

WATER/ENVIRONMENTAL COMMITTEE
March 11, 2021

MEMBERS PRESENT

Chairman Burtle
Alderman Dorchinecz
Alderman Budd
Alderman Skultety

ALSO PRESENT

Mayor Barry
Superintendent Speagle
Alderman Bryant
Alderman Olive
HBO Goodall
Superintendent Ortman

Tammy Rogers
Steve Dorchinecz
Valerie Miles
Bill Newberry
Kellie Hamell
Crystal Nichols

Jim Mccoy
Tom Durbin
Dan Hunter
Ray Richards
Kathy Richards
Superintendent Mann

Chairman Burtle called the meeting to order at 6:00 P.M.

MONTHLY STATUS REPORT

Superintendent Speagle presented the February 2021 monthly status reports.

PLANT GENERATOR MAINTENANCE AGREEMENT APPROVAL

The warranty on the generator at the Water Treatment Plant is set to expire in May of 2021. If the warranty is renewed now, it is considered a new generator and the warranty goes from the original date of May 2019. The cost for the two year old unit with a five year agreement would be \$8,940.00 as opposed to an extension of the warranty for another five years for \$5,730.00.

Motion by Alderman Budd and seconded by Alderman Skultety to recommend to the City Council to approve a renewal of the generator contract with Altorfer for another five years at a cost not to exceed \$8,940.00. Motion carried 4-0.

ANNUAL WATER RATE REVIEW

Superintendent Speagle advised the Committee that as part of the loan agreement with IEPA, the Water Department is obligated to review their rates every year to ensure they can adequately afford the loan payments. As of the last financial audit and upon review of future expenditures, there is no need for an adjustment at this time.

UTILITY BILL ADJUSTMENT POLICY

There was some discussion about the policy in place for leak adjustments. Manager Hamell explained in detail how the process for notifying customers about a possible leak is handled. She advised that since the bills are monthly now, the Water Department is able to stay on top of potential problems. The current policy has been working well and shall remain in place as it is.

WORK ORDER/ASSET MANAGEMENT PROGRAM

Superintendent Speagle would like to start using the Novo Work Order-Asset Management software. He advised that this software seems to be a better fit for the utility, plant and distribution needs. The installation cost is \$4,500.00 with an annual fee of \$6,720.00. This would be a total cost of \$11,220.00. There would be an additional \$3,000.00 fee when they are ready to install mapping for the ESRI.

Motion by Alderman Skultety and seconded by Alderman Budd to recommend to the City Council to forward the Novo Work Order-Asset Management software subscription services agreement to the City Attorney for approval. Motion carried 4-0.

FY 2021/2022 WATER UPDATE BUDGET

Motion by Alderman Skultety and seconded by Alderman Dorchinecz to recommend to the City Council to forward the proposed FY 2021/2022 Water Budget to the Finance Committee. Motion carried 4-0 .

WATER COLLECTION OFFICE UPDATE

Manager Hamell gave an update on the Water Collection Office numbers for February 2021.

WATER SUPERINTENDENT'S REPORT

Superintendent Speagle updated the Committee on various projects at the Water Treatment Plant.

ANY OTHER MATTERS

Superintendent Speagle wanted to thank Crystal Nichols, Lucia Fox, Mick Rafferty and Will Moran for stepping up and doing a great job in the Water Collection Office in the absence of Manager Hamell. He also brought up the purchase of a 2021 Ford F-350/4x4 cab and chassis at a cost of \$35,632.00 that he would like to waive the bid process for, and have added to the Council Agenda.

Motion made by Alderman Budd and seconded by Alderman Skultety to adjourn. Motion carried 4-0. Meeting adjourned at 6:47 P.M.



Shawn Burtle, Chairman
Water/Environmental Committee