

EMERGENCY SERVICES  
FEBRUARY 6, 2014

MEMBERS

Chairman Burtle  
Alderman Jones  
Alderman Heberling  
Alderman Koonce  
Mayor Brotherton

ALSO PRESENT

Police Chief Herpstreith  
Fire Chief Crews  
Alderman Walters  
Alderman Budd  
Assistant Fire Chief Goodall  
Shirley Sams

Chairman Burtle called the meeting to order at 8:14 P.M.

FIRE CHIEF'S REPORT

- Total Calls for January-141 Firefighter Injuries January-2
- In January the Department installed five car seats, taught CPR to 13 people, installed smoke alarms and changed detector batteries. There will be a blood drive at the end of February or first of March.
- Commended the Firefighters and Firefighter Cody Rodgers who coordinated the Christmas for Kids program this year. They were able to help three hundred children this year. Job well done!
- The Department had another successful resuscitation; the individual had expired but was resuscitated.
- Training: Communications Lego Drill  
Annual CPR/BBP  
Haz Mat ID machine  
Bob Page 12 Lead EKG
  
- The TFD responded to three fires during the storm timeframe. Frigid temperatures and road conditions hampered the response. There was a problem with frozen hose lines/pumps; mutual aid departments unable to open valves and move water between the apparatus. Assistant Fire Chief Goodall was asked if there was equipment to prevent the water from freezing, there is a metal plate with heat that can be installed but these are only used in states with extreme cold temperatures and we would not normally have the temperatures we have had this year.
- The Department responded to Watson Foods who had a sprinkler line burst. There was only one person working at the time; the firefighters assisted in moving materials in the storage room to prohibit extra water damage.
- The Taylorville Fire Protection District purchased \$16,000.00 of underwater communications equipment for the dive team. Assistant Fire Chief Goodall began training for the Department on February 4, with out of water drills; they will begin underwater drills at the YMCA. The Fire Department will help them with fixing problems with the pool in exchange for allowing the Department to use the pool for training. There is enough equipment for four divers.
- The maintenance cost savings from Firefighter Wamsley this month totaled \$505.00.
- Chief Crews, Assistant Fire Chief Goodall, Captain Adermann and Firefighters Kyle Ramadka, Kyle Renfrow, Matt Peters, Matthew Phillips attended a seminar on defibrillator at Memorial Hospital; advised the first five minutes of a heart attack are the most crucial after five minutes chance of survival drops to 50%.

Chief Crews advised with the 12 lead EKG they are able via Bluetooth to send the EKG to Memorial in 90 seconds, this allows the Department to take the patient straight to Memorial Hospital's Cath Lab.

Fire Chief Crews advised there were several alarms through 911 at the same time placing all resources into service at the same time, which resulted with callback overtime.

### **EVIDENCE SOFTWARE AND REPLACEMENT COMPUTER AND PERIPHERALS**

The current computer utilized in TPD Evidence is a very old machine and is running the Windows XP OS. This computer is being backed up to our in-house server. When Chief Herpstreith checked into updating the computer it was discovered the original software (PRIMS) is not compatible with Windows 7 or 8, and the original company was bought out by ERIN Technology. As of April 2014, Microsoft will discontinue support for Windows XP. The Evidence Tech advised they liked the new software, and agreed having the old data migrated to the new system with barcode capability would streamline operations. He also stated evidence handling, storage and preparation are a critical component to the successful prosecution of criminal cases.

Motion by Alderman Koonce seconded by Alderman Jones to recommend to the City Council to allow Police Chief Herpstreith to purchase evidence software and peripherals from Erin Technology and computer and barcode label printer locally if possible at an amount not to exceed \$5,500.00. Motion carried 4-0.

### **STREET LIGHTS**

Alderman Burtle advised a resident had presented him with a list of 15-20 street lights that were out around town. He asked Police Chief Herpstreith and Fire Chief Crews to ask their departments to try to keep an eye out and report any street lights that were out to Superintendent Wiseman who will then contact Ameren. Superintendent Wiseman had advised him the City still pays twenty dollars a month per light regardless if it is on or off.

### **POLICE CHIEF REPORT**

- Calls for Service for the month of January-1,491
- Total Cases-80
- Traffic Citations-46
- Working on Armed Robbery Investigations
- Has had approximately 200 applications for concealed carry in which he has to do background checks, he has a 30 day time frame to file an objection.

The Committee reviewed a worksheet of duties the department has been working on that requires a lot of manpower, for example, they assisted with 76 motorists, 43 traffic crashes, 65 lockouts (vehicles/homes) and 29 Child Exchange/Custody. He explained it takes an officer approximately 1 hour for a child exchange and approximately 1 to 1 ½ hours for each background check for the concealed weapon applications

### **ANY OTHER MATTERS**

The Police Department is working with several other entities to create a Major Crimes Task Force.

Motion by Alderman Heberling and seconded by Alderman Jones to adjourn. Motion carried 4-0.

Meeting adjourned at 9:05 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee



EMERGENCY SERVICES  
MARCH 6, 2014

MEMBERS

Chairman Burtle  
Alderman Jones  
Alderman Heberling  
Alderman Koonce

ALSO PRESENT

Mayor Brotherton  
Alderman Budd  
Alderman Dorchinecz  
Police Chief Herpstreith  
Fire Chief Crews  
Jim Hahn  
Shirley Sams

Chairman Burtle called the meeting to order at 6:53 P.M.

FIRE CHIEF'S REPORT

- Total calls for February: 131
- Had 192 man hours of training
- The Department received a grant from the State Fire Marshall's Office in the amount of \$15,695.00 for communications equipment
- The Department is participating in an Active Shooter Drill in Edinburg on March 17<sup>th</sup>
- The Department has been busy installing car seats, installing smoke alarms and changing CO alarm batteries.
- Chief Crews had contacted KIDDE about the recent influx of bad CO alarm batteries; they informed him the life span of these alarms is only seven years.
- During the month of March the Department will be having CPR classes, a car seat safety event on the 12<sup>th</sup>, and resuming inspections now that the weather is getting better. He is also working on some continuing training for company inspections.

Fire Chief Crews and Assistant Fire Chief Goodall discussed the conditions of the tornado sirens; there are issues with fuses blowing and the charging systems for the batteries. Eventually all eight are going to need replaced at a cost of \$621.24 each with Assistant Fire Chief Goodall doing the work. They advised one has to be replaced now as the siren at Bishops Cove is not operating. Chief Crews stated he is going to start budgeting to replace the others starting with the FY2014/2015 Budget.

They may have to rent a lift for repairs as some are hard to reach at 80' to 120' high. The cost of the JLG Lift is \$730.00 per day or \$1,750.00 per week plus delivery. It was suggested that Superintendent Wiseman be asked if the Street Department could pick up the lift rather than paying for delivery. The consensus was to rent the lift for a week in case the weather didn't cooperate or there was a problem with repairs.

Bill Kennedy owner of Kennedy Metal Products in Langleyville has asked if the City could donate a radio and board to operate off of our tornado sirens and he would cover the remainder of the cost to erect a tornado siren on the plant property. He would take care of providing literature to the residents of Langleyville and he would maintain the system himself. The cost of the radio and board would be less than \$1,000.00. The Mayor asked if the City provided the materials does that make the City responsible for any liability. Aldermen felt there could be if for some unforeseen reason our siren didn't signal this siren. Chairman Burtle stated that City Attorney Romano needs to be asked at the next City Council Meeting what the City's responsibilities would be in this situation before any further discussions.

### **ANY OTHER MATTERS**

Fire Chief Crews gave a preliminary overview of the budget to discuss some issues before presenting it to the Committee; this will be an agenda item next month. He has been researching the cost of new and pre-owned ladder trucks stating he doesn't have a problem purchasing a used vehicle. Some of the Aldermen voiced concerns purchasing a used truck as they had in the past and there were issues. He also discussed financing options.

### **FY2014/2015 POLICE BUDGET**

Chief Herpstreith gave a brief overview of the budget. He advised he plans to trade three Dodge vehicles for three new squad cars and trade in the two detective vehicles to purchase two new unmarked administration vehicles. He may consider program cars if available for the two unmarked administration vehicles but he doesn't know yet who will have the State Bid price. He advised the Dodge vehicles are all reaching if not at 100,000 miles each. Alderman Budd advised he has seen several repair bills for the Durango and Tahoe and agrees the Dodges need to be replaced. The Chief reported the 2002 was a seized vehicle.

Motion by Alderman Koonce and seconded by Alderman Heberling to recommend to the City Council to forward the FY2014/2015 Police Budget to the Finance Committee with salaries and insurance to be determined later. Motion carried 4-0.

### **DARE OFFICER TRAINING**

Chief Herpstreith advised they have participated in the DARE program for several years; they utilize this program as an outreach to the children within the schools in Taylorville. The current DARE instructor has been conducting the program for approximately six years, and has decided to step down from the position. They are in the process of selecting a new DARE instructor. In order to become a DARE instructor the candidate must complete mandatory training. There are no classes in Illinois this year but Indiana is having a class in June. He advised the Illinois DARE will need to sign off on the training in Indiana; they have expressed they would due to lack of training in Illinois.

Motion by Alderman Jones and seconded by Alderman Koonce to recommend to the City Council to allow Police Chief Herpstreith to send one Police Officer to attend Dare Instructor Training at a cost of \$2,000.00. Motion carried 4-0.

### **COMPUTERS IN DISPATCH**

The computers used by the dispatchers have had ongoing problems as they have been operating 24 hours a day since they were installed approximately five years ago. Chief Herpstreith has made several repairs to try to keep them functioning but they are now outdated and have experienced hardware failures, it would be more cost effective to purchase new at this point.

Motion by Alderman Heberling and seconded by Alderman Jones to recommend to the City Council to allow Police Chief Herpstreith to purchase two HP Pro 3500 Desktop PC Computers and Monitors from Patrick 411 at a cost not to exceed \$1,574.00. Motion carried 4-0.

### **FIREARM INSTRUCTOR TRAINING**

Police Chief Herpstreith is requesting to send two Officers to Firearm Instructor Training who will then provide instruction during the in house training.

Motion by Alderman Jones and seconded by Alderman Heberling to recommend to the City Council to allow Police Chief Herpstreith to send two Police Officers to Tactical Firearms Training Classes at a cost not to exceed \$2,100.00. Motion carried 4-0.

## **POLICE CHIEF REPORT**

- Total Calls for Service: 1318
- Has been working on Concealed Carry Applications
- Working on Tobacco Compliance Checks
- The Department has been working on Meth Lab and Meth Production Issues
- There were 135 Traffic Stops
- There were 73 Calls for Suspicious Activity

## **ANY OTHER MATTERS**

The Department is still working with several other entities to form a Major Crimes Task Force. Police Chief Herpstreith advised they are reviewing all the by-laws when they are finished reviewing this issue it will be forwarded to the Ordinance Committee.

Chief Herpstreith has been looking for grants for equipment and has sent a letter to the Buffet Foundation but has not received any information at this time.

Motion by Alderman Koonce and seconded by Alderman Heberling to adjourn. Motion carried 4-0.

Meeting adjourned at 8:16 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

April 3, 2014

### MEMBERS

Chairman Burtle  
Alderman Jones  
Alderman Heberling  
Alderman Koonce

### ALSO PRESENT

Mayor Brotherton  
Alderman Budd  
Alderman Dorchinecz  
Alderman Walters  
Police Chief Herpstreith  
Fire Chief Crews  
Assistant Fire Chief Goodall  
Shirley Sams

Matthew Peters  
Matthew Phillips  
Matthew Adermann  
Bob Dunn  
Kyle Rentfrow  
Kirk Rainey

Chairman Burtle called the meeting to order at 6:00 P.M.

### MAJOR CRIMES TASK FORCE

Chief Herpstreith reported they are still working with several other entities to form a Major Crimes Task Force. He reported the State Police and the Sheriff's Office have already been approved to enter into this agreement and the City Council in Pana has given permission for the Pana Police Department to enter into an Intergovernmental Mutual Aid Agreement. There will be two or three assigned to the Task Force when needed and if manpower allows. The Chief was asked if this would compound the problem of the shortage of manpower; he advised it would not and the ones assigned would be the detectives and they would only participate if manpower was available when needed.

Motion by Alderman Jones and seconded by Alderman Heberling to recommend to the City Council to allow two members of the Police Department to participate in the Major Crimes Task Force Intergovernmental Mutual Aid Agreement upon approval of the City Attorney. Motion carried 4-0.

### P-25 RADIO PURCHASE

Chief Herpstreith advised with the hiring of additional personnel for the Police Department he would like to purchase three Kenwood P-25 portable radios and accessories. He advised they switched to P25's when the City received communications equipment through a grant from the Sheriff's Office. The radios are for the new hires and one extra to have on hand in case one of the radios need repaired.

Motion by Alderman Koonce and seconded by Alderman Heberling to recommend to the City Council to allow Police Chief Herpstreith to purchase three Kenwood P-25 portable radios and accessories from Global Technical Systems, Inc. for a total of \$4,245.00. Motion carried 4-0.

### TASER PURCHASE

With the additional personnel hired recently for the Department there are not enough Tasers for the additional Officers. They issue each Officer their own as accountability and control are verified should there be any incidents or issues. He was asked if this purchase had been discussed with the Treasurer; he advised yes he had for both purchases of the tasers and radios.

Motion by Alderman Koonce and seconded by Alderman Jones to recommend to the City Council to allow Police Chief Herpstreith to purchase three Taser X26's and holsters from Taser International at a cost of \$2,709.63. Motion carried 4-0.

## **POLICE CHIEF'S REPORT**

- Calls for Service: 1,463
- Working on Concealed Carry Applications
- Training- Have participated in Mobile Training and in June and July will be having rapid response training.
- Department has been busy with Meth Lab and Meth Production
- Increasing Traffic Enforcement
- ILEAS (Illinois Law Enforcement Alarm System) Agreement- He advised the current agreement with ILEAS is ten years old; they have a new one that he needs the Mayor to sign in order to continue this agreement. The Committee advised him to proceed with sending this agreement to the Mayor.
- Ford F-150 Patrol Vehicle-He advised there have been issues with installing bracket fittings in the truck and it still has to go to Lilly Signs to have the markings put on. He hopes to have the truck at next month's meeting for the Committee to see.
- The Department has been busy with traffic stops and suspicious activities are up, there is always an increase when the weather gets warmer.

## **ANY OTHER MATTERS**

At last month's meeting Chief Herpstreith had advised the Committee the current DARE Instructor had been conducting the program for approximately six years, and had decided to step down from the position. Due to problems with scheduling a training class and with the hiring of new personnel the current DARE instructor has agreed to continue with the program for another year. He reported there were no classes scheduled in Illinois this year but Indiana was having a class in June, they had planned to send the replacement to that class but it was already full. The Illinois DARE would have had to sign off on the training in Indiana; they expressed they would due to lack of training in Illinois. They have applied for a class that is being given in Tennessee but at this time are not sure if the timing is going to work. They will decide next week whether or not they will have the manpower to send the Officer to class.

The Sheriff's Office is getting all new Mobile Data Computers purchased by private funding and are donating their old computers to other entities. Chief Herpstreith advised the Department is receiving five of these units in the next couple of weeks; here will be connection fees.

## **FY 2014/2015 FIRE BUDGET**

Fire Chief Crews gave a summary of the budget; compared to last year the cost of operations is the same. Some of the points he went over was the possibility of the purchase of a new Ladder Fire Truck (he noted this may be purchased by a debt certificate), building maintenance, and vehicle maintenance noting that there was a \$450.00 savings last month due to Jonathan Wamsley doing the maintenance. He also advised Captain Smith is researching ways to be more energy efficient, stating with the winter we had this year he feels confident there will be a reduction next year. He has created three new line items- Dive Team, Technical Rescue and Hazardous Materials. He gave a very thorough report.

Motion by Alderman Koonce and seconded by Alderman Jones to forward the FY 2014/2015 Fire Budget to the Finance Committee. Motion carried 4-0.

## **NEW HIRE CRITERIA**

Chief Crews advised he would recommend to the Fire and Police Commission that at the time of hire the new Firefighters have a Paramedic License or actively pursuing getting their license.

## **FIRE CHIEF'S REPORT**

- Total calls for March- 130
- Training- 397 hours
- Applied for Kellogg Grant- A program to assist children
- Refurbished cardiac monitor purchased by the Foreign Fire Tax Board-\$4,000.00. They now have one in the Squad Truck and one in the ambulance.
- There was an active Shooter Drill in Edinburg and they are planning another meeting in the future.
- Assisting the Taylorville High School with a mock DUI scenario to be conducted May 1<sup>st</sup>.
- There will be a protocol test on Monday, April 7<sup>th</sup>. Memorial Hospital has revamped their program they will be at the Fire Station on Monday.
- FDIC Conference
- Ambulance/Spiller Pay Revenue-\$4,627.00
- One Volunteer chipped his elbow falling out of a truck, there was nothing that could have been done to prevent the injury, it just happened.
- He wrote a letter to the Editor regarding brush fires. He stated there were a couple of close calls fighting these fires and that for a short time all of the manpower was being utilized to fight these fires. There was a short period of time that the City would have had no coverage due to these brush fires. Stonington backed the Department up as part of a Mutual Aid Agreement.

## **ANY OTHER MATTERS**

Fire Chief Crews has sent a letter to the Hopper Foundation Trustees asking to be considered for assistance with funding for an Aerial Ladder Fire Apparatus.

Assistant Fire Chief Goodall gave a brief tornado siren update. Alderman Walters asked if the siren at Bishops Cove was fixed; it is not. Alderman Walters stated he knows they have been working on it and it is not their fault it is not working but it needs to be addressed as it has been out for a while. He was advised they have been working on it but they get one thing fixed and something else goes out. Firefighter Rentfrow advised he thinks the siren was hit by lightning and that when they call for instructions on repairs they are very helpful and they can usually walk them through getting the sirens fixed. Alderman Burtle asked if the whole siren could be sent to Wisconsin to be checked, Assistant Fire Chief Goodall didn't think it could; he was asked if he could inquire as to whether or not someone from Wisconsin can come here. Assistant Chief Goodall will check with them and ask what the cost of a new siren would be, Chief Crews stated they were going to start budgeting to replace the sirens one at a time. This will be an agenda item on next month's meeting for an update.

Alderman Heberling asked the Committee to review the new changes made to the Severe Weather Policy. This will be discussed at the next Personnel Committee Meeting.

Alderman Heberling asked Chief Crews what his opinion was on leaf burning and the schedule. He asked if there should be a limit to the size of the burn diameter and noted that there are times when the temperatures are good for burning while the leaves are dry and you can't burn because it isn't the right week.

Chief Crews advised he burns leaves but he also doesn't have asthma or COPD. This topic has been discussed at length and there is no way to make everybody happy with this issue.

Alderman Budd asked if there was any way to partner up with someone to purchase and promote storm radios. He has seen this done in other cities and thinks it is a good idea; they also usually have someone on location to program them. Firefighter Adermann advised he just received a call from Walmart about a grant. Chief Crews said he would look into it that perhaps they can purchase some radios using funding from a grant. It would be extremely helpful especially for the residents in mobile homes. The Committee discussed if the City helped purchase the radios and there was a problem with the radio would the City be liable. The Mayor advised perhaps the City could help sponsor but not actually purchase the radios.

There was a lengthy discussion regarding purchasing a new Ladder Platform Fire Truck with money from restructuring the General Obligation Debt Certificate Series 2007, which the City obtained for the construction of the Fire Station Basement. Chief Crews advised this would be similar to someone refinancing their home loan. Aldermen discussed whether to purchase a used, new or a demo vehicle. Chairman Burtle asked for a definition of each so that everyone would be on the same page. Firefighter Adermann advised a new vehicle would be a vehicle built exclusively for our Department to our specifications which would take time to have equipped. A demo vehicle is a brand new apparatus that perhaps ten different people have driven but comes with a brand new warranty and the cost is a lot lower. The Committee was all in agreement they will not purchase another used vehicle; this was done in the past and the vehicle was not as good as it appeared.

Chief Crews stated there is a FDIC (Fire Department Instructors Conference) Conference being held in Indianapolis on April 10<sup>th</sup> and 11<sup>th</sup> which is the perfect opportunity to view all the new fire trucks and equipment. Chief Crews advised he recommends purchasing a demo vehicle rather than a new as the cost is a lot lower, it comes with a full warranty and there wouldn't be any wait time that there would be with a new one. Firefighter Adermann advised there are about six or seven warranties that come with the purchase of a new fire truck. Chief Crews had advised when there was a fire at the Eagles the residents did not want to come down the ladder. The consensus of the Mayor and Aldermen was to purchase a demo vehicle with a platform for the safety of the residents as well as the safety of the Firefighters.

There was also discussion on what size of ladder the Department needed and all stated they trusted Fire Chief Crews to decide what would be best.

Alderman Burtle asked that David Pistorius, with First Midstate be invited to the next Finance Committee Meeting to discuss the bond debt. Mayor Brotherton asked Alderman Jones to put the West School Curvey Property on the next Ordinance Committee Agenda with the Curveys' and neighbors being invited.

Motion by Alderman Heberling and seconded by Alderman Jones to adjourn. Motion carried 4-0.

Meeting adjourned at 7:45 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

May 1, 2014

### MEMBERS

Chairman Burtle  
Alderman Heberling  
Alderman Koonce

### ALSO PRESENT

Mayor Brotherton  
Alderman Budd  
Alderman Walters  
Police Chief Herpstreith  
Assistant Fire Chief Goodall  
Bill & Patty Beck  
Gary & Mimie Dunkirk  
George & Janis Ortman  
Jeff & Laura Quimby  
Dustin & Hillary Yantis

Matthew Peters  
Matthew Phillips  
Matthew Adermann  
Kyle Rentfrow  
Jonathon Wamsley  
Shirley Sams

### MEMBERS ABSENT

Alderman Jones

Chairman Burtle called the meeting to order at 6:00 P.M. in the Training Room of the Fire Station.

Assistant Fire Chief Goodall presented the Fire Chief's Report; Fire Chief Crews was attending a conference in Bloomington.

### FIRE CHIEF'S REPORT

- There was one injury with no lost time
- Total April Calls: 146 which included 109 Rescue/EMS calls
- The number of calls this month was up 14.6% over last month
- Training this month included SCBA Confidence Course, search of large areas, pump operations and auto extrication.
- Assistant Chief Goodall and Captain Adermann attended a PALS Instructor Course which is training that is required for Paramedics.
- Training: 315.25 man hours
- Enbridge Pipeline Grant submitted for firefighting foam. Grant limits award between \$750.00-\$1,200.00
- Have obtained a refurbished cardiac monitor placed into service; this was purchased by the Foreign Fire Tax Board for \$4,000.00. This is the second 12 lead monitor that allows them to blue tooth the readings to the hospital; if the doctor thinks the person is having a heart attack they would bypass stopping in town and go straight to Springfield.
- There were seven ambulance calls
- The Department is doing their Spring Cleaning, cleaning windows, shampooing carpets, buffing floors, scrubbing walls and cleaning windows. They are also working on the landscaping. He reported the Firefighters take pride in their building and keep it nice for themselves and the public.

The Department participated in an Active Shooter Drill in Edinburg; the Fire Department is highly involved with the planning aspects. They also assisted with the Taylorville High School mock DUI Scenario which was done today. One of the scenarios was an accident involving a distracted driver which resulted in a death. Coroner Amy Calvert was present and additional injured were airlifted. Assistant Fire Chief Goodall stated hopefully this mock drill will help prevent any accidents with the Prom being held this weekend. They are also going to assist Morrisonville with a mock scenario.

Assistant Fire Chief Goodall reported he had technicians from Wireless USA come to help work on the Tornado Sirens. One has been completely repaired and two others need the boards replaced. The technicians took one with them and the other is one that was replaced at the Lake; they are checking to determine whether or not the board they received was faulty, if so it should be replaced at no cost to the City.

During the month of April they installed two car seats for the public and taught monthly CPR to ten residents. They installed two smoke alarms and two CO alarms as well as donating six smoke alarms to DCFS.

They taught an extrication class to 20 students from LLCC and talked to students from THS about fire safety; they had a class for 50 children from CEFS head start and gave station tours.

Assistant Fire Chief Goodall advised there was a call for smoke at Betty Roses Furniture Store on Monday morning which was due to a faulty electrical outlet. He advised anytime there is a call for a building around the square the whole department responds as some of the buildings have shared basements which could result in a fire spreading quickly. He said it was very fortunate that this incident happened during the day and the business was open. He was asked how many buildings have central fire alarms, he reported about half.

#### **RANGE/AMMUNITION PURCHASE**

Chief Herpstreith advised it was time to order the yearly ammunition supply. The ammunition is used in firearm training, qualifications, and re-supply of duty ammunition. He advised it is still taking a long time to get their orders as he is still waiting on ammunition that was ordered through the FY 2013/2014 Budget. This is a budgeted item that has been discussed with Treasurer Nation. He would like to order now and pay for it as it is delivered spreading the cost over the fiscal year. The ammunition will be ordered from suppliers that can give the best price and/or delivery. Firearm Instructor Jones prepared a cost proposal for the ammunition order from potential suppliers which totals \$20,402.52; he recommends increasing the amount to \$20,500.00 to cover any additional costs that might occur.

Motion by Alderman Heberling and seconded by Alderman Koonce to recommend to the City Council to allow Police Chief Herpstreith to order the ammunition supply from multiple vendors at a cost not to exceed \$20,500.00. Motion carried 3-0.

#### **2014 COPS HIRING GRANT**

Chief Herpstreith received a letter on April 24<sup>th</sup> stating the 2014 COPS Hiring Program is launching a new open solicitation and he would like to be allowed to pursue this opportunity. The 2014 COPS Hiring Program appears to be following the same guidelines and funding as before with emphasis on operations and planning, additional consideration will be given for applicants who select "Homicide/Gun Violence", "Trust Problems" and "School Resource Officers". The funding is set for 75% of approved entry-level salaries and fringe benefits for 36 months with the City being responsible for 25%. The Committee stated perhaps with all the arrests being made involving meth maybe that will help obtain a grant. He stated last year Fire Chief Crews helped him with the grant process which is very lengthy and only five bigger cities were awarded grant money.

Motion by Alderman Koonce and seconded by Alderman Heberling to recommend to the City Council to allow Police Chief Herpstreith to prepare and submit the application for the 2014 COPS Hiring Grant. Motion carried 3-0.

## **F150 OVERVIEW**

Police Chief Herpstreith had the new Ford F150 at the meeting for the Committee to inspect and ask questions.

## **POLICE CHIEF'S REPORT**

- Total calls for service: 1,473  
The following is a breakdown of the majority of the calls: 54 alarms, 28 child exchanges, 78 lockouts and 148 Traffic Stops
- Had CQB (Close Quarters Battle) Training which includes active shooter training which is done every year.

Chief Herpstreith discussed the recent Meth arrests stating this is a Class X charge which results in a 9-50 year prison stay depending on past history, noting that some of the ones arrested are coming back to town after being released from prison for past drug charges. One person was handed a 15 year sentence for a first offense. Chief Herpstreith was asked if there is a progression from using one drug up to the point of using meth. He stated unfortunately some of the problem is society and family; if a child is raised around the drug, it is often repeated as they are accustomed to it. Meth is very addictive and the addict will do anything to obtain it, they don't care about where they live or the impact on their children.

Alderman Heberling asked where the Department is with the process of the new hires. There are two attending academy, the third has had the background check completed and the fourth is nearly completed with the background check. Deputy Police Chief Brian Hile is completing the background checks and has done a very thorough job which has helped with catching any problems upfront rather than after they have already been hired. Alderman Heberling asked if with the three already completed if the Department's in good shape, as the first three were replacements and the fourth is an additional officer. The Chief advised staffing is still low. They have had to cancel vacations due to the shortage.

Alderman Koonce asked if there was any way to get more information out of residents that turn in tips to Crime Stoppers such as increasing the amount of money they receive. Chief Herpstreith advised that Crime Stoppers set the amounts paid out. He doesn't know how much, but the program is working very well.

## **ANY OTHER MATTERS**

There were several residents in attendance to discuss letters they received from the Street Department regarding a problem with sewer taps in the Ash and Oak Street area. They were advised this was not the Committee to discuss this problem that they needed to attend a Street & Sewer Committee Meeting. Alderman Walters was in attendance and advised they would be invited to the next Street & Sewer Committee meeting on May 22<sup>nd</sup> to discuss this issue. One of the residents in attendance stated there was a deadline of 30 days to respond or have their water turned off and that time is up, Alderman Walters advised he would personally notify the Street Department not to take any action at this time. The residents in attendance happened to live in the area where the meth arrests were located and thanked Chief Herpstreith and his Department for a job well done.

Motion by Alderman Heberling and seconded by Alderman Koonce to adjourn. Motion carried 3-0.

Meeting adjourned at 7:02 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

June 5, 2014

### MEMBERS

Chairman Burtle  
Alderman Heberling  
Alderman Koonce  
Alderman Jones

### ALSO PRESENT

Mayor Brotherton  
Alderman Dorchinecz  
Alderman Walters  
Alderman Vota  
Police Chief Herpstreith  
Fire Chief Crews  
Assistant Fire Chief Goodall

Andy Moore  
Shirley Sams  
Jacque Nation  
Cindy Brown  
Dave Oldham

Chairman Burtle called the meeting to order at 6:00 P.M.

### BODY ARMOR PURCHASE

Chief Herpstreith advised the Committee three body armor vests need replaced due to expiration. He is applying for a 50% reimbursement grant from the Bullet Proof Vest Partnership Grant. The cost of each vest is approximately \$775.00 each; the order must be paid for upfront.

Motion by Alderman Jones and seconded by Alderman Heberling to recommend to the City Council to allow Police Chief Herpstreith to order three body armor vests from Ray O'Herron Company at a cost not to exceed \$2,400.00. Motion carried 4-0.

### POLICE PATROL VEHICLE PURCHASE

Chief Herpstreith has budgeted for four replacement vehicles; due to the City's vehicles being black and white there aren't any available to be purchased by State Bid. He is asking permission to bid four 2015 Ford Interceptor Utility all-wheel drive vehicles. Alderman Burtle reminded the Committee Chief Herpstreith had been told at a Finance Committee Meeting that he could purchase a fourth squad car. Members of the Committee and the Aldermen in attendance were asked their opinions. One Alderman stated due to the budgets not being completed he would support the purchase of three but not a fourth until the budgets have been completed. Some thought he would get a better deal if he bid for four. Mayor Brotherton would rather stagger the purchases of the vehicles as the current fleet was all purchased at once. Chief Herpstreith stated unfortunately they all need replaced that is why he is asking to replace four now and four next year. There was a lot of discussion with the final recommendation being that Police Chief Herpstreith proceed with the bidding as follows:

Bid for three (3) - 2015 Ford Interceptor Utility all-wheel drive vehicles

Bid for four (4) 2015 Ford Interceptor Utility all-wheel drive vehicles

Bid for one (1) separately

### POLICE CHIEF'S REPORT

- 1481 Calls for Service
- Chief Herpstreith and Deputy Chief Hile went to Champaign to see the two new recruits in training reporting that both are doing well.
- Department participated in County wide disaster drill at the Edinburg High School
- On Mother's Day there was a lightning strike that didn't cause major problems but there were computer issues that had to be fixed, the cost was less than the deductible so was all out of pocket.
- Busy with the FOIA request
- The juvenile cases are time consuming as the department is working with other agencies.

### **ANY OTHER MATTERS**

Chief Herpstreith advised he contacted Alderman Burtle in regards to having squad car #12 repaired; it is a 2008 Ford Crown Victoria and the cost for repairs was \$600.00, it had steering gear problems and was fixed in one day. He also had to have rear shocks replaced in another squad car at a cost of \$200.00.

There was discussion regarding an incident that occurred at the Lake, due to the bridge being out it took some time for the police to get where they needed to be. Alderman Walters advised the Police and Fire Departments could use his dock at any time and if he is at home it wouldn't take him long to take his boat off the ramp and it is always full of gas.

### **LADDER TRUCK PROPOSALS/RECOMMENDATIONS**

Fire Chief Crews and Assistant Fire Chief Goodall presented the Committee with pictures and a list of options that assisted the Platform Committee in making a final decision for the 2013 Pierce Arrow XT 100' Platform, stock #26134.

Mr. Dave Oldham representative of Global Emergency Products, Inc. was present to answer any questions. He advised the truck has 16,000 miles and has a warranty that starts at the time of delivery. There was concern regarding wear on the tires; the truck will be thoroughly inspected and if needed the tires will be replaced prior to ownership. He was asked if the truck had to be taken back to Wisconsin for repairs; he advised it does not unless the vehicle is involved in a wreck with a lot of damage. Mr. Oldham advised Pierce Company just celebrated their 100<sup>th</sup> birthday in 2013. The cost of the two day delivery expenses and three days of training are included in the purchase price.

KMRM has been contacted regarding the insurance; the cost is \$2,900.00 annually based on the purchase price of the vehicle. The Committee was informed Mt. Zion had a fire in the Fire House and lost their vehicle which did not have replacement cost. If they had the replacement endorsement they would have received an additional \$200,000.00. This will be discussed at the next Finance Committee Meeting. The only other additional fee will be a yearly inspection on the aerial ladder which is done by an outside company; the Department will do the annual pump inspections. The Committee asked if the Department was going to need any additional equipment for the truck. Chief Crews advised yes but there shouldn't be any additional funds from the City needed due to the sale of a truck and help from the Fire Protection District and Foreign Fire Tax Board.

Chief Crews thanked Alderman Heberling for finding the solution for the funding of the truck and the Mayor and City Council Members in supporting this purchase. He advised he truly appreciated the support and stated one of the younger firefighters recently asked him if the City realized what a gift this is for the firefighters and the community. He advised the Committee they would be getting an e-mail inviting them to accompany them to Wisconsin to pick up the truck, stating unfortunately not everyone can attend. He advised that watching how the trucks are made at the Pierce facility is quite an experience.

Motion by Alderman Koonce and seconded by Alderman Jones to recommend to the City Council to proceed with the purchase of the 2013 Pierce Arrow XT 100' Platform Truck, stock #26134 with funds coming from the General Obligation Bonds and to direct the Mayor and City Clerk to sign all the necessary documents. Motion carried 4-0.

## **FIRE CHIEF'S REPORT**

- Total Calls-128
- Training- 223 man hours which included high rise operations, they tested 11,600 feet of hose (2.2 miles); 750 feet failed
- They had a patient presented to St. John's Cath Lab in 50 minutes
- Chief Crews, Assistant Chief Goodall and Firefighter Rogers participated in a Haz Mat Team drill in Bond County.
- Participated in an active shooter drill in Edinburg
- The Department received a \$15,000.00 grant for radios.
- There was a small expense from Wireless USA for repairs on the tornado siren at the Lake.
- Assisted with a mock DUI drill for the Taylorville High School and Morrisonville High School
- Participated in the State of Illinois Medal of Honor Ceremony in Springfield
- Firefighter Wamsley prepared a maintenance report for May/June, the estimated savings to the City for repairs was \$765.00. All engines were pump tested, all passed. He is in the process of checking E-2 which may be getting sold.

## **ANY OTHER MATTERS**

There will be a Special City Council Meeting immediately following the Personnel Committee Meeting tonight for a Resolution for the execution of the Pierce Contract for the Aerial Ladder Fire Truck.

Motion by Alderman Jones and seconded by Alderman Heberling to adjourn. Motion carried 4-0.

Meeting adjourned at 7:03 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

July 9, 2014

### MEMBERS

Chairman Burtle  
Alderman Heberling  
Alderman Koonce  
Alderman Jones

### ALSO PRESENT

Mayor Brotherton  
Alderman Walters  
Fire Chief Crews  
Police Chief Herpstreith  
Alderman Budd

Assistant Fire Chief Goodall  
Shirley Sams  
Andy Lasswell

Chairman Burtle called the meeting to order at 6:00 P.M.

### SALE OF ENGINE 2 TO RAMSEY FIRE DEPARTMENT

Fire Chief Crews advised Ramsey Fire Department is interested in purchasing the 1990 Pierce Pumper. Dave Oldham, representative of Global Emergency Products, came to the Fire Station to make an assessment of the sell value; after inspecting for NFPA guideline options, physical condition and age the estimated sell price was \$12,500.00. They advised some equipment was taken off of the truck that could be utilized by the Department.

Motion by Alderman Koonce and seconded by Alderman Jones to recommend to the City Council to allow Fire Chief Crews to proceed with the sale of the 1990 Pierce Pumper Fire Truck to Ramsey, Illinois for \$12,500.00 and to direct the City Attorney to prepare the Ordinance. Motion carried 4-0.

### ALLOCATION OF HALF OF THE PROCEEDS FROM THE SALE OF ENGINE 2 TO GO TOWARDS THE PURCHASE OF NEW EQUIPMENT FOR THE LADDER TRUCK

Fire Chief Crews and Assistant Fire Chief Goodall asked permission to use \$7,466.00 of the proceeds from the sale of the 1990 Pierce Pumper to purchase additional equipment for the new 2013 Pierce Arrow XT 100' Platform Fire Truck. The Foreign Fire Tax Board is in the process of purchasing \$10,000.00 worth of equipment for the platform. They are asking permission to use a portion of the proceeds to purchase large diameter hose which was not included in the purchase. They received two proposals and their recommendation is to purchase ten sections of 5" diameter hose from Mac's Fire and Safety at a cost of \$4,890.00 and two large diameter intake valves that control/allow water into the pump, which allows 400 gallons of water per minute, and two caps from Municipal Emergency Services, Inc (MES) at a cost of \$2,576.00.

There was discussion regarding whether or not the full proceeds should go to the Fire Department. Chief Crews stated the Fire Protection District purchased the 1990 Pierce Pumper and sold it to the City for \$1.00, but the City has paid for all the maintenance therefore the remainder of the proceeds will go into the General Fund. Chairman Burtle stated upon the sale of City equipment the proceeds from the sale should go back to the General Fund, then if a department asks for some of the proceeds it is supposed to go before the full City Council for a vote, which is how Chief Crews handled this purchase.

Motion by Alderman Jones and seconded by Alderman Heberling to recommend to the City Council to allow Fire Chief Crews to purchase 5" diameter hose and equipment from the sale of the 1990 Pierce Pumper at a cost not to exceed \$7,466.00. The hose has a ten year warranty. Motion carried 4-0.

### VEHICLE REPLACEMENT COST INSURANCE

Alderman Burtle advised Gary McNeely of KMRM had originally said they would not be able to provide any replacement cost insurance for the 2013 Pierce Arrow XT 100' Platform Fire Truck, but he

was recently notified by Travelers Insurance informing him that one of their subsidiary companies could offer replacement cost.

Assistant Fire Chief Goodall advised he had contacted Steve Mason, State Fire Marshalls Office and was told the City of Clinton had a 1975 ladder truck that had replacement cost and when they had a loss they received \$600,000.00 towards the purchase of a new truck. If they had not had replacement cost they would have gotten market value which was around \$75,000.00. Alderman Burtle was advised to contact Gary McNeely to contact the Mayor and City Clerk regarding replacement insurance for the ladder truck and Alderman Walters suggested getting an estimate for the Vactor Truck also.

### **LIABILITY CONTRACT WITH MEADOW MANOR NURSING HOME**

Fire Chief Crews advised a representative of Meadow Manor contacted him to inquire if the Fire Department would be interested in burning down a brick building for training on their property. Chief Crews stated both the Fire and Police Departments would be interested in utilizing the building for training. He was later advised the legal department of Covenant Care Inc. who owns the building wants a Hold Harmless Agreement with the City. They will send Chief Crews their agreement to forward to City Attorney Romano for review.

### **FIRE CHIEF'S REPORT**

- Total Calls for Service: 101
- 167 Hours of Training
- There was a 12.6% increase of number of runs ahead of 2013.
- Participated in a house burn training, there were six departments
- The Sheriff's Office is donating five computers which will allow the firefighters to have information such as location of fire hydrants available on the vehicles which will increase the departments ISO rating.
- Reported the patient that was taken from Taylorville straight to the Cath Lab in Springfield is doing well.
- Will be starting insurance coverage for the new truck on July 25<sup>th</sup> and will be picking up the new truck in Wisconsin on July 28<sup>th</sup>

### **ANY OTHER MATTERS**

The Fire Department and TRIAD are working to promote a new program with the State of Illinois called the Yellow Dot Program. The residents complete a questionnaire which will outline any information that would be helpful to responding personnel in case of a call. The questionnaire will have each family member's information such as blood type, illnesses such as diabetes etc. and a list of medications they are currently taking which will be placed in their glove compartment; they will then receive a yellow dot to put in the back window of the vehicle. Recently they had 200 residents at the Farmers Market take questionnaires. Firefighter Cody Rogers will be leading this program.

Maintenance Report: Firefighter Wamsley had a total of 8.5 hours of off duty hours which saved the City approximately \$255.00 this month. His report has that he attended an Illinois Fire Apparatus Mechanics Association class in Decatur; the membership dues covered the cost of the class and was a very informative class. He also noted Engine 1 had been in the shop for a week due to EPA regeneration issues. All costs are covered by warranty.

Alderman Burtle asked Chief Crews if he could include in his monthly reports the number of ambulance calls, how much billed and how much collected. He reported for the month of June: Six Ambulance Calls/Four Patients Billed: \$2,800.00 plus Mileage Revenue equaled \$3,377.00.

Chief Crews shared some thank you notes, stating they received a donation from a family that was involved in an accident from Troy IL, over the 4<sup>th</sup> of July. He also received a thank you from St. Mary's for a Weather Alert Radio and Emergency First Aid Kit.

Chief Crews advised the Lake Dam Emergency Action Plan is almost complete.

### **POLICE PATROL VEHICLE BIDS**

Chief Herpstreith advised only one bid was submitted for the Police Patrol Vehicles, this bid was advertised in the paper.

Motion by Alderman Koonce and seconded by Alderman Jones to recommend to the City Council to allow Police Chief Herpstreith to order four 2015 Ford Police Interceptor 4 door Utility with All Wheel Drive from Bob Ridings Taylorville at a cost not to exceed \$112,380.00. Motion carried 4-0.

Alderman Heberling stated he would support the purchases at this time in order for it to get forwarded to City Council for vote; but did not know how he was going to vote at that time. Alderman Budd Chairman of the Finance Committee informed the Committee on average the Chargers are costing the City \$2,000.00-\$3,000.00 a month for repairs. The Mayor stated unfortunately the City is paying for past mistakes by purchasing the Chargers at one time.

Motion by Alderman Koonce and seconded by Alderman Jones to recommend to the City Council to allow Police Chief Herpstreith to purchase equipment for the four new vehicles at a cost not to exceed \$60,000.00. Motion carried 4-0.

### **DRESS UNIFORM COMPLETION**

Police Chief Herpstreith stated the Department is in the process of completing Dress Uniforms for all sworn personnel; there are approximately 15 members that are incomplete. He needs to order dress blazers, hats and badges for those that have not been issued them by the Department. Once purchased and issued, personnel are responsible for the care and replacement through their clothing allowance. The uniforms are needed for numerous occasions such as Police Memorial Week, funerals, etc. This purchase was discussed with Treasurer Nation. He also advised the items will be purchased from different vendors.

Motion by Alderman Heberling and seconded by Alderman Koonce to recommend to the City Council to allow Police Chief Herpstreith to order dress blazers, hats and badges needed to complete the dress uniforms at a cost not to exceed \$4,500.00. Motion carried 4-0.

### **POLICE CHIEF REPORT**

- Calls for Service: 1502
- Total Cases: 94
- Calls for service increasing due to warm weather and increase of calls to the Lake
- Child custody cases, suspicious activities and car burglaries are also on the rise
- Sex Offender Compliance Checks were done, there was one not in compliance, the individual was told that there is a zero tolerance.
- Officer Olsta and the Explorers are going to a Conference.

**ANY OTHER MATTERS**

Reported the traffic for the 4<sup>th</sup> of July was much better than expected with the bridge being under construction. The Department of Natural Resources sent two Conservation Officers to help with the festivities; there were a few problems but overall went very well.

Alderman Budd suggested putting barricades up on the side roads during parades or having Officers at each intersection as he observed a woman forcing her vehicle through the parade in front of the Ansar Tractor; the parade had to come to a stop. He advised this needs to be addressed as the 175<sup>th</sup> Celebration will be here soon. There were suggestions to inquire about County Auxillary or Volunteer Firefighters to help with standing at intersections.

Chief Herpstreith has submitted the 2014 Cops Grant. He is in the preliminary stage of applying for the 2015 or future Cops Hiring Grant. If awarded this grant would be for a School Resource Officer who would be a Patrol Officer during the summer. This is a 75/25 grant.

Motion by Alderman Jones seconded by Alderman Heberling to adjourn. Motion carried 4-0.

Meeting adjourned at 7:50 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

August 7, 2014

### MEMBERS

Chairman Burtle  
Alderman Heberling  
Alderman Koonce  
Alderman Jones

### ALSO PRESENT

Mayor Brotherton  
Alderman Budd  
Alderman Walters  
Police Chief Herpstreith  
Gary Jones  
Rick Bryan

Fire Chief Crews  
Assistant Fire Chief Goodall  
Shirley Sams

Chairman Burtle called the meeting to order at 7:25 P.M.

### FIRE CHIEF'S REPORT

- Total Calls-155 (24% increase from last month)
- 248 man hours of training- The department participated in dive training at the Pana Quarry
- The Fire and Police Departments will be training in buildings on Meadow Manor Property and the North Lanes Bowling Alley. Meadow Manor called recently and advised them they could start training, there had been a delay but was given approval to proceed.
- The firefighters participated in fair activities, installed car seats, taught CPR and installed smoke alarms, one CO alarm and changed batteries for residents.
- As of July 31, 2014 there has been 73 billable ambulance calls, have billed \$42,026.00 since January 12<sup>th</sup> minus Medicare.
- For the month of July- Ambulance/spiller pay six ambulance responses/seven patients billed. Revenue \$2,051.00.
- Reviewed the Fire Department Maintenance Report noting an estimated savings of \$160.00 stating this is a very conservative estimate. He advised Engine 4 will be picked up this Friday; it had a bad cylinder, the rings were cracked and the cylinder head was warped. When Engine 4 is back Engine 3 will be taken to fix the fuel tank and fuel tank straps. When Engine 3 returns Engine 2 will be ready to go to the Ramsey Fire Department.

Fire Chief Crews advised they have picked up the new Platform Truck and commended the Pierce Company stating that they were great to work with. He stated it was a great experience for all as they were allowed to go into the work place and stand beside the 1,500 employees to watch the assembly of the truck. He gave an open invitation to everyone in attendance to come to the Fire House to see the new truck.

With the increase in calls, the collapsed building front, training and fair activities the department is behind on the inspections; they had eight pre-plans done last month. He emphasized the importance of these inspections as there is a vital sheet which shows where the nearest water source is, and the location of locks, sprinkler systems, etc.

He was asked if the property owners around the Square cooperate with the inspections. He stated they do and that several have made tremendous efforts to correct problems they have brought to their attention without being forced to.

Fire Chief Crews presented a breakdown of expenses for the building collapse at 100 S. Main. The MABAS billable expense schedule is \$125.00 hour per apparatus and \$35.00 an hour per personnel. The grand total is \$13,090.00. Alderman Burtle asked if anyone spoke with the insurance carrier to determine what is and isn't going to be reimbursed. Chief Crews advised he spoke with the owner, Mr. Clark, who stated he is planning to rebuild if possible and that he was told there is a \$2,500.00 cap for building preservation.

### **TAYLORVILLE POLICE DEPARTMENT TRAINING FACILITY**

Police Chief Herpstreith asked Police Investigator Rick Bryan and Police Officer Gary Jones to come forward to discuss the possibility of creating a new training/firing range. They advised the department has tried for several years to get a new range started. In 2000 land located south of the lake was designated (West of Velma Rd) to the department for this purpose. They advised there are no issues with adjoining land owners; there is only one resident close which is located approximately 1,700 feet to the rear of the property and is surrounded on three sides with City owned property. A new range has been included in the budget for years; unfortunately due to budget restraints, it has always been cut.

Investigator Bryan read several case laws where municipalities were sued and had to pay lawsuits due to inadequate training, emphasizing the importance of training skills. He stated firearm training has to meet a three point criteria which consists of: Recent, Relevant and Realistic. They are currently training at the rifle club which only has standing targets and can only be used during the day when others are not there; they also use facilities in Pana and Pawnee. Bryan and Jones stated the officers need more realistic scenarios and some training needs to be done in the evenings; they need to have training in an area where they can switch from rifles to pistols which is not allowed at the rifle club. They would also need a place to store materials.

Police Chief Herpstreith stated there is a minimum of \$5,000.00 budgeted but there is more in appropriations. Investigator Bryan and Officer Jones stated they thought they would try to get some donations and would ask the railroad for old railroad ties and Larry Barry for old tires to use in building the berm. Alderman Walters advised there is dirt stockpiled and stated perhaps the Street Department could help later in the year.

Motion by Alderman Koonce and seconded by Alderman Heberling to recommend to the City Council to allow the Police Department to proceed with Phase I to begin the creation of a new training/firing range beginning in this order; surveying the property, fencing, berm, and rock for parking. Motion carried 4-0.

### **POLICE CHIEF REPORT**

- Total call for service-1,653 noting traffic citations are down due to increase in calls
- There were 92 criminal cases filed
- Assisted the Christian County Sheriff's Office with an incident on Bear Creek Road

- There are two Officers in the training process and are progressing well and one attending the Police Training Institute in Champaign.

**ANY OTHER MATTERS**

Mayor Brotherton stated they would need extra patrolling around the schools for at least a week and with the upcoming Chilifest and 175<sup>th</sup> Celebration.

Police Chief Herpstreith advised he was meeting with Treasurer Nation this week to get the new cars ordered and discussed problems that have occurred at Jaynes Park. The park actually belongs to the Park District but the Police Department has been assisting them with some issues.

Motion by Alderman Heberling and seconded by Alderman Koonce to adjourn. Motion carried 4-0.

Meeting adjourned at 8:53 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

EMERGENCY SERVICES  
September 4, 2014

MEMBERS

Chairman Burtle  
Alderman Heberling  
Alderman Koonce  
Alderman Jones

ALSO PRESENT

Mayor Brotherton  
Alderman Budd  
Alderman Walters  
Police Chief Herpstreith  
Rick Bryan

Fire Chief Crews  
Assistant Fire Chief Goodall  
Shirley Sams

Chairman Burtle called the meeting to order at 6:00 P.M.

CELL PHONES

Police Chief Herpstreith advised with the increase of the Freedom of Information Requests he is in the process of getting the Department issued cell phones as they are subject to F.O.I.A. requests.

He presented the Committee with a couple of options from Verizon; there was a lot of discussion regarding what type of phones were needed. Chief Herpstreith recommends getting smart phones for him, Deputy Chief Hile, the two investigators and one for each shift Sargent. There was a lot of discussion regarding different options; it was decided to postpone the cell phones at this time to allow the Chief to obtain additional information on cell phone plans. This issue will be discussed at an Emergency Services Committee Meeting prior to the September 15<sup>th</sup> City Council Meeting.

IWIN UPGRADE

Due to changes provided by the National Criminal Justice Information System, FBI and the Illinois Law Enforcement Agencies Data system (LEADS) the current Mobile Data Computers will soon become inoperable.

Police Chief Herpstreith advised Microsoft discontinued support for Windows XP on or around April 8, 2014, which is the program they currently have. This means at some point in the future, the Department will not be able to connect to the Illinois Wireless Information Network (IWIN). He reported the Department uses this in every aspect of what they do. He and Officer Jones have researched their options. He presented the Committee with two proposals one from CDS Office Technologies in Springfield that has the Illinois State Bid Contract and one from Telrepc in CT. The Committee agreed for the difference in price they recommend getting the new from CDS Office Technologies.

Motion by Alderman Heberling and seconded by Alderman Koonce to recommend to the City Council to allow Police Chief Herpstreith to proceed with option one for the purchase of fifteen IWIN Computers from CDS Office Technologies in Springfield at a cost not to exceed \$49,000.00. Motion carried 4-0.

### **MOBILE TRAINING UNIT AGREEMENT**

Chief Herpstreith received a memo from the Law Enforcement Training Advisory Commission for a “Resolution of Participation and Support” for the Intergovernmental Law Enforcement Officers In-Service Training Act 82-674. This is the Act under which all of the Mobile Team Units in Illinois operate. The Act requires that in order to be eligible to receive State Funds, a Mobile Team must “be established and operating pursuant to the Intergovernmental Cooperation Section of the Illinois Constitution of 1970. They are required to submit a list of all of their member departments to ILETSB each year with their budget application and proof there is an Intergovernmental Agreement on file for each member. The City has had this agreement on file but due to the realignment and merge that took place over the last year a new Resolution must be submitted.

Motion by Alderman Heberling and seconded by Alderman Koonce to recommend to the City Council to forward the request for a “Resolution of Participation and Support” for the Intergovernmental Law Enforcement Officers In-Service Training Act 82-674 to the September 15, 2014 City Council Agenda. Motion carried 4-0.

### **DETECTIVE/ADMINISTRATIVE VEHICLES REPLACEMENT**

Chief Herpstreith advised the two vehicles currently used by the Detective and Deputy Chief are both 2004 Chrysler Sebring vehicles. Both have approximately 70,000 miles and need repairs to make them safe to drive; neither could be driven out of town. He recommends trading these vehicles in on new or program cars; he was advised to check all the local dealerships. There was a lot of discussion regarding the pros and cons of purchasing used. Alderman Walters wanted it noted that he has been chastised for not buying used equipment for the Street Department and he takes offense that they want the Street Department to buy used; but he supports the Committees decision to purchase new or program cars for the Police Department. This is a budget item, and has already been discussed with Treasurer Nation.

Motion by Alderman Jones and seconded by Alderman Heberling to recommend to the City Council to allow Police Chief Herpstreith to trade in the two 2004 Chrysler Sebring vehicles and purchase two new or program vehicles from a local dealership at a cost not to exceed \$20,000.00 each. Motion carried 4-0.

### **CENTRAL ILLINOIS ENFORCEMENT GROUP (CIEG)/TASK FORCE POSITION**

Chief Herpstreith advised the Department has not had an active member in the Central Illinois Enforcement Group drug task force due to shortage of manpower since 2008. Due to the increase in drug activities and related crimes he feels the City should rejoin if at all possible.

Motion by Alderman Koonce and seconded by Alderman Jones to recommend to the City Council to allow Police Chief Herpstreith to rejoin the Central Illinois Enforcement Group drug task force if staffing is available with the stipulation that Police Chief Herpstreith brings this issue back to Committee before starting the process. Motion carried 4-0.

### **POLICE CHIEF'S REPORT**

- Total Calls for Service - 1,626
- Traffic Stops - 172
- There is one Police Officer attending Police Training Institute in Champaign
- Department has been very busy with drug and criminal cases and school traffic issues

### **ANY OTHER MATTERS**

Alderman Budd advised he lives across the street from North School and as a concerned citizen he is requesting that the Police patrol and issue tickets as he has observed residents talking on their cell phones and passing the buses while the STOP arm is out.

### **FIRE TRAINING AGREEMENT**

The Committee reviewed a new Fire Training Agreement which was prepared by City Attorney Romano. Assistant Fire Chief Goodall advised he was going to present Meadow Manor with the agreement to begin training at their location.

### **REPLACEMENT COST INSURANCE OF NEW ENGINE**

After reviewing the comparisons of Actual Cash Value and Replacement Cost on Physical Damage the Committee decided to go with the Replacement Cost Insurance. With the Replacement Cost on Physical Damage, should the Fire Truck need to be repaired due to an accident, it would be repaired. If it is totaled out in an accident, it would be replaced with a vehicle of similar value and type.

Motion by Alderman Koonce and seconded by Alderman Jones to recommend to the City Council to direct KMRM, a division of Diamond Brothers Insurance to change the coverage on the 2013 Pierce Arrow XT 100' Platform Truck to Replacement Cost. Motion carried 4-0.

### **FIRE CHIEF'S REPORT**

- Advised he is still in the process of obtaining all the proper paperwork to do training at Meadow Manor
- Training: 229 man hours- Did a tour of the Mt. Auburn Compressor Station, ladder preplanning at local high-rises and driving the training course set up at the Fairgrounds
- Installed 10 car seats, taught CPR, installed and changed batteries in smoke detectors
- 10 Inspections/Pre-plans were completed this month, he advised GSI has built a fortified shelter for their employees, they have a very good plan
- Advised there is going to be a nationwide earthquake preparedness campaign he is getting ready for
- Ambulance/Spiller Pay-7 calls/8 patients (1 Springfield transfer)
- Received \$2,500.00 Insurance Reimbursement for the Fire Department assisting with the collapsed building

### **ANY OTHER MATTERS**

The Department is preparing for the annual Fire Prevention activities in October. This includes open house and preschool visits which are already scheduled for over 300 kids.

There was an incident in which an ambulance service was called; it took their ambulance twenty five minutes to get there. This is going to be an agenda item next month. Both ambulance companies will be invited to the meeting.

The Department will be doing more training with the increase of oil being transferred by train for Enbridge.

Motion by Alderman Jones and seconded by Alderman Heberling to adjourn. Motion carried 4-0.

Meeting adjourned at 8:16 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

October 2, 2014

### MEMBERS

Alderman Burtle  
Alderman Heberling  
Alderman Koonce  
Alderman Jones

### ALSO PRESENT

Mayor Brotherton  
Chief Herpstreith  
Alderman Dorchinecz  
Assistant Chief Goodall  
Michael Spurgeon  
Jennifer Jarman  
Justin Hott  
Matt Peters  
Ron Smith  
Nick Hackney  
Al Fox

Fire Chief Crews  
Alderman Walters  
Alderman Vota  
Paula Dunn  
Gina Dunn  
Zack Krueger  
Aaron Sutton  
Nancy Likes  
Matt Adermann  
Tom Campbell  
Bev Morrison

Chairman Burtle called the meeting to order at 6:00 P.M. at the Taylorville Fire Department.

### **PURCHASE OF POLICE DEPARTMENT CELL PHONES**

Police Chief Herpstreith presented the following proposal from Verizon Wireless for Department issued cell phones noting that there may be other promotional offers available for the month of October:

#### Service Plan

One "More everything" 30 GB shared data  
4 smartphones access  
16 Basic Phone Access

Unlimited talk and text, four smartphone bill incentive credit of \$100.00 for each which will appear in the second or third billing cycle

Monthly access fee of \$817.75

Initial output of \$1,439.80 (with the \$400.00 above incentive credit after 2-3 months)

He stated that the four new squad cars on order will not be equipped with Bluetooth.

Motion by Alderman Jones and seconded by Alderman Heberling to recommend to the City Council to approve the purchase of department issued cell phones at an initial equipment cost of \$1,439.80 (less \$400.00 future incentive) and \$817.75 monthly access fee with Verizon Wireless. Motion carried 4-0.

### **POLICE CHIEF'S REPORT**

- Total Calls for Service - 1,587
- Traffic Stops - 197
- 11 Illegal Cell Phone Use (4 in school zones)

- One recruit has graduated from PTI and is beginning FTO Program and the Probationary Officers are on the final stage of the FTO Program.
- 8 large bags of drugs were collected in the Drug Take Back
- The car/train accident (on Norfolk/Southern Property) is under investigation
- 2 vehicles tagged for semi traffic to Ahlstrom's
- 7 tickets issued for grass in street violations

Police Chief Herpstreith stated he hopes to have the four new squad cars in 30 to 60 days. He saved some of the equipment from the old cars which will be used on the new.

### **FIRE-PURCHASE PHYSIO CONTROL 12 LEAD TRANSMITTER & DATA PLAN**

Assistant Fire Chief Goodall stated the department would like to purchase an additional transmitter and service for the ambulance that will transmit a patient's vitals from the heart monitor to the hospital. They have one for the squad.

Motion by Alderman Heberling and seconded by Alderman Koonce to recommend to the City Council to allow the Fire Department to purchase a 3G Gateway Transmitter at a cost of \$874.64 plus \$40.00 shipping and handling and a Multitech Gateway Data Plan-Verizon for \$199.00 at a total cost of \$1,113.65 from Physio Control. Motion carried 4-0.

### **SPRINGFIELD FIRE DEPARTMENT-BILL FOR LUMBER FOR COLLAPSED BUILDING**

Fire Chief Mike Crews has received a bill for \$1,698.30 from the Springfield Fire Department for lumber used when they were called in to help prevent further building collapse at 100 S. Main Street on July 27, 2014. The Springfield Fire Chief had suggested forwarding it to Country Companies (the building owner's insurance company). After some discussion it was suggested that Fire Chief Crews first ask the Springfield Fire Chief to forward the bill on their letterhead to Country Companies to see if they will pay it. There was some discussion as to what should be done with the lumber.

This will be placed on next month's agenda.

### **AMBULANCE ORDINANCE REVISION**

Approximately nine technicians with Dunn's and Sutton's Ambulance Services were present to see what revisions to the Ambulance Ordinance are being requested. Fire Chief Crews noted that there have been some response time issues with ambulance service. The Department feels as firemen, city residents and parents they want the right to choose which ambulance service they want, and at this time, by ordinance, they cannot request the Fire Department for ambulance service. Chief Crews would like to change the ordinance to allow the Fire Department to take ambulance calls by request.

Guidelines under SOG #211 of Ordinance 3558 adopted April 16, 2012, states "the goals of the TFD Ambulance is to provide a "back up" ambulance response during the times when there are no ambulances available, provide an alternative "Rehab" Vehicle for structure fires or other large incident, and provide an additional Ambulance during a Mass Casualty Incident. The TFD

Ambulance will only respond when there is no other ambulance available or when needed for a mass casualty incident, or as an alternative “Rehab” vehicle at large incidents”.

Alderman Heberling is adamantly against allowing requests for the Fire Ambulance. Aldermen Jones and Vota would like to hear more. Alderman Koonce, Burtle, Walters and Dorchinecz are in favor of changing the ordinance. A letter from Alderman Budd stated he would agree to allow the Fire Department to respond when requested.

Chairman Burtle stated people choose their doctor, choose their hospital and should be able to choose their ambulance. People stay loyal, if they are Sutton or Dunn’s people, they will stay with them.

Alderman Heberling said this would have the private sector competing with the public, and we would be putting them in jeopardy financially.

Mayor Brotherton is against changing the ordinance allowing the Fire Department to make Ambulance calls. He stated the Firefighters/Paramedics have an advantage as they have the City and taxpayers to assist in their purchases and training. As we get more paramedics salaries and pensions go up and it is the citizens paying for this through taxing; private companies do not have this advantage. Maybe the Fire Department should share their training with the other ambulance services.

Nancy Likes with Sutton’s Ambulance Service said that the City has been hiring new firefighters through grants and when the grant ends the City is fully responsible which costs taxpayers. She stated the relationship with the Fire Department has become strained since they slowly took over their jobs. Now they want on rotation. They are infringing upon our income. She stated they chose to be firefighters, not paramedics.

Paula Dunn with Dunn’s Ambulance Service thanked those Aldermen and Mayor for sticking by their word. She stated they paid for their own training. If the City steps into ambulance rotation, the other ambulance services may have to cut back to one ambulance each, which means it would be back to three on rotation again. She stated we all need help sometimes. Backup is good, but the City has deeper pockets. It was stated that most people think calling the Fire Department Ambulance would be free.

Aaron Sutton said they never hear of 911 problems and would like to be informed. Chief Crews said it is available to everyone.

Chairman Burtle stated the Fire Department always responds to 911 calls even when Sutton’s or Dunn’s respond. We are not trying to force anyone out, but there are more calls for service and more and more fire departments are doing this. He stated that the City can bill for ambulance service.

Chief Crews stated his department has never missed a fire call, 20 people are available to respond with pagers and there are five people on a crew so there is always someone at the

department when we are running calls. Taylorville has had EMS since 1960 and we have been pushing for this for years.

Assistant Chief Goodall stated we just want permission to respond when requested, we are not asking to be placed on rotation.

Alderman Heberling asked Fire Chief Crews “what is your request, to only respond or more?” Chief Crews responded “Yes, to stop here at this request”. “Opinions change, people should have a choice to be in control of their health”. He then presented Committee members a proposed change in Section IV Standard Operation Guideline: 211 of Ordinance #3558.

Alderman Walters stated that even though the Committee and Council makes decisions it shouldn’t tie the hands of future Councils.

Motion by Alderman Koonce and seconded by Alderman Burtle to recommend to the City Council to adopt the following guidelines and change the ordinance as stated:

#### IV. Ambulance Response

1. The TFD ambulance will generally respond when there is no other ambulance available or when needed for a mass casualty incident, or as alternative “Rehab” vehicle at large incidents. However, if a resident from the City and/or Taylorville Fire Protection District (TFPD) requests a TFD ambulance through 911, TFD may respond. The following response stipulations shall apply: (1) TFD Ambulance will not respond to non-emergency calls such as routine doctor visits, transfers between medical facilities (including nursing homes) or clinics, general “stretcher van” calls and (2) in the event the TFD ambulance is out of service and a request for TFD occurs, the call will automatically forward to the next company on rotation per Christian County 911 tracking rules.
2. If Taylorville Memorial Hospital requests an emergent transfer to a higher care facility due to life threatening illness or injury and no other ambulances are available, the TFD ambulance will respond.
3. In the event a private provider sells ownership, the City may consider TFD ambulance response within 911 rotation. In this case, the City shall limit the TFD ambulance response to the boundaries of the TFPD, adhering to the response stipulations outlined above in IV.1.

Mayor Brotherton said the agenda did not specify exactly what would be discussed tonight, the press did not know, and there has been much conflict, so it would not be fair to vote on this tonight.

Motion tied 2-2.

Chairman Burtle respectfully asked the Mayor to place this item on the City Council Agenda. The Mayor prefers to place it on a Special Council Meeting Agenda where it will be the only item discussed.

It will be placed on a Special Council Meeting Agenda.

**FIRE CHIEF'S REPORT**

Chief Crews informed the Committee that October is the Annual Fire Prevention Month. Open House will be held October 4<sup>th</sup>, pre-schools will visit October 7<sup>th</sup> through the 9<sup>th</sup>. He expects approximately 800 kids to visit the Fire Department. Annual school fire drills will be completed and school visits will take place to promote fire safety in the Community.

He stated the Fire Department will have eight vehicles in the 175<sup>th</sup> Birthday Celebration on October 4<sup>th</sup> and steps have been taken for a quick exit if an emergency arises.

Chief Crews gave much credit to Captain Matt Adermann for his work with Public Education Activities and to Jonathan Wamsley for the time he spends and the money he has saved in maintenance work on the Fire Department Vehicles.

Motion by Alderman Jones and seconded by Alderman Heberling to adjourn. Motion carried 4-0. Meeting adjourned at 9:00 P.M.

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Shawn Burtle, Chairman

EMERGENCY SERVICES  
November 6, 2014

MEMBERS

Alderman Burtle  
Alderman Heberling  
Alderman Jones

MEMBERS ABSENT

Alderman Koonce

ALSO PRESENT

Mayor Brotherton  
Chief Herpstreith  
Assistant Chief Goodall  
Alderman Budd  
Alderman Dorchinecz  
Officer Kyle Mense  
Nancy Likes

Alderman Vota  
Superintendent Speagle  
~~Jacque Nation~~  
Alderman Walters  
Officer Alan Mills  
Aaron Sutton  
Paula Dunn  
Geoff Sarginson

Chairman Burtle called the meeting to order at 6:00 P.M.

Andy Goodall was present to give the Fire Chief's Report and Activity Report for October.

**FIRE CHIEF'S REPORT**

- Total Calls for October-133  
Total Calls for the year to date is 1,302; this time last year the total was 1,174 which is a 10% increase for this time period.
- There was overtime due to training and the open house activities
- Training Hours-149
- Chief Crews is working on the National Weather Service Storm Ready renewal certifications for Pana and Taylorville
- Chief Crews, Assistant Fire Chief Goodall and three firefighters attended a class on grain rescue systems. The Department received a grain bin rescue capsule donated to them from the Anderson Group. He presented pictures of the capsule and explained how it works. The capsule surrounds the individual, it has steps on the outside for the firefighters and the inside has handles for the individual to climb up to safety. The capsule also opens up to make a wall to hold back the grain; the Department will be having a training session and the Aldermen in attendance were invited to attend.
- They taught three CPR/First Aid classes and installed six car seats for residents. They had four fire station tours that were given for 43 people from different groups in the community.
- They had their annual Open House, Pre-school visits, school fire drills and fire preventive talks to various schools. These activities accounted for 214 man hours and reached over 500 people throughout the community.
- The Department is in the process of gearing up for the Christmas for Kids Program and the Angel Tree. The Fire Department and Police Department are working together on these programs. Alderman Walters asked what the date of the shopping trip was and where donations could be taken. Officer Mills stated probably the first week of December when Walmart has the employees to assist with the shopping, and donations can be made to the dispatcher.
- Ambulance/Spiller Pay \$847 (gas leak); 0 ambulance calls/0 patients billed.

Assistant Fire Chief Goodall reported a representative from Stryker stopped at the station to show information for a new stretcher. He reported there are different prices; the one they looked at is a power system that is battery operated and does all the lifting up to 700 lbs. The cost is \$26,000.00 but advised if it would prevent the firefighters from back injuries it would be well worth the cost. They are researching the Assistance Firefighter Grants to see if there are any grants available at this time for the purchase. He reported Chief Crews is currently working on information to prioritize the Department's needs to begin the procedures to secure upcoming grants.

He also reported Verizon which handles the Christian County Emergency Management Agency is set up at the Fire Station in case of an emergency. He advised in cases such as what happened to Washington, IL they had a tornado and all communication was down due to damage of wires and the overload of calls from people trying to contact each other to make sure everyone was alright. Verizon has the capabilities to bring a portable cell tower to this area by truck if there is an emergency. The cost for this program is \$.08 a month per phone; the cost is being absorbed by the Emergency Management Agency budget.

Assistant Fire Chief Goodall read the maintenance report prepared by Firefighter Wamsley who attended the 2014 Illinois Apparatus Mechanics Conference held in Peoria from Oct 13-17. He was able to attend several classes and reported he gained a lot of information on maintenance, testing, and repair of emergency vehicles.

### **ANY OTHER MATTERS**

Someone has offered the department their home on E. Elm to use for training before they have it torn down. It will not be a burn exercise but used for firefighter training.

Assistant Fire Chief Goodall will be contacting an ambulance company on Friday to discuss reoccurring issues.

### **UNIT 12 REPAIR**

Police Chief Herpstreith informed the Committee that Unit 12, a 2008 Ford Crown Victoria, experienced mechanical failure. Main Cross Auto did a diagnosis and it was discovered the vehicle is experiencing failure of the transmission and rear end. The car was purchased from Joe Watt Police cars in October 2010; it had 24,060 miles and came with a three year/36,000 mile warranty, it is out of warranty on both time and mileage. The cost of new parts is approximately \$10,000.00. Main Cross Auto has located a vehicle which was part of the Christian County Sheriff's Office fleet to use for parts at a cost of \$3,000.00.

Motion by Alderman Jones and seconded by Alderman Heberling to recommend to the City Council to allow Police Chief Herpstreith to proceed with the repairs for Unit 12 as presented. The parts needed will be purchased from Main Cross Auto at a cost of \$3,000.00. Motion carried 3-0.

## **POLICE CHIEF'S REPORT**

- Calls for Service-1,565
- Total Cases-81
- Arrests-52
- The Department is still having school traffic issues
- The Probationary Officer is completing the FTO Program and is doing very well
- The Department did Halloween patrols and checked the sex offenders to make sure there were none participating in Halloween activities.
- Department will be having their annual night shoot in Pana
- Have been investigating stolen vehicles
- Have had multiple juvenile cases/arrests
- Had nine DUI arrests/cases
- Did 192 Traffic Stops

Motion by Alderman Jones and seconded by Alderman Heberling to adjourn. Motion carried 3-0. Meeting adjourned at 6:34 P.M.

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Shawn Burtle, Chairman