

## EMERGENCY SERVICES

January 7, 2016

### MEMBERS

Chairman Burtle  
Alderman Jones  
Alderman Heberling  
Alderman Moore

### ALSO PRESENT

Mayor Brotherton  
Police Chief Herpstreith  
Fire Chief Crews  
Alderman Budd  
Alderman Vota

Firefighter Kyle Renfrow  
Firefighter Cody Rogers  
Firefighter Matthew Adermann  
Shirley Sams  
Alderman Walters  
Owen Lasswell

Chairman Burtle called the meeting to order at 6:32 P.M.

### **REPLACEMENT RECORDS MANAGEMENT SERVER**

Chief Herpstreith discussed the need of a new records management server; the current server was installed in October 2006 and has begun to have failures and has no more storage space on the hard drive. He advised the server is utilized for managing the dispatch and case system and it was included in his budget.

The cost of a replacement server including the migration of the data base is \$3,995.00, this server is expandable, and the 2006 server wasn't. Each work station acts as a backup; the system has a three year warranty and he has a yearly software service.

Motion by Alderman Heberling and seconded by Alderman Moore to recommend to the City Council to allow Police Chief Herpstreith to purchase a new Records Management Server from In-Synch Systems at a cost of \$3,995.00. Motion carried 4-0.

Chief Herpstreith presented the Committee with two sets of statistics since there wasn't a meeting in December:

### **POLICE CHIEF'S MONTHLY STATISTICS - NOVEMBER**

- Total Calls for Service-1440
- Total Cases-82
- Traffic Stops-213, with 64 traffic citations issues
- Department is continuing to patrol the schools and problem areas

### **POLICE CHIEF'S REPORT - DECEMBER**

- Total Calls for Service-1385
- Total Cases-97
- Traffic Stops-163, with 70 traffic citations issues
- Department is continuing to patrol the schools and problem areas
- The Shop with A Cop Program went very well, Sergeant Mills heads this program but several Officers and volunteers helped. They were able to help 65 children this year.
- Chief Herpstreith reported the Department should have two of the new squad cars by the end of the month. The Officers will decommission the old vehicles to use parts on the new to save money.

Police Chief Herpstreith and Fire Chief Crews gave a brief report on the flooding and rescue efforts reporting all the agencies and volunteers involved worked well together and should be commended for the work they did. Assistant Chief Goodall was the Incident Commander and did an excellent job.

Alderman Heberling commended the Chiefs and their Departments, stating he heard nothing but outstanding reports on the way the situations were handled by everyone involved. Members of the Committee also voiced

their support and respect for the efforts of all and to the City employees who when called upon go to extreme measures. Alderman Jones asked if MABAS was called; Chief Crews advised ours was sent to Petersburg.

Chairman Burtle stated obviously on the Committee level when the Chiefs come forward for purchases the Committee has to look at these requests as budget issues and costs but in situations like this no amount of the cost would have been too much.

Chief Crews advised Firefighter Jeff Stoner handed in a long dissertation including a list of things he would like to see happen in the future with a list of items he would like to be purchased. Fire Chief Crews stated they have to get the message out “to turn around don’t drown”.

### **RECOGNITION OF FIRE DEPARTMENT PROGRAMS**

Fire Chief Crews informed the Committee he wanted to give recognition to three of his Firefighters for heading different projects and doing a great job.

Firefighter Cody Rogers was commended for doing a great job in heading the Angel Tree Program which he took over upon the retirement of Chris Smith. Chief Crews stated it takes at least a month to get everything planned and completed and that everything worked out great. He advised several of the Firefighters as well as volunteers helped, advising Alderman Budd and wife Gloria helped. He wished he had taken a picture of everything before it was disbursed to give the Committee an idea of what it was like, stating it is very rewarding to see how happy and appreciative the parents are of everything that was done for their families.

Firefighter Kyle Renfrow was commended for a job well done for conducting CPR Training Classes. Chief Crews read a thank you received from a gentleman whose brother had taken one of these classes and used the techniques he had learned to save his son who is now home from the hospital and doing well.

Firefighter Matthew Adermann was commended for a job well done in heading the Fire Prevention Program which reaches hundreds of children and parents each year. The primary focus of this program is done in October but he has projects throughout the whole year.

### **AFG GRANT**

Fire Chief Crews advised the Committee he would like approval to apply for an AFG Grant for one new 15 lead electrocardiogram monitor/defibrillator equipped with main stream capnography, carbon monoxide monitoring, 360 joules, non-invasive blood pressure monitoring with blue tooth technology. The cost is \$24,970.00, if awarded the grant of \$23,721.00 would be covered with the City’s match being \$1,189.00. He plans to ask the Foreign Fire Tax Board to cover this portion, but he would possibly need more equipment that would have to be purchased from the City. The current monitor is obsolete manufactured in 1999. The new unit would bring the Department into compliance with local protocols, American Heart Association guidelines and the National Heart Attack Alert Program for patients with cardiac emergencies.

Motion by Alderman Jones and seconded by Alderman Moore to recommend to the City Council allow Fire Chief Crews to proceed with applying for the AFG Grant. Motion carried 4-0.

### **HIRING UPDATE**

Fire Chief Crews advised the Committee that he had been present during the current testing for the hiring of new firefighters. He stated after having seen how the testing process was done he doesn’t understand why the City couldn’t have the Board of Fire and Police Commissioners, Personnel Committee Chairman Rob Heberling and Human Resource Manager Cindy Brown do the testing. He had presented Mr. Sidbech, representing F.I.R.E. Personnel Testing Service, with a list of questions which they used in the testing.

Mayor Brotherton advised the advantage of having an outside firm do the testing is that they are responsible for any liability issues as this is their business. Alderman Burtle recommended that City Attorney Romano and

Gary McNeely, the City's Insurance Agent be contacted to see if there would be any liability issues if the City were to do their own testing. Alderman Heberling asked if the Chief knew of other communities that did their own testing, he advised he is looking into it.

The Committee advised Chief Crews to notify the Commissioners to see if they would be interested in participating in the testing process. Mayor Brotherton recommended that Chief Crews, Assistant Chief Goodall and one of the Commissioners attend a seminar if available and suggested that the Commissioners be invited to an Emergency Services Committee Meeting to discuss this issue.

#### **FEE WRITE-OFF**

Chief Crews advised the City of Charleston that does the ambulance billing for the Department received a request for reduced payment from an attorney for a client. The charges were for \$723.94; his client would like to settle for \$600.00. The attorney advised there are charges of \$2,825.70 (hospital, etc.) and there is a settlement amount of \$5,000.00. The City of Charleston advised when Charleston receives this type of request from an attorney, where other creditors are involved, they do accept the proposed settlement, and they need to know what Taylorville wants to do.

Motion by Alderman Jones and seconded by Alderman Heberling to recommend to the City Council to authorize the City to accept the settlement sum of \$600.00 in full payment of Invoice #1501032B relating to an ambulance service bill in collection with the City of Charleston. Motion carried 4-0.

#### **FIRE CHIEF'S REPORT**

Fire Chief Crews discussed the amount his Department will be submitting for overtime for the flooding and rescue effort advised the area has been declared a disaster with everything having to be submitted before January 18<sup>th</sup>.

Chief Crews advised he had instructed a class in Raymond where 60-70 people attended; this class covered all of the elements that would have been used for training in the house at the Park, stating it was too bad the way everything worked out.

Mayor Brotherton stated this isn't the Committee to discuss this issue but he wanted their opinions on whether or not he should direct City Engineer Joe Greene to contact representatives of the Senior Village located at 101 E. Heights. They had contacted the Mayor in regards to expanding the parking lot. Mr. Greene needs to discuss annexing their property into City Limits. The Committee advised him to direct Mr. Greene to make one call as a courtesy as there is a possibility the water from the parking lot could run into the City's sewer. If additional work is needed such as a site plan etc., the Senior Village would be responsible for the fees.

Motion by Alderman Jones and seconded by Alderman Heberling to adjourn. Motion carried 4-0.

Meeting adjourned at 7:46 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

February 4, 2016

### MEMBERS

Chairman Burtle  
Alderman Jones  
Alderman Heberling  
Alderman Moore

### ALSO PRESENT

Mayor Brotherton  
Police Chief Herpstreith  
Fire Chief Crews  
Alderman Budd  
Alderman Walters

Gary McNeely  
Dan McNeely  
Shirley Sams

Chairman Burtle called the meeting to order at 6:00 P.M.

### FEE WRITE OFF

Fire Chief Crews advised the City of Charleston that does the ambulance billing for the Department received a request for reduced payment from an attorney for a client. The charges were for \$723.94; his client would like to settle for \$600.00 due to the settlement amount they were to receive.

The Committee was approached with this same request last month. The City of Charleston advised when Charleston receives this type of request from an attorney, where other creditors are involved, they do accept the proposed settlement; it is up to the City to determine whether or not they want to accept the reduced payment. The Committee agreed to settle with that client for \$600.00, and asked if this client had the same attorney as last month's client; Fire Chief Crews advised no. Some members of the Committee voiced objections to the write off stating the attorney should be asked if they are reducing their fees according to the amount of the settlement. After discussion the Committee decided to accept the reduced fee but advised would not be in favor of reducing any others.

Motion by Alderman Jones and seconded by Alderman Moore to recommend to the City Council to authorize the City to accept the settlement sum of \$600.00 in full payment of Invoice #1501032 relating to an ambulance service bill in collection with the City of Charleston. Motion carried 4-0.

### FIRE CHIEF'S REPORT

- Total Calls-142
- Training Update-108 man hours: Blood Borne Pathogens, CPR Renewal, Fire Ground Management Review, Forcible Entry and Critique of Dive Call

Chief Crews presented the Committee with information regarding a Training Ground Project Proposal; included was a picture of the training facility in Sherman, IL. First Mid-Illinois Bank & Trust donated the lot on the Northwest Corner of East Vine and Walnut Street; and he would like to utilize the area directly to the south of the Fire Station for a training facility. The Taylorville Fire Protection District supports this project and is funding \$8,000.00; he is going to ask the Foreign Fire Tax Board to fund \$750.00 for the cost of electrical connections and a \$750.00 fee for interior carpentry. He asked the Committee to review the information before next month's meeting.

Chief Crews advised the Committee there was a fire recently at Ahlstrom's that they were able to extinguish by being able to go above it thanks to the ladder truck, if the platform was not available the firefighters would have been up on thirty foot ladders and the factory probably would have had extensive damage.

The Department called for backup from Mutual-Aid Partners. Owaneco and Stonington both responded but Edinburg and Morrisonville have not been able to help with these calls because they don't have anyone to send; this has been an ongoing concern. The Committee asked if the different entities get paid for responding to the others calls he advised no if the entity is a member of MABAS, one entity does not charge the other for responding. The Committee asked Chief Crews how many times our Department responds to calls, and how many times has he called for backup and didn't get a response. He advised he would research and bring back the information to next month's meeting.

He advised there is going to be an elected official's summit held on March 30<sup>th</sup> at the Taylorville Memorial Hospital with Tim Gleason, City Manager of Decatur being the speaker. He stated the lecture will follow the book that he presented everyone regarding this summit.

### **FIREARM TRAINING**

Police Chief Herpstreith advised the Committee there were two training sessions being held at the Adamax Training Academy in Lincoln, IL that would be beneficial to the Police Department. He advised the training sessions at this facility are thorough and well-respected and are always in high demand; he is asking approval to secure spots for these sessions before the classes fill up.

#### **The first class is a 1911 Operator Course:**

1911 Operator Course-this course covers 1911 specific range drills, as well as disassembly, troubleshooting, as well as recommended/not recommended modifications to that specific firearm. Several of the Police Officers carry this weapon as their duty firearm. Chief Herpstreith wants to send two Police Officers at a cost of \$525.00 each for a total of \$1,050.00. He was asked if the Officers that attend this class would be able to train the other Officers; he stated yes, one of the Officers to attend would be a Firearms Instructor.

Motion by Alderman Jones and seconded by Alderman Moore to recommend to the City Council to allow Police Chief Herpstreith to send two Police Officers to the 1911 Operator Course at the Adamax Training Academy in Lincoln, IL at a cost of \$525.00 each for a total of \$1,050.00. Motion carried 4-0.

#### **The second class is for Vehicle Engagement Tactics:**

This course covers scenarios and training on the proper techniques for dealing with engaging vehicles and seated passengers. Vehicle operations cover an everyday part of the Department's work. He would like to send two Police Officers to this course at a cost of \$440.00 each for a total of \$880.00.

Motion by Alderman Jones and seconded by Alderman Burtle to recommend to the City Council to allow Police Chief Herpstreith to send two Police Officers to the Vehicle Engagement Tactics Class at the Adamax Training Academy in Lincoln, IL at a cost of \$440.00 each for a total of \$880.00. Motion carried 4-0.

### **FIREARMS CLEARING BARREL PURCHASE**

Chief Herpstreith advised Firearms Instructor Officer Gary Jones is in the process of updating Department Policy and different aspects of the Firearm Program. He recommends the purchase of a Firearms Cleaning Barrel advising the Officers don't have a way to safely clear their firearms prior to disassembly for cleaning. There were some members in attendance in favor of this purchase and some against, Mayor Brotherton advised the City has to be proactive for safety. Chief Herpstreith was advised to forward this purchase to the Safety Committee for consideration of being purchased with funds from the Illinois Public Risk Fund Safety Grant.

Motion by Alderman Moore and seconded by Alderman Jones to recommend to the City Council to forward the request of Chief Herpstreith to the Safety Committee to consider purchasing a Vehicle-Clear Firearms Cleaning Barrel from Weapon-Clear LLC at a cost of \$499.00 from the Illinois Public Risk Fund Safety Grant Fund. Motion carried 4-0.

### **POLICE CHIEF'S**

- Total Calls for Service- 1445
- Total Cases-115
- Traffic Stops-244, with 57 traffic citations issued
- Department is continuing to patrol the schools and problem areas

### **ANY OTHER MATTERS**

Chief Herpstreith reported two 2016 Ford Interceptors have arrived and the third vehicle will be arriving soon. He advised one Dodge Durango was traded in and reported the Dodge fleet is officially off the road; all emergency equipment from these vehicles were removed to be used for the new vehicles.

The Committee asked Chief Herpstreith to provide them with a list of areas that the officers are called to repeatedly and requested Alderman Jones, Chairman of the Ordinance Committee to discuss solutions to this problem to the next Ordinance Committee Meeting.

Chief Herpstreith thanked the Committee and Ordinance Committee Members for working on the Disorderly House Ordinance stating since the landlords as well as the occupants receive notice the system is working.

Motion by Alderman Heberling and seconded by Alderman Moore to adjourn. Motion carried 4-0.

Meeting adjourned at 7:04 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

March 3, 2016

### MEMBERS

Acting Chairman Jones  
Alderman Heberling  
Alderman Moore  
Mayor Brotherton

### ABSENT

Chairman Burtle

### ALSO PRESENT

Fire Chief Crews  
Police Chief Herpstreith  
Assistant Fire Chief Goodall  
Alderman Budd  
Alderman Walters

Owen Lasswell  
Cindy Dey

Acting Chairman Jones called the meeting to order at 7:07 P.M.

### Central Illinois Enforcement Group (CIEG) Task Force

Police Chief Herpstreith informed the Committee that staffing has become available to rejoin the Central Illinois Enforcement Group Drug Task Force (CIEG).

Motion by Alderman Moore and seconded by Alderman Heberling to recommend to the City Council to allow the Taylorville Police Department to rejoin the Central Illinois Enforcement Group Drug Task Force (CIEG). Motion carried 3-0.

### Replacement of Ballistic Shields

Chief Herpstreith explained that the Police Department is in need of two (2) ballistic shields to replace the current ones. The current shields have begun to deteriorate and have been taken out of service due to their age and condition. The Ballistic Shields have been utilized many times by personnel during execution of search warrants and are also an important piece of equipment that is used during high-risk incidents and enhances Officer's safety.

Chief Herpstreith obtained two quotes for two ballistic shields. The first and low quote is from Ray O'Herron, Inc. with a viewfinder and Tri-Grip Handle for \$2,495.00 plus \$35.00 freight for a total of \$2,530.00. The second quote is from Gall's Inc. for \$3,359.98 plus \$20.00 shipping for a total of \$3,379.98. Chief Herpstreith also informed the Committee that funding is available from the Police Department Equipment Line Item.

Motion by Alderman Heberling and seconded by Alderman Moore to recommend to the City Council to allow Police Chief Herpstreith to purchase two (2) ballistic shields from Ray O'Herron, Inc. for \$2,495.00 plus \$35.00 freight for a total of \$2,530.00. Motion carried 3-0.

### Eventide Recorder Maintenance Agreement

Chief Herpstreith explained that a new Eventide Recorder was required when the VoIP Telephone System was installed in the Police Department. The recorder is a critical and expensive piece of equipment that records telephone and radio traffic. The warranty on the unit has expired and a maintenance agreement is needed to keep the recorder in working condition and also a maintenance agreement is standard industry practice for the recorders.

Nelson Systems, Inc. manages the Eventide Recorder in the Police Department. Chief Herpstreith received a quote from Nelson Systems, Inc. for a 12 month, 24 hour maintenance contract at a cost of \$3,522.30 annually. The maintenance agreement will cover labor, parts, software upgrades, training and annual inspections.

Motion by Alderman Heberling and seconded by Alderman Moore to recommend to the City Council to allow Police Chief Herpstreith acquire a maintenance agreement for the Eventide Recorder in the Police Department from Nelson Systems, Inc. for a 12 month, 24 hour maintenance contract at a cost \$3,522.30 annually to cover labor, parts, software upgrades, training and annual inspections. Motion carried 3-0.

#### Police Chief's Report

- Total Calls for Service - 1434 for February
- Total Cases – 102 Criminal Cases Filed with 63 Arrests
- Traffic Stops - 177 with 50 Traffic Citations issued
- School Traffic Patrols Continuing
- Numerous Drug Cases
- Possession of third and final Patrol Vehicle
- Replacement Records Management Server has been installed
- Attended Training regarding Officer Involved Shootings
- Preparing FY 2016/2017 Budget
- Vehicle Burglary Arrests

#### Training Tower Approval

Fire Chief Crews advised the Committee that he would like direction and/or approval to move forward with the construction of a training tower. He stated that in his opinion the area located near the southeast corner of the Firehouse property makes a lot of sense as a possible location for the training tower. He also stated that he knew some of the Aldermen were not in favor of the site and indicated that he was certainly willing to investigate other suggested locations.

Alderman Heberling stated that while he is very much in favor of constructing the training facility he cannot support it being constructed on the property adjacent to the Firehouse. He pointed out that the City has recently passed an ordinance prohibiting cargo containers in residential areas primarily due to concerns about them being unsightly and to turn around and allow the Fire Department to place three of them in open view seems wrong. Mayor Brotherton and Alderman Jones agreed that they too had similar concerns but that if the Bank and homeowners in the immediate area were okay with it they would support it. Chief Crews reminded the Committee that the proposed training facility could be moved fairly easily if problems arose from it being located adjacent to the Firehouse.

Motion by Alderman Moore and seconded by Alderman Jones to recommend to the City Council to direct the Taylorville Fire Department to move forward with the Training Tower Facility located on lots directly to the south of the Fire Station and east of the First-Mid Illinois Bank. Motion carried 2-1.

#### Fire Station Roof Repair

Assistant Fire Chief Goodall presented pictures and information to the Committee regarding the roof leaking at the Fire Station. H&H Construction Services, Inc. was the general contractor for building the Fire Station and since that time has gone out of business. In researching if there was a warranty on the roof; Chief Goodall has found a list of highlights of items for the Firehouse which states the "Building to have a 24 gauge standing seam roof system with a 25-year material warranty and a lifetime installation warranty provided by H&H. This roof may be good for 30-40 years-we have not seen one wear out yet. This means zero cost maintenance". The highlights also stated "All roof panels to be factory roll-formed MR-24 panels as manufactured by Butler Manufacturing Company". Chief Goodall stated that there was not a weather tightness warranty at the time the building was constructed.



Chief Goodall has contacted Butler Manufacturing Company and they informed him that the roof is not a Butler Manufacturing Company's roof but is a metallic roof and gave him information as to who does metallic roof repairs. He contacted the person and he will come and look at the roof.

#### Fire Station Building Repairs

Assistant Fire Chief Andy Goodall advised the Committee that he was still trying to identify the source of water leaking into the basement of the Firehouse. He stated that it is possible that water could be running down the interior of the building's brick walls. He distributed pictures showing bricks that appear to be offset near the building windows and explained that wicking cavities at the base of the walls may be blocked and not allowing water to drain properly. He has an individual who will be drilling holes at the wicking points to see if blockage could be part of the problem.

#### Fire Chief's Report

- Total Calls - 128
- New Hires Update
- Training Topics – SCBA Drill, Incident Management System, Forcible Entry and Vehicle Familiarization
- Norfolk and Southern Grant – Sonar Equipment
- Tier II Forms
- Labor Management Meeting
- Anderson Street Fire
- Severe Weather Presentations/Weather Spotter Class – March 8, 2016 – 6:30 P.M. – Firehouse

Motion by Alderman Moore and seconded by Alderman Heberling to adjourn. Motion carried 3-0.

Meeting adjourned at 8:27 P.M.

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Bruce Jones, Acting Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

April 7, 2016

### MEMBERS

Alderman Burtle  
Alderman Moore  
Alderman Heberling  
Mayor Brotherton

### ABSENT

Alderman Jones

### ALSO PRESENT

Police Chief Herpstreith  
Assistant Fire Chief Goodall  
Alderman Budd  
Alderman Walters  
Alderman Vota  
Shirley Sams

Chairman Burtle called the meeting to order at 6:00 P.M.

### **SHARED COST OF EQUIPMENT WITH FIRE PROTECTION DISTRICT**

Assistant Fire Chief Goodall informed the Committee the Fire Protection District is purchasing a new ambulance for the Fire Department and asked if the City could cover approximately 25%. The cost for a new ambulance is approximately \$90,000.00-\$120,000.00. The current ambulance will be traded in on the purchase of a new one at a value of approximately \$3,000.00. The Committee asked why they are purchasing a new one as opposed to a used one; the new one will have a warranty and would meet new standards. They would like to make this purchase in the near future to avoid any costly repairs on the one now in use as it needs new tires at a cost of \$1,200.00. Alderman Heberling advised it is the Superintendents decision on where to spend the money in their budget. Assistant Chief Goodall advised this would be additional funds added to the budget. Mayor Brotherton advised he was hesitant about this purchase but since the Fire Protection District is paying 75% of the cost he is in favor of contributing towards the cost as the City has the liability of transporting if something would break down in route. Some of the members of the Committee were against cost sharing, they don't want this to become the norm, they don't want it to set precedence. During discussion it was brought to the Committee's attention the Fire Protection District asked the City to contribute because the City collects revenue for the ambulance service.

Motion by Alderman Heberling and seconded by Alderman Moore to recommend to the City Council to allow Fire Chief Crews to budget an amount not to exceed \$25,000.00 towards the purchase of a new ambulance which the Fire Protection District is purchasing for the Fire Department. Motion carried 3-0.

### **TRAINING ROOM-AUDIO VISUAL REPAIR**

Assistant Fire Chief Goodall advised they have had problems with the current audio visual system which is seven years old. They have had issues with the projectors and keyboard during training classes. He received a quote from CTI for the training room upgrade which was \$1,368.00; he only received one quote due to CTI already servicing the phone system.

Motion by Alderman Moore and seconded by Alderman Heberling to recommend to the City Council to allow Fire Chief Crews to purchase equipment for Training Room Upgrades from Computer Techniques Inc. (CTI) at a cost of \$1,368.00 (does not include labor). Motion carried 3-0.

### **SEAL PARKING LOT**

Assistant Fire Chief Goodall advised they received two quotes to sealcoat, crack fill and stripe the parking lot at the Fire Station.

Motion by Alderman Moore and seconded by Alderman Heberling to recommend to the City Council to accept the quote of \$1,567.00 from Lowe's Paving and Sealcoating, Inc. to sealcoat, crack fill and stripe the parking lot at the Fire Station upon verification that they are paying prevailing wage. Motion carried 3-0.

## **FY 2016/2017 FIRE DEPARTMENT BUDGET**

Assistant Fire Chief Goodall presented the Committee with a detailed budget; he presented everyone with a handout from Chief Crews outlining the Department's Radio System Review. The Department has been using a borrowed/rented repeater since March 15, 2015; on February 12, 2015 the Department's repeater located on top of Hershey Towers failed. All new equipment will be purchased at State bid pricing. He updated the Committee on the budget line item explaining that the SAFER Grant has been awarded to the Department twice. The first time in 2009 for three Firefighters for two years, the total amount \$354,790.00. The second time was in 2012 for two firefighters for three years, for \$ 336,940.00 for a grand total of \$691,730.00. The Safer Grant has expired as of February 18, 2015; they have filed all of the necessary paperwork but have not received all of the monies for FY 2014-2015, and FY 2015-2016; they anticipate receiving the money in the next few months. He also explained the increase in overtime; two Firefighters left to seek other employment which had an impact on the budget.

Motion by Alderman Heberling and seconded by Alderman Moore to recommend to the City Council to forward the FY2016/2017 Fire Department Budget to the Finance Committee. Motion carried 3-0.

## **MEDIA DAY TO OBSERVE TRAINING SESSION**

Assistant Fire Chief Goodall informed the Committee the Fire Department is planning a training session at the nunnery at 560 N. Walnut. The hospital is going to have the building demolished, and has allowed the Fire Department to use the building for training. Assistant Fire Chief Goodall stated the Police Department as well as other entities have been advised they were welcome to use the building for training as well.

They plan to invite members of the press as well as anyone that would be interested in observing how the Firefighters handle different situations; they will be using simulated smoke which is not harmful to participants. Mayor Brotherton voiced concerns regarding possible injuries such as individuals tripping etc. Assistant Fire Chief Goodall advised the participants would be escorted through the smoke.

## **FIRE CHIEF'S REPORT**

- Total Calls for Service-144
- Bathroom project is progressing, should be completed by the end of this month
- Training Hours-120 – Training provided by Cardinal Glennon Children's Hospital on March 7 in Pediatric Airway Presentation with Hands-on Skills and Autism Training for First Responders
- March Training Topics- Mayday, Truck Familiarization, Building Search and Rescue, Ladders
- Had a Weather Spotters Class by the National Weather Service March 8<sup>th</sup>
- Police Department received First Aid Training
- Two new recruits started April 4<sup>th</sup>, they will work three weeks of day shift orientation prior to shift assignment. Probationary Firefighter Cole Judy will complete Paramedic School at the end of April, he has already completed the Fire Academy. Probationary Firefighter Jake Kileen will complete Paramedic School at the end of July, and will attend the Fire Academy this fall.
- Engine 1 has been repaired and back in service, a leaf-spring failure was detected during a routine PM inspection.
- Livewire Training being planned for the near future explaining that about six weeks ago one of the firefighters came in contact with a live wire, thankfully no injuries.
- Joint cooperation and investigative efforts between the Fire and Police Departments on solving two Arson fires. Sgt. Alan Mills and Capt. Bob Dunn with a Crimestoppers tip investigated and information gathered to clear the case.

## **INTERGOVERNMENTAL AGREEMENT CITY OF PANA/PANA PD**

Police Chief Herpstreich advised the Committee Police Chief Bland of Pana contacted him regarding an Intergovernmental Agreement between the City and Pana regulating the use of the Police Shooting Range Facility.

Motion by Alderman Heberling and seconded by Alderman Moore to recommend to the City Council to allow Police Chief Herpstreith to sign the Intergovernmental Agreement with the City of Pana regulating the use of the Police Shooting Range Facility of the City of Pana and to forward the Agreement to City Attorney Romano to prepare a Resolution. Motion carried 3-0.

### **2016 COPS GRANT**

The upcoming COPS Office Grant Program for the FY2016-COPS Hiring Program will open in late April. Chief Herpstreith advised in the past if the City has twenty sworn personnel they are only allowed one Officer; the City has been passed over the last three years but he thinks they might have a chance this year and would like to submit an application.

Motion by Alderman Moore and seconded by Alderman Heberling to recommend to the City Council to allow Police Chief Herpstreith to pursue applying for the 2016 COPS Grant. Motion carried 3-0.

### **FY2016/2017 POLICE DEPARTMENT BUDGET**

Police Chief Herpstreith presented his budget outlining projects and equipment for this fiscal period. There is an increase in the equipment for replacing and upgrading of equipment. The update includes costs to update the dispatch area which will include radio/work stations. There are plans to do remodeling to allow the dispatchers direct entry to the Police Department by opening a doorway to the back, which was closed during the remodeling of the Police Department. Mayor Brotherton asked Police Chief Herpstreith if there was any way to direct the traffic in the Police Department to the back; he advised he would research.

He also informed the Committee the Department's radio supplier informed him there is a Municipal Lease Option that only charges 3% interest. He was asked why new equipment is needed as it has already been upgraded. He advised the government is always passing on new mandates that they have to be in compliance; Mayor Brotherton advised this has always been an ongoing process.

Motion by Alderman Moore and seconded by Alderman Heberling to recommend to the City Council to forward the FY2016/2017 Police Department Budget to the Finance Committee. Motion carried 3-0.

### **POLICE CHIEF'S REPORT**

- Calls for Service-1604
- Total Cases Filed-121
- Total Arrestees-72
- Traffic Citations-188 traffic stops, with 68 traffic citations issued
- Numerous Drug Cases
- School Traffic Patrols Continuing

### **ANY OTHER MATTERS**

Alderman Budd informed the Committee of an incident that occurred over the weekend, he recommends having cameras installed in the front of the Municipal Building.

Motion by Alderman Heberling and seconded by Alderman Moore to adjourn. Motion carried 3-0.

Meeting adjourned at 8:15 P.M.

## EMERGENCY SERVICES

May 5, 2016

### MEMBERS

Alderman Burtle  
Alderman Moore  
Alderman Heberling  
Alderman Walters  
Mayor Brotherton

### ALSO PRESENT

Police Chief Herpstreith  
Fire Chief Crews  
Assistant Fire Chief Goodall  
Alderman Budd  
Alderman Vota  
Alderman Dorchinecz  
Treasurer Nation  
Shirley Sams

Dick Reber  
Marylee Raser

Chairman Burtle called the meeting to order at 6:00 P.M.

### POLICE CHIEF'S REPORT

- Calls for Service-1,477
- Total Arrestees-60
- Traffic Citations-150 traffic stops, with 71 traffic citations issued
- Continuing traffic details in problem areas as well as school traffic patrols
- Numerous Drug Cases
- Retail Theft-Walmart-Police Chief Herpstreith commended Walmart for having excellent loss prevention
- Female Runaway-located in Pennsylvania-case is ongoing

Police Chief Herpstreith advised the Macon County Sheriff's Office is in the process of doing a feasibility study for a seven county Dispatch Center. He will provide more information later; it is still in the preliminary stages.

### NEW RESPONSE POLICY

Fire Chief Crews reported they have a new response policy which is already in place as the Department is receiving more calls and at identical times. He was asked if the Department is staying local; the Department covers the entire Fire Protection District and assists with mutual aid. Chief Crews advised they are responding to more calls as some of the other smaller communities don't have the manpower. He explained there was an electrical fire recently at a home on Lakeshore Drive; Owaneco and Stonington are automatically called to respond, Owaneco responded but Stonington did not due to lack of help. The Committee asked if Volunteer Firefighters still respond; they do but the Volunteers aren't sent to the Academy for training like the Firefighters so are limited as to what they can do during a response. He presented the Committee with the following outline:

- Squad 1 is to be utilized on all medical calls, or calls it would normally respond to.
- This includes a three (3) man shift.
- During a three man shift, have at a minimum, one paramedic on the squad and one on the engine.  
If there is only one paramedic on shift, he is to respond on the squad.
- Squad 1 and Engine 1 are to respond to motor vehicle crashes
- Engine 1 should respond to mutual aid auto extrication
- Truck 1 is the second response unit on all structure fires within the City, with one exception  
Tanker 1 will respond to a structure fire at the mobile home parks.
- Engine 3 is to be used for all mutual aid fires that require an engine response
- Tanker 1 and Squad 2 are to be used for grass/brush fires

Chairman Burtle asked the Chief to keep the Committee informed of how the new response policy works out.

## **RADIO LEASE UPDATE**

The Department is going from analog to digital with their radios; three years ago they went with Motorola radios. They are very good radios, built very rugged, and are water proof; everyone likes them. They were purchased with a grant and at that time digital was not available. When the radios were purchased they didn't have the card to upgrade to digital; he's received a quote of \$6,248.00 to upgrade which would be cheaper than buying new. Chief Crews stated this is just an update on the radio situation at this time. The radio purchase is included in the budget.

## **FIRE CHIEF'S REPORT**

- Total Calls-123
- Training Hours-313, included Search and Rescue, Laddering, Hose Advancement, Self-Rescue, Vent Enter Search, Ventilation, Forcible Entry and Building Construction.
- Training at the Taylorville Memorial Hospital dormitory went very well it was a great opportunity good exposure. Media day went very well and was covered by the press.
- Received two Sonars originally was going to purchase one Helix 12 but salesman offered two Helix 10's for the price of one Helix 12. Brought one to the Committee to view and advised they can clearly pick up a body and vehicle.
- Severe Weather Presentations to: Optimist Club/Hickory Estates/Gowin Parc
- FY 15/16 Budget ( used only 76% of operational expenditures)
- The new Firefighters are doing great, he is very pleased as they have blended well with the Department
- Captain Adermann prepared a report on the condition of the hoses and a report of Public Education Activities.

## **ANY OTHER MATTERS**

Captain Adermann prepared a report of the condition of the hoses. The oldest hose was 44 years old which failed. The cost to replace the hoses will be \$6,594.00, Chairman Burtle asked if all the replacement hoses need replaced at once. He advised they did not; his biggest concern is the 5" hose. Mayor Brotherton advised there was still time to adjust the budget; the Committee asked if Foreign Fire or Protection District would be able to help. Chief Crews advised he has meetings coming up with both soon Chairman Burtle asked him to make this an agenda item for next month.

Alderman Dorchinecz congratulated Fire Chief Crews for being awarded the Emergency Coordinator of the Year by the Illinois Emergency Services Management Association.

Motion by Alderman Jones and seconded by Alderman Moore to adjourn. Motion carried 4-0.

Meeting adjourned at 6:48 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

June 2, 2016

### MEMBERS PRESENT

Alderman Burtle  
Alderman Jones  
Alderman Heberling

### ALSO PRESENT

Mayor Brotherton  
Police Chief Herpstreith  
Fire Chief Crews  
Alderman Budd  
Alderman Walters

Owen Lasswell  
Shirley Sams

Chairman Burtle called the meeting to order at 7:15 P.M.

### CIEG INTERAGENCY AGREEMENT

Police Chief Herpstreith has been working with City Attorney Romano and Gary McNeely in reviewing the CIEG Interagency Agreement. He stated that grants and forfeited funds are contingent upon participating agencies signing an updated CIEG Interagency Agreement. He has since located a signed Interagency Agreement dated January 1, 2002.

Attorney Romano suggested two options for the Committee to consider:

#### Option 1

Direct the preparation of a Resolution approving the CIEG Interagency Agreement for consideration at the June 20, 2016 City Council Meeting and possibly have a response from Traveler's Insurance Company by that time.

#### Option 2

Approve a Resolution approving the CIEG Interagency Agreement.

Chief Herpstreith advised he received a response at 4:45 P.M this evening from City Attorney Rocci Romano informing that Mr. Gary McNeely assured him that all of the City's concerns that were discussed with the City's Insurance Carrier, Travelers, have been rectified.

Motion by Alderman Jones and seconded by Alderman Heberling to direct City Attorney Romano to prepare a Resolution approving the CIEG Interagency Agreement and to add this Resolution to the June 6, 2016 City Council Agenda. Motion carried 3-0.

### LEXIPOL MAINTENANCE CONTRACT

The Police Department uses Lexipol for ongoing updates to Department Policies. During past Committee discussions approval was given to implement Lexipol with the first year subscription fee which included access and setup of the system and evaluate the system and decide on the yearly subscription later. Police Chief Herpstreith feels updating Department Policy is time consuming and Lexipol has made the project easier, accurate and up to date as legislative changes occur. He is requesting permission to obtain a yearly subscription at a cost of \$5,450.00.

Motion by Alderman Heberling and seconded by Alderman Jones to recommend to the City Council to allow Police Chief Herpstreith to enter into a yearly subscription agreement with Lexipol at a cost of \$5,450.00. Motion carried 3-0.

### FIREARMS TRAINING PROPOSAL

Police Chief Herpstreith is requesting permission to send Detective Bryan and Officer Jones to Active Shooter Response Training in Tremont, Illinois on October 3<sup>rd</sup> and 4<sup>th</sup>. The cost of training is \$595.00 per student and to save travel expenses and overtime, they will stay for two nights at Super 8 at a cost of \$151.68, for a total of \$1,341.68.

Motion by Alderman Heberling and seconded by Alderman Jones to recommend to the City Council to approve the request for Detective Bryan and Officer Jones to attend Active Shooter Response Training Instructor Course in Tremont, Illinois on October 3<sup>rd</sup> and 4<sup>th</sup> for a cost not to exceed \$1,400.00 for training and lodging. Motion carried 3-0.

### **MACON COUNTY REGIONAL DISPATCH CENTER UPDATE**

Police Chief Herpstreith will be attending his first meetings next week regarding the Regional Communications Center to be built in Macon County by the Howard G. Buffett Foundation. He will write a synopsis of how this dispatch center will operate to present at next month's Emergency Services Committee Meeting.

### **POLICE CHIEF'S REPORT**

- Calls for Service-1642
- Total Cases-120
- Total Arrests-85
- Traffic Citations- Traffic Stops, 171 with 91 traffic citations issued
- Two Burglaries-To the Moon Tattoo and Subway Restaurant
- Patrolled Prom and Graduation Ceremonies
- Conducted Rifle Long Gun Qualifications
- Several Custody Exchanges

Police Memorial Week is Sunday, May 15<sup>th</sup> through Saturday, May 16<sup>th</sup>. Chief Herpstreith advised nationwide there have been twenty Officers killed by gunfire, according to the Officer Down Memorial Page; this is a 36% increase over the same time period last year.

Chief Herpstreith commended the Taylorville High School Staff and Administration on how well the Prom and Graduation Ceremonies were conducted; there were no problems.

There was discussion regarding CrimeStoppers, asking if the Chief receives a lot of tips on activities going on in town. He advised this is a good organization which Sergeant Mills is in charge of and the Department receives a lot of helpful information through this program. The Committee would like Sergeant Mills to prepare some information regarding how the program is working.

### **SPRINKLER SYSTEM REPAIR**

Fire Chief Crews advised there are two indoor sprinkler heads that need to be turned down at a cost of approximately \$800.00, but there will be other costs associated such as draining the pipes and tests. The Committee asked that this come back to next month's Emergency Services Committee Meeting after he has researched what the cost will be for the whole project.

### **MUNICIPAL LEASE TO OWN PROGRAM APPROVAL**

Chief Crews asked for clarification regarding the Municipal Lease to Own Program, stating originally the program was for both Police and Fire. He asked that since Police Chief Herpstreith is waiting on the possible creation of the Macon County Regional Dispatch Center, would he be able to utilize the program for purchases for his Department. Alderman Budd advised the purchases have already been included in this year's budget; after discussion the Committee asked that this be brought back to next month's Emergency Services Committee Meeting.



### **AMBULANCE PURCHASE**

Fire Chief Crews advised the cost of the new ambulance is \$107,000.00; he will be meeting with the Fire Protection District soon and asked if the City had decided on how they will move forward with the City's portion towards the purchase. Alderman Budd was in attendance and advised the City's portion has already been included in this year's budget; therefore, Chief Crews can complete a claim form for this purchase.

### **FIRE CHIEF'S REPORT**

- Total Calls-151
- Training Hours-112
- Weather Event Updates – The National Weather Service will do weather projections for activities for the community if requested; Patty Hornbuckle will be requesting a projection for the Chilifest.
- The Department is in the process of scheduling annual SCBA inspections to check for compliance.
- Will have a Sonar Training Class at Lake Taylorville on June 10<sup>th</sup>. The Department has two new side scanned sonars attached to the boat that can look through the water 150' each way; they can now cover large areas, in the past they had to dive to look, the sonar narrows down the search.
- There are still problems with other entities not having the manpower to assist in fire calls

The Christian County Health Department will be conducting a SNS Dispensing Drill on June 14-16 at the Fire Station. This drill will include County personnel as well as the Fire and Police Departments. This is a State wide drill; the exercise will be on the release of Anthrax. There will be two lanes set up in the parking lot of the Fire Station; one lane for medical personnel and the second lane will be set up for the dispersing of medications. He advised if there was a disaster, the first to receive medications would be the Elected Officials as they make decisions on how to handle the crisis, Emergency Responders, and then residents.

Chief Crews advised he reduced his budget by \$15,000.00 as the AVG Grant available for this year wasn't going to work.

### **ANY OTHER MATTERS**

Fire Chief Crews announced he received a letter from Attorneys Beavers, Graham & Calvert stating a family which wants to remain anonymous made an \$8,500.00 donation to the Fire Department. He advised this was a great gift which will be used to purchase hoses and equipment.

Firefighter Jon Wamsley is recommending that the Preventative Maintenance Inspection on the Ladder Truck be scheduled as soon as possible and tested before the bumper to bumper warranty expires August 1<sup>st</sup>. As this was not an agenda item, the Committee requested that this be forwarded to the June 6, 2016 City Council Agenda.

Motion by Alderman Heberling and seconded by Alderman Jones to adjourn. Meeting adjourned at 8:10 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

July 7, 2016

### MEMBERS PRESENT

Alderman Burtle  
Alderman Jones  
Alderman Heberling  
Alderman Olive

### ALSO PRESENT

Mayor Brotherton  
Police Chief Herpstreith  
Fire Chief Crews  
Alderman Budd  
Alderman Walters

Owen Lasswell  
Shirley Sams  
Luke McLeod

Chairman Burtle called the meeting to order at 6:00 P.M.

### MUNICIPAL LEASE TO OWN PROGRAM

Police Chief Herpstreith presented information regarding the Municipal Lease to Own Program; he and Assistant Fire Chief Goodall have been working together for radios and equipment for their Departments. They would like to combine both Departments on one application.

Chief Herpstreith advised he had the upgrades for the Police Department on hold due to the possibility of the Macon County Regional Dispatch Center. This project is no longer being pursued so he is ready to move forward with purchasing new equipment and remodeling the Police Department. The cost for the communications equipment and gear for both Departments is \$205,756.00; \$80,756.00 for Fire and \$125,000.00 for Police. There was discussion regarding the funding; the first payment is due in July, 2017 or one year from purchase. Chief Herpstreith advised rather than waiting a year to begin paying they would start making payments when purchased; there isn't a penalty for paying early and he and Fire Chief Crews have included these purchases in their budgets. There was a three year and a five year annual payment plan offered; the Committee asked Chief Herpstreith to inquire as to whether or not a semi-annual payment could be made as it would help with budgeting and cash flow.

Motion by Alderman Heberling and seconded by Alderman Jones to allow Police Chief Herpstreith and Fire Chief Crews to enter into a Lease to Own Purchase Agreement with Government Capital Corporation to purchase communication equipment and gear at a cost not to exceed \$205,756.00. Motion carried 4-0.

### SPRINKLER SYSTEM INSPECTION

Chief Crews advised the State of Illinois and NFPA 25 requires fire sprinkler systems to be inspected every quarter. He received a quote from E.L. Pruitt Co. to do the inspection; they will verify the following:

- Operating position of all control valves
- Main drain test
- Operation of alarm and tamper devices
- Reporting to central station, general condition of the system and components.

The cost does not include repair or replacement of any defective system components. They received a quote for the scope of work that needed to be repaired which totaled \$887.00 for parts and labor, plus the cost of the inspection which is \$96.00 per hour which should take approximately 2-3 hours.

Motion by Alderman Jones and seconded by Alderman Heberling to recommend to the City Council to pay E.L. Pruitt an amount not to exceed \$1,175.00 for inspection and parts and labor for the repairs to the sprinkler system. Motion carried 4-0.

### **REPLACE SUCTION UNIT**

Chief Crews advised he needs to purchase an S-Scort hand held suction unit used to remove liquid from patients airway.

Motion by Alderman Heberling and seconded by Alderman Olive to recommend to the City Council to allow Fire Chief Crews to purchase a suction unit from BoundTree Medical, LLC. at a cost not to exceed \$649.99. Motion carried 4-0.

### **TIRE REPLACEMENT**

Chief Crews presented quotes received for replacement tires for Squad 2 at a cost of \$1,528.20, the Roadlux R508 at a cost of \$1,015.74 and Engine 4 at a cost of \$2,398.72 which includes the cost of tubes required with tires. The cost of each includes mounting and an additional \$2.50 user fee per tire for the State of Illinois. Junk tires are \$10.00 per tire. The Committee asked if all tires need replaced now or can some of them wait. He stated he would have Jon Wamsley come to next month's meeting to discuss the fleet and what needs to be done as he does the maintenance. He recommends replacing Engine 4 now; the tires have sixteen years of wear on them.

Motion by Alderman Heberling and seconded by Alderman Jones to recommend to the City Council to allow Fire Chief Crews to purchase six tires and tubes for Engine 4 from Larry's Service Center at a cost not to exceed \$2,398.72. Motion carried 4-0.

### **FIRE CHIEF'S REPORT**

Chief Crews reported there was an inspection done on the SCBA equipment; there were some problems found. He had everything repaired as they went through it. He presented the Committee with a detailed list from Municipal Emergency Services (MES) of the charges for parts and labor at a cost of \$5,607.60.

He also presented an estimate of an upgrade on air packs. They currently have 30 Scott 4500 air packs and 60 cylinders. He presented the costs associated with getting the Department up to new NFPA Standards (using 45 min bottles, and pack tracker). He expects to get a discount since he is buying so many; he plans to research grants to help cover the expense. The list cost amount is \$339,750.00.

Chief Crews reported there was a train and vehicle wreck recently; he commended everyone on a job well done, stating how well the Police Officers and Firefighters worked together. The man involved is expected to make a complete recovery.

The Motorola radios that were purchased from a grant from the Fire Marshall's Office four years ago need to be reprogrammed to work with the new system; the cost to upgrade the radios is \$7,442.00. The radios are designed specifically for firefighters as they have bigger knobs for the firefighters to use with their gloves on; this will be an agenda item next month.

### **MACON COUNTY REGIONAL DISPATCH CENTER UPDATE**

Police Chief Herpstreith advised that the benefactor has decided not to proceed with the Macon County Regional Dispatch Center due to cost and logistics.

### **TPD DISPATCH UPGRADE/MUNICIPAL LEASE TO OWN**

The Municipal Lease to Own was approved earlier in the meeting. The Fire Department and Police Department are combining equipment on one application.

Chief Herpstreith discussed his plans for remodeling the Police Department Dispatch Area; he is recommending closing the current door off and making an opening for a door leading to the old fire department. Some of the Aldermen in attendance recommended keeping both doors for safety reasons and noted it may depend on fire

codes as to whether or not the door can be closed. Alderman Heberling stated he wouldn't hold this project up, but as discussed at the last Finance Committee, we need to be cautious with purchases moving forward.

Motion by Alderman Jones and seconded by Alderman Olive to allow Police Chief Herpstreith to seek bids for remodeling of the dispatch area with bidding requirements. Motion carried 4-0.

### **COMPUTER WORKSTATION REPLACEMENT**

Chief Herpstreith advised the computer at the dispatch workstation is old and has been sent to Computer Techniques Inc. two times for repairs; now it is unrepairable. He presented the Committee with a quote from Computer Techniques with details of a new computer he is asking permission to purchase.

Motion by Alderman Jones and seconded by Alderman Heberling to recommend to the City Council to allow Police Chief Herpstreith to purchase a computer from Computer Techniques, Inc. at a cost not to exceed \$1,162.46. Motion carried 4-0.

### **POLICE CHIEF'S REPORT**

- Calls for Service-1574
- Total Cases-110
- Total Arrests-58
- Traffic Citations-139 Traffic Stops, with 57 traffic citations issued
- Sex Offender Compliance Check with 1 out of compliance, arrest made
- Hosted Active Shooter Training Class at THS
- Officers are now serving papers for arrears of pay or appear.

### **ANY OTHER MATTERS**

Chief Herpstreith asked Sergeant Alan Mills to come forward to discuss CrimeStoppers; this is a good organization which Sergeant Mills is in charge of; the Department receives a lot of helpful information through this program.

Sergeant Mills Coordinator of CrimeStoppers gave a brief overview of the program, stating it is a great tool for the Department; in some cases when they receive a tip it makes all the pieces come together. It was started in 1987 and is currently housed in the Police Department. The late Police Chief Dave Childers helped to get this program started. There have been over 2,000 calls received resulting in 517 arrests, 441 cases solved, over \$570,287.00 in recovered property and drugs, and over \$33,000.00 in rewards paid out. Judges Spears and Paisley helped in establishing that a portion of remittance from fines paid from convictions goes toward funding of the CrimeStoppers program. He commended the board members which include Dan Austin, who has been on the board since the beginning, Bill Nation, George Yard, and Mary Rhodes.

He explained how the calls are kept confidential; all calls come in on one rotary phone with no caller I.D, the call goes through Canada and back so the callers stay anonymous.

Motion by Alderman Jones and seconded by Alderman Heberling to adjourn. Meeting adjourned at 7:26 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

August 4, 2016

### MEMBERS PRESENT

Alderman Burtle  
Alderman Jones  
Alderman Heberling  
Alderman Olive

### ALSO PRESENT

Mayor Brotherton  
Police Chief Herpstreith  
Assistant Fire Chief Goodall  
Alderman Budd  
Alderman Walters  
Alderman Vota

Owen Lasswell  
Cindy Dey  
Luke McLeod  
Dustin McClure  
Frank Prochaska  
Kirsten Nelson  
Shirley Sams

Chairman Burtle called the meeting to order at 6:00 P.M.

### ENGINE 1 REPAIR

Assistant Fire Chief Goodall received a claim form from the City's insurance carrier, Travelers, for the repairs needed to be made to the 2011 KME Rescue Pumper Fire Truck which was damaged due to the driver swerving during a rain storm to miss a car and went in the ditch. The total cost of repairs totaled \$12,034.42; the City has a \$1,000.00 deductible. The Committee asked if the frame on the truck had been checked to make sure it wasn't damaged; Assistant Fire Chief Goodall advised everything was checked and there was no other damage. He was advised the City has a tax exempt number and shouldn't have been charged tax; Assistant Fire Chief Goodall will notify them to get the price adjusted.

Motion by Alderman Heberling and seconded by Alderman Jones to recommend to the City Council to allow Assistant Fire Chief Goodall to have the 2011 KME Rescue Pumper Fire Truck repaired by Piercy Auto Body Inc. at a cost of \$12,034.42 with the City being responsible for the \$1,000.00 deductible and the City's insurance carrier, Travelers, paying the remainder. Motion carried 4-0.

### REPROGRAMMING MOTOROLA RADIOS

The Motorola radios that were purchased from a grant from the Fire Marshall's Office four years ago need to be reprogrammed to work with the new system; the cost to upgrade the radios is \$7,442.00 which includes a two year parts and labor warranty. The firefighters like these radios as they are easy to operate with their gloves on and are waterproof; to purchase new the cost would be \$5,000.00 each. Assistant Fire Chief Goodall advised Wireless USA and Global Tech have assured them that these two systems should all interoperate.

Motion by Alderman Olive and seconded by Alderman Jones to recommend to the City Council to allow Assistant Fire Chief Goodall to have the Motorola radios reprogrammed by Wireless USA at a cost of \$7,442.80. Motion carried 4-0.

### APPROVAL OF ACADEMY FOR TWO FIREFIGHTERS

Assistant Fire Chief Goodall advised the Committee the hiring of a replacement Firefighter is on the Personnel Agenda which is following this meeting. The new Firefighter hired in April has accepted a position in Decatur; his last day here is August 28<sup>th</sup>. The Firefighter that was hired in June has not attended Academy yet; he went to paramedic school first. Mayor Brotherton asked his name as it makes it easier to keep track of who and when they attended Academy; his name is Nicholas Zepin.

Assistant Fire Chief Goodall recommended sending two Firefighters to Academy at one time to save on costs; the savings on room/board and mileage would be \$5,569.20. He advised the Academy will start September 6<sup>th</sup>. If a replacement Firefighter is approved by Council, he will contact Mr. Steiner of the Fire and Police Commission to find out who the person on the top of the list is to offer employment. The Committee made two motions since the cost will depend on whether or not the replacement Firefighter is approved. Alderman

Heberling advised he would be voting no on this as the Personnel Committee has a temporary hiring freeze on their agenda.

The Committee asked if the City would be reimbursed for the training expenses for the firefighter that is leaving. Assistant Fire Chief Goodall advised no as he had already attended the Academy before he was hired.

Motion by Alderman Jones and seconded by Alderman Olive to recommend to the City Council to allow Firefighter Nicholas Zepin to attend the Academy at a cost not to exceed \$9,000.00. Motion carried 4-0.

or

Motion by Alderman Jones and seconded by Alderman Olive to recommend to the City Council to allow two firefighters to attend Academy at a cost not to exceed \$14,000.00 upon approval from the Personnel Committee to hire a replacement firefighter. Motion carried 3-1.

### **FIRE CHIEF'S REPORT**

- Total Calls-136
- Training- Rit/Mayday, Fire Investigations, Self-Rescue and Salvage Covers
- Three completed Paramedic program, the State Certification exam is within the next month. Upon certification 14 of 17 total personnel will be Paramedics. (4 out of 5 of the final eligibility list are already Paramedics).
- The new ambulance purchased by the Fire Protection District has been ordered and should be here by Christmas
- There has been a 9% call increase this year over last, he presented the Committee with a handout outlining the multiple alarm calls received within 30 minutes since January 1, 2016

Assistant Fire Chief Goodall advised the Department had two major structure fires the Southern Baptist Church and P.S. Printing; the Department experienced two injuries one was a knee and one was treated for heat exhaustion but no loss time. He advised Captain Adermann did an outstanding job at the P.S. Printing site as he manned the Taylorville Fire Department and five other entities that provided mutual aid. Mayor Brotherton also commended the Fire Department and all other responders for a job well done as it was contained; it could have been a lot worse.

Public Education Activities for the month of July-Taylorville Fire Department members installed five car seats, taught CPR and installed three smoke alarms and one carbon monoxide alarm for the public. Participated in the Fourth of July Parade and spent a considerable amount of time at the fair.

He reported they saved someone who was having a heart attack at Matrix on June 20<sup>th</sup>. Matrix has cameras which enabled them to watch the whole incident on videotape. They were able to regain a pulse on him before he left the scene to be transported to the hospital.

The Committee asked if the firefighter leaving had paramedic training, if so he will be required to reimburse the City; Assistant Fire Chief Goodall advised he thinks he paid his own way but will check with Fire Chief Crews. He was then asked if he was paid his wages while he attended class, this needs to be addressed in the contract as this should be reimbursed also. Assistant Fire Chief Goodall was asked why the two departments are having such a turn over; he advised in this case the Firefighter was leaving for a \$23,000.00 annual increase. Chairman Burtle stated you can't belittle the firefighter for bettering himself but the number of new hire Firefighters and Police Officers that have passed through Taylorville as a stepping stone is getting into the double digits; stating the bigger cities are benefiting from the City paying for their training. He advised here are some fees that have to be reimbursed if the new hires leave in a certain amount of time which is in the current

contracts. He will contact City Attorney Romano to ask whether or not the City can add additional fees to be reimbursed in the contract to help recoup some of these expenses; such as their wages while attending class.

Police Chief Herpstreith advised his Department only has to pay approximately \$500.00-\$600.00 per Police Officer to attend the Academy; the State pays for theirs. Chairman Burtle asked if Police Chief Herpstreith could bring the actual amount of what he has had to pay for a new Officer to the next Emergency Services Committee Meeting.

### **POLICE CHIEF'S REPORT**

- Calls for Service-1541
- Total Cases-70
- Total Arrests-31
- Traffic Citations- Traffic Stops-90 Advised stops are down due to extra activities and less manpower
- Numerous Drug Cases
- Made several stops for inspections at the firework displays within the City to make sure everyone was in compliance.

Police Chief Herpstreith presented the Committee with a staff report stating they are at critical numbers again as he has had to cut the number of Officers on shifts and he has one Officer that just started Academy. He asked that they all review this information as he will address this problem in the future.

He congratulated Police Officer Chase Dickey and Police Officer Wes Withrow who were recently recognized by the Alliance against Intoxicated Motorists (AAIM) for their exceptional DUI enforcement.

### **ANY OTHER MATTERS**

Chairman Burtle asked Police Chief Herpstreith if there have been any trespassing issues because of the game Pokémon everyone is playing. He's had people old and young sitting on his porch across from the church between 4:00 A.M-6:00 A.M to get something from the St. Mary's Catholic Church regarding Pokémon; he didn't have a problem with them sitting there but wondered if others have.

Motion by Alderman Heberling and seconded by Alderman Olive to adjourn. Meeting adjourned at 6:40 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

September 1, 2016

### MEMBERS PRESENT

Alderman Burtle  
Alderman Jones  
Alderman Heberling  
Alderman Olive

### ALSO PRESENT

Mayor Brotherton  
Police Chief Herpstreith  
Fire Chief Crews  
Shirley Sams

Alderman Walters  
Alderman Budd  
Alderman Vota

Chairman Burtle called the meeting to order at 6:00 P.M.

### AMMUNITION PURCHASE

Chief Herpstreith presented the Committee with quotes from Kiesler's Police Supply, Inc. and Howell Munitions and Tech. INC to order their yearly ammunition in bulk; the total of the combined orders total \$24,376.54. He would like permission to order as soon as possible advising the elections may affect the availability.

Motion by Alderman Jones and seconded by Alderman Olive to recommend to the City Council to allow Chief Herpstreith to place the Police Department's yearly order of ammunition at a cost not to exceed \$24,376.54. Motion carried 4-0.

### TRAINING OPPORTUNITY

Chief Herpstreith advised Concerns of Police Survivors (C.O.P.S) is holding their annual National Conference this November in Dallas Texas. The topics at this conference are not typical to the academies or the Illinois Training and Standards Board; they are addressing Officer Wellness and trauma. There is an increasing number of Officers suffering from Post-Traumatic Stress Disorder. Chief Herpstreith advised with the recent targeting of Officer Shootings which have already occurred in Springfield and Decatur he recommends sending up to three from the Department; there would be no overtime associated with this training.

The Committee asked how they would be able to avoid paying overtime with the shortage in the Department; due to the time of year there isn't anyone taking vacation. After discussion the Committee agreed to send two instead due to the shortage. The cost of the conference, the hotel and round trip airfare (airfare is always fluctuating) shouldn't exceed \$1,100.00 per Officer. The registration fee includes three meals (two lunches and one dinner); the Committee recommended adding extra for meals.

Chief Herpstreith advised there is money in the budget under training as he had been given approval to send two Officers to firearms training in Rockford, but due to circumstances in the Department it did not happen. Mayor Brotherton stated the State of Illinois should be contacted as they should be offering these types of classes rather than the Departments sending Officers out of state. He stated this conference is set up similar to the IML Conference in which there are different classes offered. Chief Herpstreith has selected classes he wants them to attend.

Motion by Alderman Jones and seconded by Alderman Olive to recommend to the City Council to allow two Officers to attend the C.O.P.S. National Conference at a cost not to exceed \$1,200.00 each; this cost covers registration, hotel and airfare, registration fee includes three meals (two lunches and one dinner). Motion carried 4-0.



## **POLICE CHIEF'S REPORT**

- Total Calls-1,579
- Total Cases-104
- Total Arrests-63
- Traffic Citations-48
- He went to Champaign to visit with Police Officer Ponzel who is in training at the Academy, all is going well.

The numbers of traffic stops have gone down as the Department has been busy with the recent burglary at the Moose Lodge, numerous drug and theft cases. They also assisted the Pana Police Department and the Christian County Sheriff's Office with the apprehension of two suspects wanted on the Pana Walmart case; he received a nice letter from Police Chief Bland thanking the Department for their assistance. The annual Governor's Run Detail came through Taylorville last weekend which had a large number of motorcyclists that raise money for Veterans.

## **NEW HIRE COSTS-POLICE**

At last month's meeting Chairman Burtle asked the costs associated with the hiring of the new Police Officers and Firefighters as several have been hired and training paid for by the City then they accept offers in other cities. He discussed the requirements which are included in the ad for employment such as with the Fire Department it states a candidate has to have Paramedic Training; he thinks the City should be able to recoup some of the fees for training etc. He advised the Committee he has contacted the City Attorney to research this. Alderman Jones stated there is language in the policies already; Human Resource Manager Brown stated there is some language in the Fire Contract Agreement for reimbursement of probationary fire academy training expense, she would have to pull the policies and contracts to know what is in each, she was asked to get a copy for Chairman Burtle. He said timing is important as the Police Officers are in negotiations now and the Firefighters will be in January; he recommends including a specific time frame they agree to commit to Taylorville such as three to five years as several Police Officers and Firefighters have tested for other areas and names are on numerous lists. He advised he understands why some of these employees are leaving as they are being offered more money.

Chief Herpstreith presented the Committee with a printout outlining the costs of a new hire for his Department. He explained the Department has no fees for training as most of the costs are paid by the ILETSB (Illinois Enforcement Training and Standard Board). The only training cost the City has to pay is for additional classes in Police Spanish (\$150.00), Taser Certification (\$175.00), and Juvenile Specialist (\$120.00). The total including all gear and the additional classes is approximately \$3,690.35.

## **NEW HIRE COSTS-FIRE**

Fire Chief Crews discussed the costs associated for the new Firefighters. He stated the City hasn't been able to recoup any of the fees for training for different reasons, one Firefighter was here for a period of time and didn't go to Academy and one paid for his own training. Police Chief Herpstreith advised Officers aren't allowed to pay their own way as they did in the past, they have to be hired by an entity then sent to Academy. Chief Crews reported they have had six firefighters accept positions in other areas and there is a possibility of losing two more.

He discussed a report he has drafted for the Committee to consider which outlines some of these recommendations on changes that need to be made such as rather than "if in paramedic training" make it must have paramedic training prior to employment. He advised things need to change as the talent the Department is losing is significant; he and other members of the Committee agreed the Millennials have a different way of thinking; the loyalty isn't as it has been in the past. Chairman Burtle asked that he make copies of the report for the Committee to review.

Chief Crews stated he wanted input from the Police Department as well before he presents it. He will complete and present a copy to everyone at the October Emergency Services Committee Meeting and give a presentation in November.

After a lengthy discussion with both Police Chief Herpstreith and Fire Chief Crews, Chairman Burtle emphasized the importance of getting some language incorporated upfront to be included in the ad for employment upon the City Attorney's recommendations for retention and recouping of expenses. Chairman Burtle asked Alderman Heberling to forward these discussions to the Personnel Committee due to the timing of the negotiations.

#### **FIRE CHIEF'S REPORT**

- Total Calls-137
- Training-195 hours in Building Construction, Ladders, Terrorism Special Operations and Drafting and Pumping
- Assisted with mutual aid in Kincaid
- Assisted with a mutual aid call in Assumption for a diesel fuel spill which will be billed
- Received an AFG Grant in the amount of \$3,637.00 to assist in training expenses.

#### **ANY OTHER MATTERS**

Alderman Walters advised he wasn't aware of the transporting of firearms in the police vehicles have changed, he would like this to be addressed. Chairman Burtle advised he would put firearms on next month's agenda.

The Mayor and Committee members thanked Police Chief Herpstreith for a job well done as the Police Chief and wished him well in his new position in the Department.

Motion by Alderman Jones and seconded by Alderman Heberling to adjourn. Meeting adjourned at 7:35 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## EMERGENCY SERVICES

October 6, 2016

### MEMBERS PRESENT

Alderman Burtle  
Alderman Jones  
Alderman Heberling  
Alderman Olive

### ALSO PRESENT

Mayor Brotherton  
Fire Chief Crews  
Assistant Fire Chief Goodall  
Shirley Sams

Alderman Dorchinecz  
Alderman Budd  
Ron Smith  
Matt Peters  
Lee Lanzotti

Chairman Burtle called the meeting to order at 6:03 P.M.

### TWO ADDITIONAL FIREFIGHTER VOLUNTEERS

Fire Chief Crews advised the Committee he is asking permission to approve two new Volunteer Firefighters subject to passing physicals.

Motion by Alderman Heberling and seconded by Alderman Jones to recommend to the City Council to approve Elliott Hogge and Blake Chausse as Volunteer Firefighters. Motion carried 4-0.

### MANPOWER RETENTION PROPOSAL

Fire Chief Crews presented members of the Committee with his proposals concerning the Taylorville Fire/Police Department Employment Longevity and Staffing for Taylorville Fire Department Response. He stated the Department's median age is approximately 36 years old; he is concerned what the impact of the new firefighters going through Academy then leaving is having on his Department as far as experience and maturity. He advised there is a possibility of losing two more to Decatur and Champaign; he was asked of the last five firefighters that have left how many were from Taylorville, only one.

He advised he thinks the answers to the problems of retaining the new hires is included in the materials he has presented stating money isn't the only problem; this information is 99% his views and it may not be well accepted but it is his job to inform the Committee of his concerns regarding the wellbeing of his Department as well as the residents public safety. He conducted exit interviews and they speak well of the Department but their ambitions and residency requirements are taking them elsewhere. Alderman Olive advised he has read the material provided, it is a well written document and recommended everyone read to be able to discuss at a later date. Fire Chief Crews read the Committee the following statement from the front of the document.

\*\*There was no influence from any member of the firefighters union regarding the content of this report. His information was derived from local Fire Chiefs, representatives from the Illinois Fire Service Institute, objective data from the Occupational Health and Safety Administration, International Association of Firefighters, National Fire Protection Association and Human Resource Managers. However, it is important to understand much, if not all of this content are mandatory subjects of bargaining. This report is a start of what must be a discussion of the involved parties, not just his own thoughts and observations.

Alderman Jones asked the Committee to read the material as it will be discussed at next month's meeting. Fire Chief Crews advised he will notify Acting Police Chief Hile that the proposal will be discussed at next month's meeting.

### FIRE CHIEF'S REPORT

- Total Calls- 119
- Training Report- Air Systems, Vehicle Maintenance, Engine Operations, Work Detail for Senior Academy, IPRF Driving Simulator, Senior Academy Demonstrations

- Ronald McDonald has been at the Fire Station for Fire Prevention Week there have been several hundred come through.
- There is a grant opportunity through the Christian County Health Department for head lighting, training on night searches, and an infrared camera to install on the Department's drone.
- 9/27 field fire in Stonington had no personnel in the village to respond; 10/4 there was a grain semi rollover with entrapment in Stonington, Taylorville responded as first due.
- Participated in Pana Hospital Decontamination Class
- Participated in a Springfield Airport Disaster Drill
- Reported he helped Pana in applying for a grant which they received

### **ANY OTHER MATTERS**

Fire Chief Crews showed a visual presentation of some of the Department's activities of the month, which he plans to do each month. He advised the Department received a grant for a new defibrillator worth \$25,000.00 which he brought to show the Committee.

Mayor Brotherton advised Captain Dunn was being deployed to help with the damages from Hurricane Matthew.

There was discussion regarding the missing person search. Fire Chief Crews advised how well all the Departments worked together, thanking all for their assistance.

Fire Chief Crews advised he has contacted Walgreens and has received permission to put severe storm warnings and times associated with the storm on their billboards; he plans to contact all owners with boards to get permission to use.

Motion by Alderman Jones and seconded by Alderman Olive to adjourn. Meeting adjourned at 6:32 P.M.

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Shawn Burtle, Chairman  
Emergency Services Committee

## STREET & SEWER COMMITTEE

October 27, 2016

### MEMBERS PRESENT:

Alderman Walters  
Alderman Olive  
Alderman Dorchinecz  
Alderman Heberling

### ALSO PRESENT:

Mayor Brotherton  
Superintendent Wiseman  
Alderman Budd  
Pam Moses  
Jeff Nolan  
Shirley Sams

Don and Debbie Wells  
Mark Durham

Chairman Walters called the meeting to order at 6:00 P.M.

### **OLD F.E. STORM PARKING (400 BLOCK WEST MARKET)**

At a previous Street & Sewer Meeting the Committee recommended the sidewalk and curb and gutters in the 400 block of W. Market be placed on the replacement list with the City providing the labor and the owner paying for the concrete. The Committee agreed to cover the same amount it would as any resident getting on the sidewalk replacement program. Superintendent Wiseman was asked to figure the amount the City would be responsible for, he figured \$5,083.50; noting that this figure is based on this year's bid, the cost could go up next year. He explained there aren't any funds left for this year's replacement program; it will have to be scheduled for next year. He will re-figure the cost next year as the cost could be higher or lower than the \$5,083.50 depending on the new bid amount. The estimate for all the concrete work with Tullis Excavating doing the labor was \$13,886.50 which included the long parking spaces on the west side of Clay Street in the 400 Block of West Market Street.

Superintendent Wiseman advised the owner, Pam Moses who was in attendance, that she would be responsible for the remaining balance of \$8,803.00 according to this year's cost which may be more or less next year; she stated she knew she would be responsible for the remainder and understands the cost could be different next year.

Motion by Alderman Dorchinecz and seconded by Alderman Olive to recommend to the City Council that the City be responsible for the amount allowed on the Sidewalk and Guttering Replacement Program. (The amount based on this year's bid price is \$5,083.50 but could change depending on next year's bid). Motion carried 4-0.

### **RESOLUTION FOR 2017 MFT FUNDS-\$400,000.00**

Motion by Alderman Heberling and seconded by Alderman Olive to recommend to the City Council to adopt the Resolution for the 2017 MFT Funds in the amount of \$400,000.00. Motion carried 4-0.

### **SET DATES-NOVEMBER AND DECEMBER MEETINGS**

Street and Sewer Committee Chairman Walters and Public Facilities Committee Chairman Olive advised they do not plan to have meetings in November or December. If something would happen that needed immediate attention, they could call a meeting or have that item placed on a City Council Agenda.

### **PURCHASE OR CONTINUE TO RENT CAT 308 EXCAVATOR**

Street Superintendent Wiseman advised the Street Department and Water Department have been using the CAT 308 Excavator to work on East Main Cross and will need it when they begin working on Cherokee Street. He advised if they are not allowed to purchase the CAT they can continue leasing. He also stated the excavator works much better than the backhoe as it spins around so he doesn't have to close off the street.

The cost of rental is \$5,300.00 per month; he and Superintendent Speagle have been taking turns paying the monthly fee. The cost to purchase is \$87,421.19 which includes 6% interest. Altorfer has offered to take the \$20,000.00 which has been paid to date for rent off of the purchase price. The Committee asked if the excavator is purchased would this take place of the backhoe; he stated yes it would. Chairman Dorchinecz recommended taking the money from the Water Fund for the initial purchase with Superintendent Wiseman being obligated to pay the \$5,300.00 rental fee he was paying to Altorfer to the Water Fund every month until his half is paid for. Superintendent Wiseman was advised to contact Altorfer to rent the excavator for another month and to refigure the cost subtracting the additional month's rent and the 6% interest fees. This will be on the November 7<sup>th</sup> City Council Meeting.

The Aldermen in attendance were asked their opinions; there were no objections except Finance Chairman Budd who stated the City has to watch their spending, he understands the need for the equipment but he would be voting no.

Motion by Alderman Heberling and seconded by Alderman Dorchinecz to recommend to the City Council to direct Superintendent Wiseman to rent the excavator for one more month and refigure the purchase price subtracting the additional rental fee and interest fees to submit to the City Council for purchase consideration. Motion carried 4-0.

### **PANA BIKE TRAIL BRIDGE**

The City of Pana was awarded a grant for repairs to the Pana Bike Trail; the 20% matching fund amount is \$86,000.00 which the City agreed to pay half (\$43,000.00). Superintendent Wiseman recommended each Ward pay \$10,000.00 from their Ward money to help cover this expense. There were some objections of paying this amount but Finance Chairman Budd stated the City has already committed to paying half which will come out of next year's budget.

Alderman Olive advised there are several residents that are waiting for this project to be completed; he thinks this bike trail is an asset to the City. There were some concerns regarding Pana keeping the trail maintained stating the City has cut brush and the Lake employees keep it mowed up to the Velma Road, but from that point to Pana it has not been taken care of. Alderman Walters advised he would not support any other funds going towards the Pana Bike Trail that it is the Pana Bike Trail and they are responsible for the upkeep.

Mayor Brotherton advised City Attorney Romano will be preparing the paperwork for our participation.

## **SUPERINTENDENT'S REPORT**

The Department worked on several projects this month: digging ditches on Lakeshore and Paw Paw, chipped all four Wards brush, helped Water Department haul lime and hauled sand for Simpson Street project. The Sewer Department tv'd lines and fixed lines the cable company hit. He reported they will soon be busy putting up Christmas decorations.

Alderman Dorchinecz asked Superintendent Wiseman to put updates of each Ward's money projects and leave for each Alderman at the City Clerk's Office.

## **ANY OTHER MATTERS**

City Engineer Joe Greene notified the Mayor the IEPA Loans for the 30" Northeast Sanitary Sewer and Phase 5 Kenton Addition have been approved; he advised this issue will be forwarded to the November 7<sup>th</sup> City Council Agenda or a Street and Sewer Committee Meeting before the City Council.

The State has informed representatives for Calvary Baptist Church they will not allow the sanitary sewer to run along their Right of Way but would allow the City to run the sewer on their Right of Way. The line is a 3" force main that would run along Rt. 29, the Church would be responsible for maintaining the line and will charge anyone that wants to tap onto it. City Engineer Joe Greene designed it and Larry Langen is doing the boring. This will be forwarded to the City Council Agenda.

Superintendent Wiseman reported there are at least 15 trees that need cut down that will require renting a lift, one on Wyandotte is 100 feet tall. The cost for rental is \$1,177.00 a day, \$2,400.00 a week, or \$7,800.00 a month. He would like to rent the lift and have his Department cut them down to save money. Mayor Brotherton advised he would be worried about the Department cutting them as the 100 foot tree is right above someone's house. There was also concern regarding how they would have the time to cut down trees and if you pay rental then it rains for a couple of days the money is wasted. Superintendent Wiseman was directed to get quotes for the removal of the 15 trees as a package deal.

Don and Debbie Wells asked about a culvert for the Olde Bowl, Superintendent Wiseman advised they have to pay for the 15' plastic pipe and the City will do the labor; he has already figured the amount and will email it to them.

At the October 3, 2016 City Council Meeting the Council made a motion to accept the low bid of \$135,256.76 from P.H. Broughton & Sons for asphalt for the East Main Cross Project. Superintendent Wiseman advised that when they returned their contract they amended the contract to say "Contractor to be paid on a unit price basis as per attached proposal". He and City Clerk Peabody called P.H. Broughton who advised their bid was placed using the numbers provided in the bid specifications on a unit price basis. If the numbers the City provided are correct, the \$135,256.76 should be close to what will be billed; could be more, could be less. The City did add an extra 50 feet to the project as they had to extend the water line out. Mayor Brotherton advised that if it runs over, he and Superintendent Wiseman can sign for the overage. City Engineer Greene had advised that there is a standard 3% difference allowed in bids.

DowntownTaylorville.org submitted a Special Events request for the Christmas parade route which is the same as last year's, the theme this year is "I'll be Home for Christmas". The request was not received in time to get on this agenda so Chairman Walters will ask that this request be forwarded to the November 7<sup>th</sup> City Council Agenda. They made a special request to put barricades at Rene's to keep people back to allow the floats to make the turn.

Motion by Alderman Dorchinecz and seconded by Alderman Heberling to adjourn. Motion carried 4-0. Meeting adjourned at 7:11 P.M.

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Earl Walters, Chairman



## EMERGENCY SERVICES

November 3, 2016

### MEMBERS PRESENT

Alderman Olive  
Alderman Jones  
Alderman Heberling

### MEMBERS ABSENT

Alderman Burtle

### ALSO PRESENT

Mayor Brotherton  
Fire Chief Crews  
Assistant Fire Chief Goodall  
Police Chief Hile  
Bart Bialas  
Dustin McClure  
Alderman Vota

Alderman Dorchinecz  
Alderman Budd  
Shirley Sams  
Mark Durham  
Owen Lasswell  
Frank Prochaska  
Alderman Walters

Acting Chairman Olive called the meeting to order at 6:00 P.M.

### POLICE CHIEF'S REPORT

- Calls for Service—over 2,000
- Traffic Crash Investigations-103
- Traffic Stops-211
- Traffic Citations Issued-98
- Battery/Aggravated Battery Investigations-16
- Domestic Violence Investigations-69
- Fight Calls-30

Police Chief Hile advised the Department patrols the schools on a routine basis but they also conducted six special enforcement details which included the Taylorville High School, Taylorville Junior High, North Elementary, Memorial, St. Mary's and the VisionWay Christian Church. There were ten traffic citations issued for different reasons-cell phone usage, speeding, driving with license suspended, operation of uninsured motor vehicle, and passing on the shoulder.

Beginning Monday, November 7<sup>th</sup> Chief Hile will be working with Andra Ebert and the Heartland Mini Hoofs in presenting a bullying program to the Junior High School and Memorial School.

On November 17<sup>th</sup> Officer Thomas will be attending the certification training for the "Too Good for Drugs Program"; he will then be teaching the 5<sup>th</sup> grade students throughout Taylorville.

He gave an update on the Burglary at the Moose Lodge, it was a husband and wife they were arrested for this burglary as well as many others burglaries all over the State the couple was from the Collinsville area.

He received notification from the Office of the Secretary of State Jesse White that beginning January 2017 his office will launch a license plate replacement program designed to replace the oldest license plates with newly designed plates at no additional cost to the Illinois taxpayers.

Police Chief Hile attended the Central Illinois Enforcement Group Policy Board meeting. At the meeting they provide an overview of investigations along with the City's participant that is currently in the group. This person consistently maintains a high case load and has been very instrumental in many investigations; he is spoken of very highly by the supervisors of the unit as well as other agents. He is currently wrapping up an investigation where he seized a significant amount of methamphetamine before it was distributed throughout our community and surrounding communities.

In October Police Chief Hile attended a statewide awards banquet for the Central Illinois Enforcement Group as well as all the other Task Forces and Meg Units throughout the State. Our participant received an award of recognition of his investigative efforts in the investigation of manufacture of methamphetamine. He stated unfortunately the person involved has spent time in IDOC before for the same charges. He advised there is an overwhelming presence of drugs as well as prescription drugs in Taylorville; additional personnel are needed to be assigned to the unit to fight this situation.

He advised it is going to have to be a community effort to help these issues, Police Chief Hile had arrested the same individual that was in the meth investigation when he was a Police Officer seventeen years ago, and it is a reoccurring cycle as children repeat the environment they grow up in. He had the opportunity to discuss the situation with Pana's Chief Bland recently; Pana has been very successful with their community's participation efforts. They have a recovery dinner that has grown significantly. He is researching ways in which the community can be informed such as speaking to Civic groups, school groups etc.; he would like to duplicate a coalition like theirs for Taylorville.

Police Chief Hile was asked if he planned to continue his participation in the TRIAD program; he is continuing but will also have other Officers participate as well.

### **AFG GRANT APPROPRIATIONS**

Fire Chief Crews advised a AFG Grant was just opened with a deadline of November 18<sup>th</sup>. He would like to pursue the grant, which if awarded would come from next year's budget as it could take up to six months. With this grant the items would have to be purchased then the City would be reimbursed from the grant; he advised this would far out exceed his budget. Mayor Brotherton advised him to inquire if the company could bill for the order then pay when receive funds from the grant, as they are going to benefit from the sale.

The grant would be used to purchase thirty new air packs and sixty cylinders at \$235,000.00. The grant is a 95%-5% program; if awarded, the City's 5% would amount to \$10,977.00. He is also including a chest compressor which costs \$21,000.00 with the City's portion being \$1,072. He spoke with the Foreign Fire Tax Board who think they would be able to cover the City's portion of \$12,049.00.

Fire Chief Crews reported the air packs are going to need replaced whether covered by the grant or not as they have an expiration date of 2018. The Committee agreed to allow him to proceed with the grant and when he is notified to place on a Finance Committee Meeting Agenda.

Motion by Alderman Heberling and seconded by Alderman Jones to recommend to the City Council to allow Fire Chief Crews to proceed with the application process for the AFG Grant. Motion carried 3-0.

### **MANPOWER RETENTION PROPOSAL**

Chairman Burtle had placed the Manpower Retention Proposal on the agenda for discussion but he was not able to attend the meeting; it was tabled and will be on the next Emergency Services Committee Agenda.

### **ROLE OF ARSON INVESTIGATOR**

Fire Chief Crews advised in 1999 past Fire Chief Doherty sent Firefighters Ron Smith and Bob Dunn for Fire Investigator and Police Training Institute to carry firearms. The role of Arson Investigator has not been filled for several years but Captain Dunn has kept all of his certifications up to date; he feels it is a waste of money if he can't use it to the full extent it was intended. Captain Dunn has worked on all the arson cases and feels he should be allowed to carry a firearm as outlined under the Illinois State Statutes. Mayor Brotherton advised Captain Dunn would only carry the weapon when at a fire investigation; Captain Smith did not keep his certification current as the Arson Investigator position had not been filled in years.

Acting Chairman Olive asked what procedures would be needed to reinstate filling the position of Arson Investigator. Mayor Brotherton advised nothing was done to take the position out of the City Code Book so

nothing needed to be done to reinstate it. Alderman Heberling asked if something needs to be done to supersede a Chief making their own decision on whether or not to fill this position, the Committee didn't feel anything needed to be changed in the City Code. Fire Chief Crews and Police Chief Hile are working together on a new Standard Operation Guidelines for firearms.

### **FIRE CHIEF'S REPORT**

- Total Calls-125
- Training Hours-132, had training on Haz-mat refresher course, toured Monsanto, SCBA drills and Fire Dynamics.
- Over 500 kids went through the Fire House through the pre-school program
- Have been conducting school fire drills
- Had the drive thru flu shot clinic
- Did a Fire Safety presentation for the parents of the Head Start Program at Davis Memorial Christian Church, had a very good turnout.
- Two Firefighters graduated academy on October 14<sup>th</sup>
- Had a severe weather presentation at LLCC

### **ANY OTHER MATTERS**

Police Chief Hile advised he has been talking with Fire Chief Crews and Assistant Fire Chief Goodall in regards to planning projects for the community involving both departments, for example, a community had a function for Halloween with both the Firefighters and Police Officers participating.

Motion by Alderman Jones and seconded by Alderman Heberling to adjourn. Meeting adjourned at 6:40 P.M.

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Jim Olive, Acting Chairman  
Emergency Services Committee