

OAK HILL CEMETERY BOARD OF MANAGERS

Members present

Chairman Jim Dennis
Ralph Beamer
Judy Rodden
Al Showalter
Alderman Shawn Burtle

Also Present

Superintendent Bill Newberry

Chairman Dennis called the meeting to order on Tuesday, March 19, 2013 at 6:00 p.m. and led the Pledge of Allegiance.

PERPETUAL CARE FUND REPORT

Superintendent Newberry presented us with a breakdown of the Perpetual Care Fund money balances in local banks comparing the balance as of 2/29/12 and 2/28/13. The current year total is approximately \$26,000 more than last year. All Perpetual Care Fund monies total \$984,406.40 as of 2/28/13.

FY 2013/2014 BUDGET

Superintendent Newberry presented and discussed the actual YTD revenues and expenditures for three years: FY 2010/2011, FY 2011/2012, and FY 2012/2013. Although the cemetery is operating in a deficit, the numbers have steadily improved, particularly in the last year. Superintendent Newberry also presented and explained the proposed budget for the coming year.

Motion was made by Board Member Showalter and seconded by Board Member Beamer to accept and refer the presented budget to the Finance Committee.

Motion approved 5-0.

CEMETERY FISCAL REPORT

Superintendent Newberry presented and discussed a chart summarizing the total grave sales from FY 2005 to present.

CEMETERY OVERSIGHT ACT

Superintendent Newberry reported that everything is up-to-date: as required by this law all burials from 12/2010 to present have been entered into the State database.

PURCHASE NEW MOWER

Superintendent Newberry presented a bid from Sloan Implement for a new 740 lawn tractor for the Board's review and discussion. The total purchase price of the tractor is \$9,283.10 with a trade-in amount for a 2007 740 lawn tractor of \$2,795.00; making the trade difference \$6,488.10.

Motion was made by Board Member Showalter and seconded by Board Member Rodden to purchase the tractor from Sloan Implement in the amount of \$6,488.10 with the money coming from the Perpetual Care Fund.

Motion approved 5-0.

OTHER MATTERS

Superintendent Newberry reported on following items:

- Cemetery clean-up was completed on March 18.
- He explained that a backhoe bought in 2002 has a cracked boom tower posing a safety issue. This was brought to the attention of the Council, and they approved it to be repaired at a cost of \$5,750.00. (It is being repaired now.)
- He presented a breakdown by Block of grave plots remaining (630).
- He presented a chart of Total Burials by fiscal year from FY 05 to present.

Motion to adjourn was made by Board Member Rodden and seconded by Alderman Burtle.

Motion approved 5-0.

Meeting adjourned at 6:40 p.m.

OAK HILL CEMETERY BOARD OF MANAGERS

Members present

Chairman Jim Dennis
Ralph Beamer
Al Showalter
Alderman Shawn Burtle

Also Present

Superintendent Bill Newberry

Absent

Judy Rodden

Chairman Dennis called the meeting to order on Tuesday, June 18, 2013 at 6:00 p.m. and led the Pledge of Allegiance.

PERPETUAL CARE FUND REPORT

Superintendent Newberry presented a breakdown of the Perpetual Care Fund money balances in local banks comparing the balance as of 3/12/13 and 6/10/13. All Perpetual Care Fund monies total \$979,886.00 as of 6/10/13. The balance of the interest earned on the Perpetual Care Fund from 1999 to present is \$112,984.68 after all purchases and projects.

FISCAL UPDATE OF OAK HILL CEMETERY

Superintendent Newberry updated the Cemetery Board on actual revenues verses actual expenditures for fiscal years 10/11, 11/12 and 12/13. The revenues verses expenditures for 10/11 were approximately - \$182,000, 11/12 was approximately - \$162,000.00, and 12/13 was approximately - \$77,000.00. The savings to the City over the last three (3) fiscal years was approximately \$105,000.00. Alderman Burtle commended the Cemetery Board and Superintendent Newberry for their fiscal responsibilities. Alderman Burtle said the decisions that Superintendent Newberry, the Cemetery Board and the City Council had to make were tough ones to bring Oak Hill Cemetery to the point we are at now. We will keep working hard to keep the budget going in the right direction, Alderman Burtle commented.

OILING & CHIPPING ROADS

Superintendent Newberry received a quote from Louis Marsch Inc. of \$29,159.50 for oiling & chipping of all roads at Oak Hill Cemetery. This does include the parking lots. Superintendent Newberry said the last time some of the roads were oiled & chipped was back in 2004. In 2002 and 2004 only some of the roads were done. There are still roads that have not been oiled & chipped since Supt. Newberry has been here, over 12 years.

Motion: By Board Member Showalter and seconded by Board Member Beamer:

To recommend to the City Council to accept the quote from Louis Marsch Inc. for \$29,159.50 to oil & chip all roads at Oak Hill Cemetery. The money would come from earned interest from the Perpetual Care Fund. No money would come from the Perpetual Care Fund itself.

Motion was approved 4-0.

OTHER MATTERS

Superintendent Newberry reported on the following items:

- Christian County Genealogical Society has requested permission to have their Cemetery Walk on Sunday, September 29, 2013 at Oak Hill Cemetery. Superintendent Newberry did not receive the request in time to put it as an agenda item. The Cemetery Board is requesting that Alderman Burtle contact Clerk Peabody to place this item on the City Council's next meeting agenda.
- Chairman Jim Dennis was again elected by the Cemetery Board of Managers to serve as chairman on the Cemetery Board.
- Cemetery clean-up will be July 15, 2013.
- Superintendent Newberry presented a breakdown by Block of grave plots remaining (608).

Motion to adjourn was made by Board Member Beamer and seconded by Board Member Showalter.

Motion approved 4-0.

Meeting adjourned at 6:30 p.m.

William Newberry, Acting Secretary

OAK HILL CEMETERY BOARD OF MANAGERS

Members present

Ralph Beamer
Judy Rodden
Al Showalter
Alderman Shawn Burtle

Also Present

Superintendent Bill Newberry

Absent

Chairman Jim Dennis

Acting Chairman Bill Newberry called the meeting to order on Tuesday, September 17, 2013 at 6:02 p.m. and Board Member Judy Rodden led the Pledge of Allegiance.

PERPETUAL CARE FUND REPORT

Superintendent Newberry presented us with a report of the Perpetual Care Fund money showing balances in local banks and total fund balance of \$934,785.62 as of 9/17/13. He also presented and discussed a 14 year breakdown of Perpetual Care Fund Interest:

- Interest Earned
- Expenses Paid from Perpetual Care Fund Interest
- 15% Amount Transferred to Perpetual Care Fund from Lot Sales

Over the 14 year period, the amount of interest earned is \$499,383.94 and the amount of interest spent is \$424,911.87. These figures represent approximately \$75,000 remaining unspent interest.

Superintendent Newberry stated we are in the best financially stable status than ever before as there are no foreseen upcoming big expenses.

MEMORIAL BLOCK CANNON CONDITIONS

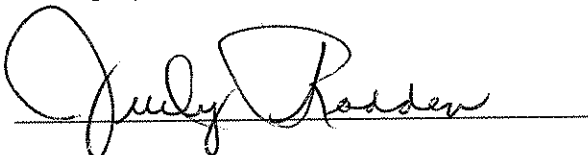
Superintendent Newberry presented and discussed several pictures of the four deteriorating cannons. Ideas were shared of how they might possibly be restored. Superintendent Newberry will try and get some ideas from area stone dealers, brick mason, etc. as to possible methods and expense of repair. Board members were encouraged to check them out, research, and share ideas at our December meeting.

OTHER MATTERS - None

Motion to adjourn was made by Board Member Showalter and seconded by Board Member Beamer.

Motion approved 4-0.

Meeting adjourned at 6:55 p.m.



Judy Rodden

OAK HILL CEMETERY BOARD OF MANAGERS

Members present

Chairman Jim Dennis
Ralph Beamer
Al Showalter
Alderman Shawn Burtle

Also Present

Superintendent Bill Newberry

Members Absent

Judy Rodden

Chairman Jim Dennis called the meeting to order on Tuesday, December 17, 2013 at 6:00 p.m. and Chairman Jim Dennis led the Pledge of Allegiance.

MEMORIAL BLOCK CANNON BASES

For the last two Board Meetings, the Board Members discussed the condition of the memorial cannon bases in great detail. They have examined the condition of the memorial cannon bases at Oak Hill. It was determined that the memorial cannon bases are literally falling apart. The Board Members are concerned with the esthetics and more importantly the safety to the public. Two different designs and materials were discussed to rebuild the base of the cannons. The designs are sloping and stair step and the materials were granite and limestone. The Board Members liked the granite for it durability and the stair step design to resemble the originality of the old cannon bases. The Board Members decided to do the two front cannon bases with granite with the stair step design this year and the two back cannon bases next year. The Cemetery would remove the cannon bases, dig and rebar, pour new concrete footings, concrete pad, sandblast and paint the cannons. The cost of this cannon project would come from the interest of the Perpetual Care Fund.

MOTION: By Board Member Showalter and seconded by Board Member Beamer to recommend to the City Council to direct Superintendent Newberry to draw specifications, advertise for bids and have a pre-bid meeting.

Motion approved: 4-0

REPAIR OF JD 855 TRACTOR

The 1991 John Deere 855 tractor engine has blew up. The engine needs a total rebuild. The cost to rebuild the engine is \$3,821.53. Board Member Showalter asked if it was worth rebuilding. Superintendent Newberry stated he asked Sloan's West the same question and the service manager said it was worth it to rebuild the engine than purchase a new tractor. A new tractor similar to the one we have would cost approximately \$24,000.00. Our tractor with a rebuilt engine would last for many years.

MOTION: By Board Member Beamer and seconded by Board Member Showalter to recommend to the City Council to rebuild the engine on the John Deere 855 tractor at Sloan's West for \$3,821.53. This cost is to come from the general fund.

Motion Approved: 4-0

OTHER MATTERS

Superintend Newberry handed out charts on numbers of burials, graves sales and revenues and expenditures going from 2010 to the present year. Each chart was discussed.

MOTION: By Board Member Showalter and seconded by Board Member Beamer to adjourn.

Motion approved 4-0.

Meeting adjourned at 6:45 p.m.

William Newberry