

OAK HILL CEMETERY BOARD OF MANAGERS

Members present

Ralph Beamer
Judy Rodden
Alderman Shawn Burtle

Also Present

Superintendent Bill Newberry
Rick Champley

Absent

Al Showalter

(Chairman Jim Dennis at 6:25 p.m.)

Acting Chairman Ralph Beamer called the meeting to order on Tuesday, March 18, 2014 at 6:00 p.m. and led the Pledge of Allegiance.

FY 2014/2015 CEMETERY BUDGET

Superintendent Newberry presented the proposed budget for the coming year but as we have a couple of other issues to discuss regarding expenses, we tabled this till after those items were addressed.

PURCHASE NEW MOWER

Superintendent Newberry presented a bid from Sloan Implement for a new 750 lawn tractor for the Board's review and discussion. The total purchase price of the tractor is \$9,530.56 with a trade-in amount for a 2008 740 lawn tractor of \$2,595.00; making the trade difference \$6,935.56.

Motion was made by Board Member Rodden and seconded by Board Member Beamer to purchase the tractor from Sloan Implement in the amount of \$6,935.56 with the money coming from the Perpetual Care Fund.

Motion approved 3-0.

MEMORIAL BLOCK CANNON BIDS

Superintendent Newberry presented and discussed the four bids submitted for two new Memorial Cannon Bases. The lowest bid was from LaGrange Monument Works in the amount of \$21,600. After discussion, the Board agreed it would be to our advantage to have all four replaced at once in order to save additional expense of crane rental and increased material price if done in two timeframes. Additionally, Rick Champley and his wife, Lisa, have taken a personal interest in this project and have volunteered to donate the supplies and his labor to sandblast and paint the Memorial Block Cannons. He will work assist and donate his help any way he can in helping to complete the project.

Motion was made by Board Member Beamer and seconded by Chairman Dennis to accept the submitted bid from LaGrange Monument Works to have all four cannon bases replaced at an amount not to exceed \$43,200 with the money coming from the Perpetual Care Fund.

Motion approved 4-0.

REMOVE MEMORIAL BLOCK BUSHES

Superintendent Newberry discussed how the Memorial Block bushes are not only a nuisance to maintain but obstruct the view of the Memorial Block Cannons and should be removed.

Motion was made by Board Member Beamer and seconded by Board Member Rodden to remove the bushes.

Motion approved 4-0.

FY 2014/2015 CEMETERY BUDGET

The Board readdressed the budget and made revisions reflecting changes to the increased price of restoration of four instead of two cannon bases and the decreased price of a new mowing tractor.

Motion was made by Alderman Burtle and seconded by Board Member Rodden to send the revised version to Finance.

Motion approved 4-0.

OTHER MATTERS - None

Motion to adjourn was made by Chairman Dennis and seconded by Alderman Burtle.

Motion approved 4-0.

Meeting adjourned at 6:55 p.m.

Judy Rodden

OAK HILL CEMETERY BOARD OF MANAGERS

Members present

Chairman Jim Dennis
Ralph Beamer
Judy Rodden
Al Showalter
Alderman Shawn Burtle

Also Present

Superintendent Bill Newberry

Chairman Jim Dennis called the meeting to order on Tuesday, June 17, 2014 at 6:00 p.m. and led the Pledge of Allegiance.

UPDATE ON THE CANNON BASES

Superintendent Newberry reported that things are going well with this project. All four cannons have been removed; two are at Page's Auto Body Repair being sandblasted and painted; and two are at the cemetery waiting to be restored. He described how there were no footings under the cannons, and the blocks just fell apart during removal. Rick Champley of Page's has offered to donate the supplies and his labor for the restoration of the cannons. Brad Tullis has agreed to donate his labor to put in the footings and concrete pads. The footings will be 3-4 feet deep under pads. LaGrange Monument Works, company with whom we have the contract for bases, will be in town July 15. In addition to providing the bases, they will place the restored cannons on the bases.

OTHER MATTERS

Superintendent Newberry reported:

- There have been a lot of cremations lately.
- Turnout was high for the Memorial Day Ceremony held May 26.
- Spring clean-up was completed March 18.
- There are 564 remaining grave plots.
- He will get estimates on a roll up door to replace the current sliding door on the machine shed. It is becoming a safety hazard.

Motion to adjourn was made by Board Member Showalter and seconded by Board Member Rodden.

Motion approved 5-0.

Meeting adjourned at 6:30 p.m.

Judy Rodden

OAK HILL CEMETERY BOARD OF MANAGERS

Members Present

Chairman Jim Dennis
Al Showalter
Alderman Shawn Burtle

Also Present

Superintendent Bill Newberry
Bret Mason

Absent

Judy Rodden
Ralph Beamer

Chairman Jim Dennis called the meeting to order on Tuesday, September 16, 2014 at 6:00 p.m. and led the Pledge of Allegiance.

UPDATE ON PERPETUAL CARE FUND

Bret Mason gave the Board of Managers an update of the market overview, asset allocation, performance and recommendations on Oak Hill Cemetery Perpetual Care Fund. Bret said the fund is doing very well for being so conservative. Over the last 12 months the fund has earned interest of 7.65%. Total income (interest) off of this fund is \$28,400 from January 1 to September 12, 2014. The total investment performance since 2009 is \$223,295. The funds consist of 86% bonds and 14% alternative investments. Bret recommended as of this time to keep the funds investments conservative. The total in the Raymond James Account is \$768,000 and the total in other city accounts is \$215,365. The grand total in Perpetual Care Fund is \$983,365 to date. A total overview of Bret's presentation is available in the Clerk's Office.

UPDATE ON THE CANNON BASES

Superintendent Newberry reported that things went well with the cannon project. All four cannons and bases have been installed by LaGrange Monument Co. on September 3, 2014. There is a lot of ground repair to do in the Memorial Block. This will be done when everything is completed. The Board of Managers wanted to send Rick & Lisa Champley of Pages Body Shop, Brad Tullis of Tullis Excavating and LaGrange Monument Company an appreciation letter for their excellent work and dedication of completing their parts of the cannon base project. The Board of Managers asked Superintendent Newberry to put an ad in the local newspaper to recognize the Champley's and the Tullis's for their work.

LIGHTING AND HISTORY OF CANNONS

The board discussed installing LED lighting on each cannon. Alderman Burtle is to discuss the lighting with a local contractor for installation. Superintendent Newberry and Alderman Burtle are to research the history of the cannons. Superintendent Newberry is to contact a local monument company to get quotes on four wedge shaped granite stones to place in front of the cannons to tell a brief history of each cannon and one matching stone in appreciation of Rick & Lisa Champley and Brad Tullis work at no cost to the city.

OTHER MATTERS

Superintendent Newberry reported:

- Summer clean-up was completed July 21.
- There are 534 remaining grave plots.
- He will get estimates on a roll up door to replace the current sliding door on the machine shed. It is becoming a safety hazard.
- Next Cemetery Board Meeting will be December 16, 2014

Motion to adjourn was made by Board Member Showalter and seconded by Alderman Burtle.

Motion approved 3-0.

Meeting adjourned at 6:56 p.m.

William Newberry
Acting Secretary

OAK HILL CEMETERY BOARD OF MANAGERS

Members present

Chairman Jim Dennis
Ralph Beamer
Judy Rodden
Alderman Shawn Burtle

Also Present

Superintendent Bill Newberry

Absent

Al Showalter

Chairman Jim Dennis called the meeting to order on Tuesday, December 16, 2014 at 6:00 p.m. and led the Pledge of Allegiance.

PERPETUAL CARE UPDATE

Superintendent Newberry presented the breakdown report of the Perpetual Care Fund as of December 4, 2014. He explained that it is lacking the 15% from Lot Sales for 2014/2015 as that is done only once a year and hasn't been included in the report yet.

ESTIMATES FOR MACHINE BUILDING DOOR

Superintendent Newberry presented two quotes he had received for the purchase and installation of a machine garage door.

Motion was made by Board Member Rodden and seconded by Board Member Beamer to purchase the door with the lowest quote, Door Specialty – Overhead Door, in the amount of \$6,039.00 with the money coming from the Perpetual Care Fund interest.

Motion approved 4-0.

OTHER MATTERS

Superintendent Newberry reported:

- He and Rich Payne (of Star Electric) have been trying various light positions to best display the cannons without shining in the eyes of passing motorists. A few suggestions were offered by Board Members.
- A new employee has been hired.
- He provided the history of the four cannons as well as copies of letters of appreciation sent to Rick/Lisa Champley, Wes/Chris Speicher, and Brad Tullis/Family for their involvement in the cannon restoration project. He also provided copies of newspaper ads publicly expressing our appreciation for the involvement of our local residents.
- There are 537 remaining grave plots.
- Will probably be opening up Block 40 soon.

Motion to adjourn was made by Board Member Rodden and seconded by Board Member Beamer.

Motion approved 4-0.

Meeting adjourned at 6:35 p.m.

Judy Rodden