outside customers is desired, the City will need to amend their policies and fee structure that include charging for materials, legal fees, labor and equipment costs.

Motion by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to address the out of town tapping fees by changing the cost from \$20.00 per front footage to \$5.00 per front footage. Motion carried 4-0.

### **WATER COLLECTION OFFICE UPDATE**

Superintendent Speagle informed the Committee of several items that are being worked through and provided a timeline for projected completion dates. Kellie Hamell will begin her duties at the Water Collection Manger on April 17<sup>th</sup>.

Chairman Burtle asked that the Water Collection Office Updates remain on the Water Agenda until the process is complete.

### **WATER SUPERINTENDENT'S REPORT**

Superintendent Speagle informed the Committee the City has received the permit from the railroad and the bore project is out for bid.

The title searches are complete showing that the City owns the 15 foot strip along Rt. 29 with no omissions. Late next fall, Superintendent Speagle will have it surveyed. This is one of seven areas that need to be cleared for future accessibility for repairs.

### **ANY OTHER MATTERS**

Superintendent Speagle advised he has contacted the Mayors Secretary, Lisa Sassatelli. She is on the team working on the new City Web Site to inquire about having a link added to the City's page that the residents can use to pay their water bills on line.

Superintendent Speagle presented the Committee with a notice that is taped to the customers door notifying the resident that they have a leak which could be a problem with plumbing inside the tank of a toilet. It instructs them on how to test with food coloring.

The notice advised them of the date it was identified during the collection of meter readings. They are advised if they would like assistance to contact the Water Collection Office. At this time the Water Meter Technician then calls the Water Department advising them when they placed the notice on the door to keep record of it in case someone comes in at a later date stating they were not aware there was a problem.

Superintendent Speagle also stated it would be very beneficial if his Department would get at least a one-year notice of upcoming overlay projects they could be handled in a more productive manner. Alderman Walters advised this could be addressed at a Street and Sewer Committee Meeting to come up with a time frame of the overlay projects.

Motion by Alderman Budd and seconded by Alderman Lanzotti to adjourn. Motion carried 4-0.

Meeting adjourned at 7:25 P.M.

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Shawn Burtle, Chairman  
Water/Environmental Committee

WATER/ENVIRONMENTAL COMMITTEE

May 10, 2018

MEMBERS PRESENT

Chairman Burtle  
Alderman Jones  
Alderman Lanzotti

ALSO PRESENT

Water Superintendent Speagle  
Kellie Hamell  
Terri France

Tim McCardle  
Owen Lasswell  
Traci Bentley

MEMBERS ABSENT

Alderman Budd

Chairman Burtle called the meeting to order at 6:30 P.M.

**MONTHLY STATUS REPORT**

Superintendent Speagle presented the April monthly status report.

**PARTIAL PAY REQUEST #9 FROM PLOCHER CONSTRUCTION**

Superintendent Speagle presented pay Request # 10 from Plocher Construction for the amount of \$1,615,950.00.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to authorize and direct the Mayor to sign Pay Request # 10 from Plocher Construction in the amount of \$1,615,950.00 for work on the New Water Treatment Plant and forward the request to IEPA Low Interest Loan Program for disbursement and approve payment of same pending receipt of disbursement from IEPA, this conditioned upon receipt of signed mechanics lien waivers in this amount and recommendation by the Project Engineer that the work has been satisfactorily performed. Motion carried 3-0.

**INVOICES FROM BENTON & ASSOCIATES AND CLARK-DIETZ**

Superintendent Speagle presented an invoice from Benton & Associates in the amount of \$57,786.97 for work performed related to the construction of the new Water Treatment Plant from March 18, 2018 through April 14, 2018.

Motion was made by Alderman Lanzotti and seconded by Alderman Jones to recommend to the City Council to pay Benton & Associates \$57,786.97 for work performed related to the construction of the new Water Treatment Plant from March 18, 2018 through April 14, 2018. Motion carried 3-0.

Superintendent Speagle presented an invoice from Clark-Dietz for the total amount of \$4,275.00 for work performed related to the construction of the new Water Treatment Plant from March 31, 2018 through April 27, 2018.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Clark Dietz in the amount of \$4,275.00 for work performed related to the construction of the New Water Treatment Plant from March 31, 2018 through April 27, 2018. Motion carried 3-0.

Superintendent Speagle presented an invoice from Dickinson Hussman in the amount of \$2,400.00 for work performed related to the construction of the new Water Treatment Plant from March 1, 2018 through April 30, 2018.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Dickinson Hussman in the amount of \$2,400.00 for work performed related to the construction of the new Water Treatment Plant from March 1, 2018 through April 30, 2018. Motion carried 3-0.

#### **AWARD BID ON RAILROAD BORE ON E MAIN CROSS**

Superintendent Speagle has acquired a sealed bid from Petersburg Plumbing and Excavating for the bore and jack and installation of water main at the railroad crossing located on E. Main Cross St. in the amount of \$140,566.00.

Motion was made by Alderman Lanzotti and seconded by Alderman Jones to recommend to the City Council to award the bid of \$140,566.00 to the lowest qualifying bidder, Petersburg Plumbing and Excavating and authorize the Mayor and Clerk to sign the Contract and issue the Notice to Proceed ending the receipt of the Railroad Liability insurance requirement stated in the contract. Motion carried 3-0.

#### **WATER COLLECTION OFFICE UPDATE**

Manager Hamell informed the Committee that the credit card machines are up and operational, and she is currently working on getting a link added to the City's webpage for online bill pay. At this time Manager Hamell and Water Superintendent Speagle are still working with Incode on the new bill format.

#### **WATER SUPERINTENDENT'S REPORT**

Water Superintendent Speagle advised the 2018 Ford F350 that was approved at Council has been delayed and will take 3-4 months to arrive. Due to the delay, the Water Department will get a 2019 model for the same price.

#### **ANY OTHER MATTERS**

Mayor Barry stated the Sanitary District is about to come to an agreement and it should be ready by the next City Council Meeting.

Superintendent Speagle explained about the fuel leak that occurred on the Lake Taylorville Watershed and the status of cleanup.

Motion by Alderman Jones and seconded by Alderman Lanzotti to adjourn. Motion carried 3-0. Meeting adjourned at 7:12 P.M.

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Shawn Burtle, Chairman  
Water/Environmental Committee

WATER/ENVIRONMENTAL COMMITTEE

June 14, 2018

MEMBERS PRESENT

Chairman Burtle  
Alderman Jones  
Alderman Lanzotti  
Alderman Budd

ALSO PRESENT

Mayor Barry  
Superintendent Speagle  
Kellie Hamell  
Alderman Walters  
Alderman Olive

Bud Altman  
Terry Baker  
Traci Bentley

Chairman Burtle called the meeting to order at 6:00 P.M.

MONTHLY STATUS REPORT

Superintendent Speagle presented the May monthly status report.

PARTIAL PAY REQUEST #11 FROM PLOCHER CONSTRUCTION

Superintendent Speagle presented pay Request # 11 from Plocher Construction for the amount of \$1,108,305.00.

Motion was made by Alderman Budd and seconded by Alderman Lanzotti to recommend to the City Council to authorize and direct the Mayor to sign Pay Request # 11 from Plocher Construction in the amount of \$1,108,305.00 for work on the New Water Treatment Plant and forward the request to IEPA Low Interest Loan Program for disbursement and approve payment of same pending receipt of disbursement from IEPA, this conditioned upon receipt of signed mechanics lien waivers in this amount and recommendation by the Project Engineer that the work has been satisfactorily performed. Motion carried 4-0.

INVOICES FROM BENTON & ASSOCIATES, CLARK-DIETZ AND DICKINSON  
HUSSMAN

Superintendent Speagle presented an invoice from Benton & Associates in the amount of \$63,639.41 for work performed related to the construction of the new Water Treatment Plant from April 15, 2018 through May 26, 2018.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to pay Benton & Associates \$63,639.41 for work performed related to the construction of the new Water Treatment Plant from April 15, 2018 through May 26, 2018. Motion carried 4-0.

Superintendent Speagle presented an invoice from Clark-Dietz for the total amount of \$1,070.00 for work performed related to the construction of the new Water Treatment Plant from April 28, 2018 through May 25, 2018.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Clark Dietz in the amount of \$1,070.00 for work performed related to the construction of the New Water Treatment Plant from April 28, 2018 through May 25, 2018. Motion carried 4-0.

Superintendent Speagle presented an invoice from Dickinson Hussman in the amount of \$3,899.41 for work performed related to the construction of the new Water Treatment Plant from May 1, 2018 through May 31, 2018.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to pay Dickinson Hussman in the amount of \$3,899.41 for work performed related to the construction of the new Water Treatment Plant from May 1, 2018 through May 31, 2018. Motion carried 4-0.

#### **WATER COLLECTION OFFICE UPDATE**

Manager Hamell informed the Committee that online bill pay is up and functioning on the City's website. Manager Hamell advised the folder/stuffer was used for water quality reports. The machine did not work as smoothly as hoped; the company is aware of the issues. Manager Hamell also advised of several items that are being worked on and provided a timeline for projected completion dates.

#### **WATER SUPERINTENDENT'S REPORT**

Superintendent Speagle informed the Committee the City Engineer has the documents for the Bore and Jack and is seeking signatures from the bidder as well as the insurance certificate they are required to provide.

#### **ANY OTHER MATTERS**

A conference call with William of Keystone Power Holdings was held concerning solar panels at the current Water Plant site. William advised the Committee that his company would install the solar panels and provide all maintenance at no cost to the City. The only obligation the City would have is to purchase the energy that is produced by the solar panels. This would be a lower cost of .048 cents with a 2.25% escalator. The solar farm would be built on the property of the current Water Plant and would be approximately 2.5 acres.

Motion by Alderman Jones and seconded by Alderman Budd to adjourn. Motion carried 4-0. Meeting adjourned at 7:22 P.M.

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Shawn Burtle, Chairman  
Water/Environmental Committee



## WATER/ENVIRONMENTAL COMMITTEE

August 9, 2018

### MEMBERS PRESENT

Chairman Burtle  
Alderman Jones  
Alderman Lanzotti  
Alderman Budd

### ALSO PRESENT

Mayor Barry  
Superintendent Speagle  
Airport Manager Newberry  
Superintendent Jackson  
Alderman Walters  
Alderman Olive  
Marlin Brune

Shirley Sams  
Cameron Scheller  
Eric Adams  
Mike Coady  
Terry Asbridge  
Adam Vocks  
Owen Lasswell

Chairman Burtle called the meeting to order at 6:00 P.M.

### MONTHLY STATUS REPORT

Water Foreman Marlin Brune presented the monthly status report; he advised Petersburg Plumbing finished boring under the railroad, which included a water main installation from Paw Paw to Long. A water sample has been sent and all is good. They are now installing a water main from Long to Cherokee.

### PARTIAL PAY REQUEST #13 FROM PLOCHER CONSTRUCTION

Mr. Brune presented pay Request # 13 from Plocher Construction for the amount of \$984,150.00.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to authorize and direct the Mayor to sign Pay Request # 13 from Plocher Construction in the amount of \$ 984,150.00 for work on the New Water Treatment Plant and forward the request to IEPA Low Interest Loan Program for disbursement and approve payment of same pending receipt of disbursement from IEPA, this conditioned upon receipt of signed mechanics lien waivers in this amount and recommendation by the Project Engineer that the work has been satisfactorily performed. Motion carried 4-0.

### INVOICES FROM BENTON & ASSOCIATES, CLARK-DIETZ AND DICKINSON HUSSMAN

Mr. Brune presented an invoice from Benton & Associates in the amount of \$32,598.69 for work performed related to the construction of the new Water Treatment Plant from June 24, 2018 through July 21, 2018.

Motion was made by Alderman Budd and seconded by Alderman Jones to recommend to the City Council to pay Benton & Associates \$32,598.69 for work performed related to the construction of the new Water Treatment Plant from June 24, 2018 through July 21, 2018. Motion carried 4-0.

Mr. Brune presented an invoice from Clark-Dietz for the total amount of \$1,655.00 for work performed related to the construction of the new Water Treatment Plant from June 30, 2018 through July 27, 2018.

Motion was made by Alderman Budd and seconded by Alderman Lanzotti to recommend to the City Council to pay Clark Dietz in the amount of \$1,655.00 for work performed related to the construction of the New Water Treatment Plant from June 30, 2018 through July 27, 2018. Motion carried 4-0.

### **WATER COLLECTION OFFICE WINDOW RECONFIGURATION**

Alderman Olive, Chairman of the Public Facilities Committee, advised the window reconfiguration has already been completed. L&M Gardner Glass has a new countertop on order, the glass will remain the same.

The reconfiguration is being done as a safety measure. The ledge outside the window is only 3-4 inches, and anyone can easily reach in and contact the employee. The new ledge will be 20” which will prevent this from happening and allow the customer more room to write checks, etc.

### **WATER COLLECTION OFFICE UPDATE**

Superintendent Speagle presented the Water Collection Office Update; following is a summary:

- Online bill pay- In July there were 146 credit card payments
- Data Back-up is going well. The new bill format is set up in INCODE, and the envelopes are being purchased from PS Printing. They will keep enough on hand for two quarters mailing. In the beginning the envelopes will have red printing on the front advising the water customers that the envelope contains the bill.
- The Beacon software is ordered and should be here next month. Once the software and tablets are working well, they will switch to the ME meters. Midwest Meter is monitoring conversations between Beacon and INCODE to ensure that either party doesn't get hung up waiting on the other. Training date is set for September 23<sup>rd</sup> and 24<sup>th</sup>.
- Barcode Reader-There are currently four bar code readers on hand; they are currently entering batches at two of the back desks and two at the front counter.
- Rate Conversion-There will be a meeting with Benton & Associates for the calculation of rates to switch to gallon billings. Terri France will be helping with this process.
- Monthly Billing- Estimating the date to begin the monthly billing is October.
- Collections- An additional \$7,251.63 have been turned over to collections which are finals and old unpaid bills. A total of \$6,352.71 was collected for June and July. They have also attached old unpaid balances to current customer accounts and set up payment plans to get those cleared up.
- Procedures- There are still several procedures that need to be streamlined to allow for monthly billing as well as cross training of employees to cover absences without delay in billings.

Superintendent Speagle stated Water Office Manager Hamell is doing an amazing job and the employees are doing a great job

### **WATER SUPERINTENDENT'S REPORT**

- AMR-Automated Meter Reading-They are installing meter wells where necessary and will soon be scheduling after hour appointments if necessary. There are currently 5,115 AMR's in the system.

- Vehicle Purchase-The two new vehicles that have already been approved and ordered should arrive anytime. The F150 should arrive anytime, the F250 will take about one more month to arrive and due to delay from Ford, the vehicle will be a 2019.

**ANY OTHER MATTERS**

Chairman Burtle stated the new Water Plant is on schedule and under budget.

Motion by Alderman Jones and seconded by Alderman Budd to adjourn. Motion carried 4-0.  
Meeting adjourned at 6:22 P.M.

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Shawn Burtle, Chairman  
Water/Environmental Committee

WATER/ENVIRONMENTAL COMMITTEE

September 13, 2018

MEMBERS PRESENT

Chairman Burtle  
Alderman Jones  
Alderman Lanzotti

ALSO PRESENT

Mayor Barry  
Foreman Marlin Brune  
Kellie Hamell  
Alderman Olive  
Lake Superintendent Jackson  
Airport Manager Newberry

Russ Brodowski  
Owen Lasswell  
Traci Bentley  
Chris Groth

MEMBERS ABSENT

Alderman Budd

Chairman Burtle called the meeting to order at 6:00 P.M.

**MONTHLY STATUS REPORT**

Foreman Brune presented the August monthly status report.

**PARTIAL PAY REQUEST #14 FROM PLOCHER CONSTRUCTION**

Water Foreman Brune presented pay Request #14 from Plocher Construction for the amount of \$1,043,100.00.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to authorize and direct the Mayor to sign Pay Request #14 from Plocher Construction in the amount of \$1,043,100.00 for work on the New Water Treatment Plant and forward the request to IEPA Low Interest Loan Program for disbursement and approve payment of same pending receipt of disbursement from IEPA, this conditioned upon receipt of signed mechanics lien waivers in this amount and recommendation by the Project Engineer that the work has been satisfactorily performed. Motion carried 3-0.

**INVOICES FROM BENTON & ASSOCIATES, CLARK-DIETZ AND DICKINSON HUSSMAN**

Water Foreman Brune presented an invoice from Benton & Associates in the amount of \$55,177.03 for work performed related to the construction of the new Water Treatment Plant from July 22, 2018 through September 1, 2018.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Benton & Associates \$55,177.03 for work performed related to the construction of the new Water Treatment Plant from July 22, 2018 through September 1, 2018. Motion carried 3-0.

Water Foreman Brune presented an invoice from Clark-Dietz for the total amount of \$3,830.00 for work performed related to the construction of the new Water Treatment Plant from July 28, 2018 through August 30, 2018.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Clark Dietz in the amount of \$3,830.00 for work performed related to the

construction of the New Water Treatment Plant from July 28, 2018 through August 30, 2018. Motion carried 3-0.

Water Foreman Brune presented an invoice from Dickinson Hussman for the total amount of \$6,385.80 for work performed related to the construction of the new Water Treatment Plant from June 1, 2018 through August 31, 2018.

Motion was made by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Dickinson Hussman in the amount of \$6,385.80 for work performed related to the construction of the New Water Treatment Plant from June 1, 2018 through August 31, 2018. Motion carried 3-0.

### **COMMERICAL WATER RATES**

Chairman Burtle stated Superintendent Speagle received an e-mail from Clearwater Organic Farms requesting some relief on their water bills, as their first bill was over \$7,000.00.

Chairman Burtle advised the Committee that the business meets the qualifications for City Code 1-10-3 that would offer free water not to exceed 15,000 cubic feet per 2-month period for 2 years. After a short discussion between the Committee it was suggested to have the City Code amended to reflect gallons instead of cubic feet and be for a one-month period, due to monthly billing coming soon. It was also decided to increase the amount from 15,000 cubic feet every two months to 20,000 cubic feet which would convert to 75,000 gallons per month of free water.

Motion by Alderman Lanzotti and seconded by Alderman Jones to recommend to the City Council to direct the City Attorney to amend the City Code 1-10-3 Section A to read "Free water not to exceed seventy-five thousand (75,000) gallons per one (1) month period for two (2) years." Motion carried 3-0.

### **CORRPRO ANNUAL CATHODIC PROTECTION AGREEMENT**

Water Foreman Brune advised the Committee of a yearly maintenance agreement with Corrpro Co. for equipment at the Cherokee Street Tower, High School Tower and the Southwest Tower. The agreement is \$875.00 per tower, making the total annual agreement \$2,625.00.

Motion by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to renew the Corrpro Annual Cathodic Protection Agreement for the Water Towers at a cost not to exceed \$2,625.00. Motion carried 3-0.

### **APPROVE WATER SERVICE FOR PROPERTY AT LAKESIDE & LINCOLN TRAIL AND DELAY ANNEXATION**

Water Foreman Brune informed the Committee of two property owners that have contacted Superintendent Speagle requesting water service. Both properties are contiguous to the City, but do not want to be annexed in. The first property is off of Lincoln Trail and there is current service across the street. This property does not have a home on it; it is used for hunting. The second property is south of Rt 48 on Spresser Street. Chairman Burtle tabled this item until next month and requested Superintendent Speagle to bring figures of how much it will cost the City to run service to these properties.

### **AMEND LANDLORD PROCEDURE**

Water Office Manager Hamell explained to the Committee that the office has a landlord agreement with several landlords in town. This process works as follows: when a tenant moves out, instead of shutting the water off, it will automatically go back into the landlord's name with no charge. Lately there have been issues with new tenants moving into the residence and not switching the water to their names; the landlords are trying to dispute the bills. Manager Hamell is suggesting to do away with the current policy and requiring the landlords to call in to have the water put into their name and call when they want it to be shut off. The Customer Service Fee will still be waived. After a lengthy discussion, it was suggested to keep the current policy and add the new one, and let the landlord decide which they would prefer.

Motion by Alderman Lanzotti and seconded by Alderman Jones to recommend to the City Council to allow Water Office Manager Hamel to offer landlords the option to stay on the current agreement, but be held responsible for any bills if tenants do not switch the water out of their name, or to choose to have the water shut off when a tenant moves out and the landlord will call to have it put in their name and when they would like it turned off. Both options waive the Customer Service Fee. Motion carried 3-0.

### **WATER COLLECTION OFFICE UPDATE**

Water Office Manager Hamell informed the Committee that CTI has been having to auto eject the daily data backup cartage, due to the eject button on the server failing. Superintendent Speagle is considering moving up replacement from next year to this year. Manager Hamell also advised there were 165 credit card payments in the month of August, and this has gone up from July.

### **WATER SUPERINTENDENT'S REPORT**

Water Foreman Brune stated they had two holdups on East Main Cross. The first was contaminated soil and the second was a sewer manhole that had to be replaced. These issues have been addressed and work has continued. Water Foreman Brune also advised both vehicles that were purchased in February have been received.

Motion by Alderman Jones and seconded by Alderman Lanzotti to adjourn. Motion carried 3-0. Meeting adjourned at 7:30P.M.

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Shawn Burtle, Chairman  
Water/Environmental Committee

## WATER/ENVIRONMENTAL COMMITTEE

October 11, 2018

### MEMBERS PRESENT

Chairman Burtle  
Alderman Jones  
Alderman Lanzotti  
Alderman Budd

### ALSO PRESENT

Mayor Barry  
Superintendent Speagle  
Alderman Walters  
Alderman Olive

Jamie Goldenburg  
Traci Bentley

Chairman Burtle called the meeting to order at 6:12 P.M.

### MONTHLY STATUS REPORT

Superintendent Speagle presented the September monthly status report.

### BLUE STEM PRESENTATION-SOLAR PANELS

Jamie Goldenburg with Blue Stem informed the Committee that his company is interested in building a solar farm to provide energy at a lower cost for the new Water Treatment Plant. Mr. Goldenburg explained that Blue Stem will start by doing a free energy master plan. This study takes 6-9 months to complete and is done with no cost or obligation to the City. The company does require sole rights to the area during the study. Mr. Goldenburg explained after the study is complete the results would be given to the City. If the City decides to continue with the project, Blue Stem will build, own and operate the solar farm. The only cost to the City would be purchasing the energy that is created.

Motion by Alderman Budd and seconded by Alderman Jones to recommend to the City Council to direct the City Attorney to review the contact with Blue Stem and make any necessary changes. Motion carried 4-0.

### PARTIAL PAY REQUEST #15 FROM PLOCHER CONSTRUCTION

Superintendent Speagle presented pay Request #15 from Plocher Construction for the amount of \$1,335,690.00.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to authorize and direct the Mayor to sign Pay Request #15 from Plocher Construction in the amount of \$1,335,690.00 for work on the New Water Treatment Plant and forward the request to IEPA Low Interest Loan Program for disbursement and approve payment of same pending receipt of disbursement from IEPA, this conditioned upon receipt of signed mechanics lien waivers in this amount and recommendation by the Project Engineer that the work has been satisfactorily performed. Motion carried 4-0.

### INVOICES FROM BENTON & ASSOCIATES, CLARK-DIETZ AND DICKINSON HUSSMAN

Superintendent Speagle presented an invoice from Benton & Associates in the amount of \$35,300.70 for work performed related to the construction of the new Water Treatment Plant from September 2, 2018 through September 29, 2018.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to pay Benton & Associates \$35,300.70 for work performed related to the construction of the new Water Treatment Plant from September 2, 2018 through September 29, 2018. Motion carried 4-0.

Superintendent Speagle presented an invoice from Clark-Dietz for the total amount of \$3,107.20 for work performed related to the construction of the new Water Treatment Plant from September 1, 2018 through September 28, 2018.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to pay Clark Dietz in the amount of \$3,107.20 for work performed related to the construction of the New Water Treatment Plant from September 1, 2018 through September 28, 2018. Motion carried 4-0.

Superintendent Speagle presented an invoice from Dickinson Hussman for the total amount of \$2,897.99 for work performed related to the construction of the new Water Treatment Plant from September 1, 2018 through September 30, 2018.

Motion was made by Alderman Budd and seconded by Alderman Jones to recommend to the City Council to pay Dickinson Hussman in the amount of \$2,897.99 for work performed related to the construction of the New Water Treatment Plant from September 1, 2018 through September 30, 2018. Motion carried 4-0.

#### **AMEND ORDINANCE FOR SHUTOFF NOTIFICATIONS**

Superintendent Speagle presented a memo wishing to amend the dates for shutoff notification for failure to pay. Superintendent Speagle is seeking to change the date of disconnection from the first of the following month to the 22<sup>nd</sup> of the same with shutoffs to occur seven days after.

Motion by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to direct the City Attorney to prepare an Ordinance to amend the City Code changing the wording “first day of the next” to “22<sup>nd</sup> day of the” and to remove the words “or after”. Motion carried 4-0.

#### **AMEND ZONING FOR SIGN AT WATER TREATMENT PLANT**

Superintendent Speagle presented a memo wishing to amend the zoning laws to allow a sign larger than allowed and lighted, in a residential area.

Motion by Alderman Budd and seconded by Alderman Jones to recommend to City Council to direct the City Attorney to prepare an Ordinance to amend the City Code to allow a larger, lighted sign at the new Water Treatment Plant. Motion carried 4-0.

#### **WATER COLLECTION OFFICE UPDATE**

Superintendent Speagle informed the Committee that online bill pay has continued to increase and there are currently 15 customers that are set up with the bank draft pay.



### **WATER SUPERINTENDENT'S REPORT**

Superintendent Speagle informed the Committee that the Water Department has utilized the Beacon system to read the east side and still have some software issues to work though. There are currently two ME meters installed in employee's homes to verify that the parameters are correct before mass install.

### **ANY OTHER MATTERS**

Alderman Budd informed the Committee that the motor on the stump grinder blew up and a new one has been ordered in the amount of \$6,000.00.

Mayor Barry stated there is currently a verbal agreement in place with Taylorville Fire Protection District.

Motion by Alderman Budd and seconded by Alderman Lanzotti to adjourn. Motion carried 4-0. Meeting adjourned at 7:38 P.M.

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Shawn Burtle, Chairman  
Water/Environmental Committee

WATER/ENVIRONMENTAL COMMITTEE

November 8, 2018

MEMBERS PRESENT

Chairman Burtle  
Alderman Jones  
Alderman Lanzotti  
Alderman Budd

ALSO PRESENT

Mayor Barry  
Superintendent Speagle  
Alderman Walters  
Kellie Hamell  
Mr. & Mrs. Dennis Atteberry

Joe Hauser  
Michael Evanchak  
Cliff Beatty  
Eric Adams  
Shirley Sams

Chairman Burtle called the meeting to order at 6:00 P.M.

MONTHLY STATUS REPORT

Superintendent Speagle presented the September monthly status report.

PARTIAL PAY REQUEST #15 FROM PLOCHER CONSTRUCTION

Superintendent Speagle presented pay Request #16 from Plocher Construction for the amount of \$1,432,080.00.

Motion was made by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to authorize and direct the Mayor to sign Pay Request #16 from Plocher Construction in the amount of \$1,432,080.00 for work on the New Water Treatment Plant and forward the request to IEPA Low Interest Loan Program for disbursement and approve payment of same pending receipt of disbursement from IEPA, this conditioned upon receipt of signed mechanics lien waivers in this amount and recommendation by the Project Engineer that the work has been satisfactorily performed. Motion carried 4-0.

INVOICES FROM BENTON & ASSOCIATES, CLARK-DIETZ AND DICKINSON HUSSMAN

Superintendent Speagle presented an invoice from Benton & Associates in the amount of \$33,724.93 for work performed related to the construction of the new Water Treatment Plant from September 30, 2018 through October 27, 2018.

Motion was made by Alderman Budd and seconded by Alderman Jones to recommend to the City Council to pay Benton & Associates \$33,724.93 for work performed related to the construction of the new Water Treatment Plant from September 30, 2018 through October 27, 2018. Motion carried 4-0.

Superintendent Speagle presented an invoice from Clark-Dietz for the total amount of \$2,656.14 for work performed related to the construction of the new Water Treatment Plant from September 29, 2018 through October 26, 2018.

Motion was made by Alderman Lanzotti and seconded by Alderman Jones to recommend to the City Council to pay Clark Dietz in the amount of \$2,656.14 for work performed related to the construction of the New Water Treatment Plant from September 30, 2018 through October 26, 2018. Motion carried 4-0.

### **AWARD QUOTE FOR SNOWPLOW**

Superintendent Speagle presented quotes from several vendors for the purchase of a new snow plow. The lowest quote was from Quality Truck & Equipment for \$5,460.00, which includes all parts and installation.

Motion by Alderman Budd and seconded by Alderman Jones to recommend to the City Council to allow Superintendent Speagle to purchase a new snow plow from Quality Truck & Equipment for \$5,460.00, which includes all parts and installation. Motion carried 4-0.

### **WATER MAIN EXTENSION FOR ATTEBERRY ESTATES**

Superintendent Speagle presented a request for approval of a water main extension for Atteberry Estates. The design, engineering, material and installation cost will be paid by the developer. The developer will provide an easement to the City. The developer will provide the documentation for the application of an IEPA construction permit.

Motion by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to direct City Attorney Romano to draft an Ordinance authorizing the extension of the water main for Atteberry Estates. Motion carried 4-0.

### **WATER COLLECTION OFFICE UPDATE**

Manager Hamell informed the Committee of several items that are being worked on and provided a timeline for projected completion dates. The new water bills are going to be on full size letters every month as several customers advised they have not received their bills. The post cards may be sticking to other pieces of mail or falling into other mail such as magazines.

### **WATER SUPERINTENDENT'S REPORT**

Superintendent Speagle informed the Committee that there is a meeting scheduled with IEPA concerning the loan refinancing in the coming week. Jamie Headen of Benton & Associates will be attending the December Water Committee Meeting.

Motion by Alderman Budd and seconded by Alderman Lanzotti to adjourn. Motion carried 4-0. Meeting adjourned at 6:26 P.M.

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Shawn Burtle, Chairman  
Water/Environmental Committee

## WATER/ENVIRONMENTAL COMMITTEE

December 13, 2018

### MEMBERS PRESENT

Chairman Burtle  
Alderman Jones  
Alderman Lanzotti  
Alderman Budd

### ALSO PRESENT

Mayor Barry  
Superintendent Speagle  
Kellie Hamell  
Terri France  
Shirley Sams

Brent Windell  
Reggie Benton  
Jamie Headen  
Megan Bryant  
Owen Lasswell

Chairman Burtle called the meeting to order at 6:00 P.M.

### MONTHLY STATUS REPORT

Superintendent Speagle presented the November monthly status report.

### PLOCHER CHANGE ORDER AND PLANT FUNDING UPDATE

Superintendent Speagle and Jamie Headen of Benton & Associates presented and explained the change order #2 for Plocher in the amount of \$57,155.76 which includes 19 work change directives. Jamie Headen then presented an explanation and update on the plant funding and term extension.

Motion by Alderman Budd and seconded by Alderman Jones to recommend to the City Council to sign Plocher Change Order #2 in the amount of \$57,155.76. Motion carried 4-0.

### PARTIAL PAY REQUEST #17 FROM PLOCHER CONSTRUCTION COMPANY

Superintendent Speagle presented Pay Request #17 from Plocher Construction for the amount of \$1,294,643.54 Superintendent Speagle also stated that Plocher had asked for a reduction in retainage from 10% to 5% as allowed by contract and he is advising that we allow the reduction in retainage. This pay request reflects that reduction.

Motion by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to authorize and direct the Mayor to sign pay request #17 from Plocher Construction in the amount of \$1,294,643.54 for work on the New Water Treatment Plant and forward the request to IEPA Low Interest Loan Program for disbursement and approve payment of same pending receipt of disbursement from IEPA, this conditioned upon receipt of signed mechanics lien waivers in this amount and recommendation by the project Engineer that the work has been Satisfactorily performed. Motion carried 4-0.

### INVOICES FROM BENTON & ASSOCIATES, CLARK-DIETZ AND DICKINSON HUSSMAN

Superintendent Speagle presented an invoice from Benton & Associates in the amount of \$26,916.19 for work performed related to the construction of the new Water Treatment Plant from October 28,2018 through November 24, 2018.

Motion by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to pay Benton & Associates \$ 26,916.19 for work performed related to the construction of the

new Water Treatment Plant from October 28,2018 through November 24, 2018. Motion carried 4-0.

Superintendent Speagle presented an invoice from Clark-Dietz for the total amount of \$3,095.57 for work performed related to the construction of the new Water Treatment Plant from October 27, 2018 through November 30, 2018.

Motion by Alderman Budd and seconded by Alderman Jones to recommend to the City Council to pay Clark Dietz in the amount of \$3,095.57 for work performed related to the construction of the New Water Treatment Plant from October 27, 2018 through November 30, 2018. Motion carried 4-0.

Superintendent Speagle presented an invoice from Dickinson Hussman in the amount of \$3,499.92 for work performed related to the construction of the New Water Treatment Plant from October 1, 2018 through November 30, 2018.

Motion by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to pay Dickinson Hussman in the amount of \$3,499.92 for work performed related to the construction of the new Water Treatment Plant from October 1, 2018 through November 30,2018. Motion carried 4-0.

**AWARD CHEMICAL BIDS**

Superintendent Speagle presented bids for chemicals for the upcoming year, stating all bids will go to lowest bidder.

Liquid Aluminum Sulfate

Chemtrade.....\$456.99 per dry ton  
U.S. Alco.....\$499.62 per dry ton

Motion by Alderman Budd and seconded by Alderman Jones to recommend to the City Council to award the low bid for Liquid Aluminum Sulfate to Chemtrade in the amount of \$456.99 per dry ton. Motion carried 4-0.

Liquid Chlorine (1-ton Cylinders)

Brenntag Mid South.....\$490.00 per ton  
DPC Enterprises.....\$559.00 per ton

Motion by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to award the low bid for Liquid Chlorine to Brenntag Mid-South in the amount of \$490.00 per ton. Motion carried 4-0.

CO<sub>2</sub>

ILMO.....\$343.00 per ton  
Airgas.....\$380.00 per ton

Motion by Alderman Lanzotti and seconded by Alderman Budd to recommend to the City Council to award the low bid for CO<sub>2</sub> to ILMO in the amount of \$343.00 per ton. Motion carried 4-0.

Powdered Activated Carbon

Motion by Alderman Budd and seconded by Alderman Jones to recommend to the City Council to award the low bid for Powdered Activated Carbon to Brenntag Mid-South in the amount of \$0.885 per lb. Motion carried 4-0.

Hydroflusilicic Acid

Motion by Alderman Jones and seconded by Alderman Budd to recommend to the City Council to award the low bid for Hydroflusilicic Acid from Brenntag Mid-South in the amount of \$0.3395 per lb. Motion carried 4-0.

**AWARD SERVICE LINE BIDS**

Superintendent Speagle presented bids for service line materials for the upcoming year.

IMCO.....	\$17,510.35
Schulte Supply.....	\$17,867.90
Core & Main.....	\$18,363.90
Midwest Meter.....	\$18,324.00
Water Products.....	\$18,303.00

Motion by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to award the low bid for Service Line Materials to IMCO in the amount of \$17,510.35. Motion carried 4-0.

**AWARD QUOTE TO SURVEY LAKE LINE EASEMENT**

Superintendent Speagle presented a quote he had acquired from the local survey firm of Windell Surveying for \$3,650.00 to survey and stake the 15-foot strip running from the lake pumping station to the plant so that the Lake Department may take the forestry attachment and clear the brush. The Committee asked Mr. Windell to provide GPS coordinates; he will include this at no additional cost.

Motion by Alderman Lanzotti and seconded by Alderman Jones to recommend to the City Council to award the quote for survey of the lake line to Windell Surveying at a cost not to exceed \$3,650.00. Motion carried 4-0.

**REDRAFT ORDINANCE TO CHANGE WATER BILLING FROM CUBIC FEET TO GALLONS**

Motion by Alderman Jones and seconded by Alderman Lanzotti to recommend to the City Council to direct City Attorney Romano to redraft any and all Ordinances that include language concerning water and sewer rates to reflect changes of water billing from cubic feet to gallons. Motion carried 4-0.

**AWARD PLUMBER QUOTES**

Superintendent Speagle advised the awarding of plumber quotes would be tabled at this time.

**WATER COLLECTION OFFICE UPDATE**

Manager Hamell informed the Committee of several items that are being worked on and provided a timeline for projected completion dates. She is looking at February to begin monthly

billing. Superintendent Speagle and Terri France will be working with her on the rate tables converting from bi-monthly to monthly billing. They will do several tests before actual billing to confirm the rates are correct.

### **WATER SUPERINTENDENT'S REPORT**

Superintendent Speagle advised the dates for shut offs were delayed due to the tornado. The customers that have had damage from the tornado and water that had to be shut off for repairs or are relocating to other areas are not being charged any customer service fees. The Department is flagging fire hydrants in areas with a lot of debris.

Installation is complete except for connections to Shawnee Street. Superintendent Speagle has received good samples and has applied for an EPA authorization of the Operating Permit.

### **ANY OTHER MATTERS**

Mayor Barry advised the leaf burning ban will be lifted on Monday, December 17th.

Alderman Budd advised they are implementing new hours at the former Gagne Building for residents to get supplies. The hours will be 8:00 A.M-4:00 P.M during the weekend and 10:00 A.M -4:00 P.M. during the week. The building will be closed on Christmas Eve, Christmas Day, New Year's Eve and New Year's Day.

Motion by Alderman Budd and seconded by Alderman Lanzotti to adjourn. Motion carried 4-0. Meeting adjourned at 7:20 P.M.

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Shawn Burtle, Chairman  
Water/Environmental Committee