

OAK HILL CEMETERY BOARD OF MANAGERS

Members present

Chairman Jim Dennis
Ralph Beamer
Judy Rodden
Alderman Shawn Burtle

Also Present

Superintendent Bill Newberry

Absent

Al Showalter

Chairman Jim Dennis called the meeting to order on Tuesday, March 15, 2016 at 6:00 p.m. and led the Pledge of Allegiance.

PURCHASE OF NEW MOWER

Superintendent Newberry presented a bid from Sloan Implement for a new 750 lawn tractor for the Board's review and discussion. The total purchase price of the tractor is \$10,041.72 with a trade-in amount for a 2010 740 lawn tractor of \$2,500.00; making the trade difference \$7,541.72.

Motion was made by Board Member Beamer and seconded by Alderman Burtle to purchase the tractor from Sloan Implement in the amount of \$7,541.72 with the money coming from the Perpetual Care Fund.

Motion approved 4-0.

SURVEY GROUND NORTH OF OFFICE

After discussion, the Board decided to table this agenda item.

CLOSING OF CHEROKEE STREET FOR MEMORIAL CEREMONY

Superintendent Newberry presented a memo requesting the closure of Cherokee Street from Gandy Street to Second Street and First Street at Cherokee Street from 8-11 a.m. on Monday, May 30, 2016 for the Memorial Day Services.

Motion was made by Board Member Beamer and seconded by Board Member Rodden to refer the issue to the City Streets and Sewer Department.

Motion approved 4-0.

MOVING TOMBSTONES FROM LEACHMAN CEMETERY TO OAK HILL CEMETERY

Motion was made by Alderman Burtle and seconded by Board Member Rodden to table the issue for more information.

Motion approved 4-0.

INSTALLATION OF MONUMENT IN BABY SECTION BY ADAMS & MASTERSON

Superintendent Newberry presented a diagram of a proposed baby monument and benches that Adams and Masterson would like to donate and erect in the baby section of the cemetery.

Motion was made by Board Member Rodden and seconded by Board Member Beamer to allow Adams and Masterson to install the baby monument and benches, and the cemetery will provide the cost and labor for the footings.

Motion approved 4-0.

INSTALLATION OF FENCE AROUND FUEL TANK

Superintendent Newberry presented two bids for a 6 foot high privacy, maintenance-free fence to be erected around the fuel tank.

Motion was made by Alderman Burtle and seconded by Board Member Rodden to accept the lowest bid of \$1500 from S & S Fencing Co. with the money coming from the Maintenance Budget.

Motion approved 4-0.

610 GANDY STREET HOUSE FOR SALE

After discussion the Board asked Superintendent Newberry to talk with the owner and see if he would be willing to donate the house to the City.

2016/2017 BUDGET

Superintendent Newberry presented and explained the proposed budget for the coming year.

Motion was made by Alderman Burtle and seconded by Board Member Beamer to accept and refer the presented budget to the Finance Committee.

Motion approved 4-0.

OTHER MATTERS

Alderman Burtle presented the topic of a possible pet section in the cemetery as this is becoming increasingly popular and would serve as an additional source of income for the Cemetery. The Board agreed with this idea and Superintendent Newberry stated he would pursue and research information on this to present at a future meeting.

Motion to adjourn was made by Alderman Burtle and seconded by Board Member Rodden.

Motion approved 4-0.

Meeting adjourned at 6:40 p.m.



Judy Rodden

These minutes were amended at the City Council Meeting on March 21, 2016 regarding the Purchase New Mower. The new motion reads:

to purchase a 2016 John Deere X750 garden tractor from Sloan Implement for \$10,041.72 with a trade-in of a 2010 John Deere X740 lawn tractor of \$2,500.00, for a total of \$7,541.72 with the money coming from the interest in the Perpetual Care Fund.

OAK HILL CEMETERY BOARD OF MANAGERS

Members present

Chairman Jim Dennis
Ralph Beamer
Judy Rodden
Al Showalter
Alderman Shawn Burtle

Also Present

Superintendent Bill Newberry
Scott McClure
Mike Tennant

Chairman Jim Dennis called the meeting to order on Tuesday, June 21, 2016 at 6:00 p.m. and led the Pledge of Allegiance.

ESTIMATES FOR REMOVING TREE

Superintendent Newberry presented the summary of three estimates for the removal of an oak tree. Two of the three returned bids rejected the job. (The tree is in a delicate location.)

Motion was made by Board Member Showalter and seconded by Board Member Beamer to accept the bid from Hughes Tree Service in the amount of \$2,200 for the removal of the tree with the money coming from the General Fund.

Motion approved 5-0.

PURCHASE THREE POINT POST HOLE DIGGER

Superintendent Newberry presented two bids on a 3-Point Post Hole Digger.

Motion was made by Alderman Burtle and seconded by Board Member Rodden to purchase the post hole digger from Sloan's in the amount of \$1465.00 with the money coming from the General Fund.

Motion approved 5-0.

PET CEMETERY

At our last meeting, it was expressed that a pet cemetery might provide another source of income. Accordingly, Superintendent Newberry shared information he researched and obtained from Roselawn Pet Cemetery in Springfield, IL. A discussion followed addressing the pros, cons, expenses, etc. Also, Scott McClure shared his input/ideas.

Motion was made by Board Member Showalter and seconded by Alderman Burtle to reject the idea of pursuing the creation of a pet cemetery.

Motion approved 5-0.

OTHER MATTERS

Superintendent Newberry shared that they are having some trouble with the new owners of the local monument company. They have destroyed some ground, ripped up grass, made tracks in the grass, damaged some stones, etc. The owner came out and Superintendent Newberry discussed these issues with him. Repairs were made to damages.

The fence has been erected around the gas tank.

No price has been received on the property at 610 Gandy Street.

Motion to adjourn was made by Alderman Burtle and seconded by Board Member Showalter.

Motion approved 5-0.

Meeting adjourned at 6:40 p.m.

Judy Rodden