

PERSONNEL COMMITTEE

December 2, 2021

MEMBERS PRESENT

Chairman Driskell
Alderman Olive
Alderman Brown

ALSO PRESENT

Mayor Barry
Chief Wheeler
Chief Adermann
Deputy Chief Childers
Superintendent Mann

Alderman Wilson
Alderman Dorchinecz
Alderman Bryant
Treasurer Hamell
Crystal Nichols

MEMBERS ABSENT

Alderman Skultety

Chairman Driskell called the meeting to order at 6:44 P.M.

NON-BARGAINING PERSONNEL EVALUATIONS

Chairman Driskell advised she has spoken with Treasurer Hamell regarding funds to cover the five month gap between January 01, 2022 and April 30, 2022 as it relates to raises for Non-Bargaining Personnel. Treasurer Hamell has located funds within the budget to compensate the raises.

Superintendent Mann stated he has not received a copy of his evaluation. He explained Human Resource Manager Conrath advised during his evaluation that he will receive a copy and have the opportunity to accept/dispute the outcome prior City Council making the decision on raises. Alderman Driskell said she was under the impression that HR Conrath had already given out results to all personnel. Mayor Barry stated the Aldermen did receive an email with the recommended raises. At this time, it was discovered that Alderman Wilson was not copied on this email and therefore did not have the information. There was further discussion as to the importance of all personnel receiving, reviewing, and signing off on their evaluations prior to the City Council meeting on Monday, December 6, 2021. Alderman Brown stated according to guidelines the employees should receive and sign off on the evaluations prior to Council's vote.


Alderman Bryant asked who will be responsible for contacting HR Conrath as she was not in attendance at the meeting and is scheduled to be off the following day. Mayor Barry advised he will personally contact HR Conrath and ensure all evaluations are given to out prior to the City Council meeting.

Motion by Alderman Brown and seconded by Alderman Driskell to recommend to the City Council to approve the results of the Non-Bargaining Personnel Evaluations and approve recommended salary increases. Motion carried 3-0.

ANY OTHER MATTERS

Motion by Alderman Driskell and seconded by Alderman Olive to adjourn. Motion carried 3-0.

Meeting adjourned at 6:59 P.M.



Kathy Driskell, Chairman
Personnel Committee