

PUBLIC FACILITIES

January 23, 2014

MEMBERS PRESENT:

Alderman Koonce
Alderman Walters
Alderman Dorchinecz
Alderman Heberling

ALSO PRESENT:

Mayor Brotherton
City Clerk Peabody
City Treasurer Nation
Superintendent Wiseman
Police Chief Herpstreith
Assistant Fire Chief Goodall
City Engineer Joe Greene

Alderman Burtle
Alderman Budd
Alderman Vota
Andy Lasswell
Shirley Sams

Chairman Koonce called the meeting to order at 6:00 P.M.

PHONE PRESENTATION AND OTHER MATTERS CONCERNING THE PHONE SYSTEM

Billy Williams and Adam Vocks, owners of Computer Techniques, Inc., are in the process of installing fiber optic cable throughout Taylorville. They were just awarded the bid for a new telephone system for Christian County which includes the Court House and six other buildings and includes 133 telephone lines. They have run 43,000 feet of cable in six months.

They were present to give a presentation for a new telephone system for the Municipal Building and the Fire Station which would consist of 12 trunk lines and 50 telephones, and it also includes 50 megabytes high speed internet. Mr. Williams informed the Committee the new proposal costs a little less per month than the current program which is just under \$1,200.00 a month.

The City currently has 24 phone lines with five of those being fax lines. If the City purchased the phones, Mr. Vocks advised the cost would be about \$27,000.00 but they worked the cost in with the plan so the City wouldn't have any out of pocket expense.

This system is a web based switchboard that can have other City Offices added to it as their network expands to include these areas. This system pools all the lines together in the two buildings; the phone system knows which number is dialed and routes it to the proper phone or phones depending on the dial plan. Fax lines are included in the 12 lines. This system adds some basic features such as voicemail, caller I.D. and music on hold. It also has a voice mail to e-mail and a phone me/find me feature that dials your cell phone if phone lines are busy.

Alderman Walters voiced his opinion regarding automated answering systems; he wants a person answering the phone. This system allows for a variety of setups. CTI's office is set up so that the phone rings to the receptionists, if all three are on the phone at the same time, the call transfers to voicemail.

Alderman Vota also added the system can be set to auto attendant at night; each department could decide whether or not they want to use this feature.

If something breaks or they change systems due to new technology it would be covered by CTI. This is a five year proposal. If after five years the City wanted to change to another carrier or another system, they would be able to.

Police Chief Herpstreith advised the Police Department currently has eight lines, and they have to have a line for the RUOK program which has to be done on an analog. He called the company and they informed him this phone system would not work with this program. Mr. Williams stated he would do some checking. The Police Department has to have an analog fax line for the Breathalyzer tests to the State and Crime Stoppers should probably have a single line. Mayor Brotherton said with this technology having been out for a number of years there has to be a Police Department somewhere that is currently using this type of system.

Mr. Williams stated it's hard to guess the number of lines that will actually be needed but they will come to City Hall and see if they can come up with a way to determine how many lines are being used at the same time. Long distance pricing would be similar to what the City is paying now.

Assistant Fire Chief Goodall asked about the internet service stating at times they have been without service all day; he was advised they wouldn't have that problem with this system as with the fiber optics not much can go wrong.

Mr. Williams estimates the Courthouse should be done in April depending upon the weather. The Mayor stated he would recommend waiting on any decision at this time until the County has had the new system up and running for about three months to see if they are happy with it.

GENERATOR REPAIRS AND UPGRADES

Chief Herpstreith advised the Committee the weekend prior to the 6th there was a power outage in the Municipal Building; all the police radios went down and the phones were out. They called Altorfer to check the generator and found that the Police Department is not hooked up to the generator. It appears that when the renovation to the Police Department was done these areas were disconnected from the generator should be fairly easy to reconnect.

Motion by Alderman Koonce and seconded by Alderman Heberling to recommend to the City Council to allow Police Chief Herpstreith to work in conjunction with Mayor Brotherton to contact Morrison Electric for repairs to the generator at a cost of up to \$5,000.00. Motion carried 4-0.

POLICE DEPARTMENT UPGRADES FOR PHONE AND COMPUTER SYSTEMS

Chief Herpstreith advised he has contacted Nelson Systems regarding the voice over internet phone system. The current system would not work with the new system; it would cost \$6,000.00 to add equipment that would be needed for the Gateway Unit and that equipment will be obsolete as of April 1, 2014.

The cost for a new recording system is approximately \$14,000.00-\$15,000.00; there is \$1,800.00 left on the existing service contract. The City can get refunded the \$1,800.00 or roll over towards the cost of a new system. Alderman Heberling asked if this would be the only additional equipment needed if the City switches to a new system. Chief Herpstreith advised Crime Stoppers might work with the new system but the Breathalyzer and the RUOK System both have to be on analog. Members of the Committee asked what the RUOK System was used for; this system calls the elderly and homebound at specific times to check and make sure everything is O.K.

He also advised that Mickie Ryan at 9-1-1 is looking at a new system to upgrade to as she has the same issues since they are in the process of getting the new system.

The Eventide System probably is due to be upgraded also; Treasurer Nation and Chief Herpstreith have been discussing the cost.

Motion by Alderman Walters and seconded by Alderman Heberling to adjourn. Motion carried 4-0. Meeting adjourned at 7:03 P.M.

Ray Koonce, Chairman

PUBLIC FACILITIES

April 24, 2014

MEMBERS PRESENT:

Alderman Koonce
Alderman Walters
Alderman Dorchinecz
Alderman Heberling

ALSO PRESENT:

Superintendent Wiseman
Alderman Budd
Alan Mann
Dan Sneed
Bev Morrison

MEMBERS ABSENT:

Mayor Brotherton

Chairman Koonce called the meeting to order at 6:00 P.M.

AWNING FOR POLICE DEPARTMENT BACK DOOR

There is need for an awning over the back door of the Police Department. The door was replaced recently because water got inside the old door and caused it to rust and deteriorate.

An estimate was received from Mathon Awning & Upholstery for a 6 foot by 3 foot canvas awning including installation for \$980.00 or a 6 foot by 3 foot aluminum awning including installation for \$1,100.00. Mr. Mathon told Alderman Koonce that a canvas awning would last longer. Members would like to see a drawing and find the life expectancy of the awnings. The matter was tabled until next month.

REMOVAL OF BOILER FROM THE MUNICIPAL BUILDING BASEMENT

The old boiler, in the northeast corner of the Municipal Building basement, from the previous heating system is no longer needed and takes up a lot of space which could be used otherwise. Triple A has been contacted but has not yet given an amount for removal of the system. There is a possibility of asbestos.

BASEMENT DOORS OF THE MUNICIPAL BUILDING

Cold air is leaking around the basement door well. L & M Glass looked at it and will give a quote for removing and refurbishing the seals. Precision Doors will also look at the project.

SECURITY CAMERAS FOR MUNICIPAL BUILDING BASEMENT

There has been a request for security cameras in the meeting area of the basement and the restroom area. A quote was received from Wareham's Security but Committee Members would like more information regarding the need for the cameras. This will be placed on the next agenda.

Motion by Alderman Walters and seconded by Alderman Heberling to adjourn. Motion carried 4-0. Meeting adjourned at 6:23 P.M.

Ray Koonce

PUBLIC FACILITIES

May 22, 2014

MEMBERS PRESENT:

Alderman Koonce
Alderman Walters
Alderman Dorchinecz
Alderman Heberling

ALSO PRESENT:

Mayor Brotherton
Lee Austif
Bev Morrison

Alderman Koonce called the meeting to order at 8:02 P.M.

REMOVAL OF BOILER FROM MUNICIPAL BUILDING BASEMENT

A quote was received from Triple A Asbestos Service, Inc. as follows:

Cost for Repairs (repair exposed ends of asbestos piping and flue)	\$ 875.00
Cost for Removal (remove pipe fitting & insulation to disconnect boiler)	\$1,985.00
Project Cost (disassemble Boiler, remove all boiler parts from basement)	\$5,650.00

Motion by Alderman Dorchinecz and seconded by Alderman Heberling to recommend to the City Council to accept the quote of \$5,650.00 from Triple A Asbestos Service, Inc. to disassemble the Boiler to gain access to asbestos gasket material inside the fire box area and remove all boiler parts from the basement at City Hall. Motion carried 4-0.

Mayor Brotherton arrived at 8:10 P.M.

AWNING FOR POLICE DEPARTMENT BACK DOOR

Two estimates have been received for an awning for the back door of the Police Department.

Mathon Awning & Upholstery quoted a canvas awning including installation for \$980.00 or an aluminum awning including installation for \$1,100.00.

Twin City Tent & Awning Industries will manufacture a new custom hood style awning canopy with approximate dimensions of width 7'0", a drop of 2'6" and a projection of 5'0". Color and pattern of our choice, and gutter and downspouts are available. Option A would cost \$1,436.00 with 50% down payment with order and 50% balance due. Option B reflects a 10% discount with 80% down payment for a total of \$1,292.40.

Motion by Alderman Heberling and seconded by Alderman Walters to recommend to the City Council to accept the low estimate from Mathon Awning & Upholstery for a canvas awning and installation for the Police Department back door at a cost of \$980.00. Motion carried 4-0.

Motion by Alderman Dorchinecz and seconded by Alderman Walters to adjourn. Motion carried 4-0. Meeting adjourned at 8:28 P.M.

Ray Koonce, Chairman

PUBLIC FACILITIES

July 24, 2014

MEMBERS PRESENT:

Alderman Koonce
Alderman Walters
Alderman Heberling

MEMBERS ABSENT:

Alderman Dorchinecz

ALSO PRESENT:

Mayor Brotherton
Alderman Budd
Gene/Norma Anderson
Sarah Anderson
Bev Morrison

Alderman Koonce called the meeting to order at 6:00 P.M.

CONCRETE FOR FIRE STATION-BACK LOT

Chairman Koonce informed the Committee that concrete for the Fire Station Back Lot is in the budget but Chief Crews would like to table the matter until next month.

ANY OTHER MATTERS

Asbestos Removal-Municipal Building Basement

Chairman Koonce noted that the Triple A. Asbestos Services has not yet removed the asbestos from the old heating system in the Municipal Building. He will give them a call.

Municipal Building Heating/Cooling System

Alderman Budd would like someone to look at the heating and cooling system. He feels the City is wasting money on energy bills when some departments are too hot and others are too cold. It was suggested that the thermostats might need relocated.

Joe Greene stated he will be seeing a representative from E. L. Pruitt, who installed our system, and can ask them for a proposal.

Motion by Alderman Heberling and seconded by Alderman Walters to adjourn. Motion carried 4-0. Meeting adjourned at 6:06 P.M.

Ray Koonce, Chairman

PUBLIC FACILITIES COMMITTEE

August 28, 2014

MEMBERS PRESENT:

Chairman Koonce
Alderman Walters
Alderman Dorchinecz
Alderman Heberling
Mayor Brotherton

ALSO PRESENT:

Alderman Budd
Alderman Vota
Alderman Burtle
Lee Austif
Curt Robinson
Shirley Sams

Mario Podeschi
Mike Kennedy
Cheryl Fahl
Kerry Koonce

Chairman Koonce called the meeting to order at 6:00 P.M.

REMOVAL OF BOILER FROM THE MUNICIPAL BUILDING BASEMENT

The City has a contract with Triple A Asbestos Services Inc. located in Pana for the removal of the old boiler, removal of all pipe fittings and pipe insulation (so boiler can be disconnected from piping) and All Asbestos Containing Material from the boiler room. Points of the contract are:

- Remove all pipe fittings and pipe insulation so boiler can be disconnected from piping
- Disassemble the boiler to gain access to Asbestos gasket material inside fire box area
- Remove all boiler parts from the basement of the City's Municipal Building
- Remove all Asbestos containing material from the boiler room of the City's Municipal building
- Haul and dispose of waste to an authorized landfill
- Provide the City all signed paperwork and documentation for permanent record retention.

The Committee inquired why the boiler is still in the basement as the contract stated that it be removed. Mr. Lee Austif of Triple A Asbestos advised in the beginning he was told that the City would scrap it, and that he didn't have the equipment to remove it as it would be too heavy to be carried out. Alderman Burtle stated in the future the City should be more proactive to specify in the contract in detail the scope of work to be done. Mr. Austif also stated there is an air conditioner unit in the basement that has asbestos around it.

He was asked how much more time would it take to remove the asbestos, he stated about 1 1/2 hours, but he has to do all the prep work which takes about six hours.

Alderman Budd advised there is a large flue pipe and piece of foam around it that are hanging down, a small tubing that should have been removed, a large approx. 3" in diameter pipe laying on top of a Pad that should have been cut to the ceiling as someone could walk into it and there is a copper line left hanging all of this should have been taken care of.

Alderman Koonce told Mr. Austif some of the employees in the building were concerned about their safety during the removal, he advised they were safe.

After a lot of discussion Mr. Austif was asked to prepare two estimates, one for the removal of asbestos only and one for the removal of remaining asbestos in the boiler room and the remaining scrap material from the boiler.

Mr. Austiff stated if he removes the boiler he would have to pay prevailing wage, he would rather the City remove it. Superintendent Wiseman advised he would discuss with Water Superintendent Speagle removing the boiler. He advised he has a Cherry Picker to lift it out of the basement. This issue will be placed on the September 15th City Council Agenda.

BASEMENT DOORS OF THE MUNICIPAL BUILDING

L & M Glass presented a quote of \$765.00 for the removal and refurbishing of the seals on the basement doors which includes a new threshold, removable steel mullion, interior bulb weather-strip and bottom door sweeps and they will adjust doors for proper clearance. Mr. Bob Morgan of L & M Glass recommends that the rust be scraped off the bottom of the doors and repainted before they do the repairs. Superintendent Wiseman advised his Department would do the scraping and painting of the doors.

Motion by Alderman Walters and seconded by Alderman Koonce to recommend to the City Council to allow L & M Glass to remove and refurbish the seals on the basement doors at a cost not to exceed \$765.00. Motion carried 4-0.

Motion by Alderman Walters and seconded by Alderman Heberling to adjourn. Motion carried 4-0. Meeting adjourned at 6:28 P.M.

Ray Koonce, Chairman
Public Facilities Committee

PUBLIC FACILITIES

September 24, 2014

MEMBERS PRESENT:

Alderman Koonce
Alderman Walters
Alderman Dorchinecz
Alderman Heberling

ALSO PRESENT:

Mayor Brotherton
City Clerk Peabody
Alderman Budd
Alderman Burtle
Billy Williams
Adam Vocks

Mark Jacoby
Jason Burkhart
Kristy Waters
Kelly Rice
Shirley Sams

Chairman Koonce called the meeting to order at 6:00 P.M.

TELEPHONE PRESENTATION

Billy Williams and Adam Vocks, owners of Computer Techniques, Inc., gave a presentation in January regarding a new telephone system for the Municipal Building and the Fire Station. They were asked to come back to address the Committee to discuss how the County has adjusted to the new phone system. They advised there were a few glitches in the beginning but everything is running smoothly and are comfortable in giving additional names of customers to call for references.

The Mayor, City Clerk Peabody, and Alderman Koonce each spoke with people at the Courthouse regarding the phone system. Mayor Brotherton stated for the most part everyone is adjusting to the new system but as anything else it takes time to get accustomed to something new.

Police Chief Herpstreith had previously voiced some concerns regarding how the new system will work with the Police Department; they were asked if there were any problems with the transition for the County Sheriff's Office and 9-1-1 calls. They advised the County hasn't connected either at this time as 9-1-1 is getting some upgrades first.

There were concerns with the RUOK System and faxes. Mr. Williams stated they could run two analog lines and the Crimestoppers calls, which are anonymous, confidential calls that cannot be recorded or have caller ID, could have a stand-alone phone line that would be completely separate. The Crimestoppers phone line is completely separate now and billed separately. The phones are on a five year lease plan; after that they will become property of the City.

Mr. Williams and Mr. Vocks were advised to contact Police Chief Herpstreith to discuss his Department's needs. This will be an agenda item for next month's Public Facilities Committee Agenda.

CONCRETE FOR FIRE STATION-BACK LOT

Motion by Alderman Walters and seconded by Alderman Dorchinecz to recommend to the City Council to accept the proposal from Kevin Hamell Concrete for labor and materials for a new concrete slab for the back lot of the Fire Station at a cost of

\$14,361.00 and to tear out existing curb and sidewalk and replace with a 6" thick wire reinforced pad 8'X 34' at a cost of \$1,734.00. Motion carried 3-1.

SEALING OF FRONT PARKING LOT FOR FIRE STATION

Motion by Alderman Walters and seconded by Alderman Dorchinecz to recommend to the City Council to accept the proposal from Lowe's Paving and Sealcoating, Inc. at a cost of \$1,507.00 for sealing of the front parking lot of the Fire Station. Motion carried 4-0.

ANY OTHER MATTERS

The Street Department took down a tree on the Municipal Building property which was dying; this will be replaced with a 15 foot crab apple tree in mid-October.

Someone notified Cemetery Sexton Newberry they would like to donate four lights for the Cemetery for the new cannon bases.

Motion by Alderman Walters and seconded by Alderman Dorchinecz to adjourn. Motion carried 4-0. Meeting adjourned at 6:52 P.M.

Ray Koonce, Chairman

PUBLIC FACILITIES

October 23, 2014

MEMBERS PRESENT:

Alderman Koonce
Alderman Walters
Alderman Dorchinecz

MEMBERS ABSENT:

Alderman Heberling

ALSO PRESENT:

Mayor Brotherton
City Clerk Peabody
Police Chief Herpstreith
Billy Williams
Adam Vocks
Bev Morrison

Chairman Koonce called the meeting to order at 7:09 P.M.

TELEPHONE PRESENTATION

Billy Williams, with Computer Techniques Inc. (CTI), presented the City of Taylorville Hosted VoIP Agreement for Hosted VoIP and Internet services for five years. Monthly payments will be \$197.50 for the lease of 50 Digium D40 telephones and one Switchvox telephone system to be co-located in CTI's datacenter. After five years the City will own the phones and system. Additional phones are at the City's expense. Additional phones added will be charged at \$3.95 each per month on a separate 60 month lease. The City has the option to purchase additional phones outright from CTI or other sources.

The City will pay CTI \$1,011.10 monthly for telecom and non-telecom services. Telecom services consist of 12 telecommunication SIP lines, 50 DID Direct line numbers and 5 fax lines. Non-telecom services include Telephone System Co-location, two 50x50 Internet accounts (City Hall and Fire Department) and 6 static IP addresses. Other services are available at additional expense. The total monthly payment will be \$1,208.60. Monthly recurring charges do not include required taxes or regulatory fees.

The City will pay CTI \$1,104.10 (\$22.08 per phone) annually for licensing and support renewals of the telephones and system, and each additional phone added will result in an additional \$22.08 annually.

CTI will install at their expense the fiber optic service line in the Police Department and re-run any network cabling necessary to ensure the Police Department is not reliant on network switches located in other offices.

CTI will allow additional inbound calls to the Police Department main number at 824-2211 in the event that all purchased lines are busy. Additional calls to 824-2211 will be billed for the maximum simultaneous lines in use for the month.

Police Chief Herpstreith was comfortable with the Agreement. City Employees will be given training and a booklet.

Motion by Alderman Dorchinecz and seconded by Alderman Walters to recommend to the City Council to approve the City of Taylorville Hosted VoIP Agreement with Computer Techniques, Inc. for a term of five years, upon review of the City Attorney. Motion carried 3-0.

Motion by Alderman Walters and seconded by Alderman Dorchinecz to adjourn. Motion carried. Meeting adjourned at 7:33 P.M.

Ray Koonce, Chairman